



## AGENDA

Legislative Monthly Meeting for September 19, 2013 at 2:00PM

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Legislators**

**Presentation:**

**NYS Department of Tax and Finance Office of Real Property Tax Services  
(Overview of new registration requirement to apply for Basic Star  
Exemption for 2014)**

**Communications**

**Public Comment**

**Resolutions:**

1. To designate a portion of State Route 55 as the *Sergeant Jeffry T. Edelson Memorial Highway*
2. Apportion Mortgage Tax
3. Modify the 2013 County Budget
4. Reclassify a position in the Department of Family Services (Account Clerk to Account Clerk Database)
5. Reclassify a position in the Department of Family Services (Change in grade for Family Services Case Manager)
6. Abolish and create positions within the Department of Public Health Services
7. Authorize agreement with Haroff and Absolute Auction
8. Authorize the Sullivan County Visitors Association, Inc to apply for I Love New York Matching Funds
9. Authorize contract modification with Sullivan Alliance for Sustainable Development
10. Authorize easement to NYSEG for property in the Town of Bethel 23.-1-53 off County Road 183
11. Correct the 2012 Tax Roll FA 28.-1-50./7401 to Sznazer
12. Authorize contract with Environmental Planning & Design LLC
13. Authorize contract with Community Planning & Environmental Associates
14. Authorize contract with Dennis J. Moran
15. Authorize contract modification with Residuals Management
16. Authorize contract modification with H2M Labs Incorporated
17. Authorize contract modification with Rural Sullivan County Housing
18. Amend Resolution 282-13 to include one additional provider
19. Amend Resolution 316-13 to correct the 2012 Tax Roll FA 28.-1-50./7801 to Tajeinstein

**Recognition of Legislators**

**Announcements from Chair**

**Adjournment or Close**

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO DESIGNATE A PORTION OF STATE ROUTE 55 AS THE "SERGEANT JEFFRY T. EDELSON MEMORIAL HIGHWAY"**

**WHEREAS**, New York State Police Sergeant Jeffry T. Edelson was assigned to Troop F in Liberty for six years, and

**WHEREAS**, Sgt. Edelson was killed in a motor vehicle accident on November 23, 2003 on State Route 55 in the Town of Liberty when he was pursuing a speeding vehicle, and

**WHEREAS**, that in anticipation of a ceremony on November 23, 2013, at the State Police barracks in Liberty to honor and remember Sgt. Edelson the Sullivan County Commissioner of Public Safety proposes and supports that the portion of State Route 55 starting in front of the Liberty State Police barracks to the Town of Liberty and Neversink line shall be known as "Sergeant Jeffry T. Edelson Memorial Highway", and

**WHEREAS**, the designation of the portion of State Route 55 shall be one of ceremonial nature and the official name of such highway shall not be changed as a result of this act, and

**WHEREAS**, the "Sergeant Jeffry T. Edelson Memorial Highway" will serve as a reminder of the selflessness, courage and honor which Sgt. Edelson showed throughout his service to the New York State Police and all the citizens in Sullivan County.

**NOW THEREFORE BE IT RESOLVED**, that the portion of State Route 55 in the Town of Liberty starting at the Liberty State Police Barracks to the Liberty/Neversink line shall hereinafter be known as: "Sergeant Jeffry T. Edelson Memorial Highway."

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.



**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET  
COMMITTEE TO MODIFY THE 2013 COUNTY BUDGET**

**WHEREAS**, the County of Sullivan 2013 Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers be authorized.

**Moved by:**

**Seconded by:**

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September 2013  
 Modifications to the 2013 Sullivan County Budget

| Account Code      | Account Description                               | Revenue Increase | Revenue Decrease | Appropriation Increase | Appropriation Decrease |
|-------------------|---|------------------|------------------|------------------------|------------------------|
| A-1010-42-4201    | OFFICE ADVERTISING                                |                  |                  | 3,000                  |                        |
| A-1010-42-4205    | OFFICE PRINTING                                   |                  |                  |                        | 3,000                  |
| A-1165-46-4610    | MISC SERV/EXP EMPL NOTARY/CERTIFICATION           |                  |                  | 182                    |                        |
| A-1165-47-4706    | DEPT SPECL INVESTIGATIONS                         |                  |                  |                        | 182                    |
| A-1320-40-4002    | CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES         |                  |                  | 25,150                 |                        |
| A-1410-10-42-4202 | OFFICE MICROFILMING                               |                  |                  |                        | 159                    |
| A-1410-10-42-4207 | OFFICE FURNITURE                                  |                  |                  | 159                    |                        |
| A-1420-41-4102    | AUTO/TRAVEL LODGING                               |                  |                  | 577                    |                        |
| A-1420-41-4103    | AUTO/TRAVEL MEALS                                 |                  |                  | 200                    |                        |
| A-1420-42-4203    | OFFICE OFFICE SUPPLIES                            |                  |                  | 200                    |                        |
| A-1420-46-4609    | MISC SERV/EXP SPECIAL SERV/OTHER                  |                  |                  | 405                    |                        |
| A-1420-46-4614    | MISC SERV/EXP LABOR ARBITRATION                   |                  |                  |                        | 200                    |
| A-1450-42-4203    | OFFICE OFFICE SUPPLIES                            |                  |                  | 205                    |                        |
| A-1450-45-4504    | SPEC DEPT SUPPLY ELECTION                         |                  |                  |                        | 205                    |
| A-1610-42-4203    | OFFICE OFFICE SUPPLIES                            |                  |                  | 4,000                  |                        |
| A-1610-42-4204    | OFFICE POSTAGE                                    |                  |                  |                        | 4,000                  |
| A-1620-20-47-4717 | DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE             |                  |                  | 1,400                  |                        |
| A-1620-22-45-4541 | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT |                  |                  | 150                    |                        |
| A-1620-22-47-4717 | DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE             |                  |                  |                        | 150                    |
| A-1620-23-42-4203 | OFFICE OFFICE SUPPLIES                            |                  |                  | 250                    |                        |
| A-1620-23-45-4505 | SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE            |                  |                  | 1,000                  |                        |
| A-1620-23-45-4541 | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT |                  |                  | 450                    |                        |
| A-1620-24-45-4505 | SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE            |                  |                  |                        | 350                    |
| A-1620-24-45-4549 | SPEC DEPT SUPPLY SAFETY                           |                  |                  | 350                    |                        |
| A-1620-24-45-4549 | SPEC DEPT SUPPLY SAFETY                           |                  |                  | 450                    |                        |
| A-1620-24-47-4717 | DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE             |                  |                  |                        | 450                    |
| A-1620-24-47-4732 | DEPT BLDG/PROP ELECTRONIC MONITORING              |                  |                  | 8,100                  |                        |
| A-1989-99-47-4736 | DEPT CONTINGENT                                   |                  |                  |                        | 100,000                |
| A-3110-29-21-2106 | FIXED ELECTRONIC/COMPUTER EQUIP                   |                  |                  |                        | 8,600                  |
| A-3110-29-41-4103 | AUTO/TRAVEL MEALS                                 |                  |                  | 1,000                  |                        |
| A-3110-29-41-4105 | AUTO/TRAVEL REGISTRATION FEES                     |                  |                  |                        | 4,000                  |
| A-3110-29-43-4301 | COMPUTER SUPPLIES                                 |                  |                  | 1,500                  |                        |

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| A-3110-29-45-4541    | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT | 7,100   |        |        |
| A-3110-29-46-4603    | MISC SERV/EXP EMPL UNIFORM ALLOWANCE              | 12,500  |        |        |
| A-3110-29-46-4611    | MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS          | 1,800   |        |        |
| A-3110-29-46-4612    | MISC SERV/EXP EMPL TRAINING                       | 6,000   |        | 3,500  |
| A-3110-29-47-4744    | DEPT CANINE UNIT                                  |         |        |        |
| A-3110-29-47-4767    | DEPT NYS/US REGTRY FEES/FINES/ASSESS              | 100     |        |        |
| A-3110-29-R1510-R247 | SHERIFF FEE MISC FEE/REIMBURSMINT                 |         | 13,250 |        |
| A-3110-30-41-4103    | AUTO/TRAVEL MEALS                                 | 300     |        |        |
| A-3150-21-2103       | FIXED MACHINERY/EQUIPMENT                         | 5,050   |        |        |
| A-3150-41-4102       | AUTO/TRAVEL LODGING                               | 1,300   |        |        |
| A-3150-41-4103       | AUTO/TRAVEL MEALS                                 | 700     |        |        |
| A-3150-41-4105       | AUTO/TRAVEL REGISTRATION FEES                     |         |        | 1,300  |
| A-3150-45-4508       | SPEC DEPT SUPPLY PRISONER RELATED                 |         |        | 1,000  |
| A-3150-45-4510       | SPEC DEPT SUPPLY CLEANING/FOOD PREP               |         |        | 4,250  |
| A-3150-47-4751       | DEPT PRISONER HOUSING                             | 100,000 |        |        |
| A-3315-45-4541       | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT | 50      |        |        |
| A-3315-47-4752       | DEPT MISC PROGRAM EXP                             |         |        | 50     |
| A-4010-33-10-1011    | PERSONAL SERV REGULAR PAY                         |         |        | 10,140 |
| A-4010-33-10-1011    | PERSONAL SERV REGULAR PAY                         |         |        | 11,829 |
| A-4010-33-10-1015    | PERSONAL SERV OTHER PAY                           | 3,000   |        |        |
| A-4010-33-40-4002    | CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES         |         |        | 3,500  |
| A-4010-33-40-4036    | CONTRACT ADDICTION SERVICES                       | 6,340   |        |        |
| A-4010-33-42-4205    | OFFICE PRINTING                                   | 333     |        |        |
| A-4010-33-42-4207    | OFFICE FURNITURE                                  | 300     |        |        |
| A-4010-33-45-4501    | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER      | 1,000   |        |        |
| A-4010-33-45-4501    | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER      |         |        | 1,000  |
| A-4010-33-45-4509    | SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL        | 4,000   |        |        |
| A-4010-33-47-4707    | DEPT MAINTENANCE IN LIEU OF RENT                  | 6,496   |        |        |
| A-4010-33-47-4774    | DEPT PUBLIC HEALTH EDUCATION                      | 500     |        |        |
| A-4010-33-R1689-R248 | HEALTH DEPT INCOME MISC LOCAL GRANTS              |         | 7,000  |        |
| A-4010-33-R3401-R167 | ST AID PUBLIC HEALTH DEPARTMENTAL AID             |         | 7,000  |        |
| A-4010-34-10-1011    | PERSONAL SERV REGULAR PAY                         |         |        | 1      |
| A-4010-34-41-4104    | AUTO/TRAVEL MILEAGE/TOLLS                         | 500     |        |        |
| A-4010-34-46-4603    | MISC SERV/EXP EMPL UNIFORM ALLOWANCE              |         |        | 500    |
| A-4010-34-47-4707    | DEPT MAINTENANCE IN LIEU OF RENT                  | 1       |        |        |
| A-4010-35-41-4103    | AUTO/TRAVEL MEALS                                 |         |        | 100    |
| A-4010-35-41-4104    | AUTO/TRAVEL MILEAGE/TOLLS                         |         |        | 200    |
| A-4010-35-41-4107    | AUTO/TRAVEL VOLUNTEER/CLIENT                      |         |        | 120    |

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| A-4010-35-45-4501 | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER      | 420    |        |  |
| A-4010-36-41-4102 | AUTO/TRAVEL LODGING                               |        | 200    |  |
| A-4010-36-42-4203 | OFFICE OFFICE SUPPLIES                            | 600    |        |  |
| A-4010-36-42-4205 | OFFICE PRINTING                                   |        | 400    |  |
| A-4010-44-40-4001 | CONTRACT AGENCIES                                 |        | 5,100  |  |
| A-4010-44-41-4105 | AUTO/TRAVEL REGISTRATION FEES                     |        | 1,000  |  |
| A-4010-44-42-4204 | OFFICE POSTAGE                                    | 100    |        |  |
| A-4010-44-45-4507 | SPEC DEPT SUPPLY MEDICAL/CLINICAL                 | 5,000  |        |  |
| A-4010-44-45-4509 | SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL        | 2,200  |        |  |
| A-4010-44-45-4510 | SPEC DEPT SUPPLY CLEANING/FOOD PREP               |        | 200    |  |
| A-4010-44-47-4709 | DEPT INTERPRETERS FEES                            |        | 1,000  |  |
| A-4050-41-4102    | AUTO/TRAVEL LODGING                               |        | 200    |  |
| A-4050-41-4104    | AUTO/TRAVEL MILEAGE/TOLLS                         |        | 700    |  |
| A-4050-42-4206    | OFFICE PUBLICATIONS                               | 500    |        |  |
| A-4050-44-4406    | UTILITY WIRELESS COMMUNICATIONS                   | 300    |        |  |
| A-4050-45-4509    | SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL        | 1,500  |        |  |
| A-4050-47-4774    | DEPT PUBLIC HEALTH EDUCATION                      |        | 1,100  |  |
| A-4050-47-4774    | DEPT PUBLIC HEALTH EDUCATION                      |        | 3,300  |  |
| A-4050-47-4777    | DEPT RABIES RELATED EXPENSES                      | 3,000  |        |  |
| A-4082-10-1011    | PERSONAL SERV REGULAR PAY                         |        | 33,700 |  |
| A-4082-42-4203    | OFFICE OFFICE SUPPLIES                            | 1,000  |        |  |
| A-4082-42-4205    | OFFICE PRINTING                                   | 200    |        |  |
| A-4082-42-4207    | OFFICE FURNITURE                                  | 3,000  |        |  |
| A-4082-45-4501    | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER      | 7,000  |        |  |
| A-4082-45-4503    | SPEC DEPT SUPPLY RECREATION                       |        | 13,000 |  |
| A-4082-45-4507    | SPEC DEPT SUPPLY MEDICAL/CLINICAL                 | 1,000  |        |  |
| A-4082-45-4509    | SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL        | 8,000  |        |  |
| A-4082-45-4541    | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT | 500    |        |  |
| A-4310-43-4308    | COMPUTER MIS CHARGEBACKS                          | 30,095 |        |  |
| A-4310-R3490-R104 | ST AID MENTAL HEALTH ADMINISTRATION               |        | 30,095 |  |
| A-4320-40-45-4507 | SPEC DEPT SUPPLY MEDICAL/CLINICAL                 | 2,200  |        |  |
| A-4320-43-40-4021 | CONTRACT TRANSPORTATION                           |        | 2,200  |  |
| A-5610-41-4109    | AUTO/TRAVEL CO FLEET CHARGEBACK                   | 352    |        |  |
| A-5610-44-4407    | UTILITY UTILITY OTHER                             |        | 300    |  |
| A-5610-45-4537    | SPEC DEPT SUPPLY DIESEL FUEL                      |        | 77     |  |
| A-5610-47-4717    | DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE             | 25     |        |  |
| A-5680-R3594-R259 | ST AID BUS/MASS TRANSPRT OPERATING ASSIST         |        | 2,400  |  |
| A-5680-R3594-R259 | ST AID BUS/MASS TRANSPRT OPERATING ASSIST         |        | 700    |  |

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| A-5680-R3594-R259    | ST AID BUS/MASS TRANSPRT OPERATING ASSIST         | 1,000         |              |                |
| A-6010-38-42-4201    | OFFICE ADVERTISING                                | 50            |              |                |
| A-6010-38-46-4609    | MISC SERV/EXP SPECIAL SERV/OTHER                  |               |              | 1,350          |
| A-6010-38-47-4710    | DEPT DEPT MISC/OTHER                              | 1,300         |              |                |
| A-6293-47-4710       | DEPT DEPT MISC/OTHER                              | 250           |              |                |
| A-6293-47-4760       | DEPT CLIENT EXPENSES                              |               |              | 250            |
| A-6610-41-4106       | AUTO/TRAVEL REPAIRS/MAINTENANCE                   | 1,000         |              |                |
| A-6610-45-4501       | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER      | 225           |              |                |
| A-6610-47-4712       | DEPT EQUIP CALIBRATION                            |               |              | 225            |
| A-7110-39-41-4104    | AUTO/TRAVEL MILEAGE/TOLLS                         | 50            |              |                |
| A-7110-39-41-4105    | AUTO/TRAVEL REGISTRATION FEES                     |               |              | 50             |
| A-7520-10-1011       | PERSONAL SERV REGULAR PAY                         |               |              | 800            |
| A-7520-42-4201       | OFFICE ADVERTISING                                |               |              | 535            |
| A-7520-42-4205       | OFFICE PRINTING                                   |               |              | 265            |
| A-7520-45-4503       | SPEC DEPT SUPPLY RECREATION                       |               |              | 1,000          |
| A-7520-45-4532       | SPEC DEPT SUPPLY SEED/MULCH ETC                   | 50            |              |                |
| A-7520-46-4609       | MISC SERV/EXP SPECIAL SERV/OTHER                  | 1,800         |              |                |
| A-7520-46-4609       | MISC SERV/EXP SPECIAL SERV/OTHER                  | 800           |              |                |
| A-7520-47-4717       | DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE             |               |              | 50             |
| A-7610-87-41-4102    | AUTO/TRAVEL LODGING                               | 55            |              |                |
| A-7610-87-41-4104    | AUTO/TRAVEL MILEAGE/TOLLS                         |               |              | 1,115          |
| A-7610-87-41-4108    | AUTO/TRAVEL AUTO TRAVEL OTHER                     | 60            |              |                |
| A-7610-87-41-4109    | AUTO/TRAVEL CO FLEET CHARGEBACK                   | 1,000         |              |                |
| A-7610-88-45-4510    | SPEC DEPT SUPPLY CLEANING/FOOD PREP               |               |              | 1,025          |
| A-7610-88-45-4541    | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT | 2,825         |              |                |
| A-7610-88-R1289-R247 | GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT          |               | 1,800        |                |
| A-8020-90-10-1011    | PERSONAL SERV REGULAR PAY                         |               |              | 100            |
| A-8020-90-42-4201    | OFFICE ADVERTISING                                | 100           |              |                |
| A-9999-R2725-R239    | VLT/TRIBAL STATE COMPACT MONEY MAIN               |               | 36,182       |                |
|                      | <b>GENERAL FUND TOTALS</b>                        | <b>90,027</b> | <b>9,400</b> | <b>215,028</b> |
| CL-8160-45-4527      | SPEC DEPT SUPPLY MISC STONE                       | 2,500         |              |                |
| CL-8160-45-4547      | SPEC DEPT SUPPLY CHEMICALS                        |               |              | 2,500          |
|                      | <b>SOLID WASTE FUND TOTALS</b>                    | <b>2,500</b>  | <b>-</b>     | <b>2,500</b>   |
| D-3310-44-4406       | UTILITY WIRELESS COMMUNICATIONS                   | 350           |              |                |
| D-3310-45-4526       | SPEC DEPT SUPPLY PAINT                            | 3,300         |              |                |
| D-3310-45-4549       | SPEC DEPT SUPPLY SAFETY                           |               |              | 350            |

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| D-5110-45-45-4518  | SPEC DEPT SUPPLY ROAD SURFACE TREATMENT           | 7,000         |              |               | 7,000         |
| D-5110-45-45-4521  | SPEC DEPT SUPPLY CULVERT PIPE                     |               |              |               |               |
| D-5110-45-46-4611  | MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS          | 4,150         |              |               | 3,300         |
| D-5110-46-45-4525  | SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES       |               |              |               | 850           |
| D-5110-46-45-4525  | SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES       |               |              |               |               |
| D-5110-46-45-4526  | SPEC DEPT SUPPLY PAINT                            | 100           |              |               |               |
| D-5110-46-45-4541  | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT | 500           |              |               |               |
| D-5110-46-45-4542  | SPEC DEPT SUPPLY WELDING                          | 225           |              |               |               |
| D-5110-46-47-4701  | DEPT RENTALS                                      |               |              |               | 4,150         |
| D-5110-46-47-4717  | DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE             | 25            |              |               |               |
|                    | <b>COUNTY ROAD FUND TOTALS</b>                    | <b>15,650</b> | <b>-</b>     | <b>-</b>      | <b>15,650</b> |
| DM-5130-48-42-4203 | OFFICE OFFICE SUPPLIES                            | 125           |              |               |               |
| DM-5130-48-45-4540 | SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS             | 10,071        |              |               | 8,100         |
| DM-5130-48-45-4540 | SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS             |               |              |               |               |
| DM-5130-48-45-4541 | SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT | 5,000         |              |               |               |
| DM-5130-48-47-4702 | DEPT EQUIP SERVICE/REPAIRS                        |               |              |               | 910           |
| DM-9997-R2665-R338 | SALE OF EQUIPMNT OTHER                            |               | 14,286       |               |               |
| DM-9997-R5031-R209 | INTERFUND TRANSFR GENERAL FUND                    |               | 8,100        |               |               |
|                    | <b>ROAD MACHINERY FUND TOTALS</b>                 | <b>15,196</b> | <b>8,100</b> | <b>14,286</b> | <b>9,010</b>  |

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**RESOLUTION INTRODUCED BY THE PERSONNEL COMMITTEE TO  
RECLASSIFY A POSITION IN THE DEPARTMENT OF FAMILY SERVICES**

**WHEREAS**, the Personnel Officer was asked to review the job duties of position number 2693 Account Clerk, and

**WHEREAS**, the Personnel Officer has determined that the function being performed by the person in position number are more appropriate of an Account Clerk/Database, and

**WHEREAS**, the position being reclassified will allow for the continued functionality within the office.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the reclassification of position number 2693 from Account Clerk to Account Clerk/Database.

**RESOLUTION INTRODUCED BY THE PERSONNEL COMMITTEE TO  
RECLASSIFY A POSITION IN THE DEPARTMENT OF FAMILY SERVICES**

**WHEREAS**, the position of Family Services Case Manager at Grade VIII on the Teamsters Salary Schedule, and

**WHEREAS**, job titles with similar duties and responsibilities within the Department of Family Services are at Grade IX on the Teamsters Salary Schedule.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the reclassification of position number 2387 Family Services Case Manager from Grade VIII to Grade IX on the Teamsters Salary Schedule.

**RESOLUTION NO.                    INTRODUCED BY PERSONNEL COMMITTEE TO  
ABOLISH AND CREATE POSITIONS WITHIN THE DEPARTMENT OF PUBLIC  
HEALTH SERVICES**

**WHEREAS**, there is a need to create a full-time Breastfeeding Peer Counselor position within the Department of Public Health Services for the Women, Infants & Children's Program, and

**WHEREAS**, the current employee in the part-time Breastfeeding Peer Counselor position is trained and knowledgeable about this position, and

**WHEREAS**, the part-time Breastfeeding Peer Counselor is willing and able to work a full-time schedule, and

**WHEREAS**, the funding for the creation of this full-time Breastfeeding Peer Counselor position would be cover by the Women, Infants, & Children Program grant,

**WHEREAS**, two part-time positions (a part-time Nutritionist position # 4082-2910 and the part-time Breastfeeding Peer Counselor position # 4082-2713 ) could be abolished due to the difficulty filling part-time positions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorize the creation, and filling of this full-time Breastfeeding Peer Counselor and the elimination of the two part-time positions (a part-time Nutritionist position # 4082-2910 and the part-time Breastfeeding Peer Counselor position # 4082-2713) within the Public Health Department for the Women, Infants & Children Program.

**Moved by  
Seconded by  
and declared duly adopted on motion**

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE EXECUTION OF AN AGREEMENT FOR THE COUNTY'S AUCTION OF VEHICLES AND EQUIPMENT OR OTHER PERSONAL PROPERTY**

**WHEREAS**, the County of Sullivan ("County") has had a long standing professional relationship with Absolute Auction & Realty, Inc. and Haroff Auction & Realty, Inc. ("Auctioneers") for the auctions of parcels of real property and vehicles and equipment auctions the County has been completely satisfied with their performance; and

**WHEREAS**, the County recently engaged the Auctioneers for a successful auction pursuant to Resolution No. 348-12; and

**WHEREAS**, the County has the need to periodically auction off various items in their possession which are of no further use to the County; and

**WHEREAS**, it is in the best interest of the County to enter into an agreement with the Auctioneers to conduct said auction as the Auctioneers have the ability and expertise to conduct the auction of said personal property; and

**WHEREAS**, with the exception of minimal advertising, there will be no cost to the County for said auction as the fee for said auction will be paid by the successful bidder at the auction by way of a buyer's premium.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an agreement with the Auctioneers to conduct periodic auctions on behalf of the County commencing on October 1, 2013 and terminating on December 31, 2015, said agreement to be in a form to be approved by the County Attorney's Office.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

**RESOLUTION NO.      INTRODUCED BY THE COMMUNITY AND  
ECONOMIC DEVELOPMENT COMMITTEE AUTHORIZING THE SULLIVAN  
COUNTY VISITORS ASSOCIATION, INC. TO APPLY FOR I LOVE NEW  
YORK MATCHING FUNDS.**

**WHEREAS,** The I Love New York State Matching Funds Grant Program provides assistance to counties for advertising and promoting tourism; and

**WHEREAS,** The County of Sullivan has benefited from participating in the Matching Funds Program for more than 30 years; and

**WHEREAS,** participation in the Matching Funds Program is a vital component to the continuing growth of tourism in Sullivan County; and

**WHEREAS,** the Sullivan County Visitors Association, Inc. has been charged with promoting tourism in Sullivan County; and

**WHEREAS,** the Sullivan County Visitors Association, Inc. has the expertise and staff to apply for and administer the I Love New York Matching Funds Program.

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby designates the Sullivan County Visitors Association, Inc. as the official tourism promotion agency of Sullivan County to apply for and receive matching funds for the fiscal year 2014; and

**BE IT FURTHER RESOLVED,** that the County of Sullivan pledges to match up to 5% of the total New York State Matching Funds Budget, subject to County Legislature appropriation, which is the maximum application amount allocated per county for 2014 Program Year.

**RESOLUTION INTRODUCED BY THE AGRICULTURE AND SUSTAINABILITY POLICY COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT MODIFICATION WITH SULLIVAN ALLIANCE FOR SUSTAINABLE DEVELOPMENT**

**WHEREAS**, the County entered into contract with Sullivan Alliance for Sustainable Development (“SASD”) via resolution 112-13, and

**WHEREAS**, the County has determined that there is an existing need for additional services to be provided for the successful completion of the Sullivan County Climate Action Plan, and

**WHEREAS**, SASD will provide one additional day of services per week during the fourth quarter of 2013 (October 1, 2013 through December 31, 2013) in order to complete the County goals and measures of the Sullivan County Climate Action Plan, and

**WHEREAS**, the cost of the services to be provided under this contract modification will be paid for by savings realized in the Division of Planning and Environmental Management as a result of multiple vacancies.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a contract modification with Sullivan Alliance for Sustainable Development in an amount not to exceed \$7,500.00, said agreement to be in a form approved by the County Attorney’s Office.

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE AN EASEMENT TO NEW YORK STATE ELECTRIC & GAS (NYSEG) FOR PROPERTY IN THE TOWN OF BETHEL KNOWN AS SBL 23.-1-53 OFF COUNTY ROAD 183 (AIRPORT ROAD)**

**WHEREAS**, the County of Sullivan (“County”); owns a parcel of land on Airport Road, said parcel is designated on the Town of Bethel Tax Map as Section 23, Block 1, Lot 53 (“Property”), and

**WHEREAS**, the new Potable and Non-Potable Water Systems which will supply water to the Sullivan County International Airport require exterior pad mounted transformers to be installed for electrical service for the pumps; and

**WHEREAS**, NYSEG is prepared to provide electric service by installing pad mounted transformers for the underground wires to be connected for electric service; and

**WHEREAS**, in order to provide access to its utility services NYSEG requires that the County grant it a permanent easement in regard to the Property for maintenance and repair.

**NOW, THEREFORE, BE IT RESOLVED, WHEREAS**, that the Chairman of the Sullivan County Legislature is hereby authorized and directed to execute the necessary documents to grant a permanent easement in regard to the Property to NYSEG, in such form as approved by the Country Attorney; and

**BE IT FURTHER RESOLVED** that the Grantee will provide the appropriate legal descriptions necessary and requested by the County at their cost and expense.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.



**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL  
MANAGEMENT AND REAL PROPERTY COMMITTEE TO  
CORRECT THE 2012 TAX ROLL OF THE TOWN OF FALLSBURG  
FOR TAX MAP #28.-1-50./7401**

**WHEREAS**, an application dated August 19, 2013 having been filed by Steven & Rifkah Sznazer with respect to property assessed to said applicant on the 2012 tax roll of the Town of Fallsburg Tax Map #28.-1-50./7401 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on said tax roll resulting from the incorrect entry of 88 sewer units on the tax bill which should have been 14 sewer units; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed her report dated August 26, 2013 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO  
AUTHORIZE AWARD AND EXECUTION OF CONTRACT**

**WHEREAS**, Request for Proposals were received for Planning & Design Services for Assistance on Site Designs for Six (6) River Accesses within the boundaries of the National Park Service Upper Delaware Scenic and Recreational River, and

**WHEREAS**, Environmental Planning & Design, LLC, 100 Ross Street, Pittsburgh, PA 15219, is the Contractor who is most qualified for such work, and

**WHEREAS**, the Division of Planning & Environmental Management has reviewed the proposal and recommends award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a contract with Environmental Planning & Design, LLC, in accordance with RFP, R-13-35, for an amount not to exceed \$100,000.00, and shall be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO  
AUTHORIZE AWARD AND EXECUTION OF CONTRACT**

**WHEREAS**, Request for Proposals were received for Consulting Services for Farmland Protection Plan, and

**WHEREAS**, Community Planning & Environmental Associates, 152 Stolzenburg Road, Berne, New York 12023, is the most qualified Contractor for such work, and

**WHEREAS**, the Division of Planning & Environmental Management and the Agriculture and Farmland Protection Board have reviewed the proposal and recommend award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a contract with Community Planning & Environmental Associates, in accordance with RFP, R-13-24, for an amount not to exceed \$50,500.00, and shall be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO  
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH DENNIS J. MORAN**

**WHEREAS**, a proposal was received for Social Work Services for the Department of Community Services, and

**WHEREAS**, Dennis J. Moran, PO Box 85, Yulan, New York 12792, is a responsible Contractor for such work, and

**WHEREAS**, the Department of Community Services has reviewed said proposal and recommends award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a contract with Dennis J. Moran, in accordance with RFP, R-13-06A, for an amount not to exceed \$40.00/hour, and shall be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO MODIFY CONTRACT WITH RESIDUALS MANAGEMENT**

**WHEREAS**, a contract for services to Removal, Transport and Disposal of Leachate from the Sullivan County Transfer Stations was made to Residuals Management, executed on July 18, 2013, Resolution No. 250-13, and adopted by the Sullivan County Legislature on June 20, 2013, and

**WHEREAS**, removal, transport and disposal of leachate is required at the Monticello Transfer Station site which was inadvertently omitted from the bid specifications, B-13-38, and

**WHEREAS**, the Sullivan County Division of Public works has approved additional services.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an modification agreement with Residuals Management Services, LLC, at a price not to exceed \$150.00/hour, for said site, for the Removal, Transport and Disposal of Leachate from the Sullivan County Monticello Transfer Stations, B-13-38, for the contract period July 1, 2013 through June 30, 2014, with three (3) additional yearly extensions, under the same terms and conditions, said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

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Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO MODIFY AGREEMENT WITH H2M LABS, INCORPORATED**

**WHEREAS**, Resolution No. 299-13, adopted by the Sullivan County Legislature on July 18, 2013, awarding services to H2M Labs, Inc., in accordance with Bid No. B-13-32, for Water Sampling and Laboratory Analysis for Sullivan County Facilities and the Landfill, and

**WHEREAS**, the Resolution awarded services under said bid, however, the total price of these services is \$120,000.00 annually and the word "annual" was inadvertently omitted from the original Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution No. 299-13 has been amended to read, total price not to exceed \$120,000.00 annually, for the contract period August 1, 2013 through June 30, 2015, with additional extensions if mutually agreed, under the same terms and conditions, said Modification to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

**RESOLUTION NO.                    INTRODUCED BY THE PLANNING &  
ENVIRONMENTAL MANAGEMENT REAL PROPERTY COMMITTEE TO MODIFY  
THE AGREEMENT BETWEEN THE COUNTY AND RURAL SULLIVAN COUNTY  
HOUSING CORPORATION (RHSCO) TO SERVE AS FAIR HOUSING OFFICER**

**WHEREAS**, Resolution 334-12 authorized the County of Sullivan to appoint RHSCO as Fair Housing Officer and authorized the County Manager to execute a contract with RHSCO for services; and

**WHEREAS**, the terms of Resolution 334-12 should have stated that the agreement would commence as of January 1, 2012 and allows for annual renewals for up to three years if mutually agreed under the same provisions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute a modification to the agreement between the County and RHSCO to allow for a contract term of January 1, 2012 to December 31, 2013 with an allowance for annual renewals for up to three years as mutually agreed by the parties in such form as the County Attorney's Office shall approve, and to permit payment to RHSCO in advance for services rendered in relation to Community Development Block Grant Programs. All other provisions of the contract shall remain unchanged.

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE  
RESOLUTION TO AMEND RESOLUTION 282-13 TO INCLUDE ONE ADDITIONAL  
AUTHORIZED NEW YORK STATE EDUCATION DEPARTMENT SERVICE  
PROVIDER FOR SERVICES RENDERED**

**WHEREAS**, the County Legislature adopted Resolution No. 282-13 on July 18, 2013 that authorized the County Manager to execute contracts with authorized New York State Education Department Service Providers, and

**WHEREAS**, the amended service provider list was not added to Resolution No. 282-13, and

**WHEREAS**, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services at State-set rates, and

**WHEREAS**, Sullivan County needs to enter into contracts with authorized New York State Education Department Pre-school Service Providers for the period beginning July 1, 2013 to June 30, 2016 at state set rates and

**WHEREAS**, the names and addresses of the all the authorized New York State Education Department Service Providers are now included on the amended attached list.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and is hereby authorized to execute contracts with the authorized New York State Education Department Service Providers for all providers on the attached amended list for the period beginning July 1, 2013 to June 30, 2016, and

**BE IT FURTHER RESOLVED**, that Resolution No. 282-13 is hereby amended by the Sullivan County Legislature to include **Jack and Jill Developmental Services**.

**Moved by  
Seconded by  
and declared duly adopted on motion**



**Authorized NYS Education Department service providers:  
\*\*Includes Pre-School Program**

**Abplanalp, Tracy**  
123 DeWitt Flats Rd.  
PO Box 286  
Youngsville, NY 12791  
Services: Speech Therapy  
741-9382

**Acker, Rebecca**  
122 Fish Cabin Road  
Glen Spey, NY 12737  
Services: Occupational Therapy

**Austin Physical Therapy**  
9 Rockland Road  
Roscoe, NY 12776  
Services: Physical Therapy

**BARRETT, Dawn**  
PO Box 673  
Sparrowbush, NY 12780  
Services: Speech Therapy

**Brodie, Penny**  
126 Bushville Road  
Monticello, NY 12701  
Services: Speech Therapy

**Buffa Kunis, Judy**  
24 Dora Drive  
Monticello, NY 12701  
[judybuffa60@gmail.com](mailto:judybuffa60@gmail.com)  
H-794-2234/C-796-2777  
Services: Speech Therapy

**Center for Discovery**  
PO Box 840  
Harris, NY 12742

**Center for Spectrum  
Services\*\***  
PO Box 657  
Lake Katrine, NY 12449

**Children's Unit for Special  
Programs**  
PO Box 6000  
Binghamton, NY 13902

**Doyle, Tami**  
301 Lt. Brender Highway  
Ferndale, NY 12734  
Services: Physical Therapy

**Druse, Jean**  
428 Katrina Falls Rd.  
Rock Hill, NY 12775  
H-796-3971/C-707-9821  
[jmdruse@gmail.com](mailto:jmdruse@gmail.com)  
Services: Speech Therapy

**Dynamic Therapy**  
12 Front Street,  
Newburgh, NY 12550  
566-4224/Fax: 566-4194  
[kgallagher@dynamictherapy.org](mailto:kgallagher@dynamictherapy.org)  
Services: Speech Therapy  
Occupational Therapy, Physical  
Therapy, SEIT, Social Work

**Easter Seals NY, Inc.\*\*  
(Project Discovery)**  
555 Auburn Street  
Manchester, NH 03103

**HEBREW ACADEMY FOR  
SPECIAL CHILDREN, INC.**  
5902 14TH AVENUE  
Brooklyn, NY 11219

**JACK AND JILL  
DEVELOPMENT SERVICES,  
SLP, OT & PSYCHOLOGY  
PLLP**  
17 North Main Street  
Liberty, NY 12754

**Karp, Sherry**  
523 Route 17M  
Middletown, NY 10940  
Services: Occupational Therapy

**Katskill Kids, PT & SLP, LLC**

101 Klothe Drive  
Grahamsville, NY 12740  
Services: Occupational Therapy,  
Physical Therapy, Speech  
Therapy, Social Work, Assistive  
Technology, Nursing, Nutrition

**Lee, Rita**  
382 Hysana Road  
Liberty, NY 12754  
Services: Speech Therapy

**LIVINGSTON MANOR  
SCHOOL**  
P.O. Box 6  
Livingston Manor, NY 12758  
Services: Speech Therapy

**McDonald, Nancy \*\*  
Best Friends Services, Inc.**  
504 Southwoods Drive  
Monticello,  
NY 12701  
Services: Speech Therapy, OT,  
PT, SW, SEIT, Evals,

**Miller, Eileen**  
20 Bowers Drive  
Hurleyville, NY 12747  
Services: Physical Therapy

**Mulhare, Laura**  
145 Front Street  
Port Jervis, NY 12771  
Services: Physical Therapy)

**Novogrodsky, Dorothy**  
PO Box 153  
Woodridge, NY 12789  
Services: Special Education,  
Vision

**O'Malley, Edward**  
333 Chestnut Street  
Liberty, NY 12754  
Services: Occupational Therapy  
& Special Education

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**Authorized NYS Education Department service providers:  
\*\*Includes Pre-School Program**

**Orange County Association  
for the Help of Retarded  
Children\*\***  
379 Mount Hope Road  
Middletown, NY 10940

**Orange County Cerebral  
Palsy (INSPIRE) \*\***  
2 Fletcher Street  
Goshen, NY 10924

**PADAWER, Leah**  
164 Laurel Park Road  
Fallsburg, NY 12733  
Services: Speech Therapy

**Partnership for Education  
Family & Educational  
Consultants, LLC**  
268 West Saugerties Road  
Saugerties, NY 12477  
Phone – 247-8777  
(Ellenville/Route 209 corridor)  
Services: Speech Therapy

**Pine Bush Central School  
Special Programs**  
PO Box 700  
Pine Bush, NY 12566  
(PBCS students only)

**SCOTT, Karen Sue**  
PO Box 48  
Smallwood, NY 12778

**Sullivan County Head Start**  
PO Box 215  
Woodbourne, NY 12788

**TRI-VALLEY CENTRAL  
SCHOOL (Pre-School Related  
Services contract)**  
34 Moore Hill Road  
Grahamsville, NY 12740

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AMEND RESOLUTION 316-13 TO CORRECT THE 2012 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #28.-1-50./7801**

**WHEREAS**, an application dated July 17, 2013 having been filed by Shlomo Tajerstein with respect to property assessed to said applicant on the 2012 tax roll of the Town of Fallsburg Tax Map #28.-1-50./7801 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on said tax roll resulting from the incorrect entry of 88 sewer units on the tax bill which should have been 14 sewer units; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed her report dated August 2, 2013 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error, and

**WHEREAS**, Resolution No. 316-13 was adopted by the Sullivan County Legislature on August 15, 2013 correcting the 2013 tax roll with respect to this property in error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that Resolution No. 316-12 be hereby amended to correct the 2012 tax rolls for the Town of Fallsburg Tax Map #28.-1-50./7801; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_ day of \_\_\_\_\_, 2013.