

AGENDA
Legislative Monthly Meeting for September 18, 2014 at 4:30PM

Call to Order

Pledge of Allegiance

Roll Call of Legislators

Communications

Presentations:

Public Comment

Resolutions:

1. Abolish Senior Buyer at ACC and create Buyer position in Purchasing
2. Approve a Corrective Action Plan for the Tourism Promotion Services Report of examination for 1/1/12 to 8/21/13 performed by the NYS Comptroller's Office
3. Authorize MOU entitled NYS Evidence based Health programs Quality and Technical Assistance Center Partnership (QTAC)

*******Resolutions from the September 16th Public Safety and Law Enforcement, Public Works, Management and Budget and Government Services Committees will be on the September 18th Full Board Addendum with the September 18th Planning Environmental Management and Real Property and Executive Committee resolutions.*******

Recognition of Legislators

Announcements from Chair

Adjournment or Close

**RESOLUTION NO. INTRODUCED BY PERSONNEL COMMITTEE TO
ABOLISH AND CREATE A POSITION**

WHEREAS, there is a need to create a full-time Buyer position within the Department of Purchasing, and

WHEREAS, there is currently a vacant Senior Buyer position at the Sullivan County Adult Care Center, and

WHEREAS, the abolishment of the Senior Buyer position and creation of the Buyer position would result in a net reduction of County costs and place County resources where they are currently most needed.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the creation and filling of a full time Buyer position (Teamsters Grade VI) within the Department of Purchasing and the abolishment of the Senior Buyer position (position # 393, Teamsters Grade VII) in the Adult Care Center; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the following budget modifications:

Increase Appropriations		Decrease Appropriations	
A1345-10-1011	\$7,378	EI6020-80-10-1011	(\$7,378)
A1345-80-8001	\$564	EI6020-80-80-8001	(\$564)
A1345-80-8002	\$4,628	EI6020-80-80-8002	(\$4,628)
A1345-80-8005	\$1,033	EI6020-80-80-8005	(\$1,033)
A1345-80-8006	\$369	EI6020-80-80-8006	(\$369)
A1345-80-8007	\$113	EI6020-80-80-8007	(\$113)
		EI6020-81-R5031-R209	(\$14,085)
		A9901-90-9003	(\$14,085)

Moved by
Seconded by
and declared duly adopted on motion

RESOLUTION INTRODUCED BY COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE TO APPROVE A CORRECTIVE ACTION PLAN FOR THE TOURISM PROMOTION SERVICES REPORT OF EXAMINATION FOR THE PERIOD JANUARY 1, 2012 TO AUGUST 21, 2013 PERFORMED BY THE NEW YORK STATE COMPTROLLER'S OFFICE

WHEREAS, the New York State Comptroller issued a report of examination for the period of January 1, 2012 to August 21, 2013 concerning Tourism Promotion Services, and

WHEREAS, the objective of the audit was to review the contract with the Tourism Promotion Corporation, specifically asking, "Did the County provide adequate oversight over the collection and expenditure of the County's occupancy tax?", and

WHEREAS, the New York State Comptroller made several recommendations to improve the oversight over the enforcement and reporting of occupancy tax and related exemptions and a recommendation to improve the monitoring of the success of the Corporation, and

WHEREAS, in accordance with Section 35 of the General Municipal Law a written corrective action plan that addresses the findings and recommendations in the report should be prepared and sent to the New York State Comptroller

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves the attached corrective action plan.

Corrective Action Plan

Audit Report Title: Sullivan County, Tourism Promotion Services, Report of Examination for the period January 1, 2012 – August 21, 2013

Audit Report Number: 2014M-61

Recommendation:

- 1.) The Legislature should strengthen oversight over the enforcement and reporting of occupancy tax and related exemptions. Such oversight could include:
 - Clarifying the information requested on the occupancy tax forms,
 - Requiring establishments to submit support for exemptions with the occupancy tax forms,
 - Conducting trend analysis using occupancy tax forms or other sources such as sales tax amounts and
 - Conducting on-site audits.
- 2.) The Legislature should include clear goals, guidelines and benchmarks in the tourism promotional contract with the Corporation to enable the County to monitor the success of the contract.

Implementation Plan of Action:

- 1.) Staff intends to address the uniformity of the occupancy tax forms to ensure all vendors are reporting the same information. Modification of the forms should enable the County to be better able to perform trend analyses and ensure the validity of vendors claiming exemptions. The County has \$20,000 appropriated in the 2014 budget for the purposes of conducting on-site audits. The intention is to engage a vendor to perform the audits during 2015.
- 2.) The Corporation has an already executed contract with the County for 2014. The Legislature along with staff will determine appropriate goals and guidelines to incorporate into the 2015 contract. Such measures could include items such as marketing County owned tourism assets, measuring the reach of the Corporations marketing campaign, and defining the County goals in a marketing campaign.

Implementation Date: 2014 & 2015

Person Responsible for Implementation: (1) Sullivan County Treasurer and (2) Sullivan County Manager

2A

Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE MEMORANDUM OF UNDERSTANDING (“MOU”) ENTITLED NYS EVIDENCE-BASED HEALTH PROGRAMS QUALITY & TECHNICAL ASSISTANCE CENTER PARTNERSHIP (“QTAC”) BETWEEN THE NEW YORK STATE EVIDENCE-BASED HEALTH PROGRAMS QUALITY & TECHNICAL ASSISTANCE CENTER, A UNIT OF THE CENTER FOR EXCELLENCE IN AGING & COMMUNITY WELLNESS, STATE UNIVERSITY OF NEW YORK AT ALBANY AND THE SULLIVAN COUNTY OFFICE FOR THE AGING.

WHEREAS, the Sullivan County Office for the Aging is designated as a Partner with QTAC to Provide quality delivery of the QTAC-approved evidence-based health promotion program(s) sponsored by QTAC, and

WHEREAS, the partnership with QTAC for the purposes of this MOU is based on the Partner’s ability and commitment to provide quality delivery of QTAC-sponsored evidence-based health promotion and self-management programs, complete an annual self-assessment to document the extent of the Partner’s current capacity to meet QTAC certification standards, provide the QTAC with ongoing program information as requested, link efforts to QTAC and its local and/or regional partners where applicable, sign and submit a MOU to QTAC.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a MOU with QTAC to partner with the Sullivan County Office for the Aging at no cost for the period 1/1/2014-12/31/2014, and

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.