

Resolution No. Introduced by Cora A. Edwards and _____ Resolution to issue a Request for Proposal (RFP) for the hiring of an independent financial analyst or firm to advise the Sullivan County Legislature on matters regarding the Annual Operating budget, Capital Spending Plan and a proposed Long-Term Budget and Bond Payment Plan

Whereas the Sullivan County Legislature is seeking to appoint an RFP committee to hire an independent financial analyst or firm to advise on long-term spending and bond repayment plan;

Whereas it is common practice for Counties in New York State to seek specialized financial advice beyond the scope of auditing firms or routine budgetary functions,

Therefore be it resolved that the Sullivan County Legislature will appoint an RFP committee consisting of the County Treasurer, Commissioner of Management & Budget and County Auditor to select an independent financial analyst or auditing firm.

Schedule A: Scope of Services in the RFP

1. Analysis of selected revenues including departmental, state aid and federal aid
2. Trend analysis of 5 year revenues and projections
3. Determination of need in increased sales tax levy and projected revenues;
4. Analysis of expenditures for the purpose of identifying variations from budget
5. Preparation and submission of comprehensive report
6. Interim meetings with Sullivan County Legislature on findings of analysis
7. Identification of budget line items for all suggested modification
8. Meetings with and at the call of County Legislature, Office of Management and Budget and/or Treasurer
9. Presentation of report to County Legislature
10. Ten hard copies of the final report and soft copy (flash drive or CD) no later than 30 days after the presentation to the Legislature

Resolution No. Introduced by Cora Edwards and _____ to have the Sullivan County Legislature declare and abstain from voting in matters where there is actual or perceived conflict of Interest

Whereas, there may be occasions where Sullivan County legislators have an actual conflict of interest or perceived conflict of interest when a matter comes before the Board for voting approval;

Whereas monetary gain may influence a voting decision;

Whereas a member of the Legislature must declare and abstain, according to the Code of Ethics, whether there is a monetary gain, actual or perceived conflict of interest;

Therefore be it resolved that a member of the Sullivan county Legislature declare and abstain from voting in matters where there is actual or perceived conflict of interest.

RESOLUTION NO. INTRODUCED BY CORA EDWARDS and _____ Resolution for Sullivan County Legislature to appoint an RFP committee to interview legal firms for independent legal counsel to the Sullivan County Legislature

Whereas the Sullivan County Legislature has deemed it necessary from time to time to seek outside legal counsel on specific contractual matters pertaining to the administration of County business; and

Whereas the Sullivan County Legislature seeks to retain outside legal counsel on matters where there may be a potential conflict of interest with the County Attorney's Office; and

Whereas it is common practice for Counties in New York State to have specific legal counsel to the County Legislative branch;

Whereas a "Request for Proposal (RFP) process allows for an open and transparent bidding process for Counsel to the Legislature.

Therefore be it resolved that the Sullivan County legislature authorizes an RFP committee consisting of (_____) (the Purchasing Department, County Manager and County Clerk's Office) to issue an RFP for outside legal counsel reporting directly to the Sullivan County Legislature.