



**AGENDA**

**Legislative Monthly Meeting for June 18, 2015 at 2:00PM**

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Legislators**

**Communications**

**Presentation:**

**BOCES Health Team-Scott B. Samuelson**

**Veterans Cemetery- Kathleen M. LaBuda**

**Public Comment**

**Resolutions:**

1. Adopt the 2015-2016 Sullivan County Community College Budget (**Roll Call**)
2. Modify the 2015 County Budget
3. Set working hours and salary for Director of Probation
4. Reclassify a position in the Real Property Tax Services Department
5. Reclassify and set salary for Health Beginnings Program Manager
6. Waive residency requirements for a Specific Per Diem Registered Nurse
7. Authorize Power Authority of State of New York to proceed with a Feasibility Study for SCGC
8. Authorize Sullivan County Sheriff's Office to apply for and accept FY 2016 Step Grant
9. Apply accept and award the Renaissance Environmental Grant for WIC
10. Approve Sullivan County Revolving Loan (Darlene Midlang, Hestia's Garden)
11. Approve reallocation of 2014 State Aid to various Youth Development Programs
12. Approve reallocation of 2014 State Aid to Fallsburg, Bethel and Forestburgh Youth Programs
13. Approve allocation of County Funds to various Youth Programs
14. Approve allocation of State Aid to various Youth Development Programs
15. Authorize contract extension for the provision of Welfare to Work and related services
16. Authorize contract with Patricia E. Miller, DDS (**needs to be amended**)
17. Authorize contract with NAVEX Global
18. Authorize contract with various towns for snow and ice removal
19. Authorize contract with JFC Consulting and Westchester Institute for CAC services
20. Authorize contract renewal with authorized NYS Education Department Service Providers
21. Authorize contract modification with Blue Wing Services

**Recognition of Legislators**

**Announcements from Chair**

**Adjournment or Close**

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO  
ADOPT THE 2015-2016 SULLIVAN COUNTY COMMUNITY COLLEGE BUDGET**

**WHEREAS**, the Sullivan County Community College Board of Trustees has filed its 2015-2016 Operating Budget with the Sullivan County Legislature, and

**WHEREAS**, the proposed Budget for 2015-2016 has appropriations in the amount of \$17,015,132 with the County's share to be raised by tax revenue in the amount of \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition; and

**NOW THEREFORE BE IT RESOLVED**, that the 2015-2016 Operating Budget be approved in the amount of \$17,015,132 and the County's share to be levied and assessed against the taxable real property of Sullivan County on the 2016 tax rolls at \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition.

**RESOLUTION NO. INTRODUCED BY MANAGEMENT & BUDGET  
COMMITTEE TO MODIFY THE 2015 COUNTY BUDGET**

**WHEREAS**, the County of Sullivan 2015 Budgets requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers be authorized.

**Moved by:**

**Seconded by:**

June 2015 Budget Modifications via Resolution  
Modifications to the 2015 Sullivan County Budget

G/L Account Number	Account Description	Revenue		Appropriation	
		Increase Amount	Decrease Amount	Increase	Decrease
A-1430-42-4201	OFFICE ADVERTISING			3,500	
A-1430-R1260-R130	PERSONNEL FEE CHARGBACK - ADVERTSNG	3,500			
A-1680-43-4303	COMPUTER SOFTWARE PURCHASE/LEASE	41,833			
A-1680-R1289-R247	GEN GOV DEPT INCOME MISC FEE/REIMBURSMINT			41,833	
A-1989-99-47-4736	DEPT CONTINGENT				71,000
A-3010-45-4543	SPEC DEPT SUPPLY FOOD			96	
A-3010-R3306-R167	ST AID HOMELAND SECRTY DEPARTMENTAL AID	96			
A-3020-45-4506	SPEC DEPT SUPPLY PUBLIC SAFETY			1,521	
A-3020-46-4612	MISC SERV/EXP EMPL TRAINING			2,311	
A-3020-47-4703	DEPT DUES			92	
A-3020-R3389-R167	ST AID PUBLIC SAFETY DEPARTMENTAL AID	3,924			
A-9901-90-9001	TRANSFERS TRANSFERS COUNTY ROAD			71,000	
	<b>General Fund Total</b>	<b>49,353</b>		<b>120,353</b>	<b>71,000</b>
D-5020-10-1011	PERSONAL SERV REGULA PAY			63,500	
D-5142-45-4546	SPEC DEPT SUPPLY BULK ROAD & BAG SALT			7,500	
D-9998-R5031-R209	INTERFUND TRANSFR GENERAL FUND	71,000			
	<b>County Road Fund Total</b>	<b>71,000</b>		<b>71,000</b>	

2A

**RESOLUTION INTRODUCED BY THE PERSONNEL COMMITTEE TO SET WORKING HOURS AND SALARY FOR THE DIRECTOR OF PROBATION POSITION**

**WHEREAS**, the Sullivan County Legislature authorized the execution of a Memorandum of Agreement (“MOA”) with Teamsters Local 445, International Brotherhood of Teamsters pursuant to Resolution No. 5-15 on January 22, 2015;

**WHEREAS**, the MOA authorized the titles of Probation Officer Trainee, Probation Officer, Senior Probation Officer, and Probation Supervisor at a set work week of 40 hours a week; and

**WHEREAS**, the MOA authorized the above titles to receive Peace Officer Stipend increases; and

**WHEREAS**, the Director of Probation’s current salary is lower than some of the staff that the Director supervises, and currently working a 35 hour work week leaving staff unsupervised for 2.5 hours a week; and

**WHEREAS**, there is a need to set the work week of the Director of Probation to 37.5 hours a week and apply the Peace Officer Stipend to the Director of Probation position.

**WHEREAS**, the adjustment to the work week requires the need to set the salary for the Director of Probation position.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby sets the work week of the Director of Probation at 37.5 hours a week and sets the salary at \$82,325; and

**BE IT FURTHER RESOLVED**, that the Director of Probation position shall receive the Peace Officer Stipend effective for the 2015 fiscal year, in the same amounts authorized in the MOA with the Teamsters Local 445, International Brotherhood of Teamsters authorized by the Legislature on January 22, 2015.

**Moved by  
seconded by  
and adopted on motion**

**RESOLUTION NO \_\_\_\_\_ INTRODUCED BY PERSONNEL COMMITTEE TO RECLASSIFY A POSITION IN THE DEPARTMENT OF REAL PROPERTY TAX SERVICES**

**WHEREAS**, there is currently an employee in the position (Position No. 2697) designated as Real Property Tax Map/GIS Technician; and

**WHEREAS**, A job classification questionnaire was filled out by said employee and her supervisor and it has been determined by the Personnel Officer that the said employee is currently assigned some duties that are above her current title of Real Property Tax Map/GIS Technician; and

**WHEREAS**, the Real Property Tax Director feels that the title should be reclassified to Real Property Senior Tax Map/GIS Technician, which will encompass her current duties and meet the needs of the Department of Real Property Tax Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the reclassification of position 2697 in the Department of Real Property Tax Services from Real Property Tax Map/GIS Technician to Real Property Senior Tax Map/GIS Technician effective retroactive to May 5, 2015.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**RESOLUTION INTRODUCED BY PERSONNEL COMMITTEE TO RECLASSIFY AND SET THE SALARY OF MANAGEMENT CONFIDENTIAL POSITION OF THE HEALTHY BEGINNINGS PROGRAM MANAGER.**

**WHEREAS,** the County of Sullivan (“County”) and the Teamsters Local 445, International Brotherhood of Teamsters (“Teamsters” or “Union”) have agreed that the duties of the Healthy Beginnings Program Supervisor are such that the position should be reclassified to Healthy Beginnings Program Manager, be management and confidential; and

**WHEREAS,** The County and the Teamsters have agreed that the title Healthy Beginnings Program Supervisor shall remain in the Teamsters Salary Schedule and that the incumbent shall be reclassified to Healthy Beginnings Program Manager and will no longer be represented by the Teamsters; and

**WHEREAS,** salary rates for management confidential employees must be set or amended by Resolution of the Legislature.

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby sets the salary of the Healthy Beginnings Program Manager at \$55,277.00 per year.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION INTRODUCED BY PERSONNEL COMMITTEE TO WAIVE  
RESIDENCY REQUIREMENTS FOR A SPECIFIC PER DIEM REGISTERED NURSE**

**WHEREAS**, Public Health Director was authorized to fill the vacant Per Diem Registered Nurse position, and

**WHEREAS**, the Public Health Director has expressed her desire in filling the Per Diem Registered Nurse position due to its vital role in the Public Health Department, and

**WHEREAS**, the Public Health Director has stated that the Per Diem RN position has been difficult to fill with a qualified County resident, and

**WHEREAS**, the Public Health Director has requested that the Legislature waive the residency requirement as it pertains to Catherine Freda, and has stated that complying with the residency requirement will place an undue hardship upon her.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby waives the residency requirement policy for the said position of Per Diem Registered Nurse, and

**BE IT FURTHER RESOLVED**, that the Clerk to the Legislature is hereby directed to transmit a copy of this resolution to the Human Resources Department, Payroll Department and Public Health Services.

**Moved by  
Seconded by  
and declared duly adopted on motion**



**RESOLUTION NO.                    INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE POWER AUTHORITY OF STATE OF NEW YORK (PASNY) TO  
PROCEED WITH A FEASIBILITY STUDY FOR THE SULLIVAN COUNTY  
GOVERNMENT CENTER (SCGC)**

**WHEREAS**, NYPA through a sub consultant PRES Energy has completed a feasibility study of the SCGC which is the second phase in regard to the NYPA Statewide Energy Services Program (SESP); and

**WHEREAS**, the DPW and the OSE staff have reviewed and commented on the feasibility study; and

**WHEREAS**, the feasibility study has indicated potential energy savings project opportunities; and

**WHEREAS**, the next phase of the NYPA SESP involves the preparation of a 30% design report; and

**WHEREAS**, NYPA has extended an authorization to proceed; and

**WHEREAS**, DPW recommends the County proceed with the next phase of the SESP.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute the approval of the feasibility study and authorization to proceed in such form as the County Attorney's Office shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC SAFETY AND LAW  
ENFORCEMENT COMMITTEE TO AUTHORIZE SULLIVAN COUNTY SHERIFF'S  
OFFICE TO APPLY FOR AND ACCEPT FY 2016 STEP GRANT**

**WHEREAS**, the Sullivan County Sheriff's Office would like to pursue an FY 2016 Selective Traffic Enforcement Program (STEP) grant through the Governor's Traffic Safety Committee, in the amount of \$12,620; and

**WHEREAS**, the funding would be utilized for the purchase of radar equipment, manpower, travel related to training and a traffic safety program; and

**WHEREAS**, the contract period for the grant is October 1, 2015 through September 30, 2016.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and is hereby authorized to execute any and all necessary documents to apply for and accept the grant award, in such form as the County Attorney shall approve, and

**BE IT FURTHER RESOLVED**, that should funding be terminated, the County shall not be obligated to continue any action undertaken by use of this funding.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015

**RESOLUTION NO.                    INTRODUCED BY HEALTH & FAMILY SERVICES  
COMMITTEE TO APPLY ACCEPT AND AWARD THE RENAISSANCE  
ENVIRONMENTAL GRANT FOR THE WOMEN INFANTS AND CHILDREN'S (WIC)  
PROGRAM**

**WHEREAS**, Sullivan Renaissance will support grant money from their Renaissance Environmental Grant, and

**WHEREAS**, the Sullivan County Women, Infants, and Children's (WIC) Program has a need for a composter and a bench for the WIC teaching garden, and

**WHEREAS**, the award of this grant would allow the purchase of a composter and a bench which will enhance the teaching garden and would be a great teaching tool for staff to utilize for the education of WIC participants.

**NOW, THEREFORE, BE IT RESOLVED**, that Sullivan County Public Health Women, Infant and Children Program is authorized to apply, accept and award the Sullivan Renaissance Environmental Grant in the amount of \$500 for the purchase of a composter and a bench.

**Moved by  
Seconded by  
and declared duly adopted on motion**

**RESOLUTION NO.                    INTRODUCED BY THE MANAGEMENT AND BUDGET  
COMMITTEE TO APPROVE SULLIVAN COUNTY REVOLVING LOANS**

**WHEREAS**, the Sullivan County Division of Planning & Environmental Management (“Division”) oversees the County Main Street and Agri-Business Revolving Loan Funds funded through grants received from the New York Governor’s Office of Small Cities; and

**WHEREAS**, the Division has submitted the loan report to the Sullivan County Revolving Loan Fund Advisory Board; and

**WHEREAS**, the Advisory Board has considered such loan report and accompanying financial information and approved by majority the loan request listed below contingent upon certain conditions as outlined in the loan commitment letter.

<u>Borrower</u>	<u>Program</u>	<u>Amount</u>
Darlene Midlang, Hestia’s Garden	Agri-Business	\$5,000
Nicole Irwin, Sudsy Paws	Main Street Business	\$22,360
Evan Allees, Pickled Owl	Main Street Business	\$30,000

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the Division to commence with the loan closing process and to have all the necessary documents executed to secure the loan in such form as approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Treasurer is hereby authorized to draw checks for the borrower in the amount indicated above.

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO APPROVE REALLOCATION OF 2014 STATE AID TO YOUTH DEVELOPMENT PROGRAMS**

**WHEREAS** Sullivan County is in compliance with the New York State Office of Children and Family Services comprehensive youth-services planning agreements; and

**WHEREAS** by Resolution 314-14 the Sullivan County Youth Bureau allocated State aid to youth development projects for 2014; and

**WHEREAS** allocated funds will be unclaimed by the following Youth Development Programs:

<b>YOUTH Development Programs</b>	
Town of Fallsburg Youth Recreation	\$ 1,658.12
SC Court Appointed Special Advocates (CASA)	\$ 3,700.00
<b>Total Youth Development unclaimed:</b>	<b>\$ 5,358.12</b>

**WHEREAS** the following Youth Development Programs in good standing have incurred expenses in 2014 sufficient to claim additional funds in the amounts indicated, and the State encourages maximizing use of funds for youth in Sullivan County by reallocating unclaimed funds to programs in good standing:

<b>Youth Development Programs</b>	
Town of Bethel Youth Recreation	\$ 766.12
Town of Forestburgh Youth Recreation	\$ 766.00
Town of Highland Youth Recreation	\$ 766.00
Town of Lumberland Summer Youth Program	\$ 765.00
Town of Mamakating Youth Recreation	\$ 765.00
Town of Rockland Rotary Youth Program	\$ 765.00
Town of Tusten Recreation Program	\$ 765.00
<b>Total YDDP Recreation reallocated:</b>	<b>\$ 5,358.12</b>

**NOW, THEREFORE, BE IT RESOLVED** that the Sullivan County Legislature for the County of Sullivan approve the retroactive reallocation of New York State Office of Children and Family Services State aid for 2014 to the aforementioned organizations; and

**BE IT FURTHER RESOLVED** that the County Manager be hereby authorized to execute any and all necessary documentation and papers in connection herewith, in such form as the Sullivan County Department of Law shall approve; and

**BE IT FURTHER RESOLVED** that the above-mentioned contracts will be contingent upon the County's receiving continued State funding.

Moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_,

and adopted on motion \_\_\_\_\_, 20\_\_\_\_.

## DETAIL SUMMARY

### PROGRAMS RELINQUISHING FUNDS FOR REALLOCATION

#### Youth Development Programs

- **Town of Fallsburg Youth Recreation:** Year-round swim program.
- **SC Court Appointed Special Advocates (CASA):** Advocacy for children in family court, to ensure delivery of services and promote safe, permanent homes.

### PROGRAMS RECOMMENDED FOR ADDITIONAL REALLOCATIONS

#### Youth Development Programs

- **Town of Bethel Youth Recreation:** Summer swim program, in summer camp context with arts, crafts, sports, field trips.
- **Town of Forestburgh Youth Recreation:** Summer swim, arts and crafts, trips, community-resource presentations, Forestburgh Playhouse.
- **Town of Highland Youth Recreation:** Summer sports, creative crafts, science and nature exploration, cooking, reading, community service and beautification, workshops, trips.
- **Town of Lumberland Youth Recreation:** Summer arts and crafts, science and nature exploration, games and fitness, trips, evening stargazing, and other activities for families, children, and teens.
- **Town of Mamakating Youth Recreation:** Year-round youth programs, trips and events: fishing derby, 3D archery, ice-skating, holiday parties, cultural field trips, and craft workshops; basketball, volleyball, karate, zumba, and baton twirling programs.
- **Town of Rockland Youth Recreation:** Livingston Manor Rotary Ice Carnival, instruction in ice skating, free skating all winter and an end-of-season party and trip.
- **Town of Tusten Youth Recreation:** Series of year-round cultural or holiday events, parties, workshops, and field trips.

If further clarification is needed, please contact Lesia Snihura at the Youth Bureau, 807-0396, [lesia.snihura@co.sullivan.ny.us](mailto:lesia.snihura@co.sullivan.ny.us)

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**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO APPROVE REALLOCATION OF 2014 COUNTY AID TO YOUTH PROGRAMS**

**WHEREAS**, the County of Sullivan contracts with various agencies for services to youth through the Sullivan County Youth Bureau; and

**WHEREAS**, by Resolution 181-14 the County of Sullivan appropriated \$27,600 in the 2014 Sullivan County Budget to provide funding to such agencies for their programs; and

**WHEREAS**, a portion of the allocated funds will be unclaimed by the following Youth Development Program:

Town of Fallsburg Youth Recreation	\$750.00
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**WHEREAS**, the following Youth Development Programs in good standing have incurred expenses in 2014 sufficient to claim additional funds in the amounts listed:

Town of Bethel Youth Recreation	\$375.00
Town of Forestburgh Youth Recreation	\$375.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature, for the County of Sullivan, approve the retroactive reallocation of County aid to the aforementioned organizations; and

**BE IT FURTHER RESOLVED**, that the County Manager be and hereby is authorized to execute any and all necessary documentation and papers in connection herewith, in such form as approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_,

and adopted on motion \_\_\_\_\_, 2015.

## DETAIL SUMMARY

### PROGRAMS RELINQUISHING FUNDS FOR REALLOCATION

#### Youth Development Programs

- **Town of Fallsburg Youth Recreation:** Year-round swim program.

### PROGRAMS RECOMMENDED FOR ADDITIONAL REALLOCATIONS

#### Youth Development Programs

- **Town of Bethel Youth Recreation:** Summer swim program, in summer camp context with arts, crafts, sports, field trips.
- **Town of Forestburgh Youth Recreation:** Summer swim, arts and crafts, trips, community-resource presentations, Forestburgh Playhouse.

If further clarification is needed, please contact Lesia Snihura at the Youth Bureau, 807-0396, [lesia.snihura@co.sullivan.ny.us](mailto:lesia.snihura@co.sullivan.ny.us)



**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO APPROVE ALLOCATION OF COUNTY FUNDS TO YOUTH PROGRAMS**

**WHEREAS**, the County of Sullivan contracts with various agencies for services to youth through the Sullivan County Youth Bureau; and

**WHEREAS**, the County of Sullivan has appropriated \$27,600 in the 2015 Sullivan County budget to provide funding to such agencies for their programs; and

**WHEREAS**, the Sullivan County Youth Bureau recommends the allocation of such funds to the following projects, in amounts not to exceed those listed:

Sullivan County Soap Box Derby	\$ 1,500
YMCA	\$16,500
Town of Bethel Youth Recreation	\$ 1,200
Town of Cochection Youth Recreation	\$ 1,200
Town of Forestburgh Youth Recreation	\$ 1,200
Town of Highland Youth Recreation	\$ 1,200
Town of Lumberland Youth Recreation	\$ 1,200
Town of Mamakating Youth Recreation	\$ 1,200
Town of Rockland Youth Recreation	\$ 1,200
Town of Tusten Youth Recreation	\$ 1,200
<b>Total County Funds</b>	<b>\$27,600</b>

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature, for the County of Sullivan, approve the allocation to the aforementioned list of projects; and

**BE IT FURTHER RESOLVED**, that the County Manager be and hereby is authorized to execute any and all necessary documentation and papers in connection herewith, in such form as approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_,

and adopted on motion \_\_\_\_\_, 2015.

## Proposals for Youth Bureau/County-funded programs, 2015

- **SC Soap Box Derby:** Youth ages 7–20 build Soap Box Derby cars, learn construction techniques, participate in formal racing practices, and then race under the supervision of 75 – 100 volunteers. Participating youth have been recruited from Sullivan County School Districts and four fire department districts. In addition to learning construction skills with the tutelage of adult mentors, participating youth learn sportsmanship, teamwork, and safety practices, and build a sense of connection with the community.
- **YMCA:** Targeting youth ages 5–17 at risk due to environmental factors, YMCA program components Family Nights and Leaders Club will engage youth in age-appropriate club-style positive activities. Activities will include recreation, arts, sports, leadership development, conflict resolution, and community involvement. In addition, a series of family and community events will be held throughout the year, as well as a YMCA Kids Camp which will operate during spring and winter recess when school is not in session.
- **Town of Bethel Youth Recreation:** Summer swim program, in summer camp context with arts, crafts, sports, field trips.
- **Town of Cocheton Youth Recreation:** Year-round series of events, trips, and activities that include cultural, educational, social, and recreational opportunities.
- **Town of Fallsburg Youth Recreation:** Year-round swimming program.
- **Town of Forestburgh Youth Recreation:** Summer swim, arts and crafts, trips, community-resource presentations, Forestburgh Playhouse.
- **Town of Highland Youth Recreation:** Summer sports, creative crafts, science and nature exploration, cooking, reading, community service and beautification, workshops, trips.
- **Town of Lumberland Youth Recreation:** Summer arts and crafts, science and nature exploration, games and fitness, trips, evening stargazing, and other activities for families, children, and teens.
- **Town of Mamakating Youth Recreation:** Year-round trips and events: fishing derby, 3D archery, ice-skating, holiday parties, cultural field trips, and craft workshops; basketball, volleyball, karate, and baton twirling programs.
- **Town of Rockland Youth Recreation:** Livingston Manor Rotary Ice Carnival, instruction in ice skating, free skating all winter and an end-of-season party and trip.
- **Town of Tusten Youth Recreation:** Series of year-round cultural or holiday events, parties, workshops, and field trips.

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO APPROVE ALLOCATION OF STATE AID TO YOUTH DEVELOPMENT PROGRAMS**

**WHEREAS**, Sullivan County and its municipalities are eligible to receive local assistance funds for the year 2015 for Youth Development projects; and

**WHEREAS**, the Sullivan County **Youth Board** recommends the allocation of Office of Children and Family Services State aid to the following projects, in amounts not to exceed those listed:

Youth Bureau Administration	\$24,025		
Community Driver Safety Program Alive @ 25	\$1,000	Town of Bethel Youth Recreation	\$1,500
Nesin Cultural Arts Children's Chorus	\$1,800	Town of Cochection Youth Recreation	\$1,500
SC CASA Court-Appointed Special Advocates	\$3,700	Town of Fallsburg Youth Recreation	\$2,500
Delaware Youth Center	\$2,700	Town of Forestburgh Youth Recreation	\$1,500
Liberty Police Juvenile Aid Bureau	\$3,500	Town of Highland Youth Recreation	\$1,500
Monticello Housing Youth Services	\$2,362	Town of Lumberland Youth Recreation	\$1,500
Youth Bureau Program Monitoring	\$1,544	Town of Mamakating Youth Recreation	\$2,800
WJFF Youth Radio Project	\$2,200	Town of Rockland Youth Recreation	\$1,500
DRC Youth Achievement, Recognition	\$2,700	Town of Tusten Youth Recreation	\$1,500
Liv. Manor Library Monday Afternoon Book Club	\$1,000		
SC Cornell Cooperative Extension 4-H	\$4,800		
SC Head Start – I am Moving, I am Learning	\$4,800		
		<b>Total:</b>	<b>\$71,931</b>

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature, for the County of Sullivan, approve the allocation of Office of Children and Family Services State aid to the aforementioned list of youth development projects; and

**BE IT FURTHER RESOLVED**, that the County Manager be and hereby is authorized to execute any and all necessary documentation and papers in connection herewith, in such form as approved by the Sullivan County Department of Law; and

**BE IT FURTHER RESOLVED**, that the above-mentioned allocations and contracts will be contingent upon the County's receiving continued State aid at anticipated funding levels.

Moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_,

and adopted on motion \_\_\_\_\_, 2015.

## Proposals for Youth Bureau/OCFS-funded programs, 2015

### Municipal programs: youth development

- **Village of Liberty Police Youth Officer:** Crime prevention to divert youth from juvenile court; stranger danger, bike and Halloween safety presentations; career-day, zero tolerance for underage drinking, and K9 presentations; police station tours.
- **Monticello Housing Authority Youth Services:** Tutoring, computer learning, sports, adolescent living skills, community service.
- **Town of Bethel Youth Recreation:** Summer swim program, in summer camp context with arts, crafts, sports, field trips.
- **Town of Cohecton Youth Recreation:** Year-round series of events, trips, and activities that include cultural, educational, social, and recreational opportunities.
- **Town of Fallsburg Youth Recreation:** Year-round swimming program.
- **Town of Forestburgh Youth Recreation:** Summer swim, arts and crafts, trips, community-resource presentations, Forestburgh Playhouse.
- **Town of Highland Youth Recreation:** Summer sports, creative crafts, science and nature exploration, cooking, reading, community service and beautification, workshops, trips.
- **Town of Lumberland Youth Recreation:** Summer arts and crafts, science and nature exploration, games and fitness, trips, evening stargazing, and other activities for families, children, and teens.
- **Town of Mamakating Youth Recreation:** Year-round youth programs, trips and events: fishing derby, 3D archery, ice-skating, holiday parties, cultural field trips, and craft workshops; basketball, volleyball, karate, zumba, and baton twirling programs.
- **Town of Rockland Youth Recreation:** Livingston Manor Rotary Ice Carnival, instruction in ice skating, free skating all winter and an end-of-season party and trip.
- **Town of Tusten Youth Recreation:** Series of year-round cultural or holiday events, parties, workshops, and field trips.

## Proposals for Youth Bureau/OCFS-funded programs, 2015

### Nonmunicipal programs: youth development

- **CDSP, Community Driver Safety Programs Alive @ 25:** National Driver Safety education for ages 16–20 targets attitudes, lifestyles, and decision making factors that put young drivers at risk, promotes safe driving, and prevents vehicular accidents among teens.
- **Delaware Youth Center Summer Youth Recreation:** A rich summer program with dance, theater, crafts, fine art, pottery, cooking, sports, martial arts, zumba, yoga, preschool play groups, workshops with area artists, and educational presentations.
- **DRC (Dispute Resolution Center) Youth Achievement, Recognition, and Development:** Violence-prevention initiative recruits and trains youth in dispute resolution / communication to act as peer mediators, and assists schools in building peer-mediation programs.
- **SC CASA, Court-Appointed Special Advocates:** Advocacy for children in family court, to ensure delivery of services and promote safe, permanent homes.
- **Nesin Cultural Arts Children's Community Chorus:** Literacy-based choral instruction; youth performances at various community events and locations.
- **WJFF Youth Radio Project:** Youth learn technical skills and creative program development; conduct outreach to other youth, school districts, and the community; and produce a youth radio show.
- **Livingston Manor Library Monday Afternoon Book Club:** Provides youth with out-of-school opportunities for academic and social enrichment through reading and discussing challenging books and creating interpretive art projects.
- **SC Cornell Cooperative Extension 4-H:** Through club and after-school activities, trips, participation in county fair and regional events and competitions, youth develop skills and knowledge in science (STEM), environmental awareness, and leadership.
- **SC Head Start- I Am Moving, I Am Learning:** Education for low-income/high-risk children and families in wellness, nutrition, and physical activities, to offset or reduce obesity and promote healthy lifestyles.

**Resolution No.**

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXTEND AN AGREEMENT FOR THE PROVISION OF WELFARE TO WORK, EMPLOYMENT AND EMPLOYMENT TRAINING RELATED SERVICES FROM JULY 1, 2015 THROUGH DECEMBER 31, 2015**

**WHEREAS**, the County of Sullivan, through the Department of Family Services, is required to provide for various welfare-to-work, employment and employment training related services, and

**WHEREAS**, the Department will again contract with the Sullivan County Center for Workforce Development (CWD) for WTW Employment and Training (E&T) related services at a total cost not to exceed \$172,831 for the period from July 1, 2015 through December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute the above listed agreement for the provision of welfare-to-work, employment and employment training related services during the period from July 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED**, this contract is at the County's discretion, subject to annual appropriation; and

**BE IT FURTHER RESOLVED**, the maximum of this contract is not to exceed the Department of Family Services budgeted amount for those welfare-to-work, employment and employment training related services; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

15

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO  
AUTHORIZE AGREEMENT WITH PATRICIA E. MILLER, DDS**

**WHEREAS**, a proposal was received for Dental Services for the Adult Care Center residents, and

**WHEREAS**, the Adult Care Center is required to provide dental services to residents, and

**WHEREAS**, Patricia E. Miller, DDS, is qualified to provide additional dental services for the residents at the Adult Care Center, for the contract period July 1, 2015 through June 30, 2016. This agreement may be extended, on a yearly basis, under the same terms and conditions, for three (3) additional years, and

**WHEREAS**, the Adult Care Center has reviewed the proposal and recommends award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an agreement with Patricia E. Miller, DDS, 20 Ridge Street, Middletown, New York, at a total cost of \$10,000.00, said contract to be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION NO                    INTRODUCED BY PERSONNEL COMMITTEE TO  
AUTHORIZE AWARD AND EXECUTION OF AGREEMENT**

**WHEREAS**, a proposal was received, for on-line training, for Sullivan County employees, to address the County's compliance program requirements; and

**WHEREAS**, NAVEX Global, 6000 Meadows Road, Suite 200 Lake Oswego, Oregon 97035, is qualified to provide the County training; and

**WHEREAS**, it is necessary to provide this service to County employees as an ongoing effort to address workplace violence and workplace discrimination and comply with state and federal laws, rules and regulations; and

**WHEREAS**, the Sullivan County Human Resources Department has reviewed and approved said training programs and proposal and recommends that the County enter into an agreement with NAVEX Global to provide the aforementioned on-line training; and

**WHEREAS**, according to the pricing summary, \$37,777.44 authorizes up to 1000 users over the four year period and allows for additional users as need in increments of 25 for a cost as follows:

- Year 1 - \$39.00
- Year 2 - \$34.00
- Year 3 - \$30.00
- Year 4 - \$25.00

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an agreement with NAVEX Global, for the base amount of \$37,777.44 for 1000 users with the options to utilize the additional user clause as needed over the four (4) year period, effective July 1, 2015, to be paid in accordance with the attached pricing summary.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.



# Pricing Summary

Product	Quantity	Months	Initial Fee	Annual
<b>Training</b>				
Workplace Harassment 6	1000	N/A	\$19,750.00 \$14,817.44	-
Violence & Bullying Prevention	1000	N/A	\$19,750.00 \$0.00	-
Workplace Harassment 6 - Maintenance	1000	48	-	\$4,740.00
Violence & Bullying Prevention - Maintenance	1000	48	-	\$4,740.00 \$0.00
Setup - NAVEX Hosted - Courseware (LMS Tracking)	2	N/A	\$1,000.00	-
Standard Customization Package	2	N/A	\$3,000.00	-
PRODUCT SUB-TOTALS:			\$18,817.44	\$4,740.00

	Initial Fee	Annual
SUB-TOTALS:	\$18,817.44	\$4,740.00

INVOICING SCHEDULE	
YEAR ONE:	\$23,557.44
YEAR TWO:	\$4,740.00
YEAR THREE:	\$4,740.00
YEAR FOUR:	\$4,740.00

TOTAL SAVINGS:	\$43,642.56
TOTAL:	\$37,777.44

## Additional Seats:

### ▼ Online Training

Hosting Method	NAVEX Hosted (TC9)	Year 1 Add On Price	USD 39.00
Add-on Pricing Override		Year 2 Add On Price	USD 34.00
Minimum Add-on	25	Year 3 Add On Price	USD 30.00
		Year 4 Add On Price	USD 25.00
		Year 5 Add On Price	

17A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE TOWNS FOR SNOW AND ICE REMOVAL**

**WHEREAS**, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the Towns for the control of snow and ice conditions on County Roads located within the Towns; and

**WHEREAS**, said section of the Highway law of the State of New York requires the approval by resolution of the legislative bodies of the County and the involved Towns; and

**WHEREAS**, it is the recommendation of the Division of Public Works that the County enter into three (3) year contracts with the involved Towns subject to annual appropriation by the Legislature.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be hereby authorized to execute contracts, commencing on July 1, 2015 and terminating on June 30, 2018, with the Town of Bethel, Town of Callicoon, Town of Delaware, Town of Fallsburg, Town of Forestburgh, Town of Fremont, Town of Highland, Town of Liberty, Town of Lumberland, Town of Mamakating, Town of Neversink, Town of Rockland, and Town of Thompson at a total annual cost not to exceed \$1,500,220 in the first year of the contract; and

**BE IT FURTHER RESOLVED**, that the contracts be in a form approved by the Sullivan County Attorney.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**Resolution No.**

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE COUNTY MANAGER TO ENTER INTO  
AGREEMENTS FOR THE PROVISION OF PROFESSIONAL SERVICES FOR  
PERIOD FROM JUNE 1, 2015 THROUGH MAY 31, 2016**

**WHEREAS**, the County of Sullivan, through the Department of Family Services requires certain professional services to accomplish the provision of Child Protective Services (CPS) related services for Sullivan County youth and families; and

**WHEREAS**, the Department of Family Services wishes to develop an entry into a viable Child Advocacy Center (CAC) while working toward developing a more local CAC; and

**WHEREAS**, the Department of Family Services wishes therefore to contract with

- JFC Consulting, LLC for the provision of child abuse and/or neglect medical consultant services at an annual cost not-to-exceed \$35,000; and
- Westchester Institute for Human Development for the provision of non-acute clinical sexual abuse services at an annual cost not-to-exceed \$15,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute agreements for the provision of the above mentioned professional services during the period from 6/1/2015 through 5/31/2016; and

**BE IT FURTHER RESOLVED**, these contracts are at the County's discretion, subject to annual appropriation; and

**BE IT FURTHER RESOLVED**, the maximum of these professional services contracts are collectively not exceed the Department of Family Services budgeted amount for these professional services; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE  
RESOLUTION TO RENEW CONTRACTS WITH AUTHORIZED NEW YORK STATE  
EDUCATION DEPARTMENT SERVICE PROVIDERS FOR SERVICES RENDERED**

**WHEREAS**, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services at State-approved rates, and

**WHEREAS**, Sullivan County needs to authorize contracts with authorized New York State Education Department Pre-school Service Providers for the period beginning July 1, 2015 to June 30, 2018 at State-approved rates and

**WHEREAS**, the names and addresses of the authorized New York State Education Department Service Providers are listed on the attached list,

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and is hereby authorized to execute contracts with the authorized New York State Education Department Service Providers on the attached list for the period beginning July 1, 2015 to June 30, 2018, and

**BE IT FURTHER RESOLVED**, that the form of such contracts be approved by the Sullivan County Department of Law.

**Moved by  
Seconded by  
and declared duly adopted on motion**

## Authorized NYS Education Department service providers:

\*\*Includes Pre-School Program

**Abplanalp, Tracy**  
PO Box 361  
Youngsville, NY 12791  
Services: Speech Therapy  
741-9382  
[tracyabplanalp@hotmail.com](mailto:tracyabplanalp@hotmail.com)

**Acker, Rebecca**  
122 Fish Cabin Road  
Glen Spey, NY 12737  
Services: Occupational Therapy  
845-856-8919, Ext 6  
[rackerotr@frontiernet.net](mailto:rackerotr@frontiernet.net)

**Austin Physical Therapy, PLLC**  
9 Rockland Road  
PO Box 157  
Roscoe, NY 12776  
Services: Physical Therapy  
607-498-5653  
Mary Austin  
[austinpt@austinpt.net](mailto:austinpt@austinpt.net)

**Barrett, Dawn**  
PO Box 673  
Sparrowbush, NY 12780  
Services: Speech Therapy  
858-6278/cell- 699-3732  
[brian42101@frontiernet.net](mailto:brian42101@frontiernet.net)

**Brodie, Penny**  
34 Harris Bushville Road  
Monticello, NY 12701  
Services: Speech Therapy  
707-4936/cell – 428-4681  
[ebrodiep@gmail.com](mailto:ebrodiep@gmail.com)

**Buffa Kunis, Judy**  
24 Dora Drive  
Monticello, NY 12701  
Services: Speech Therapy  
[judybuffa60@gmail.com](mailto:judybuffa60@gmail.com)  
H-794-2234/C-796-2777

**UCP Sullivan, The Center for Discovery**  
PO Box 840  
Harris, NY 12742  
Services:  
Evaluations/ST/OT/PT/AT etc  
Charlotte Ostman  
845-707-8619  
[costman@tcfd.org](mailto:costman@tcfd.org)

**Center for Spectrum Services\*\***  
70 Kukuk Lane  
Kingston, NY 12401  
Jamie Wolff  
336-2616  
[jwolff@centerforspectrumservices.org](mailto:jwolff@centerforspectrumservices.org)

**Doyle, Tami**  
301 Lt. Brender Highway  
Ferndale, NY 12734  
Services: Physical Therapy  
292-3427/cell798-9730  
[geneandtami@localnet.com](mailto:geneandtami@localnet.com)

**Druse, Jean**  
428 Katrina Falls Rd.  
Rock Hill, NY 12775  
Services: Speech Therapy  
H-796-3971/C-707-9821  
[jmdruse@gmail.com](mailto:jmdruse@gmail.com)

**Easter Seals NY, Inc.\*\* (Project Discovery)**  
555 Auburn Street/PO Box 5132  
Manchester, NH 03103  
Contact: Diane Boulay  
603-621-3519  
[dboulay@eastersealsnh.org](mailto:dboulay@eastersealsnh.org)  
Services: Evaluations, Speech Therapy, Occupational Therapy, Physical Therapy, SEIT, Social Work  
Elin Treanor, Chief Financial Officer

**Hebrew Academy For Special Children, Inc.**  
5902 14<sup>TH</sup> Avenue  
Brooklyn, NY 11219  
Susan Slater  
718-686-5900

**Jack & Jill Developmental Services; SLP, OT & Psychology, PLLP**  
17 North Main Street  
Liberty, NY 12754  
Services: Psychological Counseling, Speech Therapy, Occupational Therapy  
292-4134/Cell – 796-8272-Jeff  
Cell-866-5523 – Abby  
Abby Greene and Jeff Jensen  
[jacknjillds@gmail.com](mailto:jacknjillds@gmail.com)

**Katskill Kids, PT, SLP, Psychology, RN, OT and LMSW, PLLC**  
101 Klothe Drive  
Grahamsville, NY 12740  
Services: Occupational Therapy, Physical Therapy, Speech Therapy, Social Work, Assistive Technology, Nursing, Nutrition  
845-985-7080/cell – 866-7080  
Kim Costa  
[katskillkids@yahoo.com](mailto:katskillkids@yahoo.com)

**McDonald, Nancy \*\* Best Friends Services, Inc.**  
504 Southwoods Drive  
Monticello, NY 12701  
Services: Speech Therapy, OT, PT, SW, SEIT, Evaluations,  
794-6037/794-0511  
[nancybstfrnds@Yahoo.com](mailto:nancybstfrnds@Yahoo.com)

**Miller, Eileen**  
20 Bowers Drive  
Hurleyville, NY 12747  
Services: Physical Therapy  
436-6127/cell – 914-213-2048  
[eilbmil@yahoo.com](mailto:eilbmil@yahoo.com)

20A

**Mulhare, Laura**  
PO Box 519  
Milford, PA 18337  
Services: Physical Therapy  
570-851-1942/cell-674-5902  
[edutherapies@gmail.com](mailto:edutherapies@gmail.com)

**Novogrodsky, Dorothy**  
PO Box 153  
Woodridge, NY 12789  
Services: Vision  
434-0536/cell – 798-6502  
[dorothyn@hvc.rr.com](mailto:dorothyn@hvc.rr.com)

**O'Malley, Edward**  
333 Chestnut Street  
Liberty, NY 12754  
Services: Occupational Therapy  
& Vision  
292-6307/cell – 649-0911  
[ed.omalley.otr@gmail.com](mailto:ed.omalley.otr@gmail.com)

**NYSARC/Orange County Association for the Help of Retarded Citizens\*\***  
379 Mount Hope Road  
Middletown, NY 10940  
Services: Evaluations, Speech Therapy, Occupational Therapy, Physical Therapy, SEIT, Social Work  
845-344-2292  
Diane Lentino - fiscal  
[DLentino@orangeahrc.org](mailto:DLentino@orangeahrc.org)

**Orange County Cerebral Palsy Association, Inc. d.b.a. Inspire \*\***  
2 Fletcher Street  
Goshen, NY 10924  
Services: Evaluations, Speech Therapy, Occupational Therapy, Physical Therapy, SEIT, Social Work  
845-294-8309/845-294-8806  
Megan Appello  
[mappello@inspirecp.org](mailto:mappello@inspirecp.org)

**Padawer, Leah**  
164 Laurel Park Road  
Fallsburg, NY 12733  
Services: Speech Therapy  
436-9566/cell - 665-6913  
[leahpadawer@yahoo.com](mailto:leahpadawer@yahoo.com)

20b

**Pine Bush Central School District**  
Special Programs  
PO Box 700  
Pine Bush, NY 12566  
**(PBCS students only)**  
Services: Speech and Occupational Therapy  
Debra Brush  
744-2031  
[dbrush@pinebushschools.org](mailto:dbrush@pinebushschools.org)

**Scott, Karen Sue**  
PO Box 48  
Smallwood, NY 12778  
Services: Speech Therapy  
583-7278/cell-845-798-8840  
[ascott6@hvc.rr.com](mailto:ascott6@hvc.rr.com)

**Sullivan County Head Start**  
PO Box 215  
Woodbourne, NY 12788  
Services: Speech Therapy  
434-4164  
Bertha Williams  
[bwilliams@headstart-sullivancounty.org](mailto:bwilliams@headstart-sullivancounty.org)

**Tri-Valley Central School District**  
34 Moore Hill Road  
Grahamsville, NY 12740  
Services: Evaluations, Occupational Therapy, SEIT  
Christine Snow  
985-2296, Ext. 5308  
[christinesnow@trivalleycsd.org](mailto:christinesnow@trivalleycsd.org)

**Walz, Bethany**  
75 Sackett Lake Rd.  
Monticello, NY 12701  
Services: Speech Language  
Therapy  
866-7593

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE MODIFICATION AGREEMENT WITH BLUE WING SERVICES**

**WHEREAS**, an agreement with Blue Wing Services, PO Box 16318, Minnesota 55116, dated October 3, 2013, entered into pursuant to Resolution No. 356-13, adopted by Sullivan County Legislature on September 19, 2013, for Construction Management Services and Radio Consulting Services, including Standards of Operation and Training for the Emergency Communications Upgrade Project with respect to five (5) of the prospective ten (10) tower sites that would ultimately be required, and

**WHEREAS**, Blue Wing Services has a unique understanding of the County's Emergency Communications Upgrade Project, and it is necessary to continue services, including but not limited to the following: Tower Site Development, Intra-County Core Microwave Back-haul System, Public Safety Radio System, Project Administration, Design and Equipment details for orders with microwave and Motorola vendors, in order to complete this project, on the remaining five (5) tower sites, and

**WHEREAS**, a proposal, dated March 30, 2015, has been provided by Blue Wing Services, outlining additional services required, and

**WHEREAS**, the Division of Emergency Management has reviewed the proposal and recommends award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a modification agreement with Blue Wing Services, in an amount not to exceed \$177,840.00, and shall be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.