



AGENDA

Legislative Special Meeting for April 14, 2016 at 11:45AM

Call to Order

Pledge of Allegiance

Roll Call of Legislators

Reading of Meeting Notice:

There will be a Special Meeting of the Legislature for **Thursday, April 14, 2016 at 11:45AM** in the Legislative Chambers, 100 North Street, Monticello, New York. The purpose of the meeting is to authorize an agreement with New York State Division of Criminal Justice Services for the ATI (Alternatives to Incarceration) Program.

Business in Order:

Resolutions:

1. Authorize an agreement with New York State Division of Criminal Justice Services for the ATI (Alternatives to Incarceration) Program

Adjournment or Close

RESOLUTION _____ INTRODUCED BY TERRI WARD, CHAIR OF THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE AN AGREEMENT WITH NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, the Sullivan County Probation Department operates an Alternatives to Incarceration Program (*ATI Program*) which includes Community Service and Pre-Trial Release components; and

WHEREAS, the ATI Program is an important tool which is utilized by the Sullivan County District Attorney's Office in appropriate criminal prosecutions; and

WHEREAS, the ATI Program creates substantial savings for the Sullivan County Sheriff's Office, particularly for the Sullivan County Jail, and

WHEREAS, the New York State Division of Criminal Justice Services (*DCJS*) is prepared to provide \$29,304.00 in funding for the ATI Program for the programmatic term of July 1, 2016, through June 30, 2017, and

WHEREAS, in order to access the funding the County must enter into an agreement with DCJS.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to enter into the agreement with DCJS to acquire the funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's Office.

BE IT FURTHER RESOLVED, that should the ATI Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by,
seconded by,
and declared duly adopted on motion**

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Tonya D. Martin, Sr. Probation Officer, ATI Program Coordinator, Probation Department

Re: Request for Consideration of a Resolution: Authorize Agreement with NYS Division of Criminal Justice Services

Date: April 11, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into an agreement with the NYS Division of Criminal Justice Services to acquire funding and to execute all other documents necessary to comply with funding source requirements, said document(s) to be in a form approved by the County Attorney's office.

Is subject of Resolution mandated? Explain:

See attached.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 29,304.00

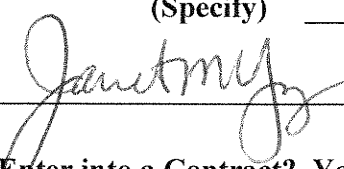
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A-3140-17 & A-3140-18

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [NYS Division] of [Criminal Justice Services]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 07/01/2016 To 06/30/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2015 To 06/30/2016

Amount authorized by prior contract(s): 29,304.00

Resolutions authorizing prior contracts (Resolution #s): 182-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Tonya D. Martin, Sr. Probation Officer, AT

Pre-Legislative Approvals:

- A. Director of Purchasing: *Nancy Jones* Date *4.11.16*
B. Management and Budget: *Janet Miller* Date *4/11/16*
C. Law Department: *Thomas S. Sawyer* Date *4/11/16*
D. County Manager: *Paul Brown* Date *4/12/16*
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____