



Legislative Addendum for September 15, 2016 at 2:00PM

From Recessed Planning, Environmental Management and Real Property Committee:

1. To convey property acquired by the County of Sullivan by virtue of the In Rem Tax Foreclosure proceeding for the 2012 lien year in the Town of Lumberland known as LU11.-1-40.5.
2. To convey property acquired by the County of Sullivan by virtue of the In Rem Tax Foreclosure proceeding for the 2014 lien year in the Town of Liberty known as LI46.A-2-42.
3. To convey property acquired by the County of Sullivan by virtue of the In Rem Tax Foreclosure proceeding for the 2014 lien year in the Town of Bethel known as BE43.-22-2.8, Town of Liberty known as LI16.-1-12.5 & Town of Thompson known as TH2.-1-51.1.
4. To authorize the sale of property to the second highest bidder(s) from the June 2016 Real Property Auction.

From Executive Committee:

5. Authorize extension of the Snow and Ice Agreement between NYSDOT and the County of Sullivan County, New York
6. Adjust two salaries of employees of the Office of District Attorney
7. Set public hearing to Amend the Ethics Law for October 20, 2016 at 1:40PM
8. Confirm appointments and terms of the current Board of Ethics
9. Amend Resolution No. 234-16 (Jack Harb)
10. Establishing the County Procurement Card Purchasing Policy and naming the Commissioner of Management and Budget to be the Program Administrator
11. Authorize modification agreement for construction services for the resurfacing of portions of approximately 30 miles of various county roads
12. Create the position of Director of Transportation
13. Appoint Mark McCarthy as liaison to SUNY Sullivan

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE**

**RESOLUTION TO CONVEY PROPERTY ACQUIRED BY THE COUNTY OF
SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE
PROCEEDING FOR THE 2012 LIEN YEAR IN THE TOWN OF LUMBERLAND
KNOWN AS LU11.-1-40.5**

WHEREAS, property located in the Town of Lumberland designated on the Sullivan County Real Property Tax Map as Lumberland 11.-1-40.5, being 4.41 +/- acres, located on Forestburgh Rd., owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2012 taxes; and

WHEREAS, Warren Slavin has offered to purchase said properties for the sum of Twenty Two Thousand (\$22,000.00) DOLLARS, and

WHEREAS, it is in the best interest of the County of Sullivan to sell the parcel privately to Warren Slavin for the amount of TWENTY TWO THOUSAND (\$22,000.00) DOLLARS because this property was not sold at previous auctions, and

WHEREAS, the purchaser will also be responsible for the recording fees plus 2016 County/Town taxes, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to Warren Slavin upon payment of \$22,000.00 to the County Treasurer, plus fees for the County Clerk, plus the 2016 County/Town taxes and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, **2016.**

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE**

**RESOLUTION TO CONVEY PROPERTY ACQUIRED BY THE COUNTY OF
SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE
PROCEEDING FOR THE 2014 LIEN YEAR IN THE TOWN OF LIBERTY
KNOWN AS LI46.A-2-42**

WHEREAS, property located in the Town of Liberty designated on the Sullivan County Real Property Tax Map as Liberty 46.A-2-42, being 40 x 60 +/- Ft., located on Post Rd., is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2014 taxes, and

WHEREAS, Solomon Battino has offered to purchase said property for the sum of TWENTY FIVE THOUSAND (\$25,000.00) DOLLARS, and

WHEREAS, it is in the best interest of the County of Sullivan to sell the parcels privately to Solomon Battino for the amount of TWENTY FIVE THOUSAND (\$25,000.00) DOLLARS because these property was not sold at previous auctions, and

WHEREAS, the purchaser will also be responsible for the recording fees plus, 2016 County/Town taxes, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to Solomon Battino upon payment of \$25,000.00 to the County Treasurer, plus fees for the County Clerk, plus the 2016 County/Town taxes and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE**

**RESOLUTION TO CONVEY PROPERTIES ACQUIRED BY THE COUNTY OF
SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE
PROCEEDING FOR THE 2014 LIEN YEAR IN THE TOWN OF BETHEL
KNOWN AS BE43.-22-2.8, TOWN OF LIBERTY KNOWN AS LI16.-1-12.5 &
TOWN OF THOMPSON KNOWN AS TH2.-1-51.1**

WHEREAS, property located in the Town of Bethel designated on the Sullivan County Real Property Tax Map as Bethel 43.-22-2.8, being 200 x 100 +/- Ft., located on E. Glenwild Dr., owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2014 taxes; property located in the Town of Liberty designated on the Sullivan County Real Property Tax Map as Liberty 16.-1-12.5, being 5.0 +/- acres, located on Fox Mountain Rd., owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2014 taxes, and property located in the Town of Thompson designated on Sullivan County Real Property Tax Map as Thompson 2.-1-51.1, being 4.0 +/- acres, located on Anawana Lake Rd., owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2014 taxes

WHEREAS, Hussner LLC has offered to purchase said properties for the sum of Five Hundred Twenty Five (\$525.00) DOLLARS, and

WHEREAS, it is in the best interest of the County of Sullivan to sell the parcels privately to Hussner LLC for the amount of Five Hundred Twenty Five (\$525.00) DOLLARS because these properties were not sold at previous auctions, and

WHEREAS, the purchaser will also be responsible for the recording fees plus, 2016 County/Town taxes, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to Hussner LLC upon payment of \$525.00 to the County Treasurer, plus fees for the County Clerk, plus the 2016 County/Town taxes and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE THE SALE OF PROPERTY TO THE SECOND HIGHEST BIDDER(S) FROM THE JUNE 2016 REAL PROPERTY AUCTION.

WHEREAS, Sullivan County held a real property auction on June 9th, 2016 & June 10th, 2016, and

WHEREAS, Sullivan County Resolution Number 282-2016 was adopted on June 16th, 2016 accepting and rejecting bids from the June 2016 Real Property Auction, and

WHEREAS, pursuant to the June 2016 Real Property Auction Terms and Conditions, the first highest bidders were to remit any outstanding balance due to the Sullivan County Treasurer on or before 5:00 p.m. July 22nd, 2016, and

WHEREAS, the first highest bidders did not complete the purchase on the following parcels and the second highest bidder(s) has/have agreed to purchase the property for the amount of bid price, plus a ten (10 %) percent auctioneer's commission and additional costs and charges, pursuant to the June 2016 Real Property Terms and Conditions:

<u>Tract #</u>	<u>Town/Section/Block/Lot Number</u>	<u>Second Bidder</u>	<u>Amount Offered</u>
192	LI111.-1-40.1	Nelson Saravia	\$11,000.00

WHEREAS, the purchaser(s) will be responsible for the levied 2016 Town and County tax bill, 2016-2017 School Taxes, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to the second highest bidder(s) for their bid amount, plus a 10 % auctioneer's commission and other costs & charges pursuant to the written Terms & Conditions of the June 2016 auction.

Moved by _____,
Seconded by _____,
And adopted on motion _____, 2016 .

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE
TO AUTHORIZE EXECUTION OF CONTRACT BETWEEN NEW YORK STATE
DEPARTMENT OF TRANSPORTATION (NYSDOT) AND THE COUNTY OF
SULLIVAN**

WHEREAS, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

WHEREAS, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2015 through June 30, 2016; and

WHEREAS, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$154,613.72 plus any adjustments increasing this amount.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2015 through June 30, 2016 said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

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RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADJUST THE SALARIES OF EMPLOYEES OF THE OFFICE OF DISTRICT ATTORNEY

WHEREAS, the Sullivan County District Attorney's Office encountered a vacancy in the Assistant District Attorney 1 position and there is a need to fill this position with a backfill of the Assistant District Attorney 2 and adjust the salaries, and;

WHEREAS, the salaries currently allotted to the Assistant District Attorney 1 and 2 positions, are not currently reflective of the current production, experience, responsibility and work load of these positions, and;

WHEREAS, the Sullivan County District Attorney has reviewed the personal services compensation structure and determined that compensation should be modified to the personal services budget line of the office, as follows:

Position	Current	New	Increase/Decrease
ADA 1 – 1689	\$92,920	\$105,000	Increase \$12,080
ADA 2 – 237	\$85,668	\$105,000	Increase \$19,332

NOW, THEREFORE, BE IT RESOLVED, that the salaries as set forth above be adjusted on October 1, 2016 and the District Attorney is hereby granted permission to fill these positions immediately.

Moved by, seconded by, put to a vote, unanimously carried and declared duly adopted on motion

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**RESOLUTION NO. ____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET
A PUBLIC HEARING TO AMEND THE ETHICS LAW**

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on September 15, 2016 a proposed Local Law entitled "A Local Law to Amend the Ethics Law."

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on October 20, 2016, at 1:40 p.m., in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on September 15, 2016, a proposed Local Law entitled "A Local Law to Amend the Ethics Law".

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on October 20, 2016 at 1:40 p.m. at which time all persons interested will be heard.

DATED: September 9, 2016

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

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RESOLUTION NO. ___ INTRODUCED BY EXECUTIVE COMMITTEE TO CONFIRM APPOINTMENTS AND TERMS OF THE CURRENT BOARD OF ETHICS

WHEREAS, in 2013, the County Legislature adopted a new Ethics Law and initially appointed individuals to one, two and three year terms; and

WHEREAS, since 2013, members of the Ethics Board have resigned and their remaining terms completed by persons appointed by the legislature; and

WHEREAS, it would be more efficient to have Board terms expire on December 31st of a calendar year, instead of various dates throughout the year.

NOW THEREFORE BE IT RESOLVED, the Sullivan County Legislature hereby confirms the following appointments and terms of the Sullivan County Ethics Board:

<u>MEMBER</u>	<u>TERM</u>
John Konefal	December 31, 2019
Ken Walter	December 31, 2019
Lorne Green	December 31, 2017
Nicholas Speranza	December 31, 2020
John W. Kiefer	December 31, 2020

Moved by ___

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**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND
RESOLUTION NO. 234-16**

WHEREAS, Resolution No. 234-16, adopted by the Sullivan County Legislature (hereinafter "Legislature"), requested that the New York State Legislature adopt Assembly Bill No.A10155 and Senate Bill S7754 permitting one deputy sheriff to elect coverage under Article 14-b; and

WHEREAS, the Office of the New York State Comptroller requests that the following language be included in the resolution: "BE IT RESOLVED: that the governing board of Sullivan County does hereby assume the additional cost required to provide the reopening of Section 551 of the Retirement and Social Security Law, pursuant to Chapter 145 of the Laws of 2016."

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 234-16 to include the following clause: "BE IT RESOLVED: that the governing board of Sullivan County does hereby assume the additional cost required to provide the reopening of Section 551 of the Retirement and Social Security Law, pursuant to Chapter 145 of the Laws of 2016."

BE IT FURTHER RESOLVED, that all other clauses in Resolution No. 234-16 shall remain in effect.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE
ESTABLISHING THE COUNTY PROCUREMENT CARD PURCHASING POLICY and
NAMING THE COMMISSIONER OF MANAGEMENT AND BUDGET TO BE THE
PROGRAM ADMINISTRATOR OF THE COUNTY PROCUREMENT CARD**

WHEREAS, it is the opinion of the Sullivan County Legislature that there are instances in which it is in the best interest of the County to use a procurement card for goods and services, and

WHEREAS, the Sullivan County Legislature recognizes that in some instances it may be beneficial to use alternate purchasing and payment methods, and

WHEREAS, there is no formal policy in place for procurement cards and there is a need to establish a written policy for them, and

WHEREAS, in order to properly monitor the use of the procurement cards, it is necessary to adopt a formal policy and designate a Program Administrator.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby formally adopts the attached Procurement Card Purchasing Policy effective immediately, and

BE IT FURTHER RESOLVED that the Commissioner of Management and Budget is hereby appointed as the Program Administrator of the procurement card and is authorized to monitor the use of procurement cards by County employees / officials. In addition, the Program Administrator shall be authorized to take all actions required of the County in the agreement(s) by which the County acquires procurement cards.

Moved by,
seconded by,
put to a vote **declared duly adopted on motion.**

County of Sullivan

MASTERCARD

PURCHASE CARD POLICY

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Introduction

The County of Sullivan MasterCard Purchase Card Program is provided by PFM Financial Services LLC ("PFM") through BMO Harris Bank N.A., IL. The Purchase Card ("P Card") is a method of purchasing and remitting payment for approved expenditures. The Purchase Card can be used for retail purchases; i.e. in person or by mail, online, telephone or fax.

All Purchase Cards are issued at the request of the P Card Administrator. Sullivan County's P Card Administrator is the Commissioner of Management and Budget. The P Card Administrator will request and assign all Purchase Cards. Only authorized cardholders may use the Purchase Card. The Purchase Card is the property of Sullivan County and is only to be used for County purchases as defined in this policy. Card usage will be audited and the card may be rescinded at any time.

The P Card Administrator will appoint a P Card Coordinator, who will be responsible for day to day administration and review.

Each MasterCard Purchase Card will be assigned a monthly credit limit determined by the P Card Administrator. BMO Harris Bank will only take direction from the authorized program administrator. All requests for transaction, daily and monthly limit changes must be approved and made by the P Card Administrator, or BMO Harris Bank will not make those changes.

A detailed listing of each type of card, cardholders and card limits will be maintained by the P Card Administrator.

This policy provides the guidelines under which the Purchase Card may be utilized. Please contact the Commissioner of Management and Budget if you have any questions.

General Information

- The Purchase Card may be used at any merchant that accepts MasterCard credit cards.
- The Purchase Card is not to be used for personal purchases.
- The cardholder is responsible for the security of the card and any transactions made against the card.
- Use of the Purchase Card not in accordance with the guidelines established for this program will result in revocation of the card.
- BMO Harris Bank will pay merchants within 24-48 hours of (the merchants') posting of the transaction to MasterCard.
- The total purchase with the P Card shall not exceed the limits established for the Card. All Sullivan County purchasing rules, regulations, policies and procedures remain in effect and

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the P Card must not be used to circumvent them. Please review County Procurement Policy and contact the Purchasing Director if assistance is needed.

- As a municipality, Sullivan County is a tax exempt. It is the cardholder's responsibility to notify the merchant of such, as the data strip on the card does not carry such information embedded in it.
- Should you have questions or need assistance with a sales tax issue, contact the P Card Administrator.
- The cardholder is responsible for ensuring that any expense paid by the P Card is not otherwise submitted for payment to the Office of Audit and Control.
- Purchases should not be made with the P Card unless funding is available in the correct general ledger accounts. The cardholder may contact the Office of Audit & Control if assistance is required in confirming the correct general ledger and should contact the Treasurer's Office to confirm available funding for large ticket items.
- Original receipts and a copy of the Monthly Card Member Activity Report (printed from BMO Spend Dynamics Website) should be forwarded by the cardholder to the P Card Coordinator each month, within 3 days of the receipt of the invoice.

Procurement Requirements

The Procurement Policy must be strictly adhered to. Prior to issuing a payment using the P Card, one of the following should be obtained:

- Purchase order
- Fully Executed Contract
- Request to Attend – with County Manager's approval
- Or as otherwise acquired in conformity with the Sullivan County Procurement Policy

Unacceptable MasterCard Purchase Card Purchases

The following items define where the Purchase Card is **not** an appropriate choice:

- ❖ Alcoholic Beverages/tobacco
- ❖ Lottery Tickets, Gambling
- ❖ Cash Advances, or ATM's
- ❖ Gift Certificates

This list is not intended to be all-inclusive. If you have specific questions, please call your Purchase Card Administrator for assistance.

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Reconciliation and Payment

All original receipts for goods and services must be retained for payment. If a purchase is made via phone or mail, the cardholder should make reasonable effort to acquire a receipt/invoice from the merchant goods when the product is shipped, along with a packing slip to document the purchase. Each receipt and /or packing slip must be signed by the individual receiving the goods to verify their receipt. In the absence of a receipt/invoice, the cardholder shall document the absence of the receipt/invoice.

Each cardholder must log in to Spend Dynamics on a regular basis to verify daily activity is accurate. Cardholder will also need to reconcile their statement (at a minimum one time per month and can be reviewed within Spend Dynamics within 24-48 hours) for all transactions made against their MasterCard Purchase Card during the previous billing cycle. The P Card Coordinator will e-mail notifications to cardholders to review and approve the transactions on the 28th day of the month. Original receipts and a copy of the BMO Harris Bank Statement (printed from the website) should be forwarded to the P Card Administrator each month on the next business day.

The cardholder shall keep a transaction log of all receipts and statements. The log serves to remind cardholders of transactions and assists in reconciliation of the monthly statements. A periodic audit will be conducted of card activity, retention of receipts, reconciled detail and signed monthly statements.

Ensure credits for sales tax, billing errors, returned items, and reported disputes appear on the next monthly statement.

Disputing a Charge

The cardholder is responsible for the transactions identified on the statement. If an error is discovered the cardholder is responsible for showing that the error or dispute resolution process has been followed.

There may be an occasion when the items on the transaction log do not correlate with the retained receipts or monthly cardholder statement. Reconciliation of the monthly statement by the cardholder is very important to determine whether a particular transaction was made and/or if the amount of the transaction is correct, or if there is a quality or service issue.

The first recourse for the cardholder is to contact the merchant involved to try to resolve the error. If the merchant agrees that an error has been made, the account will be credited. The cardholder should highlight the transaction in question on the statement as a reminder that the item is still pending resolution and be sure to check that the credit is received on the next monthly statement.

If unable to resolve the issue directly with the merchant, the cardholder should contact the P Card Administrator with the detailed information regarding the dispute. The P Card Coordinator will contact customer service department at BMO Harris Bank. When disputing a charge on the

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Purchase Card, the County is required to submit the information in writing to initiate a claims dispute with BMO Harris Bank. The amount of the next monthly statement will be reduced by the amount of the disputed item until the question is resolved.

Any charge to be disputed must be identified in writing within 30 days of the statement date to BMO Harris Bank.

Lost or Stolen Cards

The MasterCard Purchase Card is the property of Sullivan County and must be kept in a secure location at all times. If the card is lost or stolen, the cardholder shall immediately contact the P Card Coordinator. The P Card Coordinator shall contact BMO Harris Bank customer service number immediately and notify the Purchase Card Administrator.

Upon notifying BMO Harris Bank, the card will be deactivated immediately. If the card is reported lost or stolen and is later used, the Merchant will decline it. Prompt action in these circumstances is very important to reduce the County's possible liability for fraudulent charges.

**ACKNOWLEDGEMENT OF RECEIPT AND TERMS OF USE OF
THE MASTERCARD PURCHASE CARD**

I acknowledge that, on the date indicated below, I received a Sullivan County Purchase Card. I received a copy of the procedure manual explaining the use and responsibilities of the Purchase Card.

As an authorized user of the MasterCard Purchase Card, I understand that I am the only person authorized to make purchases with the Purchase Card issued to me and that such purchases must be in connection with my employment with, for the benefit of, and authorized by Sullivan County.

If the MasterCard Purchase Card is intentionally used for personal purchases, for unauthorized items or by someone other than myself, I hereby agree to pay either Sullivan County or the vendor for such purchases. *

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Sullivan County terminate, I am responsible for returning the Purchase Card to the Program Card Administrator immediately.

Name of Cardholder _____ Date _____
(Please Print)

Cardholder's Signature _____

Program Card Administrator's Signature _____

*

NOTE: In addition to the above consequences for misuse of the MasterCard Purchase Card, Sullivan County retains the right to take further action, whether in the form of disciplinary action, termination of employment, and/or legal prosecution, in the event of gross misuse or fraud involving County funds.

(Fill in name of entity)
MasterCard Order Log

Cardholder Name: _____

Office Location: _____

Department: _____

For The Period: _____

Date Ordered	Date Delivered	Total \$ Amount	Description	Expense Code
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
18				
20				

Cardholder Signature: _____

Authorizing Signature: _____

Date: _____

Dept/Title: _____

Date: _____

RETAIN RECEIPTS, CARD STATEMENT AND LOG AT SITE/DEPARTMENT

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Resolution No. _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE

RESOLUTION TO AUTHORIZE A MODIFICATION AGREEMENT FOR CONSTRUCTION SERVICES FOR THE RESURFACING OF PORTIONS OF APPROXIMATELY 30 MILES OF VARIOUS COUNTY ROADS (“PROJECT”).

WHEREAS, Resolution No. 162-16, adopted April 21st, 2016, authorized an agreement with Sullivan County Paving and Construction, Inc. (“Agreement”) to provide construction services; and

WHEREAS, the Project involves the following: inlay of partial depth repairs on badly deteriorated sections of the existing pavement, a two (2) course overlay of the entire road section and replacement of existing pavement markings on the new wearing course; and

WHEREAS, additional construction services can be completed with previously allocated funds due to the aggressive pricing received during the competitive bidding process and the continued low price of performance graded asphalt binder; and

WHEREAS, the Division of Public Works has reviewed the need for additional construction services and recommends the approval of a Modification Agreement to cover the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature authorizes a Modification Agreement, for additional construction services with, Sullivan County Paving and Construction, Inc., at a cost not to exceed \$900,000 said Modification Agreement to be in such form as the County Attorney shall approve.

Moved by: _____,

Seconded by: _____,

and adopted on motion: _____, 2016

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RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE THE POSITION OF DIRECTOR OF TRANSPORTATION IN THE DIVISION OF PUBLIC WORKS

WHEREAS, the Commissioner of the Division of Public Works has reviewed the staffing needs of the Transportation Department and has requested the creation of a Director of Transportation; and

WHEREAS, the annual salary for this position will be \$68,000.

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates the position of Director of Transportation and hereby has permission to fill; and

BE IT FURTHER RESOLVED, that the salary for the Director of Transportation be set at \$68,000.00.

**RESOLUTION NO. ___ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
APPOINT LEGISLATOR MARK McCARTHY AS THE LIAISON TO SUNY
SULLIVAN**

WHEREAS, a liaison between SUNY Sullivan and the County Legislature will enable enhanced dialogue to address matters that are of concern to both the County Legislature and the trustees of SUNY Sullivan.

NOW THEREFORE BE IT RESOLVED, the Sullivan County Legislature hereby appoints Mark McCarthy as a liaison to SUNY Sullivan.

Moved by ___

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