

FULL BOARD ADDENDUM

FEBRUARY 16, 2017

1. Set a public hearing for 3/16/17 at 1 :40PM for a Proposed Local Law to Raise the Legal Age for Purchase of Tobacco Products in Sullivan County to 21
2. Authorize contract with SMIT Environmental Services, LLC
3. Enact a Local Law entitled « Authorizing the County of Sullivan, Notwithstanding Section 215 of the County Law, to enter into a Lease of County Owned Real Property for a Specific Project for a Term of Up to 7 Years »
4. Authorize lease agreement with the Sullivan County Child Care Council
5. Authorize contract with First Student, Inc and Rolling V Bus Corporation
6. Authorize contract with First Student, Inc for Fall and Summer Intervention Transportation
7. Adopt Policies, Rules and Procedures for the Sullivan County Commission on Human Rights
8. Adopt the list of those Public Officials and Employees of the County of Sullivan who are required to file a Financial Disclosure Statement
9. Appoint Wayne Fedun to the Sullivan County Electrical Licensing Board
10. Accepting the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee
11. Appoint James Dennis to the Public Health Services Advisory Board
12. Request an extension of New York State Tax Law Section 1210 (33) for Sullivan County
13. File an application for funds from the NYS Office of Parks, Recreation and Historic Preservation
14. Correct the 2017 Tax roll FR 17.-1-7 to Scott
15. Authorize 2017 Tax Roll FR 33.-1-23 to Pfeil

16. Correct the 2017 Tax Roll LI 35.-1-67.2
17. Correct the 2016 Tax Roll FA 58.B-5-1 to Perlmutter

RESOLUTION NO. ____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW TO RAISE THE LEGAL AGE FOR PURCHASE OF TOBACCO PRODUCTS IN SULLIVAN COUNTY TO 21

WHEREAS, the Legislature desires to enact a Local Law to Raise the Legal Age for Purchase of Tobacco Products in Sullivan County to 21. This Local Law will implement effective measures to reduce the number of tobacco retail outlets, regulate the location of tobacco retail outlets, stop the sale of tobacco products to youth, prevent the sale or distribution of contraband tobacco products, and facilitate the enforcement of tax laws and other applicable laws relating to tobacco products, within the County of Sullivan.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on March 16, 2017 at 1:40 p.m., in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on February 16, 2017, a proposed Local Law to Raise the Legal Age for Purchase of Tobacco Products in Sullivan County to 21. A Local Law to implement effective measures to reduce the number of tobacco retail outlets, regulate the location of tobacco retail outlets, stop the sale of tobacco products to youth, prevent the sale or distribution of contraband tobacco products, and facilitate the enforcement of tax laws and other applicable laws relating to tobacco products, all within the County of Sullivan.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on March 16, 2017 at 1:40 p.m. at which time all persons interested will be heard.

DATED: February 16, 2017
Monticello, New York

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

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RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT

WHEREAS, a proposal was received for an environmental site assessment for the Greater Catskills Flood Remediation Program; and

WHEREAS, SMIT Environmental Services, LLC, 134 Youngblood Road, Montgomery, NY 12549 submitted the lowest proposal for such work; and

WHEREAS, the Division of Public Safety, Office of Emergency Management thru the Department of Grants Administration approves said proposal and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manger be and hereby is authorized to execute a contract with SMIT Environmental Services, LLC at a contract price not to exceed \$1,500, said contract to be in such form as the County Attorney shall approve.

Moved by ,

Seconded by ,

And adopted on motion, 2017.

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RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE

RESOLUTION TO ENACT A LOCAL LAW ENTITLED “AUTHORIZING THE COUNTY OF SULLIVAN, NOTWITHSTANDING SECTION 215 OF THE COUNTY LAW, TO ENTER INTO A LEASE OF COUNTY OWNED REAL PROPERTY FOR A SPECIFIC PROJECT FOR A TERM OF UP TO 7 YEARS”

WHEREAS, proposed Local Law entitled “AUTHORIZING THE COUNTY OF SULLIVAN, NOTWITHSTANDING SECTION 215 OF THE COUNTY LAW, TO ENTER INTO A LEASE OF COUNTY OWNED REAL PROPERTY FOR A SPECIFIC PROJECT FOR A TERM OF UP TO 7 YEARS”, was presented to the Sullivan County Legislature at a meeting held on February 16, 2017 at the County Government Center, Monticello, New York, to consider said proposed local law and notice of public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing deeming to be heard, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby enact and adopt this Local Law entitled “AUTHORIZING THE COUNTY OF SULLIVAN, NOTWITHSTANDING SECTION 215 OF THE COUNTY LAW, TO ENTER INTO A LEASE OF COUNTY OWNED REAL PROPERTY FOR A SPECIFIC PROJECT FOR A TERM OF UP TO 7 YEARS”, County of Sullivan, State of New York, which local law is annexed hereto and made a part hereof.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

Local Law ___ of the year 2017

A local law authorizing the County of Sullivan, notwithstanding Section 215 of the County Law of the State of New York, to enter into a lease of County owned real property for a specific project for a term of up to 7 years.

SECTION 1. Purpose

The County of Sullivan seeks to authorize a lease agreement with the Sullivan County Child Care Council, Inc., for an initial term of seven years and two additional optional terms of five years each.

SECTION 2. Legal Authority

New York State County Law Section 215 provides that after determining that County owned property is no longer needed for public use, a County may sell the property or lease the property for a term not to exceed five years.

New York State Comptroller Opinion 68-857 provides that a municipality may enter into leases for a term in excess of five years if the municipality authorizes such leases by local law.

New York State Municipal Home Rule Law Section 24 provides that any local law that changes a provision of law relating to leasing of real property is subject to referendum on petition (permissive referendum).

SECTION 3. Applicability

The County of Sullivan is authorized, notwithstanding Section 215 of the County Law of the State of New York, to enter into a lease of County owned real property for a specific project for a term of up to 7 years.

This Local Law is applicable to a specific project with the Sullivan County Child Care Council, Inc.

SECTION 4. Effective Date

This Local Law shall take effect immediately upon filing in the Office of the Secretary of State.

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SULLIVAN COUNTY LEGISLATURE

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RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE CHAIRMAN OF THE SULLIVAN COUNTY LEGISLATURE TO EXECUTE A LEASE AGREEMENT WITH THE SULLIVAN COUNTY CHILD CARE COUNCIL, INC.

WHEREAS, the County of Sullivan (“County”) has had a long term relationship as landlord of the Sullivan County Child Care Council, Inc. (“Tenant”) located at 7 Community Lane, Liberty, New York 12754, and

WHEREAS, the County Legislature, by local law, has authorized an override of the five year limit on leasehold agreements set forth in New York County Law Section 215, to enable the parties to enter into a longer term lease.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the Chairman of the Legislature to execute a Lease Agreement with Sullivan County Child Care Council, Inc., as Tenant, for a seven year period, with the possibility of extensions and subject to additional terms as agreed upon by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION INTRODUCED BY EXECUTIVE SERVICES COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT

WHEREAS, bids were received for Fall and Summer Early Intervention Transportation, and

WHEREAS, First Student, Inc., of 255 Depot Street, P.O. Box 1437, Pine Bush, New York 12566 and Rolling V Bus Corporation, P.O. Box 110, Route 42, South Fallsburg, New York 12779, are the lowest responsible bidders for such work, and will provide said services from January 1, 2017 through December 31, 2021, with an option to extend for an additional five (5) year period, under the same terms and conditions,

WHEREAS, Sullivan County Public Health Services-Early Intervention has approved said bids and recommends that contracts be executed with the following vendors at a contract price as follows:

Fall and Summer Transportation:

First Student, Inc

- . Route #1 – George Robinson Center = \$379.02/Vehicle/Day
- . Route #2 – ARC of Orange –Fall Program Only = \$379.02/Vehicle/Day
- . Route #3 – Orange County CP Association-Goshen = \$379.02/Vehicle/Day
- . Route #4 – Orange County CP Association-Newburgh = \$379.02/Vehicle/Day

Rolling V Bus Corporation

- . Route #5 – Easter Seals Project Excel = \$465.00/Vehicle/Day
- . Route #6 – Best Friends Child Services = \$465.00/Vehicle/Day
- . Route #7 – Best Friends @ Monticello Head Start = \$465.00/Vehicle/Day
- . Route #8 – Center for Spectrum Services = \$465.00/Vehicle/Day

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute contracts with the above vendors, in accordance with Bid No. B-16-68, for the above costs, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

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RESOLUTION INTRODUCED BY EXECUTIVE SERVICES COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT

WHEREAS, a bid was done for Fall and Summer Early Intervention Transportation, and

WHEREAS, First Student, Inc., of 255 Depot Street, P.O. Box 1437, Pine Bush, New York 12566 was one of the lowest responsible bidder for such work, and

WHEREAS, upon review, Sullivan County Public Health Services-Early Intervention approves and recommends additional Transportation Services will be required and shall be added to First Students Agreement for the contract period January 1, 2017 through December 31, 2021, with an option to extend for an additional five (5) year period at a contract price as follows:

- . Route #2 – ARC of Orange – Summer Program = \$379.02/Vehicle/Day
- . Route #3 – Full day route was required for transportation of a severely medically fragile child, using a specialized car seat, to Orange County United Cerebral Palsy Inspire Program, Goshen Campus = \$318.32/Vehicle/Day

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute contracts with the above vendor, in accordance with the above mentioned routes, for the above costs, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

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**RESOLUTION NO. ____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
ADOPT POLICIES, RULES AND PROCEDURES FOR THE SULLIVAN COUNTY
COMMISSION ON HUMAN RIGHTS**

WHEREAS, the County of Sullivan has a Commission on Human Rights (the
“Commission”), and

WHEREAS, the Commission has members and an Executive Director, and

WHEREAS, the Commission requires Policies, Rules and Procedures.

NOW THEREFORE BE IT RESOLVED, the Sullivan County Legislature hereby
adopts the attached Policies, Rules and Procedures for the Commission on Human Rights.

Moved _____

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SULLIVAN COUNTY COMMISSION ON HUMAN RIGHTS

POLICIES, RULES AND PROCEDURES 2017

SECTION 1: Name

The name of this organization is Sullivan County Commission on Human Rights

SECTION 2: Statement of Purpose

The purpose of the Commission shall be:

- To foster mutual respect and understanding in the general population for the rights of all persons in Sullivan County.
- To encourage equality of treatment for, and discourage discrimination against, a person on the basis of race, creed, color, religion or national origin, gender, age, disability, actual or perceived sexual orientation/preference, marital status or criminal conviction only to the extent provided by Correction Law §752.
- To inquire into incidents of tension and conflict among or between various racial, religious and nationality groups and act to relieve this tension.
- To conduct and recommend programs in education to increase good will among inhabitants of the County.
- To receive complaints of alleged discrimination because of race, creed, color, religion or national origin, gender, age, disability, actual or perceived sexual orientation/preference, marital status or criminal conviction only to the extent provided by Correction Law §752, and attempt to resolve such conflicts through direct intervention or referral.

SECTION 3: Membership

1. The Commission shall be composed of nine members. Candidates for membership shall be required to submit a resume to the Commission. The Commission shall review resumes interview candidates. Recommendations for membership shall be voted upon by the Commission as a whole prior to being forwarded to the County Legislature.

Each member shall be appointed by the Sullivan County Legislature for a term of three years and may be reappointed for an additional three year term. In the event the member desires to be considered for an additional term, he or she may request to be considered by the Commission and the Commission may present the member for consideration and approval by the Legislature.

2. In the event of the death or resignation of any member of the Commission, a successor shall be recommended as soon as possible by the Commission to the Legislature for appointment to serve the unexpired term for which such member had been appointed.

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3. The membership should consist of individuals from a broad cross section of geographical areas of Sullivan County and be of various social, political, religious, nationalities, educational, cultural, minority and governmental groups. Membership shall be recommended based upon individuals who support the purposes of the Commission.

4. Each Commissioner shall have one vote.

A. Standards and Guidelines

At Commission meetings, events and activities, as well as when representing the Commission in any official capacity, Commissioners shall adhere to generally acceptable standards of business conduct and to any specific guidelines/protocols adopted by the Commission. They shall not engage in:

- (i) habitual conduct which disrupts the Commission and/or interfere with the conduct of Commission business, or
- (ii) conduct which would have a negative impact on the integrity of and/or the community's confidence in the Commission.

B. Ethics

Commissioners are expected to adhere to high ethical standards in conduct of their duties. Such conduct requires that Commissioners:

- (i) comply with both the letter and the spirit of the laws and policies affecting operations of the Commission;
- (ii) be independent, impartial and fair in their judgment and actions; and
- (iii) conduct public deliberations and processes openly, unless legally confidential, and in an atmosphere of respect and civility.

C. Conflicts of Interest

In order to assure their independence and impartiality on behalf of the public good, Commissioners are prohibited from using their official positions to influence decisions in which they have a financial interest, or an organizational responsibility, or where they have a personal relationship that would constitute a conflict of interest.

Commissioners should avoid taking any actions that could be construed as, or create the appearance of, using public office for personal gain, including use of the title of Commissioner and/or Commission stationery or other County resources to obtain or promote personal interests and/or business.

D. Representation of the Commission

Commissioners are encouraged to represent themselves as individual Commissioners in community advocacy and activities related to the purpose of

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the Commission. However, they are not authorized to represent, speak or act on behalf of the Commission unless so authorized by the Commission.

6. Removal from Commission

The failure of a Commissioner to abide by the expected conduct will be brought to the attention of the Executive Committee of the Commission. Executive Committee members shall review complaints regarding particular members and thereafter undertake whatever investigation is necessary to determine whether to decide to petition the Legislature for the removal of the Commissioner. The Commissioner under review shall be given notice of the intent and an opportunity to respond to the Executive Committee concerning the request for removal.

Separate and distinct from the above, after three consecutive, unexcused absences by a Commissioner, the Commissioner shall be deemed to have resigned. Prior to removal, the Commissioner shall be afforded the opportunity to provide written statements to the Executive Committee as to the general reason for the absences. The Executive Committee shall review the explanations and recommend to the Commission as a whole whether to approve the absences or to remove the Commissioner. Confirmation of the removal of a Commissioner as a result of his or her absence shall be provided to the Commissioner in writing.

Notwithstanding the above, the Legislature, by supermajority vote, has the discretion to remove a Commissioner at any time.

SECTION 4: Officers

1. The Executive Committee of the Commission shall consist of the following Officers: a Chairperson, Vice Chairperson, Secretary and Fiscal Officer.
2. The Executive Committee shall be elected annually by the Commission by a majority of those present and voting from among its members at the May meeting.
3. If at any time vacancies occur, they shall be filled in accordance with the regular election procedure at the next meeting.
4. Each member of the Executive Committee shall, subject to these bylaws, have, in addition to the duties and powers herein set forth, such duties and powers as the Commission shall from time to time delegate.
5. The Chairperson shall preside at and call all meetings of the membership and of the Executive Committee, and appoint the Chair of each committee authorized by the General Municipal Law and or the Commission. The Chairperson shall also sign all official documents and communications on behalf of the Commission. The Chairperson

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shall be responsible for the preparation and submission of an annual report to the Sullivan County Legislature.

6. The Vice Chairperson shall have such powers as the Commission shall from time to time designate, or such powers as the Chairperson shall from time to time delegate to him/her. In the absence or inability of the Chairperson to act, the Vice Chairperson shall assume the powers and duties of the Chairperson.
7. The Secretary shall keep the minutes of all membership meetings and have custody of the records and minutes of the Commission, give advance and proper notice of meetings, and shall perform such duties as the Commission or Chairperson shall from time to time delegate.
8. The Fiscal Officer shall work with the Executive Director and /or his/her designee to arrange for dispersing of funds of the Commission with the approval of the Executive Committee and/or Commission. The Fiscal Officer, in addition to the Chairperson shall be authorized to sign checks disbursing funds under the control of the Commission (i.e. fundraising for Human Rights Awards, etc.). The Fiscal Officer shall assist the Executive Director and his/her designee in preparing and presenting to the Commission the annual Office Departmental Budget and Annual Report for Commission review and a recommendation on approval to the Sullivan County Legislature.

SECTION 5: Executive Committee

1. The Executive Committee shall consist of all Commission Officers, but its meeting shall be open to all members of the Commission.
2. The Executive Committee shall act for the Commission between its regular meetings and in emergencies or when it is impossible to convene the entire Commission.
3. Actions of the Executive Committee shall be reported to all members of the Commission.

SECTION 6: Meetings

1. The Commission shall meet monthly at 5:30 pm at the Sullivan County Government Center. These meetings, except Executive Sessions, shall be open to all interested persons and be held at times and places convenient for public attendance.
2. Special or emergency meetings shall be called by the Chairperson on his/her own motion or upon written request of three members of the Commission. Notice for all special meetings shall specify time, place and order of business and notices thereof shall be given at least three days prior to such special meeting, except for emergency meetings. No business other than that specified in such notice shall be transacted at any such meeting, except by unanimous consent of Commission members present. Notice of special or emergency meetings shall be posted on the Sullivan County website.
3. Commission Committees shall meet at times established by their committee Chair.

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4. A quorum at all meetings of the Executive Committee, the Commission and its committees shall consist of a majority of the membership.
5. Parliamentary authority for all meetings is the latest edition of Robert's Rules of Order, revised, except where it is in conflict with these Bylaws or the Sullivan County Charter.

SECTION 7: Committees

1. Standing committees shall be formed when necessary, and the Chair and all members of each committee shall be appointed by the Chairperson of the Commission for one-year terms. Committee members, by majority vote, may invite non-Commission members into discussions. Non-Commission members should be chosen from those individuals who have submitted a volunteer application to the committee. The application should be reviewed by a majority of the committee and referred to the Commission for approval by majority vote.
Non-Commission members shall not have voting rights.
2. The Commission Chairperson shall be an ex-officio member, with voting rights, of all committees.
3. All committee report to the Commission on their work and the reports are to be made at monthly commission meetings by the committee chairperson.

SECTION 8: Roles and Responsibility

A. Procedures for filing a complaint and disposition of the complaint

1. A referral may be made to the Human Rights commission by phone, e-mail or personal appearance. Referrals may be self-referrals, community referrals or agency referrals.
2. The Executive Director (or designee) will conduct a face to face, or telephone meeting with the complainant within five business days of the referral. The procedure to follow shall be explained to the complainant. Upon request of the complainant, the Executive Director (or designee) shall help the complainant fill out the complaint form. (An intake will be conducted).
3. The Executive Director (or designee) shall report those complaints needing consultation to the Issues Committee within five business days. A determination will be made to either forward the complaint to the respondent or to the NYS Division of Human Rights.
4. If the complaint is to be forwarded to the respondent, the Executive Director (or designee) shall contact the respondent by certified mail. The respondent shall be afforded 10 business days to respond.
5. The Executive Director (or designee) shall forward a copy of the respondent's reply to complainant and provide the complainant the opportunity to rebut allegations contained therein within five days of receipt of the reply.

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6. The Issues Committee and the Executive Director shall review the complaint, response and rebuttal and, within 30 days, make one of the following determinations:
 - (a). Not warranted – Matter to be disposed as unfounded.
 - (b). Not under the purview of the Sullivan County Human Rights Commission- If appropriate, the matter shall be referred to the proper agency with full assistance from the Executive Director or Designee.
 - (c). Mediation – Both parties will be offered an opportunity to receive mediation.
 - (d). Investigation – Executive Director (or a designee) shall conduct an investigation that will not exceed 45 days unless extended for a good cause shown by the Commission.
 - (i). Findings shall be reported to the Sullivan County Human Rights Commission.
 - (ii). The Sullivan County Human Rights Commission shall either determine that the allegations are unfounded and the complainant will be provided with a copy of the NYS Appeals Process, or
 - (iii). If the Commission determines that the complainants’ rights have been violated, the Executive Director will refer the matter to the NYS Human Rights Commission.

B. Complaint Form -- A sample Complaint Form is attached hereto as Exhibit “A”.

SECTION 9: Paid Staff

1. The Commission has the authority to employ an Executive Director, a Secretary, attorney and experts and other staff members as may be necessary, within the amounts appropriated by the County Legislature. The Sullivan County Commission of Personnel will assist the Commissioners in hiring the appropriate staff members.
2. Nothing herein shall prevent any staff from being directly employed by the County of Sullivan.
3. The Commission shall advise the County Manager concerning the appointment of an Executive Director who shall be responsible to the Commission.
4. The Executive Director shall make recommendations to the Commission for appointments of staff as may be necessary. All staff shall be directly responsible to the Executive Director. The Commission shall advise the County Manager of all staff hired for the Office.

5. The powers and duties of the Executive Director shall be as delineated.

SECTION 10: Amendments to and Revisions of Policies, Rules and Procedures

1. Recommendations of amendments to the Policies, Rules and Procedures shall be made by two-thirds vote of the Commission, provided that proposed amendments are read and discussed at the previous meeting of the Commission or sent in writing to the membership by the Executive Committee ten days prior to the meeting. Amendments to the Policies, Rules and Procedures, when ratified by the County Legislature, shall be adopted.
2. In the event the provisions of Article 12-D of the State General Municipal Law are amended, such amendments shall be effective with respect to the Sullivan Human Rights Commission as created and to these Policies, Rules and Procedures be adopted.

SECTION 11: Adoption

These Policies, Rules and Procedures, when ratified by the County Legislature, shall be deemed adopted.

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EXHIBIT "A"
Complaint Form

Sullivan County HUMAN RIGHTS COMMISSION
Government Center
100 North Street
Monticello, New York 12701
845-794-3000 x 3710
<http://www.co.sullivan.ny.us>

COMPLAINT FORM

I, _____ (Complainant),
Name of person making the complaint

Residing at _____,
Street City Postal Code

Telephone number (home) _____ (work) _____,

Make a complaint against _____ (Respondent),

Name or person, firm, employer, organization, etc.

Of _____,
Street City Postal Code

Who, on or about _____,

Date or time period of alleged act of discrimination did, in my view, discriminate against me

Particulars of Complaint (please provide specific details of your complaint)

How do you feel your complaint could best be resolved?

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Note to Complainant:

A copy of this Complaint may be sent to the Respondent (person, company or organization you are complaining against) unless the Human Rights Commission receives a written notice of withdrawal from you. Any information you provide to any Commissioner or Commission employee may be forwarded to the Respondent or other parties to the Complaint.

I also understand that any false statement made in the complaint is punishable as a Class A Misdemeanor under Section 175.30 and/or Section 240.45 of the Penal Law.

Signature of person making the Complaint

Date

STATE OF NEW YORK)
COUNTY OF SULLIVAN) ss.:

_____, being duly sworn, deposes and says that: _____ is the Complainant herein; that _____ has read the foregoing complaint and knows the contents thereof; that the same is true of his own knowledge except as to the matters therein stated on information and belief; that as to those matters he believes the same to be true. Subscribed and sworn to me before this day _____, 20_____

Signature of Notary Public

MY COMMISSION EXPIRES:

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Respondent Statement

(Please provide a written response to the complaint)

Page ___ of ___

(Please use additional paper if necessary)

etc.

Handwritten signature or initials in black ink, appearing to be '78' with a flourish.

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE LIST OF THOSE PUBLIC OFFICIALS AND EMPLOYEES OF THE COUNTY OF SULLIVAN WHO ARE REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT

WHEREAS, pursuant to Section 201 (3) of the Sullivan County Ethics Law adopted May 23, 2013, the County Legislature must annually determine by resolution who is required to file a Financial Disclosure Statement, and

WHEREAS, the County Legislature has determined that persons with the following titles are required to file a Financial Disclosure Statement:

Accounts Payable Coordinator, Audit
Administrator, Adult Care Center
Administrator, Department of Motor Vehicles
Airport Superintendent
Assistant Commissioner to Planning and Environmental Management
Assistant Commissioner to Planning and Community Development
Assistant County Attorney (2)
Assistant County Attorney Part time
Assistant Director of Aging Services
Assistant Director of Nursing Services/Patient Care
Assistant Director of Purchasing and Central Services
1st Assistant District Attorney
2nd Assistant District Attorney
3rd Assistant District Attorney
4th Assistant District Attorney
5th Assistant District Attorney
6th Assistant District Attorney
7th Assistant District Attorney
8th Assistant District Attorney
Assistant Director of Risk Management & Insurance
Attorneys, Department of Family Services (2)
Attorney, Industrial Development Agency
Attorney, Sullivan County Funding Corporation
Board of Ethics members
Board of Trustees, Sullivan County Community College
Chairman of the Legislature
Chief Civil Officer
Chief Deputy Patrol Division/Internal Affairs
Chief Information Officer
Clerk to the Legislature
Commissioner, Board of Elections (2)
Commissioner, Division of Health and Family Services
Commissioner, Management and Budget
Commissioner, Planning and Environmental Management
Commissioner, Division of Public Safety
Commissioner, Division of Public Works
Coordinator, Child Support Enforcement Unit
Coordinator, Children with Special Needs, Public Health
Coroner (4)

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Correction Captain, Sullivan County Jail
Correction Lieutenant, Sullivan County Jail
County Attorney
County Auditor
County Clerk
County Legislator (8)
County Manager
County Treasurer
Deputy Clerk to the Legislature
Deputy Commissioner of Elections (2)
Deputy Commissioner of Family Services (2)
Deputy Commissioner of Public Works, Engineering
Deputy Commissioner of Management and Budget
Deputy County Manager
Deputy Director of Community Services
Deputy Director of Real Property Tax Services III
Deputy Public Health Director
Deputy County Attorney
Deputy County Clerk
Deputy County Treasurer
Deputy County Treasurer II
Director of Administration and Case Management
Director, Center for Workforce Development
Director of Development and Application Support, MIS
Director of Operations and Network Administration, MIS
Director, Community Services
Director, Department of Real Property Tax
Director of Family Services
Director, Human Resources
Director, Municipal Weights and Measures
Director, Nursing Services
Director, Office for the Aging
Director, Parks, Recreation and Beautification Programs
Director of Patient Services
Director, Probation II
Director, Public Health Services
Director, Purchasing and Central Services
Director, Rehabilitation Services, ACC Physical Therapy
Director, Risk Management & Insurance
Director of Services, Family Services
Director of Solid Waste
Director, Temporary Assistance – Department of Family Services
Director of Transportation
Director, Veterans Service Agency
Director, Youth Bureau
District Attorney
District Attorney Investigators
Division Contract Compliance Officer, Health and Family Services
E-911 Coordinator
Executive Director IDA

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Executive Assistant, County Manager
Executive Director, Human Rights
Facilities Bridge Superintendent
Financial Analyst
Fiscal Administrative Officer, Adult Care Center Fiscal Services
Fiscal Administrative Officer, County Clerk Office
Fiscal Administrative Officer, Family Services
Fiscal Administrative Officer, Health Finance (2)
Fiscal Administrative Officer, Management and Budget
Fiscal Administrative Officer, Treasurer's Office
Garage Superintendent
Grants Administration Supervisor
Healthy Beginnings Program
Industrial Development Agency Members
Jail Administrator, Sheriff's Office
One Stop Manager, CWD
Managing Attorney, DFS
Payroll Coordinator /Software Support Technician
Personnel Officer
President, Sullivan County Community College
Road Maintenance Superintendent
Secretary, Industrial Development Agency
Senior District Attorney Investigator
Sheriff
Special Counsel Workers Compensation part time
Sr. Accountant, Treasurer Accounting
Sr. Family Services Attorney
Sr. Fiscal Administrative Officer, Sheriff Civil
Sr. Fiscal Administrative Officer, Treasurer Accounting part time
Staff Accountant, Treasurer Accounting
Staff Auditor
Sullivan County Funding Corporation Member
Sustainability Coordinator
The Sullivan County Infrastructure Local Development Corporation Member
Treasurer, Industrial Development Agency
Trustee, Sullivan County Community College
Undersheriff
Vice Chair, Industrial Development Agency
Vice President for Administrative Services, SCCC
WIC Program Coordinator

WHEREAS, Section 201 of the Ethics Law requires that all statements shall be filed on or before the fifteenth day of May of each year, and

WHEREAS, it is duly noted that some of the above positions are presently vacant.

NOW, THEREFORE, BE IT RESOLVED, that the above list represents the 2017 list of titles set by the Sullivan County Legislature of those persons required to file a Financial Disclosure Statement with the Clerk of the Sullivan County Legislature on or before May 15, 2017.

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**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT
ONE MEMBER TO THE SULLIVAN COUNTY ELECTRICAL LICENSING BOARD**

WHEREAS, there is a vacancy on the Electrical Licensing Board (Carl Kerber's slot) for
A Master Electrician, and

WHEREAS, it is the desire of the Electrical Licensing Board to appoint Wayne Fedun,
Master Electrician to fill the vacancy as soon as possible.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to § 103 of the Sullivan
County Code, that Wayne Fedun is appointed to the Sullivan County Board of Electrical
Licensing for the term indicated below:

<u>Name</u>	<u>Term</u>
Wayne Fedun	2/16/17-12/31/20

BE IT FURTHER RESOLVED, that Wayne Fedun be appointed to the Electrical
Licensing Board to fill the vacancy (Carl Kerber slot) for a term from February 16, 2017 to
December 31, 2020.

RESOLUTION OF THE EXECUTIVE COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.

WHEREAS, the Sullivan County Legislature (“Legislature”) Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) to review written appeals from property owners, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has reviewed appeals and it recommends approving reduction/elimination of the user fee for properties detailed on the Recommended Approval List attached hereto as Appendix “A” and made a part hereof, and

WHEREAS, the Committee has reviewed appeals and it recommends denying reduction/elimination of the user fee for properties detailed on the Recommended Denial List attached hereto as Appendix “B” and made as part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee’s recommendations detailed on Appendix “A” and Appendix “B” and hereby ratifies said recommendations contained on Appendix A and B.

BE IT FURTHER RESOLVED, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

APPENDIX A - RECOMMENDED APPROVAL LIST

TOWN	SBL	CLASS CODE	PRIMARY OWNER	ADDRESS	TWN ST ZIP	FEE	New Bill	IMPACT
Cochecton	15-1-5	311	Anthony Brennan	951 S 2nd St	Ronkonkoma, NY 11779	\$ 300.00	0 \$	300.00
Fallsburg	21-1-35.01/0001	670	State of NY	Tax year 2016		\$ 300.00	0 \$	300.00
Fallsburg	21-1-35.01/0001	670	State of NY	Tax year 2017		\$ 300.00	0 \$	300.00
Liberty	1-1-23.1	311	Bruce Davidson	6099 St Rt 55	Liberty, NY 12754	\$ 120.00	0 \$	120.00
Liberty	353D-4-1.1	311	Robin Ann Realty Co.Inc	PO Box 311	Liberty, NY 12754	\$ 120.00	0 \$	120.00
Rockland	48-10-9	210	County of Sullivan	Tax year 2015		\$ 120.00	0 \$	120.00
Rockland	48-10-9	210	County of Sullivan	Tax year 2016		\$ 120.00	0 \$	120.00
Rockland	48-10-9	210	County of Sullivan	Tax year 2017		\$ 120.00	0 \$	120.00
						\$ 1,020.00	\$ -	\$ 1,020.00

DA

APPENDIX B - RECOMMENDED DENIAL LIST

TOWN	SBL	CLASS CODE	PRIMARY OWNER	ADDRESS	TWN ST ZIP	FEE
Bethel	1-1-12.7	433	Andrew Skinner	PO Box 335	Jeffersonville, NY 12748	\$ 300.00
Bethel	8-1-4.1	417	Simcha Leisure Est. Inc	c/o Jonathan Kaiman	37 President St. SI NY 10314	\$ 1,800.00
Bethel	21-1-9.1	210	Barbara Natelson	PO Box 28	White Lake NY 12786	\$ 120.00
Bethel	21-1-9.2	484	Barbara Natelson	PO Box 28	White Lake NY 12786	\$ 300.00
Callicoon	2-1-45	240	Paula Austin	335 Huber Rd	Livingston Manor NY 12758	\$ 108.00
Callicoon	13-1-2.9	210	James Cicchetti	1450 Shandeele Rd	Livingston Manor NY 12758	\$ 120.00
Fallsburg	34-6-4	484	Hurleyville Sullivan First, Inc	PO Box 372	Hurleyville, NY 12747	\$ 120.00
Liberty	29-1-22	620	K'hal & Yeshiva Oholei Shmuel	1737 - 54th St.	Brooklyn NY 11204	\$ 1,200.00
Lumberland	3-F-1-73	210	Nathan DeGraw	1210 Forestburgh Rd	Glen Spey, NY 12737	\$ 120.00
Mamakating	8-1-8	681	Phillipsport Comm. Center Asso	PO Box 828	Phillipsport, NY 12769	\$ 120.00
Neversink	15-1-4.1	260	Edward & Mary Ryan	118 Wickes Ave	Yonkers, NY 10701	\$ 210.00
Thompson	13-1-19/1202	210	Lajos Pavel	3815 15th Ave #31	Brooklyn NY 11218	\$ 120.00

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
APPOINT A MEMBER TO THE SULLIVAN COUNTY PUBLIC HEALTH SERVICES'
ADVISORY BOARD**

WHEREAS, Section 357 of the Public Health Law mandates that two members of the Health Services Advisory Board (HSAB) be licensed physicians, with the remaining seven to be known as public members selected on the basis of their interest and knowledge regarding health needs, resources and facilities of the community, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members shall have fixed terms of four years, which shall be deemed to run from the first of the year in which the appointment was made, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members may not serve for more than two terms consecutively.

NOW, THEREFORE, BE IT RESOLVED, that the individual listed below be appointed to the Health Services Advisory Board for a four-year term (1/1/17 – 12/31/2020) per Public Health Law.

**James Dennis, R.Ph, MS
19 Milton Avenue
Liberty, NY 12754**

**Moved by
Seconded by
and declared duly adopted on motion**

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RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE, REQUESTING AN EXTENSION OF NEW YORK STATE TAX LAW §1210 (33) WHICH AUTHORIZED AN INCREASE TO THE THREE PERCENT RATE AUTHORIZED BY STATE TAX LAW FOR THE PERIOD BEGINNING DECEMBER 1, 2017 AND ENDING NOVEMBER 30, 2019, FOR A TOTAL SALES TAX RATE OF 8%, 4% OF WHICH WOULD BE REVENUE FOR SULLIVAN COUNTY

WHEREAS, pursuant to New York State Tax Law §1210 (33) the New York State Legislature authorized Home Rule Legislation that approved an increase in sales tax in the County of Sullivan by a one half percent ($\frac{1}{2}$ %) from seven percent (7%) to seven and one half percent ($7\frac{1}{2}$ %) and an additional one half percent ($\frac{1}{2}$ %) from seven and one half percent ($7\frac{1}{2}$ %) to eight percent (8%), four percent (4%) of which would be revenue for Sullivan County, and

WHEREAS, both of the one-half of one percent increases in the sales tax are set to sunset or expire on November 30, 2017, and

WHEREAS, the Sullivan County Legislature desires to extend the current sales tax rate until November 30, 2019, and

WHEREAS, the County of Sullivan is dealing with significant losses of revenue due to the continuing economic downturn, and the requested increase is both necessary and in the best interest of the County and its citizens.

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby requests that the New York State Legislature adopt Home Rule Legislation extending the expiration of New York State Tax Law §1210 (33) which raised the sales tax in the County of Sullivan by a one half percent ($\frac{1}{2}$ %) from seven percent (7%) to seven and one half percent ($7\frac{1}{2}$ %) and an additional one half percent ($\frac{1}{2}$ %) from seven and one half percent ($7\frac{1}{2}$ %) to eight percent (8%), four percent (4%) of which would be revenue for Sullivan County, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby requests that the Sullivan County Sales Tax rate contained in New York State Tax Law §1210 (33) that is scheduled to sunset on November 30, 2017, be extended to sunset or expire on November 30, 2019, and

BE IT FURTHER RESOLVED, that the Clerk of the Sullivan County Legislature is hereby directed to transmit a certified copy of this resolution to the Honorable Andrew M. Cuomo, Governor of the Great State of New York; Honorable John J. Bonacic, State Senator representing the 42nd Senatorial District, the Honorable Aileen M. Gunther, Assemblywoman representing the 100th Assembly District, the Honorable Brian D. Miller representing the 101st Assembly District , the Honorable John J. Flanagan, Temporary President and Majority Leader of the Senate; the Honorable Carl Heastie, Speaker of the General Assembly; and the New York State Association of Counties (NYSAC).

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO FILE AN APPLICATION FOR FUNDS FROM THE NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION.

WHEREAS, the Division of Planning and Environmental Management applied for and was awarded a grant from the New York State Office of Parks, Recreation and Historic Preservation for planning and design work on the O&W rail trail;

NOW, THEREFORE, BE IT RESOLVED, that Joshua Potosek, as County Manager, is hereby authorized to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$127,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the County of Sullivan for advancing work being done to complete the 50 mile stretch of the O&W Rail Trail.

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2017 TAX ROLL OF THE TOWN OF FREMONT
FOR TAX MAP #17.-1-7**

WHEREAS, an application dated January 25, 2017 having been filed by Jeffrey Scott with respect to property assessed to said applicant on the 2017 tax roll of the Town of Fremont Tax Map #17.-1-7 pursuant to Section 556 of the Real Property Tax Law, to correct an error in essential fact on the taxable portion of the tax roll due to an incorrect entry on the taxable portion of the assessment roll of the assessed valuation of an improvement to real property which was removed prior to taxable status date; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 6, 2017 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

- (a) That the application be approved because of an error in essential fact.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2017 TAX ROLL OF THE TOWN OF FREMONT
FOR TAX MAP #33.-1-23**

WHEREAS, an application dated January 25, 2017 having been filed by Jeanette Pfeil with respect to property assessed to said applicant on the 2017 tax roll of the Town of Fremont Tax Map #33.-1-23 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to a duplicate entry on the tax roll of the description and assessed valuation of an entire single parcel; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 6, 2017 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this legislature on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

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**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2017 TAX ROLL OF THE TOWN OF LIBERTY
FOR TAX MAP #35.-1-67.2**

WHEREAS, an application dated January 25, 2017 having been filed by Highview Gardens Inc. with respect to property assessed to said applicant on the 2017 tax roll of the Town of Liberty Tax Map #35.-1-67.2 pursuant to Section 554 of the Real Property Tax Law, to correct an unlawful entry on the taxable portion of the tax roll of the assessed valuation of real property which is wholly exempt,

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 6, 2017 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

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**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO
CORRECT THE 2016 TAX ROLL OF THE TOWN OF FALLSBURG
FOR TAX MAP #58.B-5-1**

WHEREAS, an application dated February 3, 2017 having been filed by Frederic Perlmutter with respect to property assessed to said applicant on the 2016 tax roll of the Town of Fallsburg Tax Map #58.B-5-1 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on a tax roll which is incorrect by reason of a mistake in the transcription of a relieved school tax; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 8, 2017 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

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