



AGENDA

Legislative Monthly Meeting for March 16, 2017 at 2:00PM

Call to Order

Pledge of Allegiance

Roll Call of Legislators

Presentation:

National Public Health Week

Communications

Public Comment

Resolutions:

1. Enact a Local Law to Raise the legal Age for Purchase of Tobacco Products in Sullivan County to 21
(Roll Call)
2. Modify the 2016 County Budget
3. Increase the number of members of the Airport Development Commission and to appoint a pilot to the Commission (Goldstein)
4. Establish an updated salary schedule for part-time and seasonal positions in the Parks and Recreation Department
5. Establishing a County Employee Wellness Program and The Employee Wellness Committee
6. Appointing the Sullivan County Manager or their designee as the Climate Smart Coordinator for the County of Sullivan
7. Adopting a Fleet Efficiency Policy for Sullivan County
8. Adopting an Energy Benchmarking Policy for selected county owned buildings and facilities
9. Update the membership list of the Local Emergency Planning Committee (LEPC)
10. Authorize contract with the NYS Board of Elections to accept two grants (Needs to be amended)
11. Authorize a Sullivan County Application to the NYS Department of State for funding under the Countywide Resiliency Planning Grant Program
12. Establishing a Guideline to take the National Alliance for Nutrition and Activity Healthy Meeting Pledge and Encourage Organizations to Adopt Healthy Meeting Guidelines
13. Correct the 2017 Tax Roll FA 3.-1-1.5 to Sapuppo
14. Authorize the implementation and funding in first instance 100% of the Federal-Aid and/or State-Aid Transportation Project
15. Authorize contract with Bonadio & Co., LLP for Risk Assessment and Audit of Compliance
16. Authorize contract with Alta Planning and Design, Inc for work on the O&W Rail Trail
17. Authorize contract with Access Supports for Living, Inc., for clinical case work
18. Authorize IMA with Orange County for the rehabilitation of border bridge BIN3344360
19. Authorize contract with NYS Department of Health for funding of the Lead Poisoning Prevention Program
20. Authorize contract modification with Wheat & Sons General Contracting, Inc., to allow partial payment

21. Authorize Memorandum of Understanding with Teamsters Local 445 regarding Webmaster job duties
22. Authorize Memorandum of Understanding between OFA and ACC regarding preparation of meals for senior citizens
23. Authorize Memorandum of Understanding between OFA and Sullivan County Transportation for senior citizens who are not enrolled in Medicaid
24. Authorize Memorandum of Understanding between OFA and Sullivan County Transportation for the Shopping Bus Program
25. Authorize Memorandum of Understanding between OFA and Sullivan County Transportation for the Aging Nutrition Program

Full Board Addendum

Recognition of Legislators

Announcements from Chair

Adjournment or Close

**RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES
COMITTEE**

**RESOLUTION TO ENACT A LOCAL LAW TO RAISE THE LEGAL AGE FOR
PURCHASE OF TOBACCO PRODUCTS IN SULLIVAN COUNTY TO 21**

WHEREAS, proposed Local Law entitled "A Local Law To Raise the Legal Age for Purchase of Tobacco Products in Sullivan County to 21", was presented to the Sullivan County Legislature at a meeting held on March 16, 2017, at the County Government Center, Monticello, New York, to consider said proposed local law and notice of public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing deeming to be heard, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby enact and adopt this Local Law entitled "A Local Law To Raise the Legal Age for Purchase of Tobacco Products in Sullivan County to 21", County of Sullivan, State of New York, which local law is annexed hereto and made a part hereof.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**A LOCAL LAW TO RAISE THE LEGAL AGE FOR PURCHASE OF
TOBACCO PRODUCTS IN SULLIVAN COUNTY TO 21**

BE IT ENACTED, by the County Legislature of the County of Sullivan, New York, as follows:

Section 1. Legislative Findings and Intent.

The sale in Sullivan County of tobacco and related products to individuals under twenty-one years of age should be prohibited in order to:

- a) Further the goals of New York State's tobacco use prevention and control program, as identified in New York State Public Health Law §1399-ii;
- b) Respond to the fact that tobacco is the leading cause of preventable death and disease in New York State;
- c) Respond to findings made by the Institute of Medicine, which prepared a report at the request of the U.S. Food and Drug Administration entitled "Public Health Implications of Raising the Minimum Age of Legal Access to Tobacco Products," concluding and suggesting that:
 - i. Adolescent brains are uniquely vulnerable to the effects of nicotine;
 - ii. A younger age of initiation is strongly associated with greater nicotine dependence and is also associated with greater intensity and persistence of smoking beyond adolescence and into adulthood;
 - iii. Almost one in five high school seniors is a current cigarette smoker;
 - iv. Underage users rely primarily on social sources, such as friends and family, to acquire tobacco, and most of these sources are likely to be between eighteen and twenty years old;
 - v. Raising the minimum legal age to twenty-one will mean that those who can legally obtain tobacco are less likely to be in the same social networks as high school students;
 - vi. Delaying initiation rates will likely decrease the prevalence of tobacco users in the U.S. population; and
 - vii. Raising the minimum legal age will likely immediately improve the health of adolescents and young adults by reducing the number of those with adverse physiological effects;
- d) Address the fact that, when adjusted for age, 24.5 % of adults in Sullivan

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County smoke, which contributes to Sullivan County having the second worst ranking of overall health in the State;

- e) Respond to findings that most of those addicted to tobacco, start using tobacco before twenty-one years of age;
- f) Respond to the growing rates of electronic cigarette use among youth, which expose users to unhealthy levels of nicotine and other unknown harmful chemicals;
- g) Reduce the exposure of our youth to disease-causing toxins in secondhand smoke and in chemicals emitted from electronic cigarettes, liquid nicotine, shisha, herbal cigarettes, and other Prohibited Products as defined herein;
- h) Apply evidence-based strategies to address the public health issues that result from tobacco use including but not limited to cancer, heart disease, and lung disease;
- i) Prevent exposure of youth, who are particularly susceptible to addiction, to the chemically addictive effects of tobacco and related products, in an effort to improve public wellness and reduce health insurance expenditures; and
- j) Protect young Sullivan County residents from the unregulated and unknown effects of electronic cigarettes, herbal cigarettes, and other Prohibited Products.

Section 2. Definitions.

- a. "Prohibited Products" means Tobacco Products, Electronic Cigarettes, Smoking Paraphernalia and any other products the sale of which is prohibited by New York State Public health Law Article 13-F, as may be amended from time to time.
- b. "Tobacco Products" means any product made or derived from tobacco or which contains nicotine marketed or sold for human consumption, whether consumption occurs through inhalation or oral or dermal absorption. Tobacco product does not include drugs, devices, or combination products authorized for sale by the state or United States Food and Drug Administration, as those terms are defined in the Federal Food, Drug and Cosmetic Act. Examples of "Tobacco Products" include cigarettes, cigars, chewing tobacco, powdered tobacco, shisha, bidis, gutka, nicotine water, herbal cigarettes, electronic cigarettes, liquid nicotine, snuff, rolling papers, and smoking paraphernalia.
- c. "Bidis" means a product containing tobacco that is wrapped in Temburni leaf (*diospyros melanoxylon*) or tendra leaf (*diospyros exculpra*), or any other product offered to consumers as "beedies" or "bidis";
- d. "Electronic Cigarettes" means an electronic device that, when activated, produces an aerosol that may be inhaled. "Electronic Aerosol Delivery System" includes any component, part, but not accessory, and any liquid or other substance to be aerosolized, whether or not separately sold. Electronic Cigarette does not include

drugs, devices, or combination products authorized for sale by the state or United States Food and Drug Administration, as those terms are defined in the Federal Food, Drug and Cosmetic Act. ;

- e. "Smoking Paraphernalia" shall include those terms defined in New York State Public Health Law Article 13-F.
- f. "Enforcement Officer" means the Public Health Director of Sullivan County.

Section 3. Policy.

- a) The sale of Prohibited Products to those under the age of twenty-one is prohibited in Sullivan County.
- b) The identification requirements contained in New York State Public Health Law Article 13-F Section 1399-cc(3), as the same may be amended from time to time, are hereby incorporated into this law by reference, except that the age to be proven by such identification shall be twenty-one.
- c) Prohibited Products may not be sold in vending machines located in the County.
- d) No person operating a place of business wherein Prohibited Products are sold or offered for sale shall sell, permit to be sold, offer for sale or display for sale any Prohibited Product in any manner, unless such Product is stored for sale (a) behind a counter in an area accessible only to the personnel of such business, or (b) in a locked container; provided, however, such restriction shall not apply to tobacco businesses as defined in subdivision eight of §1399-aa of New York State Public Health Law Article 13-F, as the same may be amended from time to time, and to places to which admission is restricted to persons twenty-one years of age or older.

Section 4. Posting of Signs.

- a) Vendors of Prohibited Products shall post a sign in a conspicuous place imprinted with the statement "SALE OF CIGARETTES, CIGARS, CHEWING TOBACCO, POWDERED TOBACCO, SHISHA, BIDIS, GUTKA OR OTHER TOBACCO PRODUCTS, HERBAL CIGARETTES, LIQUID NICOTINE, ELECTRONIC CIGARETTES, ROLLING PAPERS, OR SMOKING PARAPHERNALIA, TO PERSONS UNDER TWENTY-ONE YEARS OF AGE, IS PROHIBITED BY LOCAL LAW."
- b) Such sign shall be printed on a white card in red letters at least one-half inch in height. Signs shall be protected from tampering, damage, removal, or concealment.
- c) No sale of Tobacco Products shall occur within one thousand (1000) feet of the nearest point of the property line of a school. This provision shall not apply to any business within one thousand (1000) feet of a school which currently sells Prohibited

Products at the time this Local Law is adopted, but shall apply upon change in ownership of such establishments.

Section 5. Enforcement.

- a) The Enforcement Officer is charged with ensuring compliance with this Local Law.
- b) For a violation of this Law which does not constitute a violation of New York State Public Health Law:
 - i. The Enforcement Officer may issue and serve upon the person complained against a written hearing notice, together with the complaint made against him or her. The Complaint shall specify the provision(s) of this Local Law of which such person is alleged to be in violation, accompanied by a statement of the manner in which that person is alleged to have violated it, and shall require the person so complained against to answer the charges of such complaint at a public hearing before the Enforcement Officer or her designated hearing officer, at a specified location, date, and time, not fewer than fifteen (15) days after the date of service of the notice;
 - ii. Notwithstanding the above, the Enforcement Officer or her designee may, in her discretion, offer a proposed stipulation to the person complained against, in which case the person complained against will have the option of executing the proposed stipulation within any time frame specified, or proceeding with a formal hearing;
 - iii. When the Enforcement Officer determines after a hearing that a violation of this Local Law has occurred, a civil penalty may be imposed by the Enforcement Officer pursuant to Section 6 of this Local Law. Nothing herein shall be construed as prohibiting an Enforcement Officer from commencing a proceeding for injunctive relief to compel compliance with this Local Law;
 - iv. Any person who desires to register a complaint under this Local Law may do so through the Enforcement Officer;
 - v. The decision of the Enforcement Officer shall be reviewable pursuant to Article 78 of the Civil Practice Law and Rules; and
 - vi. The Enforcement Officer, subsequent to any appeal having been finally determined, may bring an action in a court of proper jurisdiction to recover the civil penalty assessed in accordance with Section 6 of this Local Law.

Section 6. Violations and Penalties.

Any person who violates any provision of this article shall be subject to the imposition of a civil penalty by the Enforcement Officer, a minimum of \$300.00 but not to exceed \$1000.00 for a first violation, and a minimum of \$500.00, but not to exceed \$1,500.00 for each subsequent violation.

Section 7. Severability.

If any clause, sentence, paragraph, subdivision, section, or part of this Local Law or the application thereof to any person, individual, corporation, firm, partnership, or business shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this law, or in its specific application.

Section 8. Reverse Preemption.

The Local Law shall be null and void on the day that Statewide or Federal legislation goes into effect incorporating either the same or substantially similar provisions as contained in this Local Law, or in the event that a pertinent State or Federal Agency promulgates regulations that preempt the provisions of this Law.

Section 9. Effective Date.

This local law shall become effective September 1, 2017

Tobacco Law March 2017

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2016 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2016 be authorized.

Moved by:

Seconded by:

Year End Budget Modifications (Resolution)
 Modifications to the 2016 Sullivan County Budget

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-47-4724 - DEPT DRUG FORFEITURE PROCEEDS NYS	38,802		38,802	
A-1165-R2626-R307 - FORFEITR CRIME PROCD S STATE	38,802	-	38,802	-
General Fund Total				
CL-8160-40-4013 - CONTRACT CONTRACT OTHER			425,513	
CL-8160-41-4106 - AUTO/TRAVEL REPAIRS/MAINTENANCE				10,513
CL-8160-R2130-R247 - REF/GARBAGE FEE MISC FEE/REIMBURSMNT	415,000			
Solid Waste Fund	415,000	-	425,513	10,513
D-5110-47-10-1011 - PERSONAL SERV REGULAR PAY			60,926	
D-5110-47-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			31,028	
D-5110-47-40-4038 - CONTRACT CONSTRUCTION			206,968	
D-5110-47-41-4109 - AUTO/TRAVEL CO FLEET CHARGEBACK			92,042	
D-5110-47-45-4525 - SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES			2,398	
D-5110-47-80-8001 - EMPL BENFTS FICA AND MEDICARE			3,935	
D-5110-47-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			17,425	
D-5110-47-80-8005 - EMPL BENFTS RETIREMENT			4,357	
D-5110-47-80-8006 - EMPL BENFTS WORKERS COMPENSATION			1,523	
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	332,436			
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	88,166			
County Road Fund	420,602	-	420,602	-

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**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
INCREASE THE NUMBER OF MEMBERS OF THE AIRPORT DEVELOPMENT
COMMISSION AND TO APPOINT A PILOT TO THE COMMISSION.**

WHEREAS; Resolution No. 50 adopted February 18, 1966, by the Sullivan County Board of Supervisors, created the Sullivan County Airport Commission; and

WHEREAS; the number of members of the Airport Commission was increased from five (5) to seven (7) in 1973, and then increased to nine (9) members by Resolution No. 247 of 1976; and

WHEREAS, Resolution No. 62 of 2000 abolished the Airport Commission and created the Sullivan County Airport Development Commission (SCADC) consisting of nine (9) members, two (2) of whom are pilots to be appointed by the Legislature; and

WHEREAS, Resolution No. 209 adopted May 21, 2015 the Airport Superintendent was added to the SCADC increasing the membership to ten (10); and

WHEREAS, the Legislature desires to increase the number of members from ten (10) to eleven (11) by adding an additional pilot.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby increases the number of member to eleven (11); and

BE IT FURTHER RESOLVED, the Legislature appoints the following pilot to the Sullivan County Airport Development Commission:

Gregory J. Goldstein

BE IT FURTHER RESOLVED, that this appointment shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO -17 INTRODUCED BY PERSONNEL COMMITTEE TO ESTABLISH AN UPDATED SALARY SCHEDULE FOR PART-TIME AND SEASONAL POSITIONS IN THE PARKS AND RECREATION DEPARTMENT

WHEREAS, the Parks and Recreation Department hires part-time and seasonal employees for several of its locations; and

WHEREAS, these positions vary in duties, responsibilities, and qualifications; and

WHEREAS, the New York State minimum wage has increased, as of December 31, 2016, to \$9.70 per hour, and will increase again on December 31, 2017 to \$10.40 per hour, and December 31, 2018 to \$11.10 per hour, and on December 31, 2019 to \$11.80 per hour, and on December 31, 2020 to \$12.50 per hour; and

WHEREAS, the hourly salaries for said positions have been evaluated and the County Manager makes the following recommendations, which reflect the multiple New York State minimum wage increases over five years:

See Attached Schedule

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature adopts the attached recommended salary schedule effective December 31, 2016.

Moved by,
seconded by

Parks and Recreation Department Part-time and Seasonal Salary Recommendations

Position	Hourly Rate w/No Experience for 2017	Hourly Rate w/No Experience for 2018	Hourly Rate w/No Experience for 2019	Hourly Rate w/No Experience for 2020	Hourly Rate w/No Experience for 2021	Additional Per Each Year of Experience
Laborer I (Seasonal)	\$9.70	\$10.40	\$11.10	\$11.80	\$12.50	25 cents
Park Entry Attendant	\$9.70	\$10.40	\$11.10	\$11.80	\$12.50	25 cents
Student Worker (Seasonal)	\$9.70	\$10.40	\$11.10	\$11.80	\$12.50	25 cents
Laborer I (Seasonal), CT Leader	\$10.70	\$11.40	\$12.10	\$12.80	\$13.50	25 cents
Lifeguard	\$11.20	\$11.90	\$12.60	\$13.30	\$14.00	50 cents
Park Manager	\$17.20	\$17.90	\$18.60	\$19.30	\$20.00	50 cents
Asst. Director, County Historical Sites	\$11.95	\$12.65	\$13.35	\$14.05	\$14.75	25 cents

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Director, County Historical Sites	\$12.95	\$13.65	\$14.35	\$15.05	\$15.75	25 cents
Asst. Director, Fort Delaware	\$12.95	\$13.65	\$14.35	\$15.05	\$15.75	25 cents
Director, Fort Delaware	\$14.95	\$15.65	\$16.35	\$17.05	\$17.75	25 cents

NYS Minimum Wage Rates:

as of December 31, 2016 - \$9.70/hr
as of December 31, 2017 - \$10.40/hr
as of December 31, 2018 - \$11.10/hr
as of December 31, 2019 - \$11.80/hr
as of December 31, 2020 - \$12.50/hr

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**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES
COMMITTEE ESTABLISHING A COUNTY EMPLOYEE WELLNESS PROGRAM
AND THE EMPLOYEE WELLNESS COMMITTEE**

WHEREAS, the County Manager has initiated a County Employee Wellness Program to analyze current wellness offerings and other potential opportunities to enhance employee wellness through the Employee Wellness Committee; and

WHEREAS, the Employee Wellness Committee's goal is to support wellness in the workplace by creating a program that meets the needs and interests of the employees of the County of Sullivan; and

WHEREAS, the Sullivan County Legislature and the Sullivan County Manager recognize that wellness benefits everyone and that an active workplace wellness program can result in better morale, increased productivity, reduced absenteeism, fewer on the job accidents.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature understands the importance of the County Employee Wellness Program and hereby formalizes the Employee Wellness Committee to include the following members:

County Manager or designee
Commissioner of the Division of Health & Family Services
Personnel Officer
Director of Public Health Services
Director of Risk Management & Insurance
Public Health Educator
Representative of Teamsters Local 445
Representative of NYSNA
Representative of Local 17
Representative of CSEA
Representative of PBA

BE IT FURTHER RESOLVED, that the Employee Wellness Committee will report their progress and any recommendations to the Sullivan County Legislature.

**Moved by
Seconded by
and adopted on motion**

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**RESOLUTION NO. INTRODUCED BY THE AGRICULTURE AND
SUSTAINABILITY POLICY COMMITTEE APPOINTING THE SULLIVAN COUNTY
MANAGER OR THEIR DESIGNEE AS THE CLIMATE SMART COORDINATOR
FOR THE COUNTY OF SULLIVAN**

WHEREAS, resolution 53-10 adopted a Climate Smart Communities Pledge as developed by the New York State Department of Environmental Conservation; and

WHEREAS, it is recommended that a Climate Smart Coordinator is appointed to oversee the implementation of the Climate Smart Communities Pledge and establish Sullivan County as a certified Climate Smart Community.

NOW THEREFORE BE IT RESOLVED that the Sullivan County Legislature hereby appoints the County Manager or their designee as the Sullivan County Climate Smart Coordinator.

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RESOLUTION NO. ___ INTRODUCED BY THE AGRICULTURE AND SUSTAINABILITY POLICY COMMITTEE ADOPTING A FLEET EFFICIENCY POLICY FOR SULLIVAN COUNTY

WHEREAS, the County of Sullivan (“County”) recognizes the significant costs associated with vehicles for use in the County Fleet; and

WHEREAS, the County recognizes that the County Fleet is a significant contributor to Greenhouse Gas (“GHG”) emissions resulting from municipal operations; and

WHEREAS, it is the desire of the County to adopt a Fleet Efficiency Policy for Sullivan County that promotes lower costs, well maintained vehicles, safer vehicles, and continued progress toward attaining the GHG emissions reductions identified in the Sullivan County Climate Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature hereby formally adopts the attached Fleet Efficiency Policy for Sullivan County effective immediately.

ESTABLISHING A FLEET EFFICIENCY POLICY FOR SULLIVAN COUNTY

Policy Statement

A Fleet Efficiency Policy serves as a tool to demonstrate Sullivan County's commitment to reducing operational costs associated with the operation and maintenance of a vehicle fleet. Outcomes of a Fleet Efficiency Policy include lower fuel costs, well maintained vehicles, safer vehicles, and continued progress toward attaining the greenhouse gas emissions reductions identified in the Sullivan County Climate Action Plan, approved in April 2014 by the Sullivan County Legislature.

The adoption of a Fleet Efficiency Policy will standardize the process by which the cost of vehicles is calculated (purchase price and fuel costs over the life of the vehicle), reduce fuel use by both right sizing the vehicles and by procuring the most fuel efficient vehicle in its class, by establishing guidelines to determine safety factors of vehicles as a marker for replacement, and by continuing to add hybrid and plug-in hybrid vehicles to departmental fleets and to facilitate the use of electric vehicles where appropriate. It is anticipated that this latter item will be facilitated by the strategic placement of D.C. fast charge electric vehicle charging stations at County facilities.

Definitions

Alternative Fuel Vehicle: a vehicle that runs on a fuel other than traditional petroleum fuels (petrol or Diesel fuel); and also refers to any technology of powering an engine that does not involve solely petroleum (e.g. electric car, hybrid electric vehicles, solar powered).

CDL: Commercial Drivers License

Electric Vehicle: a vehicle that is propelled by one or more electric motors, using electrical energy stored in rechargeable batteries or another energy storage device

Gasoline Gallon Equivalent: the amount of alternative fuel it takes to equal the energy content of one liquid gallon of gasoline

Greenhouse Gas: any gaseous compound in the atmosphere that is capable of absorbing infrared radiation, thereby trapping and holding heat in the atmosphere

Hybrid Vehicle: a vehicle that uses two or more distinct types of power, such as internal combustion engine plus electric motor

Plug-In Hybrid Vehicle: a vehicle that shares the characteristics both of a conventional hybrid electric vehicle, having an electric motor and an internal combustion engine (ICE), and of an all-electric vehicle, having a plug to connect to the electrical grid

Procurement: the process by which the County acquires goods and services

Route Optimization: the process of determining the most cost efficient route

Sullivan County Fleet: For the purposes of this policy, the County Fleet shall include all passenger vehicles and trucks that do not require a CDL for operation.

Zero Emission Vehicle: a vehicle that emits no tailpipe pollutants from the onboard source of power

Applicability

At the direction of the County Manager or his or her designee, the Division of Public Works shall maintain an inventory and assessment of the fleet vehicles utilized by various county departments.

The inventory shall include, for each vehicle:

- 1) model year
- 2) make
- 3) model
- 4) engine size
- 5) vehicle identification number (VIN)
- 6) drivetrain type (2-wheel drive or 4-wheel drive)
- 7) rated vehicle weight and classification (light-duty, medium-duty, heavy-duty)
- 8) Miles per gallon (or gallon equivalent) per vehicle
- 9) Type of fuel (or power source, e.g., electricity) used
- 10) Average cost per gallon (or gallon equivalent) of fuel
- 11) Average fuel cost per mile
- 12) Annual miles driven per vehicle
- 13) Total fuel (or power) consumption per vehicle
- 14) Vehicle function (i.e., the tasks associated with the vehicle's use)
- 15) The County department to which the vehicle is assigned
- 16) Average number of days per week the vehicle is used
- 17) Whether or not a CDL license is required for operators of the vehicle

SULLIVAN COUNTY FLEET POLICY

It is the policy of Sullivan County:

1. To purchase, lease or otherwise obtain the most efficient and cost effective vehicles possible that meet the operational needs of the County.
2. To purchase vehicles that are appropriately sized for the purposes to which they are intended.
3. To manage and operate its fleet in a manner that is efficient and minimizes emissions.
4. That all County employees, while operating County owned vehicles at any time, or in personal vehicles while on County business during work shifts, shall not allow a vehicle to be left to idle for

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any period of time greater than five minutes while occupied, and never left to idle when unoccupied. This policy shall not apply during times of emergency response or for vehicles which require longer idling periods for proper operation.

STRATEGIES TO ACHIEVE FLEET EFFICIENCY

To effectively implement the Fleet Efficiency Policy of Sullivan County, the following strategies shall be employed:

1. Establish a minimum efficiency standard in miles per gallon (or gasoline gallon equivalent) for each vehicle class for which the County has a procurement specification and include that standard in any new vehicle procurement specification. This minimum standard may be raised on an annual basis.
2. Establish a list of preferred vehicles for lease or purchase based upon anticipated use. This list shall be developed with input from the Commissioner of Public Works, the Director of Purchasing, and the Sustainability Coordinator.
3. Develop a minimum emissions standard for each vehicle class for which the county has a procurement specification and include the standard in any new vehicle procurement specifications.
4. Ensure that a minimum of 20% of the fleet, by 2020, are energy efficient and /or zero emission vehicles. Thereafter, annually, 25% of passenger vehicles purchased, leased or otherwise obtained will meet the current energy efficiency guidelines of the County. To qualify as energy efficient, a vehicle must exceed the minimum efficiency and minimum emissions standards established as per items 1 and 3 of this section.
5. Review all vehicle procurement specifications and modify them as necessary to ensure that the specifications are written in a manner that is flexible enough to allow the purchase or lease of alternative fuel, electric, hybrid, plug in hybrid, and/or zero emission vehicles.
6. Review every new vehicle purchase request and modify them as necessary to ensure that the vehicle class to which the requested vehicle belongs is appropriate for the duty requirements that the vehicle will be called upon to perform.
7. Review the fleet inventory to identify older vehicles that are used infrequently (or not at all) as well as those vehicles that are disproportionately inefficient, or are beyond safety criteria, and schedule their elimination or replacement. The Commissioner of Public Works shall have the right to remove any vehicle from the fleet at his or her discretion if it is determined that said vehicle is beyond its useful life, does not meet the standards set forth in this policy, poses a threat to safety, or any other reason.
8. Implement a program providing county employees with information to improve driving habits, including the utilization of efficient operating techniques such as route optimization.
9. Maximize efficiency of vehicles through regular maintenance and proper tire inflation, and by maintaining aerodynamics of the vehicle through judicious use of roof racks for accessory tools.
10. Purchase right size vehicles for the job.
11. Keep apprised of technological advances and product innovations for fleet vehicles.

12. No decisions shall be made with regard to vehicles owned, maintained and utilized by a specific office under the jurisdiction of an elected official in the absence of the elected official's input and agreement.

MONITORING FLEET EFFICIENCY

In order to determine if the goals and actions of the policy have been reached, and /or whether or not they should be modified or amended, on an annual basis on or before March 1st of every year, the County Manager or his or her designee, in collaboration with the Sullivan County Fleet Manager and any other department that the County Manager deems necessary, shall be filed with the Sullivan County Legislature and shared with the public on the Sullivan County website.

RESOLUTION NO. ___ INTRODUCED BY THE AGRICULTURE AND SUSTAINABILITY POLICY COMMITTEE ADOPTING AN ENERGY BENCHMARKING POLICY FOR SELECTED COUNTY OWNED BUILDINGS AND FACILITIES

WHEREAS, buildings are the single largest user of energy in the State of New York, and the poorest performing buildings typically use several times the energy of the highest performing buildings, for the exact same building use; and

WHEREAS, this Local Policy will use Building Energy Benchmarking to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce emissions in the County of Sullivan (“County”); and

WHEREAS, collecting, reporting, and sharing Building Energy Benchmarking data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide; and

WHEREAS, equipped with this information, the County will be able to make smarter, more cost-effective operational and capital investment decisions, and drive widespread, continuous improvement; and

WHEREAS, it is the desire of the County to adopt an Energy Benchmarking Policy for Selected County Owned Buildings and Facilities.

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature hereby formally adopts the attached Energy Benchmarking Policy for Selected County Owned Buildings and Facilities effective immediately.

Sullivan County

Energy Benchmarking Policy for Selected County-Owned Buildings and Facilities

In 2010, the Sullivan County Legislature passed a resolution to join the Climate Smart Communities Program (CSC), an initiative of the New York State Department of Environmental Conservation. Municipalities that join the CSC Program pledge to reduce their Green House Gas (GHG) emissions community-wide and develop plans and strategies that will result in greater energy efficiency of all operations and a transition to renewable energy systems and technology wherever practical.

In the spring of 2012 the Sullivan County Legislature appointed a Sullivan County Climate Action Planning Advisory Board, which met monthly from July 2012 through February 2013. The resulting Sullivan County Climate Action Plan, approved by the County legislature in 2014, set ambitious goals for the reduction of GHG emissions from County operations through energy efficiency measures (to reduce energy demand) and renewable energy projects that will meet the County's energy needs with solar, hydro and wind-generated power. In order to plan and implement energy retrofits and renewable energy strategies and accurately measure our progress, the County must document and analyze energy use data on an ongoing basis.

For that purpose, the following policy outlines a procedure for collecting, recording and analyzing energy use data and for providing the public with information on the energy used in County operations and the associated reductions, as well as fuel and energy costs of building operations and reductions in GHG emissions that will result from our collected efforts to operate more efficiently.

I. Definitions

- A. "Benchmarking Information" shall mean information generated by the County's benchmarking software, as herein defined including descriptive information about the physical building and its operational characteristics.
- B. "Benchmarking software" shall mean a tool utilized by staff to track and assess the relative energy performance of county-owned buildings which are subject to this policy, such as Portfolio Manager.
- C. "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

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- D. "Covered Municipal Building" shall mean a building or facility that is owned or occupied by Sullivan County that is 1,000 square feet or larger in size. The County shall be able to remove buildings exceeding this size for due cause (e.g.: unheated salt storage sheds, etc.).

- E. "Energy" shall mean electricity, natural gas, compressed natural gas, propane, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in utility bills or other documentation of actual Energy use.

- F. "Energy Performance Score" shall mean the numeric rating generated by the County's chosen benchmarking software that compares the Energy usage of the building to that of similar buildings.

- G. "Energy Use Intensity (EUI)" shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

- H. "Gross Floor Area" shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

- I. "Portfolio Manager" shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

- J. "Utility" shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

II. Administration

The County Manager or his or her designee shall be the Administrator of this Local Policy. The Administrator of this Local Policy may promulgate procedures necessary for the administration of the requirements of this Local Policy.

III. Covered Buildings

This Local Policy is applicable to all Covered Municipal Buildings as defined in Section I item C above of this Local Policy.

The County Manager may exempt a particular Covered Municipal Building from the benchmarking requirement if he or she determines that it has characteristics that make benchmarking impractical.

IV. Data Collection and Recording

No later than December 31, 2017 for 2016 data, and no later than July 1 every year thereafter, the County Manager or his or her designee shall enter the total Energy consumed by each Covered Municipal Building for the previous calendar year into an appropriate benchmarking software for the purposes of tracking building performance and greenhouse gas emissions, along with all other descriptive information required by the software.

For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into the County's benchmarking software, the County Manager or his or her designee shall begin inputting data in the following year.

The County shall create an EPA Portfolio Manager Account and maintain the account by providing basic information required by Portfolio Manager and setting up property profiles.

V. Recordkeeping, Reporting and Publication of Data

The County Manager or his or her designee shall maintain records as necessary for carrying out the purposes of this Local Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved for a period of three (3) years.

Within thirty days after 12 months of data has been entered into the County's chosen benchmarking software, the Administrator of the Benchmarking Policy shall submit a report to the County Legislature including but not limited to summary statistics on energy consumption for Covered Municipal Buildings derived from aggregation of benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the County Manager determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Local Policy.

The County Manager or his or her designee shall make available to the public on the Sullivan County website Benchmarking Information for the previous calendar year, no later than December 31, 2017 for 2016 data and by September 1 of each year thereafter for Covered Municipal Buildings.

The County Manager or his or her designee shall make available to the public on the Sullivan County website and update at least annually, the following Benchmarking Information:

8c

- A. Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information;
- B. For each Covered Municipal Building individually:
 - 1. The status of compliance with the requirements of this Local Policy;
 - 2. The building address, primary use type, and gross floor area;
 - 3. Annual summary statistics, including site EUI, annual GHG emissions, and an Energy Performance Score where available;
 - 4. A comparison of the annual summary statistics (as required by this Local Policy) across calendar years for all years since annual reporting under this Local Policy has been required for said building.

8d

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO UPDATE THE MEMBERSHIP LIST OF THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

WHEREAS, on October 17, 1986, the Superfund Amendments and Reauthorization Act of 1986 (SARA) was enacted into law, and

WHEREAS, the State Emergency Response Commission (SERC) designated each county in New York State and the City of New York as the Emergency Planning District, required under the act, and

WHEREAS, the Act also required that SERC appoint representatives to serve on a Local Emergency Planning Committee for each Emergency Planning District, and

WHEREAS, the Sullivan County LEPC membership list was last updated on December 20, 2007 by Resolution No. 561-07, and again needs to be updated.

NOW THEREFORE BE IT RESOLVED, that the following individuals are hereby nominated as members of the Sullivan County LEPC:

1. Arron, Jonathan – Nisource (Columbia Gas)
2. Ascatigno, Chella – Sullivan County 911
3. Bojo, Rolland – Catskill Regional Medical Center
4. Cascone, John – American Red Cross
5. Ciliberto, Paul – Bold Gold Media
6. Corlett, Keith – New York State Police
7. Fisher, Shannon – Orange County LEPC
8. Gettel, BJ – State Building Code Officials
9. Gilmore, Beth – Sullivan County Public Health Services
10. Glover-Brown, Michelle – New York State Department of Health Monticello Regional Office
11. Hafele, Robert – New York State Police
12. Hauschild, John – Sullivan County OEM - Bureau of Fire (Fire Coordinator)
13. Hinkes, Joseph – National Park Service
14. Klein, Christine – New York State Department of Transportation
15. Lucchese, Eugene – New York State Department of Homeland Security and Emergency Services
16. Macura, Nadine - New York State Department of Homeland Security and Emergency Services
17. Mall, Ed (DOT) - New York State Department of Transportation
18. McAndrew, Ed – Sullivan County DPW
19. Monaghan, Coleen – Cornell Cooperative Extension
20. Morrill, Jesse – Sullivan County BOCES
21. Muthig, Blake – Sullivan County Sheriff's Office
22. Neal, Larry – National Park Service
23. Owen, Guy – New York State Electric and Gas
24. Rau, Alex – Sullivan County 911
25. Reynolds, Eugene – Orange and Rockland Utilities
26. Sanders, Glenn - New York State Department of Transportation
27. Sauer, Richard - New York State Police
28. Schneider, Brian - Nisource (Columbia Gas)
29. Schroeder, Michael - New York State Police
30. Simon, Edwyn - Sullivan County Sheriff's Office (LEPC Vice Chairman)
31. Tavormina, Gregory J. – Sullivan County OEM – Bureau of Emergency Medical Services (EMS Coordinator and LEPC Chairman)
32. Taylor, Fred – Federal Department of Homeland Security

33. Tuthill, Gary - New York State Department of Homeland Security and Emergency Services
34. Ward, Terri – Sullivan County Legislature
35. Westerman, Christine - New Your State Department of Health Monticello Regional Office
36. Weyer, Jill – Sullivan County Office of Planning and Environmental Management
37. Williams, Simmie – Local Police Representative (Town of Fallsburg Police Chief)
38. Willis, James – New York Susquehanna and Western Railroad
39. *Sullivan County Commissioner of Public Safety - TBD*

Moved by,
Seconded by,
Declared duly adopted on motion.

**THIS RESOLUTION NEEDS TO BE AMENDED
(AMENDMENT AT THE BOTTOM)**

Resolution No. _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH
THE NEW YORK STATE BOARD OF ELECTIONS TO ACCEPT A GRANTS**

WHEREAS, in 2007 Sullivan County Board of Elections was awarded a grant from the New York State Board of Election, and

~~**WHEREAS**, the total grant is up to \$50,000 for HHS Polling Place Access Improvement, and~~

WHEREAS, the grant funds can only be accessed to reimburse the County for funds expended by the County in furtherance of the grant purpose, and

WHEREAS, in order to be eligible to access the grant funds the County must enter into a contract with the New York State Board of Elections.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into this and future contracts with the New York State Board of Elections to accept the award of the grant detailed above.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**AMENDMENT: SECOND WHEREAS SHOULD BE DELETED AND REPLACED
WITH :**

“WHEREAS, the total grants are up to \$50,000 for “Voter Education/Poll Worker Training and Poll Site Access Improvements”, and

RESOLUTION NO. INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT & REAL PROPERTY COMMITTEE AUTHORIZING A SULLIVAN COUNTY APPLICATION TO THE NEW YORK STATE DEPARTMENT OF STATE FOR FUNDING UNDER THE COUNTYWIDE RESILIENCY PLANNING GRANT PROGRAM

WHEREAS, the New York State Department of State (DOS) issued a request for applications for the preparation of Countywide Resiliency Plans (RFA16-LWRP-33); and

WHEREAS, the RFA lists Sullivan County as one of 42 counties eligible to apply for up to \$250,000 to support the preparation of a countywide resiliency plan that would develop a vision for a resilient county; increase public education and awareness; assess vulnerability and risk; identify and implement management measures, standards, or policies needed to accommodate changing conditions; estimate costs and benefits of recovery options; prioritize planning projects that have the most significant value in making counties more prepared for future storm events; and develop funding strategies to implement priority projects including identification of available federal, state, municipal, nonprofit and private resources; and

WHEREAS, the Sullivan County legislature has discussed the opportunity at the February 16, 2017 meeting of its Executive Committee and determined such a plan would benefit the county; and

WHEREAS, development of a countywide resiliency plan would support the update of existing plans nearing the end of their intended use span including the Multi-jurisdictional Hazard Mitigation Plan and the Sullivan County 2020 Comprehensive Plan; and

WHEREAS, an authorizing resolution is both necessary and desirable to formally submit an application to the New York State Department of State, and

WHEREAS, the scope of the project will be developed to include the entire county;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Division of Planning and Environmental Management to apply for up to \$250,000 to submit applications and, if awarded, to administer funds for a County-wide Resiliency Plan; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the DOS application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and/or Chairman of the County Legislature (as required by the funding source) to execute any and all documents and contracts to accept the award and to execute any and all necessary documents in order to administer the grant and disburse funds to the recipients, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE ESTABLISHING A GUIDELINE TO TAKE THE NATIONAL ALLIANCE FOR NUTRITION AND ACTIVITY HEALTHY MEETING PLEDGE AND ENCOURAGE ORGANIZATIONS TO ADOPT HEALTHY MEETING GUIDELINES

WHEREAS, the 2015-2020 Dietary Guidelines for Americans state that Americans consume too much sodium, added sugars, refined grains, and solid fats and not enough fruits, vegetables, and whole grains; and

WHEREAS, the Physical Activity Guidelines for Americans, 2008 state that Americans should get 150 minutes of moderate to vigorous physical activity each week, yet many do not; and

WHEREAS, studies show a strong relationship between the physical and social environments of the workplace and the health behaviors of employees; and

WHEREAS, nearly half of many people's waking hours are spent at work, and many of those hours are spent in meetings and conferences; and

WHEREAS, the foods and beverages available at meetings and conferences are often high in fat, added sugars, and sodium, and contain few fruits, vegetables, and whole grains; and

WHEREAS, meetings and conferences generally involve a lot of time sitting and provide little opportunity for physical activity; and

WHEREAS, the Sullivan County Legislature has the ability to model healthy eating and help to change social norms around meeting practices; and

WHEREAS, it is consistent with the goals of the Sullivan County Legislature to support people's ability to eat well while at work events; and

NOW THEREFORE, BE IT REOSLVED, that any meeting, conference, or event hosted by the County of Sullivan in which financial resources are put into food and beverages, will adhere to healthy meeting guidelines; and

BE IT FURTHER RESOLVED, the New York State Department of Health has adopted the National Alliance for Nutrition and Activity (NANA) Healthy Meeting Guidelines for foods, physical activity, tobacco-free environments, and waste reduction ("Schedule A") and the Sullivan County Legislature will take the National Alliance for Nutrition and Activity Healthy Meeting Pledge; and

BET IT FURTHER RESOLVED, that the Sullivan County Legislature strongly encourages other organizations to adopt healthy meeting guidelines.

**Moved by
Seconded by
and adopted on motion**

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National Alliance for Nutrition and Activity Meeting Guidance

Introduction

Creating a culture of health and wellness in meetings and conferences is an important way to help people eat well and be physically active, foster healthier work environments, and cultivate social norms around healthier choices and behaviors. Supporting healthy food and beverage choices, providing physical activity opportunities, requiring a tobacco-free environment, and promoting sustainability are the areas of focus for the National Alliance for Nutrition and Activity (NANA) meeting and conference guidance. A toolkit to support adoption of the guidance is available at:

www.healthymeeting.org

General Recommendations

- Support healthier choices, provide leadership and role modeling, and help to create a social norm around healthier choices and behaviors.
- Offer nutritious food and beverage options.
 - Offer recommended servings of fruits, vegetables, and whole grains, especially for all-day meetings.
 - Place healthier foods and beverages in prominent positions, where they are most likely to be seen and more likely to be chosen.
 - Post calories in worksite cafeterias and at conferences and meetings when appropriate and/or possible.
- Provide reasonable portions of foods and beverages (i.e., avoid large portions).
- Consider not serving food at breaks that are not mealtimes; instead provide physical activity.
- Ensure healthier options are attractively presented, appealing, and taste good.
- Offer physical activity opportunities that are relevant to the audience and environment to help people achieve at least 30 minutes of physical activity each day.
- Provide a tobacco-free environment.
- Prioritize sustainable practices when possible, by minimizing waste, encouraging recycling, and sourcing products from sustainable producers.
- Evaluate efforts to hold healthy meetings and conferences and make adjustments over time to continue to improve the acceptability and healthfulness of choices.

Nutrition: Beverages

Standard Healthy Meeting

- Make water the default beverage.
- Do not offer full-calorie sugar-sweetened beverages. Serve 100% juice, 100% juice diluted with water, low-fat or non-fat milk, calcium and vitamin D-fortified soymilk, or beverages with 40 calories per container or less.
- Offer low-fat or non-fat milk with coffee and tea service in addition to or in place of half and half.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- Eliminate all sugar-sweetened beverages (including those with less than 40 calories per container that are allowed under the Standard Healthy Meeting).

Nutrition: Food

Standard Healthy Meeting

- Offer fruits and/or vegetables every time food is served.
- Offer reasonable portion sizes.
- In buffet lines or self-service, support sensible portions by offering reasonably-sized entrees and appropriately-sized serving utensils and plates.
- Use whole grains whenever possible (100% whole grain or whole grain as the first ingredient).
- Serve healthier condiments and dressings and offer them on the side.
- Look for and try to offer lower-sodium options.
- Make the majority of the meat options poultry, fish, shellfish, or lean (unprocessed) meat.
- Provide a vegetarian option.

Nutrition: Food (continued)

Standard Healthy Meeting (continued)

- For special occasions and dinner, cut desserts in half or serve small portions. For lunches, breaks, or regular meetings serve fruit as dessert.
- Do not place candy or candy bowls in the meeting space.
- Whenever possible, offer foods prepared in a healthy way (grilled, baked, poached, roasted, braised, or broiled). Avoid fried foods.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- All grains must be whole grain-rich (51% or more whole grains by weight or whole grain as the first ingredient).
- Serve only poultry, fish, shellfish, or on occasion lean (unprocessed) meat options; seek alternatives to processed and red meats.
- Replace all desserts and pastries with fruit or other healthful foods.
- Do not serve fried foods.
- If there is the capacity to do nutrient analyses or if the caterer can provide nutrient information, meals should meet the nutrition standards in Appendix A in the toolkit at: www.healthymeeting.org

Physical Activity

Standard Healthy Meeting

- Mention to attendees (through announcements or in written materials) that it is fine to move within the meeting space (standing, stretching); integrate exercise equipment if possible within the space (exercise balls in place of some chairs, raised tables for standing).
- When possible, allow for comfortable clothes/shoes to support physical activity during breaks.
- Periodically break up sitting time.
- For conferences or all-day meetings, support physical activity before, during, and after the work of the day.
- Provide adapted programming or alternative activities for those with physical disabilities.
- Identify someone to facilitate a short physical activity break(s).

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- Try to choose meeting/conference locations where there are walkable destinations; provide walking/running maps.
- Only contract with hotels that have a fitness facility available at no cost to attendees. If the hotel does not have a fitness facility, contract with a local exercise facility.
- Provide exercise stations in the hall or within the meeting room.
- Implement walking meetings when possible.

Sustainability

Standard Healthy Meeting

- Reduce waste and packaging whenever possible.
- Consider appeal to meeting attendees, sustainability, and usefulness of conference giveaways.
- Have recycling bins available.
- Provide handouts on a flash drive or make them available online to reduce paper.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- Conduct a zero-waste meeting or conference.
- Use locally-sourced and sustainably-produced food and giveaways when possible.

Tobacco-Free

Standard Healthy Meeting

- Meetings should be held in smoke-free facilities.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- A tobacco-free environment is provided at all times.
- Choose to host your conference in a city with a comprehensive smoke-free policy that includes restaurants and bars.

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2017 TAX ROLL OF THE TOWN OF FALLSBURG
FOR TAX MAP #3.-1-1.5**

WHEREAS, an application dated February 21, 2017 having been filed by Angelo & Stephanie Sapuppo with respect to property assessed to said applicant on the 2017 tax roll of the Town of Fallsburg Tax Map #3.-1-1.5 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on the assessment roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 23, 2017 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2017.

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE IMPLEMENTATION, AND FUNDING IN FIRST INSTANCE 100% OF
THE FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND
APPROPRIATING FUNDS THEREFORE.**

WHEREAS, Sponsor will design, let and construct a project for Orange County Road 48/Sullivan County Road 66 over Shawangunk Kill, PIN 9754.53 to rehabilitate BIN 3344360 the “Project”; and

WHEREAS, the Project is eligible for funding under Title 23 U.S Code, as amended that calls for the apportionment of the costs to be borne 95% federal funds and 5% non-federal funds; and

WHEREAS, the County of Sullivan desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the Preliminary Engineering/Design, Right-of Way Incidentals, Construction, Construction Supervision and Inspection work.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves of the Project and authorizes the County Treasurer to pay in the first instance 100% of the cost of the project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$2,400,000 is hereby appropriated in budget items D5020 40-4006 and D5110-46 40-4038 and made available to cover the cost of participation in the above phases of the Project; and

BE IT FURTHER RESOLVED, that in the event the cost of the work exceeds the amount of the BRIDGE NY funding awarded to the Orange County, the Sullivan County Legislature shall convene to appropriate said excess amount upon notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, Sullivan County agrees that construction of the Project shall begin no later than eighteen (18) months after award and the Project shall be completed within THREE years of commencing construction; and

BE IT FURTHER RESOLVED, that the County Manager be hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State Aid on behalf of the County in such forms as approved by the County Attorney, to advance, approve, and administer the Project; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately and a certified copy of this resolution be filed with the New York State Commissioner of Transportation, by attaching it to any Agreement in connection with the Project.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

Resolution No. _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH BONADIO & CO., LLP FOR RISK ASSESSMENT AND AUDIT OF COMPLIANCE

WHEREAS, proposals were received for Risk Assessment and Audit of Compliance, and

WHEREAS, the proposal from Bonadio & Co. LLP, 171 Sully's Trail, Pittsford, New York 14534 (Bonadio Group), will provide said services from 2017 through 2019, and

WHEREAS, the County Manager has approved said proposal and recommends that a contract be executed for a three year period.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Bonadio & Co. LLP, for a three year period at a cost not to exceed \$32,000 for year 2017, not to exceed \$20,000 for year 2018 and a cost not to exceed \$18,500 for year 2019, in accordance with RFP-17-01, and

BE IT FURTHER RESOLVED, that said contract be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO. INTRODUCED BY PLANNING AND ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH ALTA PLANNING AND DESIGN INC. UNDER THE COUNTY'S OFFICE OF PARKS RECREATION AND HISTORIC PRESERVATION, AND EMPIRE STATE DEVELOPMENT GRANTS FOR WORK ON THE O&W RAIL TRAIL.

WHEREAS, the O&W rail corridor traverses the County of Sullivan ("County") for approximately 50 miles, from Mamakating to Livingston Manor, and there is an additional spur line south from Monticello; and

WHEREAS, approximately 25 miles of the main O&W corridor in the County has been developed as local "rail trail" facilities, providing much needed opportunities for safe, off-road walking and bicycling; and

WHEREAS, completing the development of the O&W trail has been identified as the number one priority of the Sullivan County Trails Committee; and

WHEREAS, toward this end, the County had applied for and successfully obtained a \$127,000.00 ("OPRHP Funds") grant from the New York State Office of Parks Recreation and Historic Preservation; and

WHEREAS, the County had applied for and successfully obtained a \$22,500.00 ("ESD Funds") grant from the New York State Empire State Development Market New York; and

WHEREAS, the County has committed to providing up to \$30,000.00 ("County Funds") in matching funds for the project; and

WHEREAS, the Funds may be used to pay for professional services ("Services").

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to execute any and all necessary documents to enter into an agreement with Alta Planning and Design Inc in an amount not to exceed \$158,914.00, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT FOR
THE PROVISION OF PREVENTIVE RELATED SERVICES FOR PERIOD FROM
JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

WHEREAS, the County of Sullivan, through the Department of Family Services, is required to provide certain preventive related services for Sullivan County youth and families; and

WHEREAS, the Department of Family Services contracts with Access Supports for Living, Inc., for Clinical Case Work and Community Alternatives services at a cost not to exceed \$239,000.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement for the provision of the above mentioned preventive related services during the period from January 1, 2017 through December 31, 2017 at a cost not to exceed \$239,000, and

BE IT FURTHER RESOLVED, this contract is at the County's discretion, subject to annual appropriation; and

BE IT FURTHER RESOLVED, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE EXECUTION OF AGREEMENTS BETWEEN THE MUNICIPALITIES OF SULLIVAN COUNTY AND ORANGE COUNTY FOR THE REHABILITATION OF JOINTLY OWNED BRIDGE BIN 3344360.

WHEREAS, there are five (5) border bridges that are existing between Sullivan County and Orange County; and

WHEREAS, Section 237 of the New York State Highway Law, mandates joint liability between adjacent Counties for the construction and maintenance of border bridges; and

WHEREAS, Resolution 376-01 authorized the County Manager to execute Intermunicipal Agreement(s) with Orange County for the construction, replacement, rehabilitation, and maintenance of border bridges; and

WHEREAS, the Orange County Department of Public Works has received BRIDGENY funding to rehabilitate BIN 3344360; and

WHEREAS, an Intermunicipal Agreement is required to better define responsibilities for funding and for expediting construction and administration work for the rehabilitation of the bridge; and

WHEREAS, the Division of Public Works recommends that an Intermunicipal Agreement be implemented;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Intermunicipal Agreement with Orange County for the rehabilitation of border bridge BIN 3344360 and said agreement shall be in a form approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES
COMMITTEE TO AUTHORIZE CONTRACT(S) WITH THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR FUNDING OF THE LEAD POISONING
PREVENTION PROGRAM**

WHEREAS, the NYS Department of Health has made funding available to the county to be used to support local efforts to reduce the prevalence of elevated blood lead levels in children birth to 18 years through the implementation of a comprehensive Lead Poisoning Prevention Program (LPPP). A comprehensive program includes: public and professional outreach and education; collaboration with local health care providers for assessing children's risk of lead exposure, blood lead testing, anticipatory guidance to prevent lead poisoning, diagnostic evaluation, medical management including risk reduction education, environmental interventions and coordination of services for children less than 18 years with elevated blood lead levels.

WHEREAS, Local health departments are required by Public Health Law (PHL) to provide these services. Sullivan County Public Health wishes to take advantage of the grant funding , on Contract # C-026540-3, which is in the amount of \$30,315.00,

WHEREAS, the grant term is for 10/1/2016 through 9/30/2017, to be renewed annually dependent on NYSDOH funding availability.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to enter into contracts with the New York State Department of Health to accept the grant funding for the period October 1, 2016 – September 30, 2017.

BE IT FURTHER RESOLVED, that future contract(s) are approved/will continue on an on-going basis dependent upon continued funding from the NYS Department of Health for Lead Poisoning Prevention, and signed on the Grants Gateway by the County Manager.

**Moved by
Seconded by
and adopted on motion**

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE A MODIFICATION OF AGREEMENT TO CONTRACT WITH
WHEAT & SONS GENERAL CONTRACTING, INC. TO ALLOW PARTIAL
PAYMENT.**

WHEREAS, Resolution 363-16 authorized award and execution of a contract with Wheat & Sons General Contracting, Inc. for the Roof Repair and Elastomeric Membrane Installation on the Sullivan County Courthouse (B-16-37); and

WHEREAS, project work was suspended due to winter weather conditions and is intended to resume once temperatures allow; and

WHEREAS, Wheat & Sons General Contracting, Inc. seeks a partial payment for the completed work to date.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification of Agreement to this contract to allow a partial payment in an amount recommended by the Sullivan County Division of Public Works and said agreement shall be in a form approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION INTRODUCED BY PERSONNEL COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MEMORANDUM OF AGREEMENT WITH TEAMSTERS LOCAL 445, INTERNATIONAL BROTHERHOOD OF TEAMSTERS

WHEREAS, the County of Sullivan (“County”) and Teamsters Local 445, International Brotherhood of Teamsters (“Teamsters” or “Union”), are parties to a Collective Bargaining Agreement (“Agreement”) for the term January 1, 2013 through December 31, 2017; and

WHEREAS, the County, through the Management Information Systems department maintains a website for purposes of providing information to the public; and

WHEREAS, this County does not have a budgeted position within the Union to perform the functions of a Webmaster; and

WHEREAS, the County and Union have agreed to offer a stipend to an employee within the Management Information Systems department to perform Webmaster job duties as follows:

An individual employed the MIS department who regularly performs the functions of a webmaster, shall receive a stipend of \$5,000 a year, prorated on a bi-weekly basis, which stipend shall not be added to their base salary. The effective date for this stipend is January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute the Memorandum of Agreement with the Teamsters Local 445, International Brotherhood of Teamsters, attached hereto as Schedule “A”.

Moved by:

Seconded by:

“Schedule A”

MEMORANDUM OF AGREEMENT
By and between
The County of Sullivan
And
Teamsters Local 445,
International Brotherhood of Teamsters

WHEREAS, the County of Sullivan (“County”) and Teamsters Local 445, International Brotherhood of Teamsters (“Teamsters” or “Union”), are parties to a Collective Bargaining Agreement (“Agreement”) for the term January 1, 2013 through December 31, 2017; and

WHEREAS, the County, through the Management Information Systems (“MIS”) department, maintains a website for purposes of providing information to the public; and

WHEREAS, the County does not have a budgeted position within the titles which the Union represents to perform the functions of a Webmaster; and

WHEREAS, the County and Union have agreed to offer a stipend to an employee within the MIS department to perform, as additional duties, Webmaster job duties as follows:

1. An individual employed in the MIS department who regularly performs the functions of a webmaster in addition to their regular duties, shall receive a stipend of \$5,000 a year, prorated on a bi-weekly basis, which stipend shall not be added to their base salary. The effective date for this stipend is January 1, 2017.
2. This agreement may be discontinued by the County upon one week’s notice to the Union and the affected employee and the County’s decision to discontinue the agreement shall be final and binding upon the Union and the employee and shall not be subject to further review in any forum.

Agreed to this _____ March, 2017

For Sullivan County:

For Teamsters:

Joshua Potosek

Jerry Ebert

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Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE EXECUTION OF 2017 MEMORANDUM OF UNDERSTANDING BETWEEN SULLIVAN COUNTY OFFICE FOR THE AGING AND SULLIVAN COUNTY ADULT CARE CENTER.

WHEREAS, the County of Sullivan, through the Office for the Aging is presently operating a federally funded program which includes the furnishing of meals to Senior Citizens of Sullivan County in accordance with Older Americans Act of 1965, Section 501 and the Sullivan County Adult Care Center has a facilities for preparation of these meals. The Sullivan County Nutrition Program for the Elderly has Thirteen (13) nutrition sites, but the sites may be changed or added to as agreed by the parties. The Sullivan County Office for the Aging and the Sullivan County Adult Care Center hereby agree to provide meals for senior citizens of Sullivan County, and

WHEREAS, Sullivan County Adult Care Center can provide meals for the seniors through the Sullivan County Office for the Aging.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with the Sullivan County Adult Care Center to provide meals to Senior Citizens of Sullivan County through the Sullivan County Office for the Aging shall be reimbursed at the rate of \$3.85 per meal. This rate is all inclusive.

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE EXECUTION OF 2017 MEMORANDUM OF UNDERSTANDING BETWEEN SULLIVAN COUNTY OFFICE FOR THE AGING AND SULLIVAN COUNTY TRANSPORTATION.

WHEREAS, the County of Sullivan, through the Office for the Aging during the calendar year of 2017, the Sullivan County Transportation Department does hereby agree to provide transportation for the Sullivan County Office for the Aging to accomplish services required to transport Senior Citizens to doctors and other medical services in Sullivan County, from their residences. To provide these needed transportation services, requests for transportation should be made to the Sullivan County Transportation Department at least one week prior to an appointment whenever possible. In certain circumstances, transportation services may be available sooner than one week or later than one week dependent upon the availability of drivers and the medical needs of the clients.

WHEREAS, Sullivan County Transportation provides this service for senior citizens that are not enrolled in Medicaid from 9AM to 3PM Monday through Friday through the Sullivan County Office for the Aging.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with Sullivan County Transportation the provision of this transportation is calculated at \$36.00 per round trip, not to exceed \$40,000.00 annually, and Sullivan County Transportation Department will claim such cost from the Office for the aging by standard County of Sullivan voucher. Also the Sullivan County Transportation Department will provide Office for the Aging with a monthly roster of clients served and dates of service.

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

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Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE EXECUTION OF 2017 MEMORANDUM OF UNDERSTANDING BETWEEN SULLIVAN COUNTY OFFICE FOR THE AGING AND SULLIVAN COUNTY TRANSPORTATION.

WHEREAS, the County of Sullivan, through the Office for the Aging during the calendar year of 2017, the Sullivan County Transportation Department does hereby agree to provide transportation for the Sullivan County Office for the Aging to accomplish the transportation required to undertake the Sullivan County Office for the Aging Shopping Bus Program as per below:

The following is a list of areas serviced during the week inclusive of incidental stops:

- Mondays:** 2 Runs = Town of Bethel, Smallwood, Cochection, Bethel Senior Housing, and White Lake. (This bus always shops in Monticello)
Neversink Bus-Neversink, Grahamsville, and Foxcroft Village. (This bus alternates weekly between Liberty and Monticello)
- Tuesdays:** 2 Runs = Fallsburg Bus- Woodridge, Mountaindale & South Fallsburg (This bus always shops in Monticello)
Rockland Bus- Livingston Manor & Roscoe (This bus alternates weekly between Liberty and Monticello)
- Wednesdays:** 2 Runs = Liberty Bus – Liberty (This bus alternates weekly between Liberty and Monticello)
Mamakating Bus - Summitville, Wurtsboro, Bloomingburg. (This bus always shops in Monticello)
- Thursdays:** 2 Runs = Narrowsburg, Eldred, Barryville, Glen Spey, etc.* (This bus always shops in Monticello) *(and some surrounding areas, not all areas are included).
Thompson Bus – All of Monticello and Mongaup Valley. (This bus always shops in Monticello)
- Fridays:** 2 Runs = Delaware Bus –Fremont, Callicoon, Hankins, Jeffersonville, etc.* (This bus always shops in Monticello) * (and some surrounding areas, not all areas are included).
Liberty Village and Fallsburg Bus – Liberty Village Apts., Hurleyville, Loch Sheldrake, & Kiamesha Lake. (This bus always shops in Monticello)

In the event of inclement weather when transportation is cancelled by Sullivan County Transportation Department it will reschedule another day for that area if there is an available driver and vehicle.

WHEREAS, Sullivan County Transportation provides this service for senior citizens Monday through Friday through the Sullivan County Office for the Aging.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with Sullivan County Transportation for the provision of this transportation is calculated at a total actual cost of \$4,800.00 per month, not to exceed \$57,600.00 annually and the Sullivan County Transportation Department will claim such cost from the Office for the Aging by Standard County of Sullivan Voucher. Also the Transportation Unit will provide Office for the Aging with a monthly roster of clients served and dates of service.

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

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Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE EXECUTION OF 2017 MEMORANDUM OF UNDERSTANDING BETWEEN SULLIVAN COUNTY OFFICE FOR THE AGING AND SULLIVAN COUNTY TRANSPORTATION.

WHEREAS, the County of Sullivan, through the Office for the Aging during the calendar year of 2017, the Sullivan County Transportation Department does hereby agree to provide transportation for the Sullivan County Office for the Aging to accomplish the transportation required to undertake the Sullivan County Office for the Aging Nutrition Program; including delivery of Homebound Meals that are part of the daily nutrition runs serviced by the Sullivan County Transportation Department. In the event of illness, vacation or personal time, the Sullivan County Transportation Department will make every effort to provide a driver and/or vehicle to cover the routes of Office for the Aging home delivered meal drivers.

WHEREAS, Sullivan County Transportation provides this service for senior citizens Monday through Friday through the Sullivan County Office for the Aging.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding with Sullivan County Transportation for the provision of this transportation is calculated at a total actual cost of \$6,666.65 per month, not to exceed \$80,000.00 annually, and the Sullivan County Transportation Department will claim such cost from the Office for the Aging by Standard County of Sullivan voucher.

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.