

FULL BOARD ADDENDUM

July 20, 2017 at 2:00PM

I. RESOLUTIONS:

1. Set public hearing for August 17, 2017 at 1 :50PM on the Tentative 2017-2018 Budget for Sullivan County Community College
2. Apply for a Healthy Communities Grant from Sullivan Renaissance to revitalize the Healthy Heart Walking Trail at the Liberty Complex
3. Apportion cost of the County Self-Insurance Plan and Levying Taxes Therefore
4. Award KC Engineering to perform an Environmental Base Line Study to the area of the proposed Highland Compressor Station
5. Convey MA 38.-1-28 to Healey
6. Appoint Andy Ford to be responsible for Federal and State Disadvantaged and Minority Business Compliance and Reporting
7. Authorize contract with A + Technology and Security Solutions, Inc., to develop, provide and install a security system for the Sullivan County Government Center
8. Adopt an Unnecessary Callout Prevention Incentives Program for employees at the Adult Care Center
9. Authorize updated license agreement and addendum to the software maintenance agreement with Applied Business Software
10. Authorize agreement with Accela, Inc. Legislative Management Software
11. Rescind Resolution No. 205-17 and approve a Sullivan County Revolving Loan to Benrita LLC
12. Urging New York State Legislature to advance funding and expedite completion of the *Daniel Patrick Moynihan* Interstate 86 Projects in Broome, Delaware, Sullivan and Orange Counties
13. Adopt a System Safety Plan for the Sullivan County Department of Transportation
14. Pursue lead agency status for the SEQRA Process for the proposed construction of improvements at the Highland Access to the Upper Delaware River
15. Modify the 2016 County Budget

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING ON THE TENTATIVE 2017 – 2018 BUDGET FOR SULLIVAN COUNTY COMMUNITY COLLEGE

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on July 20, 2017 a tentative 2017- 2018 budget for the Sullivan County Community College.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said tentative 2017- 2018 budget for the Sullivan County Community College by the Sullivan County Legislature on Thursday, August 17, 2017 at 1:50PM, in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 20, 2017, a tentative 2017-2018 budget for the Sullivan County Community College.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid tentative 2017- 2018 budget for the Sullivan County Community College at the Legislature's Hearing Room, County Government Center, Monticello, New York, 12701, on Thursday, August 17, 2017 at 1:50PM at which time all persons interested will be heard.

DATED: July 20, 2017

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

**RESOLUTION NO. INTRODUCED EXECUTIVE COMMITTEE TO AUTHORIZE
SULLIVAN COUNTY PUBLIC HEALTH SERVICES TO APPLY FOR A HEALTHY
COMMUNITIES GRANT FROM SULLIVAN RENAISSANCE TO REVITALIZE THE
HEALTHY HEART WALKING TRAIL AT THE HUMAN SERVICES COMPLEX IN
LIBERTY,**

WHEREAS, Sullivan County Public Health Services seeks to promote policies and initiatives to promote employee health and wellness, and

WHEREAS, in the late 1990's, a Healthy Heart grant from the NYS Department of Health provided funding to build a walking trail around the Health and Human Services complex in Liberty to promote exercise for county employees during breaks, and

WHEREAS, the original trail has long become overgrown with grass, shrubs and tree roots and needs to be remarked and rerouted, and

WHEREAS, the Center for Workforce Development has a supervised, paid summer work crew of youth ready to work on the trail, and

WHEREAS, the Department of Parks, Recreation & Beautification is willing to oversee the development of the new trail and its maintenance, and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the Public Health Director and the Director of Parks, Recreation & Beautification to apply for a Healthy Communities grant in the amount of \$2,000 from Sullivan Renaissance to offset the cost of the project, and

BE IT FURTHER RESOLVED, that in the event funding is awarded the County Manager is hereby authorized to execute any grant agreement or contract required in order to acquire the funding, and

BE IT FURTHER RESOLVED, that all documents to be executed by the County Manager shall be approved to form by the County Attorney's Office and that in the event that funding is not awarded or is terminated the County shall not be obligated to complete the project.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE
RESOLUTION TO APPORTION COST OF THE COUNTY SELF-INSURANCE PLAN AND
LEVYING TAXES THEREFORE**

WHEREAS, the Risk Management & Insurance Department (“Risk Management”) hereby files a report by which it has estimated that the sum of \$5,381,469.00 will be necessary for the calendar year 2018 to meet the payments and expenses of the Workers’ Compensation Self - Insurance Plan; and

WHEREAS, Risk Management has determined the share of such estimated amount chargeable to each participant of the County Workers’ Compensation Self Insurance Plan as provided by Local Law No. 5-1979, as well as provisions of the Workers Compensation Law; and

WHEREAS, the amount chargeable to each participant of the County Workers’ Compensation Self-Insurance Plan is detailed on the Self Insurance Fund Charges, attached hereto as Appendix I and by this reference made a part hereof; and

WHEREAS, the total amount of \$5,381,469.00 to be raised for the 2018 calendar year was calculated as detailed in the Estimate of Expenses to run the Self-Funded Workers’ Compensation Plan for Sullivan County, attached hereto as Appendix II and by this reference made a part hereof; and

WHEREAS, Appendix I and Appendix II shall collectively be considered Risk Management’s 2018 calendar year’s report for the funding estimate and participant apportionment costs for the County’s Workers’ Compensation Self-Insurance Plan,
(Risk Management’s 2018 Plan)

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby adopts Risk Management’s 2018 Plan and directs that the amount set opposite the name of each participant on Appendix I of the County Workers’ Compensation Self - Insurance Plan be apportioned and charged to each respectively; with such amount so apportioned to the County and the Towns be levied and raised by tax in the next annual tax levy against the taxable property of the County and the Towns and such amount apportioned to the Villages to be directly billed to the Villages by Risk Management; and

BE IT FURTHER RESOLVED, that the amount apportioned to the County and the Towns shall be collected by inclusion in the next succeeding tax levy of each Town, and that when collected such amount shall be paid by the respective tax collectors to the County Treasurer, said amounts to be credited to the County Workers’ Compensation Self - Insurance Fund and the amount billed to the Villages shall be paid directly to the Sullivan County Treasurer.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017

2018 SELF-INSURANCE PLAN
FUND CHARGES

PARTICIPANTS		SHARE
County	of Sullivan	\$2,866,910.00
	TOWNS	
Town of	Bethel	\$128,602.00
Town of	Callicoon	\$95,936.00
Town of	Cochecton	\$48,514.00
Town of	Delaware	\$77,739.00
Town of	Fallsburg	\$398,958.00
Town of	Forestburgh	\$77,414.00
Town of	Fremont	\$55,446.00
Town of	Highland	\$71,199.00
Town of	Liberty	\$144,538.00
Town of	Lumberland	\$60,561.00
Town of	Mamakating	\$297,743.00
Town of	Neversink	\$133,153.00
Town of	Rockland	\$72,150.00
Town of	Thompson	\$295,457.00
Town of	Tusten	\$50,337.00
	VILLAGES	
Village of	Jeffersonville	\$5,624.00
Village of	Liberty	\$92,699.00
Village of	Monticello	\$306,326.00
Village of	Woodridge	\$88,613.00
Village of	Wurtsboro	\$13,550.00
TOTAL		\$5,381,469.00

APPENDIX I

2018 ESTIMATE OF EXPENSES TO RUN THE SELF FUNDED WORKERS' COMPENSATION PLAN FOR SULLIVAN COUNTY

Claim Expenses	\$5,027,963.00
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Total	\$5,027,963.00
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Less Recoveries	\$100,000.00
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Total Net Claim Cost Estimate	\$4,927,963.00
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M1710 Administrative Costs	\$453,506.00
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Estimate for Expenses of the Plan including; Indemnity; Medical Expense; Medicare Reimbursement Expense; Recoveries; Assessments; Administrative Costs; and/or any other expenses of the Plan

Total	\$5,381,469.00
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Amount to Request for Plan Year 2018	\$5,381,469.00
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Amount Requested for Plan Year 2017	\$4,823,783.00
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Dollar Amount over Last Year	\$557,686.00
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% Increase/Decrease Over Last Year	11.56%
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APPENDIX II

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE AND SPONSORED BY NADIA RAJSZ, VICE CHAIR AND DISTRICT 2 LEGISLATOR AND SCOTT SAMUELSON, DISTRICT 1 LEGISLATOR TO AWARD KC. ENGINEERING ON THEIR PROPOSAL TO PREFORM AN ENVIRONMENTAL BASE LINE STUDY IN RELATION TO THE AREA OF THE PROPOSED HIGHLAND COMPRESSOR STATION.

WHEREAS, the Sullivan County Legislature has taken great interest in preserving the high quality of our Sullivan County environment and the health of our residents; and

WHEREAS, there is a concern by some residents and municipalities of Sullivan County that the proposed compressor station may have an effect on the quality of Air, Water, and Noise around the areas where it is to be sited once the station is fully functional ; and

WHEREAS, the Sullivan County Legislature feels it is prudent to capture the current environmental state of ground water, surface water, air quality and noise decibels before the compressor station is functional; and

WHEREAS, collection of said Base Line Data will afford governments and individuals the ability to compare future readings with those collected in this study, to help them make objective conclusions as to potential changes to the surrounding environment if any; and

WHEREAS, the County of Sullivan Purchasing Department in consultation with Sullivan County Public Health Services and the County Manger's office have solicited for and received back multiple answers to the counties RFP for a Base Line study and reviewed the costs and services proposed.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manger to enter into contract with the KC Engineering Firm for the purposes of completing the above referenced Base Line Data Study at a cost not to exceed \$67,266.00 and that said funds to cover the cost for this study be authorized to come from 2017 operating funds or fund balance to be determined by the Office of Management and Budget; and

BE IT FURTHER RESOLVED, that said contract be in a form approved by the County Attorney's Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CONVEY
PROPERTY ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF
THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2015 LIEN
YEAR IN THE TOWN OF MAMAKATING KNOWN AS MA38.-1-28**

WHEREAS, property located in the Town of Mamakating designated on the Sullivan County Real Property Tax Map as MA38.-1-28, being 0.17 +/- acres, located on Lake Dr. is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2015 taxes, but was not sold (received no bids) at the June 2017 Public Auction, and

WHEREAS, Brian Healey has offered to purchase said property for the sum of THREE HUNDRED DOLLARS (300.00) DOLLARS, and

WHEREAS, it is in the best interest of the County of Sullivan to sell this parcel privately to **Brian Healey** for the amount THREE HUNDRED (300.00) DOLLARS , and

WHEREAS, the purchaser will also be responsible for the recording fees, plus 2017 County/Town taxes, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to **Brian Healey** upon payment of \$300.00 to the County Treasurer, plus fees for the County Clerk, plus the 2017 County/Town taxes and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

RESOLUTION NO. -17 INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT A COUNTY OFFICER RESPONSIBLE FOR FEDERAL AND STATE DISADVANTAGED AND MINORITY BUSINESS COMPLIANCE AND REPORTING

WHEREAS, Divisions and Departments of the County of Sullivan secure Federal and State funds for capital and operating programs; and

WHEREAS, certain funding standards for grant projects require the County to undertake obligations in the procurement process including, but not limited to, ensuring the outreach to disadvantaged and minority businesses; and

WHEREAS, the applicable standards require the County to designate at least one compliance officer for each program impacted, for example Disadvantaged Business Enterprise (DBE) on the Federal level and Minority and Women Owned Businesses (MWBE) on the State level; and

WHEREAS, the work of the compliance officer is labor intensive at times and requires the ability to ensure that the representations made by the County in its grant applications accurately reflect the policies of the County and the compliance efforts undertaken in accordance therewith; and

WHEREAS, the County Manager has the responsibility to oversee the compliance efforts undertaken, and requires a person who has the capability to timely and accurately analyze grant-related obligations in order to ensure compliance at a reasonable cost to the County and

WHEREAS, numerous counties have appointed a fulltime individual to address the grant-related compliance requirements; and

WHEREAS, the County Manager has recommended Assistant County Attorney Andrew Ford to fill the role of County Compliance Officer for these purposes and the County Attorney has agreed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to designate Assistant County Attorney Andrew Ford as the County Corporate compliance officer for the above purposes and that ACA Ford's salary be increased by five thousand (\$5,000) dollars, effective immediately; and

BE IT FURTHER RESOLVED, that the Commissioner of Management and Budget be designated the appeals officer for the above purposes.

Moved by: _____,

Seconded by: _____,

and adopted on motion dated: _____, 2017

Resolution No. _____

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH A+
TECHNOLOGY & SECURITY SOLUTIONS, INC. TO DEVELOP, PROVIDE AND
INSTALL A SECURITY SYSTEM FOR THE SULLIVAN COUNTY GOVERNMENT
CENTER**

WHEREAS, proposals were received to develop, provide and install a Security System for the Sullivan County Government Center, and

WHEREAS, A+ Technology & Security Solutions, Inc., 1490 North Clinton Avenue, Bay Shore, New York 11706, will provide said services, and

WHEREAS, the County Manager and the Sullivan County Sheriff has approved said proposal and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute a contract, with, A+ Technology & Security Solutions, Inc., at a cost not to exceed \$350,000.00, in accordance with RFP #R-16-46, NYS OGS Group #77201, Award #20191 and Contract #PT63297; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes appropriating \$350,000 from the Building Construction Fund Balance Assignment to fund this contract; and

BE IT FURTHER RESOLVED, that said contract be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADOPT AN “UNNECESSARY CALLOUT PREVENTION INCENTIVES PROGRAM”.

WHEREAS, the Sullivan County Adult Care Center is set aside as a unique County Facility in that it operates 24 hours a day yearlong with the primary objective being to care for elderly patients and residents who in many cases represent some of Sullivan County’s most vulnerable; and

WHEREAS, there have been difficulties in both maintaining staffing levels to meet the county’s operational staffing goals during certain shifts throughout the schedule; and

WHEREAS, the Acting Director of the Adult Care Center (“ACC”) and the Commissioner of Health and Family Services recommend that employees be incentivized to prevent unplanned call outs which from time to time jeopardize the county’s staffing level goals; and

WHEREAS, the county has determined that unplanned call outs are anytime in which an employee calls out without providing 4 days prior notice and that a pattern of doing so would be more than 2 days a quarter; and

WHEREAS, such unplanned callouts result in overtime, shift mandates and other costs to the county.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby Authorizes the County manger to enter into an amendment of the contract with the labor unions representing employees at the ACC to offer an incentive to help prevent unplanned call outs or absences for positions in which are essential to certain missions of the facility. The amendment shall allow for compensation through a stipend on a quarterly bases of \$250 dollars for culinary staff and Certified Nursing Assistants, and \$400 for Registered Nursing staff and Licensed Practical Nursing staff. Said agreement will also require that eligibility for this stipend be dependent on the fact that an employee cannot have more than 2 unscheduled call outs in a quarter as defined above; and

BE IT FURTHER RESOLVED, that the employee units that agree to this amendment also agree that employees who miss more than three days of work are required to bring in a doctor’s note, and employees who miss three days of work or more without contacting a supervisor will be subject to discipline which can include termination for job abandonment; and

BE IT FURTHER, RESOLVED, that the Sullivan County Legislature hereby agrees to offer this program for a period not to exceed 2 years from its implementation. At which time the program will end without further legislative approval.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

Resolution No. _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN UPDATED SOFTWARE LICENSE AGREEMENT AND ADDENDUM TO THE SOFTWARE MAINTENANCE AGREEMENT WITH APPLIED BUSINESS SOFTWARE

WHEREAS, resolution 580-07 authorized entering into an agreement with Applied Business Software for their *'Mortgage Office'* software to administer various revolving loan programs funded through grants awarded to the County of Sullivan; and

WHEREAS, these loan programs continue to be independently administered and electronically tracked by the Grants, CED, Planning and Treasurer's departments; and

WHEREAS, the County departments cited above, in addition to the suite of software modules currently utilized, wishes to also utilize their *'Graduated Terms Mortgages'* software module.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to enter into an addendum to the software maintenance agreement and updated software license agreement with Applied Business Software.

BE IT FURTHER RESOLVED that said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

Resolution No. _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH ACCELA, INC. LEGISLATIVE MANAGEMENT SOFTWARE

WHEREAS, the Legislature, in its continued efforts to *simplify legislative meetings* and improve the flow and retention of information, *save time and money* by eliminating manual work and automating the entire meeting process, and *engage staff and citizens* in the process by making public meetings efficient and available; and

WHEREAS, Accela, Inc. has been utilized by the County since November 2016 for *Civic Streaming*, their legislative view live and on-demand meeting video streaming solution for access on mobile, tablets and any PC or MAC; and

WHEREAS, the County wishes to improve workflow and expand its efforts to become paperless by implementing Accela's *Agenda and Minutes Legislative Management* software integrated with *Civic Streaming* to simplify meeting management, save time and reduce costs, keep citizen's informed and promote accountability throughout the meeting process.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to enter into an agreement with Accela, Inc. for the Agendas and Minutes Legislative Management package in an amount not to exceed \$10,500.

BE IT FURTHER RESOLVED that said agreements to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO RESCIND RESOLUTION NO. 205-17 AND TO APPROVE A SULLIVAN COUNTY REVOLVING LOAN TO BENRITA LLC

WHEREAS, the Sullivan County Division of Planning & Environmental Management (“Division”) oversees the County Main Street and Agri-Business Revolving Loan Funds, which are funded through grants received from the New York Governor’s Office of Small Cities;

WHEREAS, the Division had previously submitted a loan request from Calogero “Charile” Giannone (the “Borrower”), in connection with the proposed business of Logan’s Sports Bar & Grill (the “Business”), to the Sullivan County Revolving Loan Fund Advisory Board (“Advisory Board”), which approved such loan request, contingent upon certain conditions as outlined in the loan commitment letter; and

WHEREAS, the Sullivan County Legislature (“Legislature”) authorized the Division to proceed with the loan to the Borrower pursuant to Resolution No. 205-17 adopted on May 18, 2017;

WHEREAS, the Division subsequently has been contacted by the Borrower who has indicated that the Business will be owned and operated by Benrita LLC, a limited liability company owned by the Borrower and his wife (“Benrita”), rather than the Borrower directly;

WHEREAS, the Advisory Board has requested a loan request from Benrita in the amount of \$50,000, together with financial information;

WHEREAS, the Advisory Board expects that it will approve the new loan request subject to the same conditions as outlined in the earlier loan commitment letter.

NOW, THEREFORE,

BE IT RESOLVED, that the Legislature hereby rescinds Resolution No. 205-17; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the Division to commence with the loan closing process with respect to Benrita, subject to the approval by the Advisory Board of the new loan request, and to have all the necessary documents executed to secure the loan in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw checks for the borrower in the amount indicated above.

Moved by _____, seconded by _____, put to a vote, unanimously carried and declared duly adopted on motion July __, 2017

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE URGING
GOVERNOR CUOMO AND THE NEW YORK STATE LEGISLATURE TO ADVANCE
FUNDING AND EXPEDITE COMPLETION OF THE “DANIEL PATRICK
MOYNIHAN” INTERSTATE 86 PROJECTS IN BROOME, DELAWARE, SULLIVAN,
AND ORANGE COUNTIES**

WHEREAS, Governor Pataki committed to a ten-to-twelve-year construction program to complete the Route 17 conversion to Interstate 86 (“I-86”) beginning with the first designation (177 miles Chemung County West to Pennsylvania) on December 3, 1999; and

WHEREAS, the designation of New York State Route 17 to I-86 provides a superhighway with connection to every Interstate Highway located within New York State and Interstate Highways leading into Pennsylvania; and

WHEREAS, the upgrade and designation of Route 17 as I-86 will make the region more competitive and able to attract substantial growth in business, industry, and tourism as well as improve the safety of the traveling public; and

WHEREAS, the New York I-86 Economic Development Benefit Study, issued in January 2000, which was widely accepted and quoted at all levels of government, called for an aggressive eight-year construction period that would result in a 3.2-billion-dollar direct economic benefit to communities along the I-86 Highway Corridor once the conversion has been completed; and

WHEREAS, with proper funding and resources (Fast Track/Design Build) for the remaining projects in Broome, Delaware, Sullivan, and Orange Counties, the conversion of Route 17 to I-86 could be completed many years sooner than on the present schedule providing vast economic benefits to the Hudson Valley, Southern Tier, and Western New York regions and would yield significant economic benefits for the nation by facilitating national freight flows, reducing travel times, improving safety, enhancing access to markets, creating new jobs and greater value-added activity; and

WHEREAS, due to the lack of funding the current Administration has been unable to commit to a timetable for completing the conversion of Route 17 to Interstate I-86; and

WHEREAS, additional funding for state infrastructure projects, specifically the modernization of roads and bridges, may be forth coming from the Federal Government; and

WHEREAS, the primary economic development agencies in Orange and Sullivan Counties have formed a Coalition to promote the widening of Route 17 to six lanes over the 47 miles between Harriman and Monticello; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature does hereby request Governor Andrew Cuomo and the New York State Legislature advance funding (Fast Track/Design Build) expediting completion of the projects in Broome, Delaware, Sullivan, and Orange Counties on New York State Route 17 so that the same may be converted to I-86.

BE IT FURTHER RESOLVED, that the Clerk of the Legislature is hereby authorized and directed to forward certified copies of this resolution to Governor Andrew Cuomo, Honorable John Flanagan, Honorable Carl Heastie, Honorable Christopher Friend, Honorable Thomas O'Mara, Honorable David Gantt, Honorable Catherine Young, Honorable Fred Ashkar, Honorable David Carlucci, Honorable John Bonacic, Honorable William Larkin, Honorable Joseph Giglio, Honorable Kenneth Zebrowski, Honorable Philip Palmesano, Honorable Karl Brabenec, Honorable Donna Lupardo, Honorable Aileen Gunther, Honorable Andy Goodell, Honorable Thomas Santulli, Inter-county Association of Western New York, New York State Association of Counties, Schuyler County, and the I-86 Corridor Counties (Cattaraugus, Chautauqua, Allegany, Steuben, Tioga, Broome, Delaware, Sullivan, Orange).

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT A
SYSTEM SAFETY PLAN FOR THE SULLIVAN COUNTY DEPARTMENT OF
TRANSPORTATION**

WHEREAS, in order to ensure compliance with Section 17-b of the State Transportation Law the County of Sullivan wishes to adopt a System Safety Program (“Program”) Plan, and

WHEREAS, the Plan shall apply to the Sullivan County Transportation Department within the Division of Public Works, and

WHEREAS, the Plan shall be implemented in compliance with all federal and state statutes and regulations, and

WHEREAS, the Plan is attached hereto as Exhibit A and by this reference is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature adopts the attached Sullivan County Transportation System Safety Program Plan; and

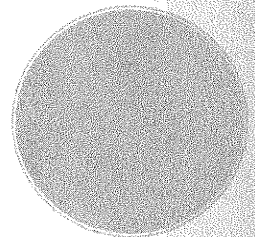
BE IT FURTHER RESOLVED, that the appropriate County officials shall take the steps necessary to ensure that the Plan is implemented in compliance with federal and state statutes and regulations.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

SULLIVAN COUNTY TRANSPORTATION

System Safety Program Plan

Ruthann Hayden June 5, 2017



1. Executive Statement

At Sullivan County Transportation safety is top priority. Providing safe on-the-road service is our goal. Safety is a process, a way of thinking and acting about the environment within which we operate.

It is the policy of **Sullivan County Transportation** to provide a place of employment that is free from recognized hazards that could result in death or serious injury to employees, customers or the general public. It is the responsibility of each employee to report all incidents or unsafe conditions to their supervisor. Supervisors must immediately take necessary corrective action to prevent unsafe conditions.

It is also the policy of **Sullivan County Transportation** to require that safety training and the use of safe protective equipment and procedures are adhered to at all times. Individual employees are expected to perform their duties in a safe and responsible manner, as safe work behavior is a condition of employment.

Prohibited behaviors that are in violation of the Safety Program Plan. Such behaviors include behaviors that threaten the safety of employees, customers and the general public. Other unacceptable behaviors include those that result in damage to system, employee or public property.

An employee who intentionally violates safety policy and procedures will be subject to appropriate disciplinary action, as determined by the findings of an investigation. Such discipline may include warnings, demotion or suspension in accordance with the Civil Service Law. In addition, such actions may cause the employee to be held legally liable under State and Federal Law.

This Safety Program Plan has been developed in compliance with the System Safety Program guidelines for small to medium sized bus systems as prepared by the New York State Public Transportation Safety Board.

Signed:

Date:

County Manager

System Safety Plan

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2.1 Goals and Policies

1.1 Goals

Sullivan County Transportation has established the following goals for this safety program:

To serve as a guide in the process for preventing accidents and injuries to customers, employees and the general public. Instilling a safety attitude and a safe work place/customer.

To comply with requirements for community transportation systems which receive federal and/or state funds, including but not limited to having an approved Safety Program Plan, and a commitment to safety.

To adhere to the safety policy and procedures outlined in this plan. Providing formalized safety training, reducing accidents and injury rates and safeguarding against hazards.

Objectives for attaining and supporting the above goals and any other goals established to assure the safety of passengers and employees shall be determined annually based on the previous year's safety record and needs of the system, employees, and passengers.

1.2 Policies

Sullivan County Transportation will consistently monitor the system. To ensure that this occurs, the transit management staff will prepare yearly reports. This information will be used to assess the adequacy and effectiveness of all phases of the System Safety Plan.

Report topics will include:

Accident/Incident investigations and analysis

Customer service assessment

Established plans for safety plan revisions

Analysis of departmental involvement in the administration of the safety plan.

Sullivan County Transportation staff is responsible for maintaining and updating this System Safety Plan.

3. History and Background

Sullivan County Transportation was established to provide transportation services for residents of Sullivan County. The transportation department serves the needs of the Veterans agency, as well as providing limited general public transportation service to the local shopping areas and medical appointments.

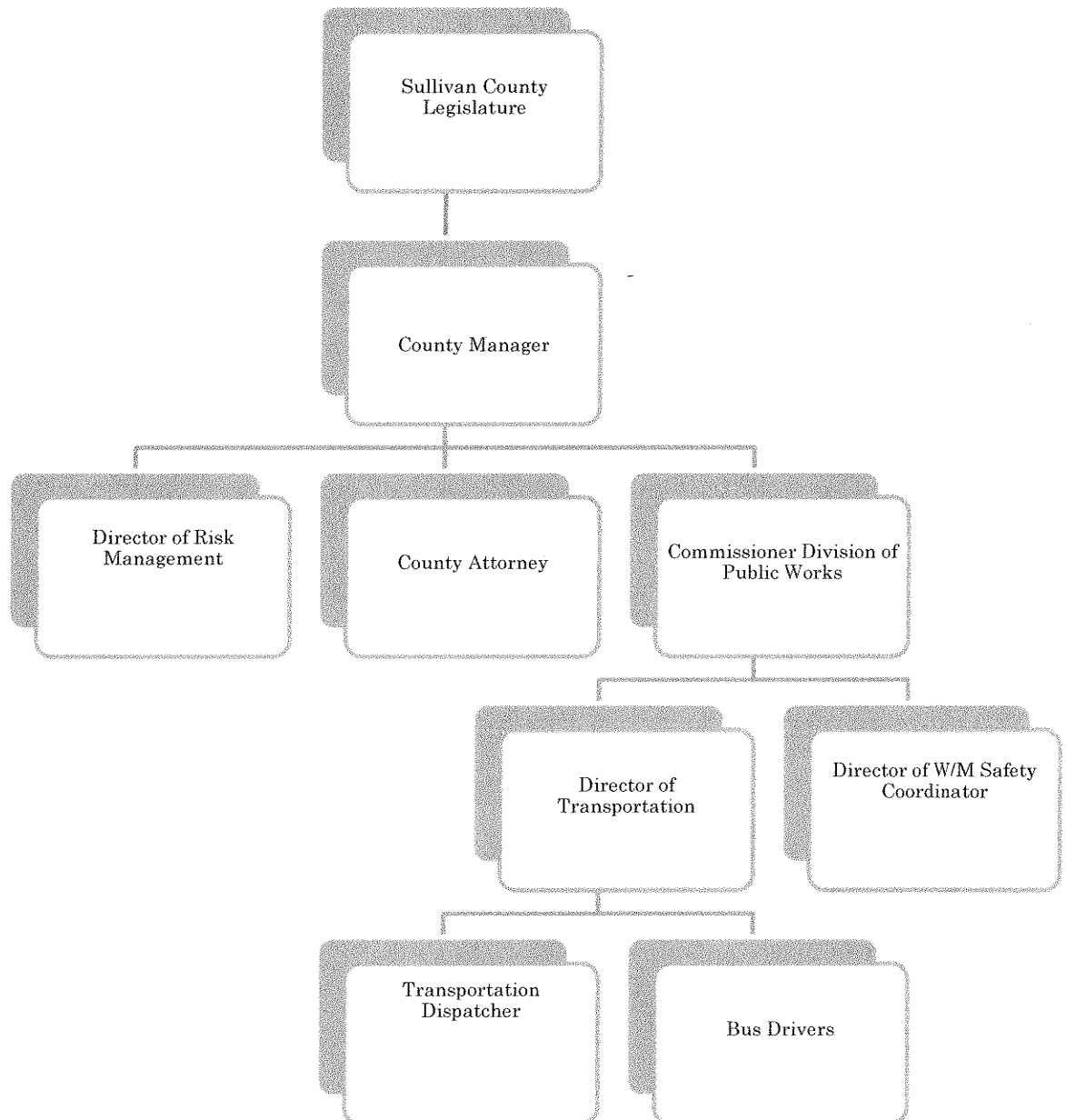
4. Scope of Operation

Sullivan County Transportation provides route deviation services for shopping with twenty four hour advance notice required. Yearly route deviation services are open to the public. Transportation provides for approximately 1,200 passengers. Today **Sullivan County Transportation** operates 7 vans and 2 small buses. About 40 passenger trips are provided throughout Sullivan County on a typical weekday. Service is available Monday-Friday, 6:00 am to 4:00pm.

All **Sullivan County Transportation** drivers receive training in defensive driving and special needs assistance. Each driver must have a good driving record and driving experience and be familiar with Sullivan County's roads and highways. All drivers have clean 19-A background checks and must pass ongoing drug and alcohol screening programs.

5. Organization

The Sullivan County Transportation Department works out of the Division of Public Works. The Director of Transportation reports directly to the Commissioner of The Division of Public works.



5.2 Roles and Responsibilities for Identifying Safety Issues

5.2.1 General Employees Safety Responsibilities

All Sullivan County employees associated with the department of transportation are accountable for safety while conducting their job functions and for preventing accidents. Employees who observe an operation or condition which they believe is potentially unsafe have an obligation to bring the situation to the attention of the Director of Transportation. In the event that an employee is involved in an accident/incident, it is his or her responsibility to comply with the Sullivan County reporting requirements.

5.2.2 County Legislature

The growth and success of our County lies in the hands of our elected representatives.

5.2.3 County Manager

Is responsible for overall administration of county government as well as coordination of staff services to the Legislature and its committees. Duties include preparation of Sullivan County operating and capital budgets, appointment of County commissioner and department heads execution and enforcement of County laws, and efficient implementation of County initiatives as set forth by the legislature.

5.2.4 Director of Risk Management

Is responsible for the comprehensive risk management that is in place to protect and insure the assets of the County of Sullivan. This department seeks to reduce the county's total cost of risk. This department covers the County employees, as well as Workers Compensation for the employees of the town, village and fire and ambulance companies in the County of Sullivan.

5.2.5 County Attorney

Is counsel for the County of Sullivan and for all County officials, board divisions' commissioners, department heads and employees.

5.2.6 Commissioner Division of Public Works

Ensures that all Sullivan County policies are in accordance with safe operating practices.

1. Ensures that sufficient resources are applied to implementation of safety-related activities, including training, monitoring of safety issues, and hazard resolution.
2. Incorporates safety awareness into all executive decision-making activities regarding operations, policy, and budget issues.

5.2.7 Director of Transportation

The Director of Transportation has the overall responsibility for operating and maintaining a safe transportation service and for establishing a comprehensive commitment to safety and has the following responsibilities:

1. Formulates, administers, and enforces a comprehensive and proactive program.
2. Establishes and enforces safety- reporting procedures.
3. Incorporates safety awareness into all executive decision-making activities regarding operations, policy, and budget issues.
4. After identifying an unsafe activity or situation that presents a potential or actual hazard, ensures that hazard assessments and the resolution process are initiated.
5. Ensures the investigation of all accidents that are required by regulation to be reported to the New York State Public Transportation Safety Board (PTSB). These accidents include, but are not limited to, all fatal accidents, accidents resulting in five (5) or more injuries, a fire on board a revenue bus to which emergency services responds, and all accidents, regardless of whether or not injuries incurred, caused by mechanical failure (i.e., brake failures, steering etc.).
6. Regularly evaluates health and safety issues to identify unfavorable practices and conditions for mitigation, and to incorporate safety constraints and preventive procedures into daily operations.
7. Assist personnel in their responsibilities relative to the development and updating of safety rules/procedures an emergency preparedness plans.
8. Ensures that the system Safety Program Plan is updated on a biennial basis, or as required due to changes in the program.
9. Ensures that Sullivan County Transportation is in compliance with all pertinent safety- related federal, state, and local legislation and regulations and manages and reviews all liability (accidents) claims.
10. Maintains records and statistics for all of Sullivan County's liability cases.
11. Provides oversight to the Sullivan County attorney to ensure that the County is adequately protected.

12. Responds to PTSB accident mandates by ensuring that the PTSB is notified within ninety (90) minutes of all accidents that meet the regulatory reporting criteria and forwards written notification to the PTSB within 48 hours.
13. Prepares and submits required reports to federal and state agencies that have mandated reporting requirements.

5.2.8 Director of Weights & Measures/ Safety Coordinator

1. Has the responsibility of taking charge of and safely keeping the municipal standards as prescribed by statutes, and maintains a complete record of work performed.
2. Has good knowledge of principles, practices and procedures and is BAITFISH trained.
3. Has the ability to identify safety problems and make suggestions to solve and ability to write reports

5.2.9 Transportation Dispatcher

1. When there is a report of an accident/incident, mechanical problem with equipment, service interruptions such as detours, and customer illness/injuries that require an emergency response.
2. Dispatcher will coordinate emergency responses to situations on the road by ensuring that all necessary emergency response agencies are contacted, including but not limited to, the police and/or fire department, emergency rescue or ambulance..

5.2.10 Driver's Safety Responsibilities

1. Adheres to all operating rules and regulations, including safety procedures.
2. Maintains control of the vehicle and customer's conduct at all times.
3. Conducts a pre-trip and post-trip inspection to ensure that the bus is in proper operating condition and that all mechanical defects are identified and reported in the deficiency booklet.
4. Adheres to all motor vehicle laws and regulations, including Commercial Driving License requirements and New York State Vehicle and Traffic Law, Article 19-A rules and regulations.
5. Complies with all accident reporting procedures following an accident or incident.
6. Complies with the Sullivan County fitness-for-duty drug and/ or alcohol testing procedures when requested by a supervisory employee.

6. Plant Equipment and Facilities

Buses are stationed overnight at the transportation building on Airport road from which they depart for the early morning bus routes (6:30am to 8:30am). The standard bus routes are travelled from 8:30am to 4:00pm (see appendix A). There are no structures (no benches or shelters) maintained especially for the bus routes. Passengers embark and disembark at curbside locations with passenger safety as the priority.

6.2 Dispatching Facility Characteristics

The bus route operations require minimal communications. Any required communications are made from the transportation building and are made by cellphone to the driver. Maintenance is performed by the DPW staff and contracted vendors when necessary.

6.3 Maintenance Shop Characteristics

Buses are maintained at the Division of Public Works garage on Route 17B. The garage has multiple bays. The DPW garage and maintenance shop facilities are designed and maintain in accordance with applicable safety standards. Maintenance is performed by DPW staff and contracted vendors when necessary.

Buses are fueled at the DPW garage facility. The station is maintained and designed to applicable safety and environmental standards.

6.4 Fleet Characteristics

Sullivan County has two open bus routes for the public on Thursdays and Fridays.

7. System Modification

The Director of Transportation is the principal officer responsible for the maintenance and periodic review and revision of the System Safety Program Plan.. Recommendations for changes to the plan may be submitted to the Director of Transportation by anyone involved in the program and updates to the SSPP are regularly solicited from those involved in the program.

8. System Safety Organization

The Director of Transportation is responsible for the bus program's operational safety. All employees are responsible to report any safety-related concerns to either the dispatcher, mechanic or Transportation Director. At least one employee is certified by the NYS DOT as having completed the BAITFISH program.

9. Participation on Safety Committees and Boards

The Director of Transportation is responsible for the program's System Safety Program Plan and ensures the review of the SSPP by a representative sample of employees engaged in the program on an annual basis through a regular review meeting. All bus drivers are responsible for communicating safety issues via provided forms to mechanics or via cellphone to dispatch or the mechanics as emergency needs require.

Transportation Management will meet quarterly to assess system performance. Discussion will lead to intentional action to address any concerns as voiced by employees or passengers.

Sullivan County Transportation reserves the right to develop an employee safety team for consistent input on compliance of the policies and procedures established.

Sullivan County has a safety committee which consists of the Commissioner of Public Works, the Director of Transportation and the Safety Coordinator. The committee will meet quarterly to review all incidents/accidents. The committee will look over all information to determine if any of the occurrences could have been preventable. If determination is yes then staff would receive extra training regarding the safety and be proactive moving forward. The proof of the training that was completed would go into staff files along with a final report of the incident/accident.

10. Maintenance of System Safety Program Plan

The System Safety Program Plan is maintained by the Director of Transportation and distributed to all employees involved with the program upon hire and upon plan revision.

The Director of Transportation is responsible to recertify the SSPP biennially to the PTSB which will include the number of the program personnel, the number of passenger fare vehicles, any changes in policies,

procedure or practices, any changes in facilities and the number of accident occurrences reported to NYS DMV for each year.

11. Safety Responsibilities of Others

The Transportation Dispatcher will receive all calls throughout the day from the drivers if there is an incident/accident or if there is a concern with a passenger, or the vehicle. If a repair or service is needed on the vehicle the Dispatcher will then notify DPW and an appointment will be scheduled. Every vehicle has a daily vehicle inspection book, the repair or service that is required would be noted and given to the Dispatcher. When repair is completed it would have the correction noted and signed off by the mechanic who completed the repair. DPW will keep a copy of paperwork and the Dispatcher will also receive a copy to keep on file. If there was an emergency the Dispatcher would notify the Director of Transportation and give all details pertaining to the issue that had occurred.

There is ADA training on a yearly basis or as needed to be sure that all drivers are using the lift properly, and using all belts, hooks and straps correctly to secure all passengers are safe from any harm. The Director of Transportation will assign a driver to go out to all vehicles and check that all equipment that is used to secure a wheelchair is in the vehicle and working properly. Vendors from the public are being located to be sure that all wheelchair lifts are serviced on a regular basis.

12. Hazard Assessment, Analysis and Resolution

The Hazard Identification/Resolution Process provides a mechanism by which hazards are identified, analyzed for potential impact on the operating system and resolved in a manner acceptable to management.

After the magnitude and likelihood of a possible accident due to apparent hazards have been assessed, the list will be prioritized. The DPW Safety Officer along with Transit Management will determine each hazard to be:

- unacceptable or undesirable (management decision required);
- acceptable with management review; or
- acceptable without management review.

The investigators will report back to management with a description of the hazard and a recommendation on how the potential hazard should be categorized. This

assessment is to be recorded and become part of the systems Accident/Incident activities. In addition, investigators are to be prepared to discuss several alternative solutions to each safety problem and its associated costs. These procedures are established to expedite the process of implementing solutions.

The order of priority in finding solutions for potential hazards is: elimination of the hazard; control of the hazard; and acceptance of the hazard. Measures that may be recommended by management to counteract potential hazards may include:

- design changes;
- warning devices; and/or
- safety procedures.

When attempting to mitigate a potentially hazardous situation, management staff must conduct trade-off analyses that take into account safety issues and costs, potential losses and service impacts. For this reason, resolution strategies must be flexible to match an appropriate solution.

13. Security and Emergency Awareness

The Security and Emergency Response Plan is maintained in a separate document due to its confidential nature. The plan includes information about self-assessments, employee trainings, maintenance and controls for sensitive documents, alert notification from the FTA and DHS and local emergency preparedness plans.

14. Accident/ Incident Investigations

14.1 All accidents/incidents are written up and properly recorded. The Director of Transportation will collect information from both the driver's in house accident report and law enforcement's accident report, compile the information and complete the investigation. If the accident is one that requires to be reported to Public Transportation Safety Board, the Director of Transportation will do so.

14.1.1 The safety program is the responsibility of all employees.

14.1.2 All accidents/ incidents are subject to an investigation. At least one employee is BAITFISH certified.

14.1.3 All accidents are reported to the appropriate police agencies and insurance companies. The Public Transportation Safety Board and the Director of Transportation or his/hers designee is notified immediately upon the occurrence of:

1. One (1) or more fatalities.
 2. Accidents which results in five (5) or more injuries.
 3. Accidents caused by a mechanical failure.
- 14.2 All accident information is to be documented on form MV-104
- 14.2.1 Estimates of repairs from DPW body shop are obtained.
 - 14.2.2 A determination is made as to the need for retraining or possible termination.
 - 14.2.3 Follow-up checks are performed on the effectiveness of recommendations by intensifying road supervision, verbal reinforcement and periodic driving reviews.

15. Safety Training

Sullivan County Transportation will not discriminate against any employee or applicant for employment because of race, color, creed, sex, disability, age, or national origin. Sullivan County Transportation agrees to take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, sex, disability, age or national origin. Such action shall include, but not limited to, employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, and selection for training. Sullivan County Transportation also agrees to comply with any implementing requirements FTA may issue.

Sullivan County Transportation is responsible for selecting, hiring and training new drivers and dispatchers. Sullivan County Transportation shall ensure that employees meet the requirements established in the Sullivan County job descriptions, located on file in the Personnel Department. Sullivan County Transportation shall conduct whatever investigations are necessary to ascertain compliance with these requirements on all employees prior to employment.

Sullivan County Transportation is also responsible for selecting, hiring and training new County administrative employees. Sullivan County employment decisions shall be based on merit, qualifications, and competence. Employment practices shall not be influenced or affected by virtue of an applicant's or employees race, color, religion, sex, national origin, age, sexual orientation or any other characteristic protected by law.

15.1 Sullivan County's training program is in place and is reviewed prior to recertification (biennially) of the System Safety Program Plan, or as required by the recommended changes.

15.2 Safety is integrated into the overall training program.

15.3 The Director of Transportation is a 19-A certified examiner and makes sure that all drivers comply with all Article 19-A requirements.

15.4 All drivers are provided with the knowledge and skills to provide safe transportation and maintain excellence in customer service at all times. There are monthly meetings with documentation to keep all drivers aware of any changes or if there are any questions or concerns they may have.

15.5 New employees are placed on a six (6) month probation period. They will ride with other drivers to learn other routes.

15.6 New staff will go through all of the necessary training to become 19-A certified where they will demonstrate their ability to follow safety rules while operating a County vehicle and have the ability to identify, assess and report hazards.

15.7 The Transportation Department maintains all training files.

15.8 New staff will go through the orientation process and receive the following:

Employment benefits and paperwork

Employee Assistance Program

Union contractual benefits

Drug and Alcohol testing

Driver's License Monitoring (LENS)

NYSDMV Article 19-A requirements

Civil Service employment parameters

Civil Service job description

Responsibilities of the job

Probation and any required training programs that must be completed

Required refresher trainings throughout employment

Necessity of good public relations

Work schedules and hours of operation

Title VI program

15.9 All vehicles are equipped with fire extinguishers and first-aid kits, they are inspected yearly. All drivers receive annual or as needed training for the wheelchair lift operation and the proper use of securing tie-downs onto wheelchairs and buses.

15.10 The FTA puts out monthly newsletters on safety and the Director of Transportation will discuss with drivers and post.

15.11 Mechanics are required to have a valid class B license and are NYS inspection certified.

16 Emergency Drills and Simulations

This section defines the relationship safety has concerning emergency response preparedness.

16.1 Emergency operating procedures already in place prior to the conduct of drills and simulations.

16.2 All doors have red exit signs above and have an evacuation plan posted by all exits. There is fire extinguishers throughout the building that are inspected on a yearly basis.

16.3 Sullivan County has regular fire drills.

16.4 Sullivan County has PN Alarm that has a phone connection installed that is connected through the local police and fire department in case of a fire.

17 Safety Test and Inspections

17.1 Drivers complete a daily pre and post trip inspection form. See Appendix C

17.2 The DPW is informed of all maintenance problems.

17.3 Each vehicle receives preventive maintenance at intervals of 5,000 miles. See Appendix D

17.4 Operators defect report is used for corrective maintenance planning.

18 Internal Reviews

Preventive maintenance check list and work orders are reviewed periodically to confirm that vehicles are serviced on schedule. The Director of

Transportation looks over the quarterly reports regarding the maintenance repair and expense report on the transportation vehicles.

The Director of Transportation reviews all 19-A files on a monthly basis on Easy Driver for any testing updates that are required for all drivers.

19 External Reviews

Several governmental and regulatory agencies review sections of our complete reviews of the safety plan and operations including:

NYS Public Transportation Safety Board is reviewed and makes any changes that are required.

NYS Department of Transportation

National Transportation Safety Board

NYS Department of Motor Vehicles

NYS Department of Motor Vehicles Bus Driver Certification Unit

20 Collect and Maintain Data

20.1 Sullivan County Transportation maintain all of the following :

Maintenance and repairs completed

Pre-post trip books

Accident/incident reports

Monthly meetings and safety meetings

Data is filed and readily available

21 Professional Development

Safety personnel are encouraged to attend safety seminars and drug and alcohol training as needed.

22. Certification

I understand that Sullivan County's primary goal is to provide transit customers and employees with the safest operating environment that is practical. To achieve this goal, I understand that all of Sullivan County employees are responsible for ensuring the safety of customers, co-workers, those individuals who come in contact with the system, and Sullivan County's property and equipment. To support this mission, I acknowledge the responsibility to read and comply with the System Safety Program Plan and make it available to all employees who report directly to me.

Signed _____ Date _____

Ruthann Hayden

Director of Transportation

Appendix A

1.	173 White Road Glen Spey	8:33	8:39
2.	Town Hall Lumberland	8:40	8:43
3.	Town Hall Eldred	8:48	8:51
4.	530 Route 55 Eldred	8:53	8:56
5.	56 Crawford Road Eldred	9:01	9:04
6.	4 Corners Cross Roads Yulan	9:12	9:15
7.	250 Lackwaxen Road Narrowsburg	9:21	9:24
8.	Citgo gas station 17B Smallwood	9:53	9:56
9.	10 Britman road Monguap Valley	9:58	10:01
10.	17 Reindeer Trail Smallwood	10:08	10:11
11.	13 Kitz Road Monguap Valley	10:18	10:21
12.	Shop Rite Rt. 42 Monticello	10:31	10:34
13.	Walmart Anawanna Lake Rd. Monticello	10:39	
1.	Shop rite Rt. 42 Monticello	12:40	12:45
2.	Walmart Anawanna Lake Rd. Monticello	12:50	12:55
3.	13 Kitz road Monguap Valley	1:05	1:10
4.	17 Reindeer Trail Smallwood	1:17	2:02
5.	10 Britman Road Monguap Valley	2:09	2:14
6.	250 Lackwaxen Road Narrowsburg	2:48	2:53
7.	4 Corners Cross Roads Yulan	2:59	3:02
8.	56 Crawford Road Eldred	3:20	3:25
9.	530 Route 55 Eldred	3:27	3:30
10.	Town Hall Eldred	3:27	3:30
11.	Town Hall Lumberland	3:35	3:38
12.	173 White Road Glen Spey	3:40	3:45
13.	401 Airport Road	4:18	

Appendix B

Sullivan County will complete a self- assessment.

Employee awareness training includes familiarization with the property's facilities and surrounding area.

The buses are garaged overnight and secured.

Drivers are instructed to complete a pre/post trip before the beginning and ending of their routes.

All staff are issued a photo identification tag.

Recorded safety- sensitive documents are maintained and kept secure in the office of the Director of Transportation.

Sullivan County is registered with NY Alert to receive warnings and alerts during times of emergency.

Appendix A

1.	Dorrer Drive Callicoon	8:25	8:28
2.	8 Hospital Road Callicoon	8:33	8:36
3.	19 Peters Road Freemont	8:51	8:54
4.	North Branch Firehouse	9:09	9:12
5.	797 North Branch Road Callicoon Center	9:19	9:22
6.	1681 Gulf Road Callicoon Center	9:23	9:26
7.	1532 Gulf Road Callicoon Center	9:25	9:27
8.	Ball Field Callicoon Center	9:30	9:33
9.	4857 State Hwy 52 Jeffersonville	9:47	9:50
10.	12 Hausman Road Jeffersonville	9:47	9:50
11.	Church Schoolhouse Rd. Jeffersonville	9:54	9:57
12.	Shop Rite Rt. 42 Monticello	10:45	10:48
13.	Walmart Ananwanna Lake Rd. Monticello	11:00	
1.	Shop rite Rt. 42 Monticello	1:07	1:12
2.	Church Schoolhouse Rd. Jeffersonville	1:57	2:00
3.	12 Hausman Road Jeffersonville	2:04	2:09
4.	4857 State Hwy 52 Jeffersonville	2:12	2:17
5.	Ball Field Callicoon Center	2:25	2:28
6.	1532 Gulf Road Callicoon	2:29	2:34
7.	1681 Gulf Road Callicoon Center	2:35	2:40
8.	797 North Branch Road Callicoon Center	2:45	2:50
9.	North Branch Firehouse	2:57	3:00
10.	19 Peters Road Freemont	3:15	3:20
11.	8 Hospital Drive Callicoon	3:35	3:40
12.	Dorrer Drive Callicoon	3:43	3:46
13.	401 Airport Road	4:10	

RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO PURSUE LEAD AGENCY STATUS FOR THE SEQRA PROCESS FOR THE PROPOSED CONSTRUCTION OF IMPROVEMENTS AT THE HIGHLAND ACCESS TO THE UPPER DELAWARE RIVER

WHEREAS, The County of Sullivan has received funding to develop plans and complete engineering for improvements to the Upper Delaware River public access located in the Town of Highland (“Project”); and

WHEREAS, The County is pursuing grant funding to support construction of the access improvements;

WHEREAS, the Project is subject to the requirements of the State Environmental Quality Review Act (SEQRA) as defined in Title 5 NYCRR Section 617; and

WHEREAS, in accordance with the SEQRA requirements the County of Sullivan is eligible to act as Lead Agency for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County of Sullivan to pursue designation of and act as Lead Agency for the SEQRA process for the Project.

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
MODIFY THE 2016 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2016 be authorized.

Moved by:

Seconded by:

**2016 Year End Budget Modifications (Resolution)#6
Modifications to the 2016 Sullivan County Budget**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1930-46-4613 Judgements and Claims	212,642		212,642	
A-9999-R2680-R338 Insurance Recovery - Other			3,158,000	
A-6100-58-46-4615 DFS - Medicaid MMIS Expense			816,000	
A-6119-46-4615 DFS Child Care				
A-9999-R1051-R239 Gen Fund Revenues - Gain from Sale Tax Acq Prop	1,574,000			
A-9999-R1110-R239 Gen Fund Revenues - Sales and Use Tax	2,200,000			
A-9999-R1113-R239 Gen Fund Revenues - Room Occupancy Tax	200,000			
A-1170-R3025-R247 Public Defense - St Aid Indigent Legal Service	221,000			
A-1170-40-4008 Public Defense - Contract Legal Service			221,000	
A-9999-R5031-R166 Gen Fund Revenues - Interfund Transfer	1,150,560			
General Fund Total-	5,558,202	-	4,407,642	-
V-9901-90-9007 Interfund Transfer General Fund			1,150,560	
Debt Service Fund			1,150,560	