

**MANAGEMENT AND BUDGET COMMITTEE
TUESDAY, March 13, 2012 9:15 AM**

**Committee Members: Jonathan Rouis, Chair, Cindy Kurpil Gieger, Vice Chair,
Kitty Vetter, Cora Edwards, Gene Benson**

AGENDA

DISCUSSIONS: None

PRESENTATIONS: None

RESOLUTIONS

AUDIT - None

COUNTY TREASURER –None

GRANTS- None

MANAGEMENT AND BUDGET

- 1. To modify the 2012 County Budget.**
- 2. To authorize the county manager to enter into a contract with Community Action Commission to help the economy (CACHE).**
- 3. To authorize a contract with the Catskill Association of Tourism Services (CATS).**
- 4. To authorize a contract with Cornell Cooperative Extension.**
- 5. To authorize a contract with Creative Think Tank, Inc.**
- 6. To authorize a contract with the Delaware Valley Arts Alliance (DVAA) Inc.**
- 7. To authorize a contract with the Eagle Institute.**
- 8. To authorize a contract with Sullivan County Head Start, Inc.**
- 9. To authorize a contract with the Sullivan County Library Alliance.**
- 10. To authorize a contract with the Literacy Volunteers.**
- 11. To authorize a contract with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc.**
- 12. To authorize a contract with Partnership for Economic Development.**
- 13. To authorize a contract with Soil & Water Conservation.**
- 14. To authorize a contract with the Sportsmen's Clubs of Sullivan County.**
- 15. To authorize a contract with YMCA of Sullivan County.**
- 16. To authorize contract(s) with Town of Wallkill Boys and Girls Club.**
- 17. To authorize funding for the Upper Delaware Scenic Byway.**
- 18. To authorize a Memorandum of Agreement with the Sullivan County Soil and Water District for Watershed Planning and the Stream Maintenance and Remediation Programs.**
- 19. Accepting the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee.**
- 20. Accepting the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee Second Appeals.**
- 21. To clarify the base rates for Indigent Burials.**

MANAGEMENT INFORMATION SYSTEMS –

- 1. Resolution to authorize purchase order for Kristt Company.**
- 2. Authorize the County Manager and Commissioner of Family Services to execute Memorandum of Understanding concerning the acquisition and utilization of personal computer equipment provided by the Office of Temporary and Disability Assistance.**

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2012 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2012 Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

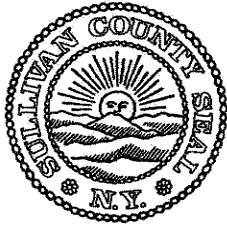
Seconded by:

March 2012
 Modifications to the 2012 Sullivan County Budget

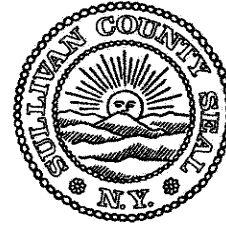
| Account Code | Account Description | Revenue Increase | Revenue Decrease | Appropriation Increase | Appropriation Decrease |
|----------------------|---|------------------|------------------|------------------------|------------------------|
| A-1325-14-42-4201 | OFFICE ADVERTISING | | | 200 | |
| A-1325-14-43-4301 | COMPUTER SUPPLIES | | | | 200 |
| A-1340-47-4710 | DEPT MISC/OTHER | | | 202 | |
| A-1340-R2210-R134 | GEN SERV OTHR GOV CHARGBK - INTERDEPARTMNTL | 202 | | | |
| A-1410-11-41-4109 | AUTO/TRAVEL CO FLEET CHARGEBACK | | | 50 | |
| A-1410-11-46-4611 | MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS | | | | 50 |
| A-1620-21-45-4505 | SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE | | | | 75 |
| A-1620-21-45-4505 | SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE | | | | 500 |
| A-1620-21-45-4541 | SPEC DEPT SUPPLY TOOLS | | | 75 | |
| A-1620-21-45-4541 | SPEC DEPT SUPPLY TOOLS | | | 500 | |
| A-1620-22-44-4402 | UTILITY FUEL OIL | | | 1,430 | |
| A-1620-23-21-2102 | FIXED BUILDINGS | | | 5,975 | |
| A-1620-23-42-4205 | OFFICE PRINTING | | | | 65 |
| A-1620-23-42-4206 | OFFICE PUBLICATIONS | | | 65 | |
| A-1620-23-47-4720 | DEPT LABORATORY/XRAY EXPENSE | | | 105 | |
| A-1620-23-47-4779 | DEPT BLDG/PROP MAINTNCE SERVICES | | | | 105 |
| A-1620-24-45-4541 | SPEC DEPT SUPPLY TOOLS | | | 150 | |
| A-1620-24-47-4717 | DEPT BLDG/PROP REPAIRS | | | | 150 |
| A-1620-26-44-4402 | UTILITY FUEL OIL | | | | 1,430 |
| A-1620-26-45-4549 | SPEC DEPT SUPPLY SAFETY | | | 225 | |
| A-1620-26-47-4717 | DEPT BLDG/PROP REPAIRS | | | | 225 |
| A-1620-28-44-4402 | UTILITY FUEL OIL | | | | 55 |
| A-1620-28-44-4404 | UTILITY PROPANE | | | 55 | |
| A-3620-42-4203 | OFFICE OFFICE SUPPLIES | | | 40 | |
| A-3620-47-4710 | DEPT MISC/OTHER | | | | 40 |
| A-4010-33-10-1011 | PERSONAL SERV REGULAR PAY | | | | 1,600 |
| A-4010-33-42-4206 | OFFICE PUBLICATIONS | | | 1,600 | |
| A-4010-44-47-4774 | DEPT PUBLIC HEALTH EDUCATION | | | 7,000 | |
| A-4010-44-R3401-R167 | ST AID PUBLIC HEALTH DEPARTMENTAL AID | 7,000 | | | |
| A-4050-42-4206 | OFFICE PUBLICATIONS | | | 500 | |
| A-4050-45-4507 | SPEC DEPT SUPPLY MEDICAL/CLINICAL | | | | 500 |
| A-6293-43-4311 | COMPUTER WEBINAR AND RELATED EXPENSES | | | 130 | |
| A-6293-47-4760 | DEPT CLIENT EXPENSES | | | | 130 |
| A-7310-42-4205 | OFFICE PRINTING | | | | 1,382 |
| A-7310-47-4707 | DEPT MAINTENANCE IN LIEU OF RENT | | | 1,382 | |
| A-7310-47-4753 | DEPT YTH 100% REIMB DELINQCY PREVENTN | | | 7,830 | |
| A-7310-47-4761 | DEPT YTH 50% REIMB DELINQCY PREVENTN | | | 18,172 | |

March 2012
 Modifications to the 2012 Sullivan County Budget

| Account Code | Account Description | Revenue Increase | Revenue Decrease | Appropriation Increase | Appropriation Decrease |
|--------------------|---|------------------|------------------|------------------------|------------------------|
| A-7310-R3820-R337 | ST AID YOUTH PROGRAM YOUTH BUREAU | 26,002 | | | |
| A-7450-202-21-2102 | FIXED BUILDINGS | | | 2,415 | |
| A-7520-21-2102 | FIXED BUILDINGS | | | 2,000 | |
| A-7520-47-4717 | DEPT BLDG/PROP REPAIRS | | | | 2,000 |
| A-7610-87-40-4024 | CONTRACT PERSONAL CARE | | | 2,670 | |
| A-7610-87-47-4776 | DEPT EISEP RELATED EXPENSES | | | | 2,670 |
| A-9901-90-9001 | TRANSFERS COUNTY ROAD | | | | 8,390 |
| | General Fund Totals | 33,204 | | 52,771 | 19,567 |
| CL-8160-47-4702 | DEPT EQUIP SERVICE/REPAIRS | | | 13,500 | |
| CL-8160-47-4779 | DEPT BLDG/PROP MAINTNCE SERVICES | | | | 13,500 |
| | Solid Waste Fund Totals | 0 | 0 | 13,500 | 13,500 |
| D-3310-45-4513 | SPEC DEPT SUPPLY ALUMINUM SIGN MATERIAL | | | | 500 |
| D-3310-45-4517 | SPEC DEPT SUPPLY BARICADES, LIGHTS, CONES | | | 500 | |
| D-5110-46-45-4523 | SPEC DEPT SUPPLY REINFORCING STEEL | | | | 8,390 |
| D-9998-R5031-R209 | INTERFUND TRANSFR GENERAL FUND | | 8,390 | | |
| | County Road Fund Totals | 0 | 8,390 | 500 | 8,890 |
| DM-5130-48-45-4548 | SPEC DEPT SUPPLY ELECTRICAL/PLUMBING | | | 500 | |
| DM-5130-48-45-4548 | SPEC DEPT SUPPLY ELECTRICAL/PLUMBING | | | 250 | |
| DM-5130-48-47-4702 | DEPT EQUIP SERVICE/REPAIRS | | | 12,950 | |
| DM-5130-48-47-4708 | DEPT INSURANCE | | | | 250 |
| DM-5130-49-45-4524 | SPEC DEPT SUPPLY LUMBER | | | | 500 |
| DM-5130-49-45-4540 | SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS | | | | 12,950 |
| DM-5130-49-45-4548 | SPEC DEPT SUPPLY ELECTRICAL/PLUMBING | | | 50 | |
| DM-5130-49-47-4702 | DEPT EQUIP SERVICE/REPAIRS | | | | 1,325 |
| DM-5130-49-47-4717 | DEPT BLDG/PROP REPAIRS | | | 1,275 | |
| | Road Machinery Fund Totals | 0 | 0 | 15,025 | 15,025 |



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Community Action Commission To Help The Economy (CACHE).
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Community Action Commission To Help The Economy (CACHE).
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

| FINAL IMPACT: | Balance of | | | |
|---------------|------------|-----|-----|-----|
| Projection: | YR1 | YR2 | YR3 | YR4 |
| County Cost | \$22,950 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$22,950 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH COMMUNITY ACTION COMMISSION TO HELP THE ECONOMY (CACHE)

WHEREAS, the Community Action Commission to Help the Economy (CACHE) is a private non-profit agency operating in Sullivan County under an approved federal program as defined in Section 99-h of the General Municipal Law; and

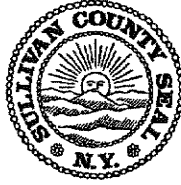
WHEREAS, the County of Sullivan has appropriated \$22,950 in the 2012 Sullivan County Budget to provide funding to such agency for its program; and

WHEREAS, CACHE has requested such funding to defray the cost of such program operated by it.

NOW, THEREFORE, BE IT RESOLVED,

1. The County Manager shall execute an agreement with the Community Action Commission to Help the Economy (CACHE) for the purpose of providing funds for the period from January 1, 2012 to December 31, 2012 in an amount not to exceed \$22,950 per year, to defray costs of the program not paid by federal funding, said sum to be paid upon voucher in quarterly installments, said contract to be in a form approved by the County Attorney.
2. CACHE shall, at its own cost and expense, provide such books, records and fiscal information as may be required by the Office of Audit and Control.

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Community Action Commission

Reason/Justification for the CAF: To enter into an agreement with the Community Action Commission to Help the Economy (CACHE) for the purpose of providing funds from January 1, 2012 to December 31, 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-6310-40-4001 | \$22,950 | \$22,950 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

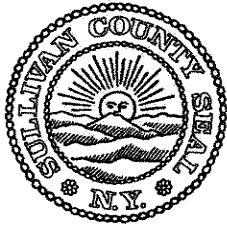
If no, explain why _____

FAO APPROVAL _____,

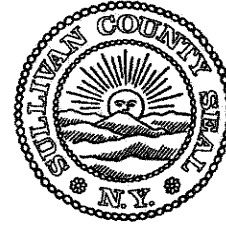
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. [unclear]".



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Catskill Association of Tourism Services (CATS)
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Catskill Association of Tourism Services (CATS).
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

| FINAL IMPACT: | | Balance of | | | |
|---------------|--|------------|-----|-----|-----|
| Projection: | | YR1 | YR2 | YR3 | YR4 |
| County Cost | | \$15,390 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$15,390 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO APPROPRIATE \$15,390 TO CATSKILL ASSOCIATION OF TOURISM SERVICES (CATS) FOR PROMOTION OF REGIONAL TOURISM

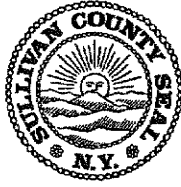
WHEREAS, Resolution No. 470-01 provided for an appropriation for promotion of regional tourism,

WHEREAS, each county within the region agreed to contribute funding for regional tourism marketing as per the terms of Senator John Bonacic's initiative, and

WHEREAS, the County of Sullivan is a member of the region and as such committed to participating in regional promotion.

NOW, THEREFORE, BE IT RESOLVED, that \$15,390 be appropriated for the promotion of regional tourism payable to Catskill Association of Tourism Services for the fiscal year 2012, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Cultural Affairs

Reason/Justification for the CAF: To appropriate \$15,390 to Catskill Association of Tourism Services (CATS) for promotion of Regional Tourism.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7560-40-4028 | \$15,390 | \$15,390 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

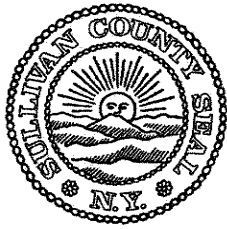
If no, explain why _____

FAO APPROVAL _____,

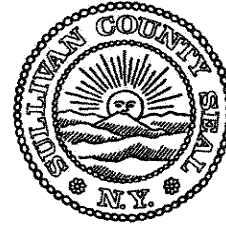
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in black ink, appearing to read "John P. ...", is written over the signature line for the Budget Office Approval.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with Cornell Cooperative Extension.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with Cornell Cooperative Extension for 2012.

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

| Projection: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|------------------|-----|-----|-----|
| County Cost | | \$415,000 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$415,000 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2012 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CORNELL COOPERATIVE EXTENSION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

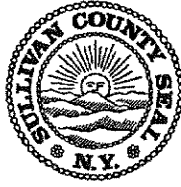
WHEREAS, the annual contract with this agency needs to be renewed for 2012 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2012 annual contract at the following maximum funding level for the period January 1, 2012 through December 31, 2012:

CORNELL COOPERATIVE EXTENSION – maximum amount \$415,000.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Home & Community Services

Reason/Justification for the CAF: The annual contract with Cornell Cooperative Extension needs to be renewed for 2012 to assure continued delivery of service and payments.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-8989-99-40-4035 | \$415,000 | \$415,000 | \$0.00 |

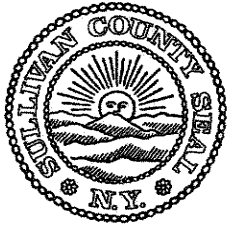
Did this follow the County's Procurement Policy? Yes _____ No _____

If no, explain why _____

FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with Creative Think Tank, Inc.
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Creative Think Tank, Inc. for 2012.
 Costs to Other County Programs:
 Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

| Projection: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|-----------------|-----|-----|-----|
| County Cost | | \$41,310 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$41,310 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2012 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CREATIVE THINK TANK, INC.

WHEREAS, the County of Sullivan contracts with various agencies for services; and

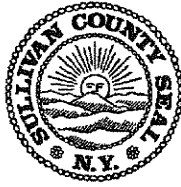
WHEREAS, the annual contract with this agency needs to be renewed for 2012 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2011 annual contract with the Creative Think Tank, Inc. at the following maximum funding level for the period January 1, 2012 through December 31, 2012:

1. **CREATIVE THINK TANK, INC.** – maximum amount \$41,310.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Youth Programs

Reason/Justification for the CAF: To renew a contract with Dream Tank.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7310-40-4013 | \$41,310 | \$41,310 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

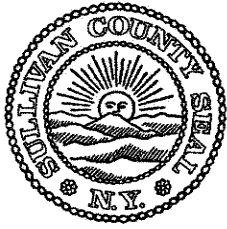
If no, explain why _____

FAO APPROVAL _____,

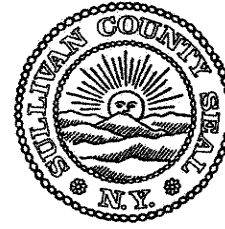
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John Ford", written over the signature line for the Budget Office Approval.



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Delaware Valley Arts Alliance (DVAA) Inc.
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Delaware Valley Arts Alliance (DVAA) Inc.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

| Projection: | YR1 | YR2 | YR3 | YR4 |
|---------------|----------|-----|-----|-----|
| County Cost | \$18,169 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$18,169 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO RENEW AN AGREEMENT WITH THE DELAWARE VALLEY ARTS ALLIANCE (DVAA) INC.

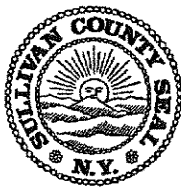
WHEREAS, the furtherance of the arts and cultural activities are necessary functions for society and development of the County of Sullivan; and

WHEREAS, Delaware Valley Arts Alliance, Inc. has demonstrated a commitment to the arts and to the community; and

WHEREAS, the County of Sullivan has appropriated \$18,169 in the 2012 County budget for the Delaware Valley Arts Alliance, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute an agreement between the County and the Delaware Valley Arts Alliance, Inc. for provision of art services to the residents, artists and art groups of the County, which services shall include management and distribution of the County Cultural Calendar, referral services relating to County arts resources, and acting as a conduit for grant funds for the County's individual artists and non-profit arts groups for \$18,169 for the period from January 1, 2012 to December 31, 2012 said contract to be in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Cultural Affairs

Reason/Justification for the CAF: To execute an agreement between Sullivan County and the Delaware Valley Arts Alliance, Inc. for provision of art services to the residents, artists, and art groups of the County.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7560-40-4004 | \$18,169 | \$18,169 | \$0.00 |

Did this follow the County's Procurement Policy? Yes ___ No ___

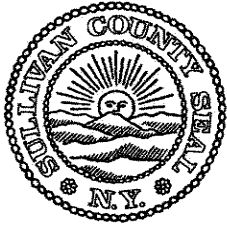
If no, explain why _____

FAO APPROVAL _____,

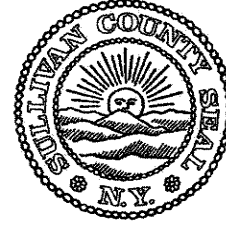
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. Bond", written over the signature line for the Budget Office Approval.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Eagle Institute.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with the Eagle Institute.

Costs to Other County Programs:

Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

| Projection: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|----------------|-----|-----|-----|
| County Cost | | \$6,500 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$6,500 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO PROVIDE UP TO \$6,500 TO THE EAGLE INSTITUTE

WHEREAS, the Sullivan County Legislature has supported efforts to publicize the presence of the national symbol, the American Bald Eagle, in the County for purposes of tourism development, and

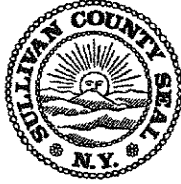
WHEREAS, the increase in the number of these magnificent birds in the County has resulted in numerous newspaper articles and other publicity generating public attention to the area, and

WHEREAS, the Eagle Institute, a fledgling organization, is solely responsible for guiding visitors to the observation sites, and

WHEREAS, the increase in the number of tourist throughout various communities in the County is of benefit to restaurants, bed and breakfasts and other tourism related businesses.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes a sum up to \$6,500 to the Eagle Institute for eagle activities for the year 2012, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Cultural Affairs

Reason/Justification for the CAF: To authorize a sum up to \$6,500 to the Eagle Institute for eagle activities for the year 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7560-40-4027 | \$6,500 | \$6,500 | \$0.00 |

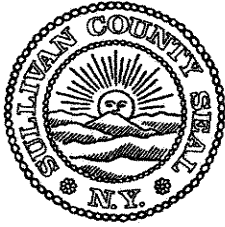
Did this follow the County's Procurement Policy? Yes _____ No _____

If no, explain why _____

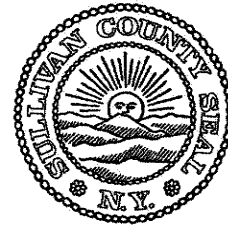
FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____, 



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with Sullivan County Head Start, Inc.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with Sullivan County Head Start, Inc. for 2012.

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

Projection:

| | Balance of | | | |
|---------------|-----------------|-----|-----|-----|
| | YR1 | YR2 | YR3 | YR4 |
| County Cost | \$39,245 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$39,245 | | | |

If NONE, check here:

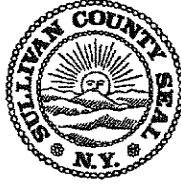
RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A YEAR 2012 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY HEAD START, INC.

WHEREAS, the County of Sullivan contracts with Sullivan County Head Start, Inc. for services pertaining to preschool programs for low income families, among other things; and

WHEREAS, the annual contracts with Sullivan County Head Start, Inc. needs to be renewed for the year 2012 to assure the continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2012 annual contract, for the period January 1, 2012 through December 31, 2012, with Sullivan County Head Start, Inc., at a maximum funding level of \$39,245, in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Economic Opportunity Programs

Reason/Justification for the CAF: To renew the annual contract with Sullivan County Head Start, Inc. for the year 2012 to assure continued delivery of service and payments.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-6326-40-4001 | \$39,245 | \$39,245 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

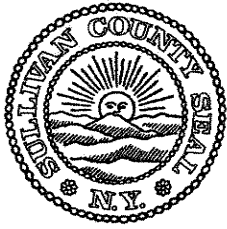
If no, explain why _____

FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. ...", is written over the signature line for the Budget Office Approval.



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Library Alliance.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with the Library Alliance.

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

| Projection: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|---------|-----|-----|-----|
| County Cost | | \$9,812 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$9,812 | | | |

If NONE, check here:

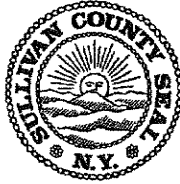
RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTRACT WITH THE SULLIVAN COUNTY LIBRARY ALLIANCE

WHEREAS, the Sullivan County Legislature has appropriated \$9,812 in the 2012 Budget for the Sullivan County Library Alliance; and

WHEREAS, the County of Sullivan is desirous of supporting the Library Alliance.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized by the Sullivan County Legislature to execute a contract for the period January 1, 2012 through December 31, 2012 with the Sullivan County Library Alliance in an amount not to exceed \$9,812 and in such form approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Cultural Affairs

Reason/Justification for the CAF: To enter into a contract with the Sullivan County Library Alliance from January 1, 2012 through December 31, 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7560-40-4029 | \$9,812 | \$9,812 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

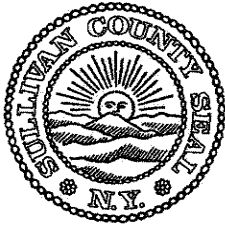
If no, explain why _____

FAO APPROVAL _____,

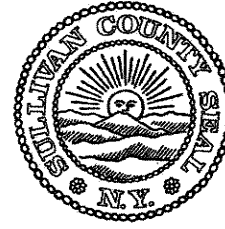
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "Julie Raed", is written over the signature line for the Budget Office Approval.



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Literacy Volunteers.
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Literacy Volunteers.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Projection:

| | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|---------|-----|-----|-----|
| County Cost | | \$3,633 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$3,633 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH LITERACY VOLUNTEERS OF SULLIVAN COUNTY

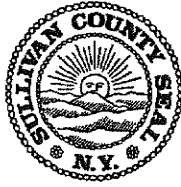
WHEREAS, the Literacy Volunteers of Sullivan County is a not-for-profit organization that provides a variety of free services to help people achieve personal goals through literacy; and

WHEREAS, through a trained corps of volunteer tutors it is the mission of the Literacy Volunteers of Sullivan County to foster and enhance family literacy and assist adults functioning at low levels of literacy and further proficiency in English as a second language; and

WHEREAS, it is the goal of the Literacy Volunteers of Sullivan County to halt the rising tide of illiteracy in Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorize the County Manager to enter into a contract with the Literacy Volunteers of Sullivan County for the year 2012 at a cost not to exceed \$3,633, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Other Cultural Affairs

Reason/Justification for the CAF: To enter into a contract with the Literacy Volunteers of Sullivan County for the year 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7560-40-4030 | \$3,633 | \$3,633 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

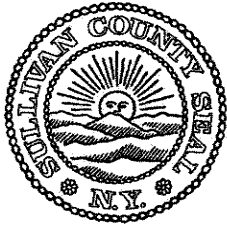
If no, explain why _____

FAO APPROVAL _____,

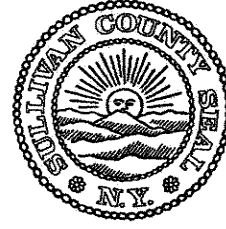
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "Julia Powell", written over the signature line for the Budget Office Approval.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc.

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

Projection:

| | YR1 | YR2 | YR3 | YR4 |
|---------------|---------|-----|-----|-----|
| County Cost | \$1,700 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$1,700 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH THE SULLIVAN COUNTY LONG BEARDS NEW YORK STATE CHAPTER, NATIONAL WILD TURKEY FEDERATION INC.

WHEREAS, the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc. provides services, activities and educational programs for the youth in Sullivan County; and

WHEREAS, the County of Sullivan has appropriated \$1,700 in the 2012 County Budget for the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc..

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract for the year 2012 at a cost not to exceed \$1,700 with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc. to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Fish & Game

Reason/Justification for the CAF: To enter into a contract with the Long Beards of Sullivan County for the year 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A8720-40-4013 | \$1,700 | \$1,700 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

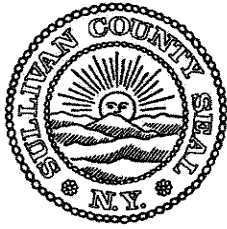
If no, explain why _____

FAO APPROVAL _____,

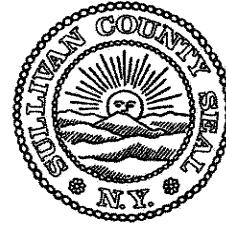
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. ...", is written over the signature line for the Budget Office Approval.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with Partnership for Economic Development.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with Partnership for Economic Development for 2012.

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

| Projection: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|----------|-----|-----|-----|
| County Cost | | \$63,750 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$63,750 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTRACT WITH THE PARTNERSHIP FOR ECONOMIC DEVELOPMENT IN SULLIVAN COUNTY

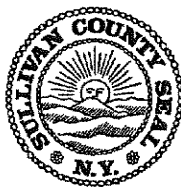
WHEREAS, the Partnership for Economic Development in Sullivan County, a not-for-profit corporation, consisting of various public and private agencies and businesses of the County of Sullivan, provides promotional and advertising services, new business acquisition, existing business expansion and other related activities; and

WHEREAS, the most recent agreement between the County and the Partnership for Economic Development expired on December 31, 2012; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a contract with the Partnership for Economic Development in the amount of \$63,750 for the year 2012, in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED that the Partnership for Economic Development shall submit as plan for the specific uses of the appropriation of \$63,750 in 2012 to the County Manager, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Economic and Community Development

Reason/Justification for the CAF: To renew the existing contract with the Partnership for Economic Development for the year 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-6989-40-4009 | \$63,750 | \$63,750 | \$0.00 |

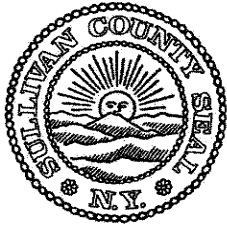
Did this follow the County's Procurement Policy? Yes No

If no, explain why _____

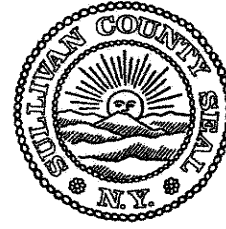
FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____, *John P. ...*



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with Soil & Water Conservation
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Soil & Water Conservation for 2012.

Costs to Other County Programs:

Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

| Projection: | YR1 | YR2 | YR3 | YR4 |
|---------------|-----------|-----|-----|-----|
| County Cost | \$198,535 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$198,535 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2012 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY SOIL & WATER CONSERVATION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

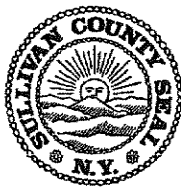
WHEREAS, the annual contract with this agency needs to be renewed for 2012 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2012 annual contract at the following maximum funding level for the period January 1, 2012 through December 31, 2012:

1. **SULLIVAN COUNTY SOIL & WATER CONSERVATION** – maximum amount \$198,535.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: OMB

Reason/Justification for the CAF: The annual contract with Sullivan County Soil & Water Conservation needs to be renewed for 2012 to assure continued delivery of service and payments.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-8745-40-4040 | \$198,535.00 | \$198,535.00 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

If no, explain why _____

FAO APPROVAL _____,

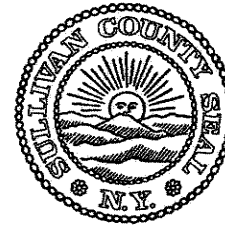
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. ...", is written over the signature line for the Budget Office Approval.



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with the Sportsmen's Clubs of Sullivan County.
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into a contract with the Sportsmen's Clubs of Sullivan County.

Costs to Other County Programs:

Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

| Projection: | YR1 | YR2 | YR3 | YR4 |
|---------------|----------|-----|-----|-----|
| County Cost | \$15,300 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$15,300 | | | |

If NONE, check here:

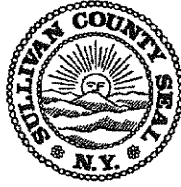
RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH THE FEDERATION OF SPORTSMEN'S CLUBS OF SULLIVAN COUNTY

WHEREAS, the Federation of Sportsmen's Clubs of Sullivan County provides services, activities and programs related to habitat improvement and public access to hunting, fishing and wildlife conservation/improvement; and

WHEREAS, the County of Sullivan has appropriated \$15,300 in the 2012 County Budget for the Federation of Sportsmen's Clubs of Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract at a cost not to exceed \$15,300 for the year 2012 with the Federation of Sportsmen's Clubs of Sullivan County to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Fish & Game

Reason/Justification for the CAF: To enter into a contract with the Sullivan County Sportsmen's Federation for the year 2012.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A8720-40-4013 | \$15,300 | \$15,300 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

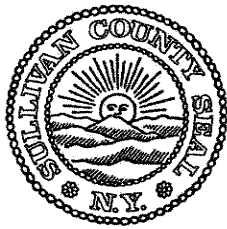
If no, explain why _____

FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. ...", is written over the signature line for the Budget Office Approval.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature

FROM: Joshua A. Potosek

TITLE: Deputy County Manager/Commissioner of Mangement and Budget

DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize a contract with YMCA of Sullivan County.

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To enter into a contract with the YMCA of Sullivan County for 2012.

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

| Projection: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|-----------------|-----|-----|-----|
| County Cost | | \$22,000 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | \$22,000 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2012 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND YMCA OF SULLIVAN COUNTY.

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the County of Sullivan has appropriated \$22,000 in the 2012 Sullivan County Budget to provide funding to such agency for its program; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2012 annual contract with the YMCA of Sullivan County at the following maximum funding level for the period January 1, 2012 through December 31, 2012:

1. **YMCA OF SULLIVAN COUNTY** – maximum amount \$22,000.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: OMB

Reason/Justification for the CAF: Provide Funding for YMCA.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7310-40-4013 | \$22,000 | \$22,000 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

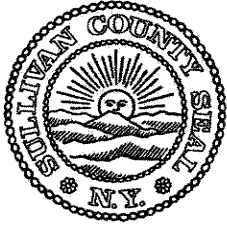
If no, explain why _____

FAO APPROVAL _____,

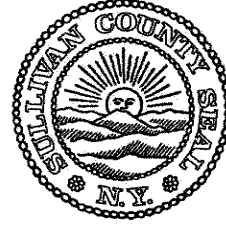
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "Julia Wood", is written over the signature line for the Budget Office Approval.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize contract(s) with Town of Wallkill Boys and Girls Club
 PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To enter into contract(s) with the Town of Wallkill Boys and Girls Club for 2011/2012.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

| Projection: | YR1 | YR2 | YR3 | YR4 |
|---------------|----------|-----|-----|-----|
| County Cost | \$51,638 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$51,638 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2011/2012 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND THE TOWN OF WALLKILL BOYS AND GIRLS CLUB ®

WHEREAS, the County of Sullivan contracts with various agencies for services; and

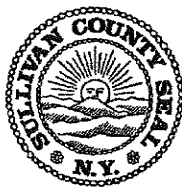
WHEREAS, the annual contract(s) with this agency needs to be renewed for 2011/2012 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2011/2012 annual contract(s) with the Town of Wallkill Boys and Girls Club ® at the following maximum funding level for the period of October 1, 2011 through September 30, 2012:

1. **TOWN OF WALLKILL BOYS AND GIRLS CLUB ®** – maximum amount \$51,638.

BE IT FURTHER RESOLVED, that the form of such annual contract(s) be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Youth Programs

Reason/Justification for the CAF: To renew a contract with The Boys and Girls Club.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-7310-40-4013 | \$51,638 | \$51,638 | \$0.00 |

Did this follow the County's Procurement Policy? Yes No

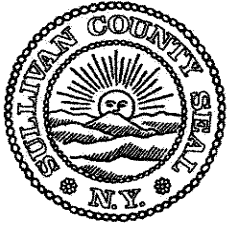
If no, explain why _____

FAO APPROVAL _____,

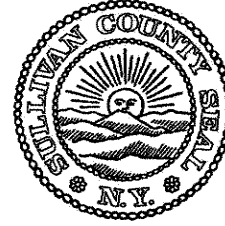
COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,

A handwritten signature in cursive script, appearing to read "John P. ...", is written over the signature line for the Budget Office Approval.



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: County Legislature
 FROM: Joshua A. Potosek
 TITLE: Deputy County Manager/Commissioner of Mangement and Budget
 DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize funding for the Upper Delaware Scenic Byway
 PURPOSE OF RESOLUTION: Authorize County Manager to disperse funding.
 DATE OF FIRST SUBMISSION: March 13, 2012
 BRIEF DESCRIPTION: To authorize funding for the Upper Delaware Scenic Byway
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

| Projection: | YR1 | YR2 | YR3 | YR4 |
|---------------|---------|-----|-----|-----|
| County Cost | \$1,700 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$1,700 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO ALLOCATE FUNDING TO THE UPPER DELAWARE SCENIC BYWAY, INC.

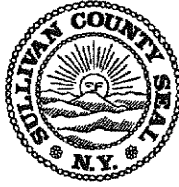
WHEREAS, New York State Route 97 was designated the Upper Delaware Scenic Byway on August 6, 2002; and

WHEREAS, the Upper Delaware Scenic Byway, Inc. 501(c)(3) not-for-profit organization has been working toward promoting the Rt. 97 Upper Delaware Scenic Byway; and

WHEREAS, funding is needed to provide support for the Upper Delaware Scenic Byway's educational and promotional enhancement mission.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes an allocation for the Upper Delaware Scenic Byway in an amount not to exceed \$1,700 for the year 2012 for educational and promotional purposes; and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: OMB

Reason/Justification for the CAF: Provide Funding for the Upper Delaware Scenic Byway.

Line Items to be Expensed/Encumbered:

| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A8020-90-47-4763 | \$1,700 | \$1,700 | \$0.00 |

Did this follow the County's Procurement Policy? Yes _____ No _____

If no, explain why _____

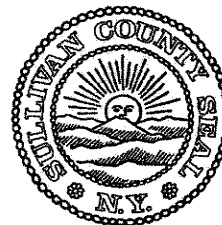
FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____,



COUNTY OF SULLIVAN
**LEGISLATIVE
MEMORANDUM**



TO: **County Legislature**
FROM: Joshua A. Potosek
TITLE: Deputy County Manager/Commissioner of Mangement and Budget
DEPARTMENT: Division of Management and Budget

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: To authorize funding for the Soil and Water Conservation District
PURPOSE OF RESOLUTION: Authorize County Manager to enter into a MOA with the Soil and Water Conservation District.
DATE OF FIRST SUBMISSION: March 13, 2012
BRIEF DESCRIPTION: Watershed Planning and Stream Maintenance
Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Balance of

| Projection: | YR1 | YR2 | YR3 | YR4 |
|---------------|-----------|-----|-----|-----|
| County Cost | \$200,000 | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | \$200,000 | | | |

If NONE, check here:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A MEMORANDUM OF AGREEMENT WITH THE SULLIVAN COUNTY SOIL AND WATER DISTRICT FOR WATERSHED PLANNING AND THE STREAM MAINTENANCE AND REMEDIATION PROGRAMS

WHEREAS, the County of Sullivan (“County”) has contracted with the Sullivan County Soil & Water District (“District”) for the past several years and would like to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County; and

WHEREAS, the success of the 2011 Stream Maintenance and Remediation Programs (the “Programs”) has caused the Division of Public Works to request an extension of the Programs; and

WHEREAS, the Programs educate municipalities and the public, assess the potential areas of concern and maintain the streams throughout the County; and

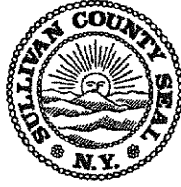
WHEREAS, the County, through its Division of Public Works, is currently implementing project components of the Programs; and

WHEREAS, in order to implement the Programs the County wishes to continue working with the District and other affiliated agencies to minimize flood damage; and

WHEREAS, the District has both the expertise and personnel necessary to aid the County in its implementation of the Programs and is integral to the continuation of the Programs; and

WHEREAS, the cost of the District’s services associated with the Programs shall not exceed \$200,000 for the term of January 1, 2012 through December 31, 2012.

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to execute a Memorandum of Agreement with the District for the continuation, implementation and completion of the Programs for the term January 1, 2012 through December 31, 2012, at a cost not to exceed \$200,000, in such form to be approved by the County Attorney.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: OMB

Reason/Justification for the CAF: MOA with Sullivan County Soil & Water Conservation District to continue efforts of the Stream Maintenance and Remediation Program for 2012 to assure continued delivery of service and payments.

Line Items to be Expensed/Encumbered:


| <u>Org/Object#</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|--------------------|------------------------|------------------------------|-----------------------|
| A-8745-47-4786 | \$200,000 | \$200,000 | \$0 |

Did this follow the County's Procurement Policy? Yes _____ No _____

If no, explain why _____

FAO APPROVAL _____,

COMMISSIONER/DIRECTOR APPROVAL _____,

BUDGET OFFICE APPROVAL _____, 

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.

WHEREAS, the Sullivan County Legislature (“Legislature”) Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) to review written appeals from property owners, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has reviewed appeals and it recommends approving reduction/elimination of the user fee for properties detailed on the Recommended Approval List attached hereto as Appendix “A” and made a part hereof, and

WHEREAS, the Committee has reviewed appeals and it recommends denying reduction/elimination of the user fee for properties detailed on the Recommended Denial List attached hereto as Appendix “B” and made as part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee’s recommendations detailed on Appendix “A” and Appendix “B” and hereby ratifies said recommendations contained on Appendix A and B.

BE IT FURTHER RESOLVED, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

APPENDIX "A" RECOMMENDED APPROVAL LIST

| TOWN | SBL | CLASS C/ PRIMARY OWNER | ADDRESS | TWN ST ZIP | FEE | New fee |
|------------|------------|--------------------------|---------------------|--------------------------|-------------|-------------------|
| Fallsburg | 32.-1-4 | 270 McHugh, Bernard | PO Box 135 | Centerreach, NY 11720 | \$ 1,800.00 | 0 |
| Fremont | 30.-3-7 | 210 Town of Fremont | PO Box 69 | Fremont Center, NY 12736 | \$ 120.00 | 0 |
| Highland | 20.-1-8.5 | 311 Watch, Albert & Emma | 23 Charles Reiss Rd | Port Jervis, NY 12771 | \$ 120.00 | 0 |
| Mamakating | 26.-1-21.4 | 612 Public School 11 | | Wurtsboro, NY 12790 | \$ 300.00 | 0 |
| | | | | | \$ 2,340.00 | IMPACT \$2,340.00 |

APPENDIX "B" RECOMMENDED DENIAL LIST

| TOWN | SBL | CLASS C/ PRIMARY OWNER | ADDRESS | TWN ST ZIP | FEE |
|-------------|---------------|-------------------------------|----------------------|-------------------------------|-------------|
| Bethel | 18.-1-16.1/H3 | 844 Jankiewicz, Martin | 442 Wolf Lake Road | Rock Hill, NY 12775 | \$ 300.00 |
| Bethel | 38.-2-92 | 280 Prantli,/ Zeni | 61-33 Gates Ave | Ridgewood, NY 11385 | \$ 120.00 |
| Delaware | 14.-5-20.1 | 481 Becker, Barry & Patricia | PO Box 134 | Callicoon, NY 12723 | \$ 300.00 |
| Delaware | 14.-5-20.2 | 482 Becker, Barry & Patricia | PO Box 134 | Callicoon, NY 12723 | \$ 300.00 |
| Forestburgh | 38.-1-15.20 | 210 Gravina, Nancy | 111 Battin Road | Fair Haven, NJ 07704 | \$ 120.00 |
| Fremont | 33.-1-18.2 | 592 Town of Fremont | PO Box 69 | Fremont Center, NY 12736 | \$ 300.00 |
| Fremont | 9.-3-14 | 210 Charles Langer | 410 E. 85th St | New York NY 10028 | \$ 120.00 |
| Highland | 13.-6-3 | 411 Przygocki, Edward | 90 Pershing Pl | Cresskill, NJ 07626 | \$ 600.00 |
| Highland | 9.-2-2 | 283 Carney, Mary Ellen | 104 Highland Lake Rd | Highland Lake, NY 12743 | \$ 300.00 |
| Liberty | 38.-1-34.19 | 449 Edwards, Thomas | P Box 13 | White Sulpher Spring, NY 1278 | \$ 300.00 |
| Liberty | 36.-1-127.1 | 484 Robin Ann Realty Co. Inc | PO Box 311 | Liberty, NY 12754 | \$ 300.00 |
| Mamakating | 43.-6-9 | 210 Martinelli, Catherine | 7-07 Leggett Place | Whitestone, NY 11357 | \$ 120.00 |
| Mamakating | 75.-1-35 | 210 Bronte, Carol | PO Box 427 | Westbrookville, NY 12755 | \$ 108.00 |
| Neversink | 18.-1-14.2 | 240 Yager, Thomas | 295 Moore Hill Rd | Grahamsville, NY 12740 | \$ 108.00 |
| Thompson | 18.-1-17 | 417 Machne Keren Hatorah, Inc | PMB 357 199 Lee Ave | Brooklyn, NY 11211 | \$ 1,800.00 |

**RESOLUTION OF THE MANAGEMENT AND BUDGET COMMITTEE
ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID
WASTE/RECYCLING FEE GRIEVANCE COMMITTEE SECOND APPEALS.**

WHEREAS, the Sullivan County Legislature (“Legislature”) Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) after reviewing written appeals that have been denied from property owners, that they have an opportunity to personally meet with the Appeal Board, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has personally met with each of the owners on Schedule A, and it recommends denying reduction/elimination of the fee for properties detailed on the Recommended Denial List attached hereto as Appendix “A” and made as part hereof.

WHEREAS, the Committee has personally met with each of the owners on Schedule B, and it recommends reduction/elimination of the fee for properties detailed on the Recommended Approval List attached hereto as Appendix “B” and made as part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee’s recommendations detailed on Appendix “A” and Appendix “B”

BE IT FURTHER RESOLVED, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding denial of their respective second appeals.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.

APPENDIX "A" RECOMMENDED DENIAL

| 2nd Appeal TOWN | SBL | CLASS C/ PRIMARY OWNER | ADDRESS | TWN ST ZIP | FEE |
|--------------------|------------|----------------------------------|--------------------|------------------------|-----------|
| Callicoon | 20.-1-35.2 | 283 Bernitt, Michael & Elizabeth | 431 Bayer Road | North Branch, NY 12766 | \$ 300.00 |
| Cochecton | 13.-1-19.6 | 411 James, Gordon | 117 Lake St. Apt 3 | Liberty, NY 12754 | \$ 840.00 |
| Liberty | 108.-9-5 | 411 MHIN Street Liberty LLC | PO Box 612 | Liberty, NY 12754 | \$ 480.00 |
| Fallsburg | 25.-1-1.5 | 425 Peng, Lee Dah | 21 Cross Road | Middletown, NY 10940 | \$ 300.00 |
| Thompson | 4.-1-28.3 | 425 Peng, Lee Dah | 21 Cross Road | Middletown, NY 10940 | \$ 300.00 |

APPENDIX "B" RECOMMENDED APPROVED

| | | | | | | |
|----------|-----------|--------------------|----------------|--------------------|-------------|-------------------|
| Thompson | 13.-1-1.1 | 417 Goldfarb, Paul | 21 Lansdale Dr | Marlboro, NJ 07746 | \$ 1,800.00 | REDUCED TO IMPACT |
| | | | | | \$ 1,440.00 | \$ 360.00 |

RESOLUTION -2012 INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CLARIFY THE BASE RATES FOR INDIGENT BURIALS

WHEREAS, the Sullivan County (“County”) needs to establish rates and limits on the amount of money that can be spent on indigent burials; and

WHEREAS, the County is required by New York State Social Services Law 141 to provide a burial for indigent people; and

WHEREAS, the County’s Department of Social Services provides for a burial when temporary assistance recipient or other indigent person dies leaving no funds or insurance sufficient to pay the costs and there are no relatives, friends, or other persons liable (pursuant to Section 101 of the Social Service Law) or willing to take responsibility for the burial expenses; and

WHEREAS, if money is spent above the limits established herein, the burial is not an indigent burial and the County of Sullivan is prohibited from paying any money towards the funeral cost.

WHEREAS, the related rates and limits are set forth in the attached schedule of charges; and

WHEREAS, the same rates and policy shall apply to the County’s Veterans Agency who provides burials for our veterans.

NOW, THEREFORE, BE IT RESOLVED, that the attached schedule establishes and clarifies the County’s rates and limits on the amount of money that can be spent on indigent burials retroactive to January 2012.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012

SULLIVAN COUNTY'S POLICY FOR ADULT BURIALS

Included in the Base Rate \$2,800.00:

- Local transfer to funeral home
- Embalming (if requested) and other preparations including but not limited to dressing/casketing
- Clothes, if needed
- Basic arrangements, staff and supervision
- Maximum of 2 hours of visitation on the same day of the funeral service (if requested)
- Obituary Notice in local newspaper
- Minimum prayer cards and register book
- Transfer to a local cemetery/crematory
- Minimum casket (cloth covered pressboard casket with crepe interior, plain pine traditional casket, or minimum steel casket with crepe interior) depending on the particular cemetery requirements.
- Crematory charges or grave opening, whichever is applicable
- Purchase of a new grave, if required

These may be in addition to the base rate of \$2,800- subject to proper documentation; however in no event will the total cost exceed 3,200:

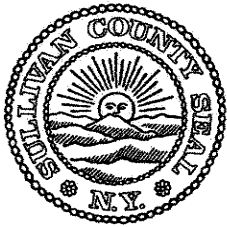
- Outer interment receptacle, if required- Actual expense with a maximum cap of \$400
- Out of County transport rate of reimbursement for mileage will be \$2.00 per loaded mile from pick up to point of destination within the County. This expenditure is capped at a maximum of \$150.00
- Oversized casket- Up to an Additional \$400
- Winter or weather-related cemetery charges or cemetery receiving vault- Actual expenses with a maximum cap of \$200

SULLIVAN COUNTY'S POLICY FOR ADULT DIRECT BURIALS/CREMATIONS

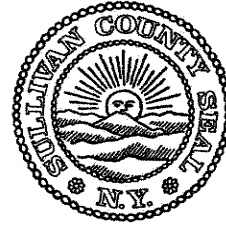
- In the event the service is a direct burial or direct cremation the County sets the maximum payment for this service at \$2,000.

SULLIVAN COUNTY'S POLICY FOR INDIGENT CHILD FUNERALS

- Children from Stillborn to 12-years old - \$800
- Children 12-years old and older are treated as an adult reimbursement



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: **County Legislature**
 FROM: Lorne D. Green
 TITLE: Chief Information Officer
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: Kyocera Hard Drive Shredding
 PURPOSE OF RESOLUTION: To authorize a Purchase Order
 DATE OF FIRST SUBMISSION: February 24, 2012
 BRIEF DESCRIPTION: To authorize a purchase order for hard drive replacement for shredding.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

| FINAL IMPACT: | Balance of | YR1 | YR2 | YR3 | YR4 |
|---------------|------------|---------|-----|-----|-----|
| Projection: | | | | | |
| County Cost | | 7649.03 | | | |
| State Funds | | | | | |
| Federal Funds | | | | | |
| Other | | | | | |
| Total | | 7649.03 | | | |

If NONE, check here:

Resolution No. _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE PURCHASE ORDER

WHEREAS, a quote was received from the Kristt Company, 369 Broadway, Monticello, NY 12701, to provide services to remove the hard drives from copiers that were previously leased, from the Kristt Company, and return these hard drives to the County for shredding, and

WHEREAS, a recommendation from the CIO of the Sullivan County Management and Information Systems Department that this is the most secure protocol to regain possession of the hard drives and to arrange for their destruction, and

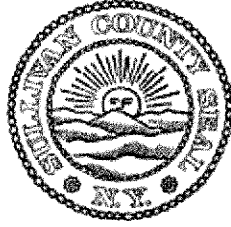
WHEREAS, Kristt Company is in possession of the hard drives and henceforth is the only vendor who can provide these services to the County.

NOW, THEREFORE, BE IT RESOLVED, that Director of Purchasing and Central Services will process a purchase order authorizing the Kristt Company to provide this service at a total price not to exceed \$7,649.03, said purchase order and any other necessary agreement to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2012.



CERTIFICATE OF AVAILABILITY OF FUNDS

Department Requesting the CAF: Management Information Systems

Reason / Justification for the CAF:

To authorize a purchase order for replacement hard drives.

Line Items to be Expensed / Encumbered:

| <u>Org / Object #</u> | <u>Current Balance</u> | <u>Expense in Resolution</u> | <u>Ending Balance</u> |
|-----------------------|------------------------|------------------------------|-----------------------|
| 1680.42.4209 | \$50,472 | \$7,649.03 | \$42,822.97 |

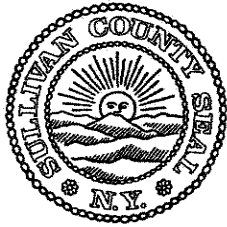
Did this follow the County's Procurement Policy? Yes No

If No, explain why

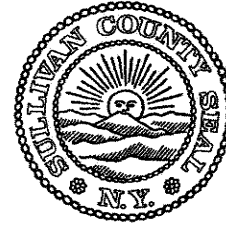
FAO APPROVAL _____ ,

COMMISSIONER / DIRECTOR APPROVAL _____ ,

BUDGET OFFICE APPROVAL _____ ,



COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM



TO: **County Legislature**
 FROM: Lorne D. Green
 TITLE: Chief Information Officer
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: The acquisition and utilization of personal computers

PURPOSE OF RESOLUTION: To sign MOU

DATE OF FIRST SUBMISSION: March 13, 2012

BRIEF DESCRIPTION: To sign a MOU concerning the acquisition and utilization of personal computer equipment provided by the Office of Temporary and Disability Assistance

Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

Projection:

Balance of

| | YR1 | YR2 | YR3 | YR4 |
|---------------|-----|-----|-----|-----|
| County Cost | | | | |
| State Funds | | | | |
| Federal Funds | | | | |
| Other | | | | |
| Total | | | | |

If NONE, check here:

Resolution No.

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE COUNTY MANAGER AND COMMISSIONER OF FAMILY SERVICES TO SIGN A MEMORANDUM OF UNDERSTANDING CONCERNING THE ACQUISITION AND UTILIZATION OF PERSONAL COMPUTER EQUIPMENT PROVIDED BY THE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE.

WHEREAS, the County of Sullivan ("County") through the Department of Family Services is required to administer State programs of assistance for eligible Sullivan County individuals, and

WHEREAS, the Office of Temporary and Disability Assistance ("OTDA") is purchasing new personal computers for Sullivan County temporary assistance, food stamp, home energy assistance and employment programs in order to support timely and accurate case processing and administration, and

WHEREAS, there is no cost to the County for these replacement computers and it would be a benefit to the residents of the County to receive these technological aids, and

WHEREAS, in order for the County to receive the computers, it will be necessary for the County to enter into a memorandum of understanding with OTDA.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager and/or the Commissioner of Family Services to execute the required Memorandum of Understanding, and

BE IT FURTHER RESOLVED, that the form of said Memorandum of Understanding will be approved by the Sullivan County Attorney's Office.

Moved by _____,

Seconded by _____,

And adopted on motion _____, 2012

SULLIVAN County Department of Social Services and
New York State Office of Temporary and Disability Assistance
Personal Computers
for Center for Employment and Economic Supports Programs
Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into by and between the Sullivan County Department of Social Services (herein referred to as "Sullivan County") and the NYS Office of Temporary and Disability Assistance (herein referred to as "OTDA") concerning the acquisition and utilization of personal computer equipment provided by the OTDA.

I. Purpose of MOU

The purpose of this MOU is to define the conditions and responsibilities under which Sullivan County will utilize personal computer equipment provided by the OTDA. Sullivan County and OTDA agree to leverage resources to coordinate the imaging, delivery, installation, operation and warranty of personal computer equipment in Sullivan County.

II. Duration

The MOU shall commence upon signature of both parties and continue until written notification occurs from either party to the other.

III. Objectives

A. Sullivan County

1. Increase worker utilization of myWorkspace, Imaging/Enterprise Document Repository and the Welfare to Work Caseload Management System.
2. Increase worker productivity by modernizing hardware assets.

B. OTDA

1. Increase worker utilization of web-based paperless systems.
2. Improve performance of web-based systems with modern hardware.

IV. Assumptions

A. The Statement of Work defined herein will satisfy all objectives described under Section III of this MOU.

B. Information included in this MOU is accurate and complete.

V. Statement of Work

A. OTDA agrees to accept the following tasks and responsibilities.

1. Purchase 32 personal computers, each consisting of a CPU, monitor and a three-year manufacturer's service agreement. OTDA reserves the right to reduce this number if necessitated by changes in purchase costs or funding availability;
2. Install the software image on the personal computers. All personal computers will be loaded with a Windows 7 operating system. Personal computers intended to be installed on the Human Services Enterprise Network (HSEN) will be imaged for HSEN operation, including Office 2010;
3. If the agreed-upon number of personal computers is 20 or greater and they are to be installed on the HSEN, OTDA will coordinate Office for Technology assistance with installation at the request of the county; and
4. For PCs on the HSEN, assume responsibility for a service agreement after expiration of the manufacturer's service agreement.

B. Sullivan County agrees to accept the following tasks and responsibilities.

1. Assign the personal computers only to staff whose duties include the temporary assistance, food stamp, home energy assistance and/or employment programs;

2. Maintain the confidentiality and security of personal private sensitive information (PPSI) on the personal computer equipment in accordance with all applicable federal and State laws, rules and regulations; and
3. In accordance with requirements and instructions provided in 11-OTDA-ADM-08:
 - a. Affix the supplied OTDA asset tags to the equipment;
 - b. Maintain and provide an accurate, updated inventory of OTDA-issued equipment to OTDA;
 - c. Properly maintain and secure OTDA-issued equipment and PPSI at all times;
 - d. Prohibit the installation of any software or hardware not specifically authorized by OTDA;
 - e. Ensure the equipment is connected to the HSEN for a minimum of two hours per month to receive security patches and updates;
 - f. Submit the required requests to move, transfer, relocate or otherwise securely dispose of or return OTDA-issued personal computer equipment;
 - g. Securely de-install and remove any OTDA-issued equipment being replaced; and
 - h. Return OTDA-issued personal computer equipment and software to OTDA upon replacement, termination of this agreement, when the agency ceases operations, experiences decreased staffing levels or equipment needs, or cannot assure the security of the equipment or PPSI on it.

VI. Personal Computers Financial Responsibilities

A. OTDA is responsible for costs for:

1. Purchase of the agreed-upon number of personal computers, each consisting of a desktop CPU and monitor;
2. Installation of the software image on the personal computer;
3. Equipment delivery to the Sullivan County Department of Social Services premises; and
4. If the agreed-upon number of personal computers is 20 or greater and they are to be installed on the HSEN, coordination of the installation with OFT if requested.

B. Sullivan County is responsible for costs for:

1. Wiring for HSEN or county network connectivity;
2. Replacement of OTDA-issued personal computer equipment that is damaged, lost or stolen while in County custody in accordance with instruction provided in 11-OTDA-ADM-08;
3. Returning used personal computer equipment to the OTDA upon termination of this agreement; and
4. Any other goods or services related to the personal computer that are not explicitly listed as the responsibility of OTDA.

VII. County Participation

Sullivan County agrees to accept 32(number) of personal computers, and will accept delivery at the following location(s): (Please specify number at each location, if multiple building locations)
16 Community Lane , Liberty New York 12754 (Travis Building)

General Terms and Conditions

- A. Third Party Benefits:** Neither Sullivan County nor OTDA intends to benefit any third party, and this MOU shall not be construed to confer any such benefits.
- B. Individual Right to Terminate:** Notwithstanding anything in this MOU to the contrary, either party may terminate its participation in this MOU without cause at any time by submitting written notice of termination 60 calendar days in advance to the other party.

C. **Interpretation:** This MOU shall be construed to affect each party in accordance with the laws of New York State, and is binding upon and inures to the benefit of each party and their respective successors and assigns.

VIII. Amendments

Any amendment to this MOU must be reduced to writing and forwarded to the appropriate party. Such amendments must contain a signature page. Only fully signed amendments will be considered valid and mutually agreed upon.

X. Signatures

Wherefore, in consideration of the mutual agreements made herein, the undersigned have hereunto set their hands in their official capacity only, and without personal liability.

Phyllis Morris, Acting Deputy Commissioner
Center for Employment and Economic Supports

Date

Commissioner
_____ County Department of Social Services

Date

Please send two signed originals of this agreement to:
Dale Van Buren
New York State Office of Temporary and Disability Assistance
40 North Pearl Street, Section 9D
Albany, New York 12243



**SULLIVAN COUNTY BUDGET
FORMAT**

LINE ITEM BUDGET

A line item budget identifies the costs and revenues associated with a particular department. The focus is on what is bought by a department and what revenue is going to be received.



PROS AND CONS OF LINE ITEM BUDGET

Pros

- Simplicity
- Easy to Prepare
- Easy to Administer

Cons

- Not easy to determine the quantity of service being delivered for a given level of funds.
- Not easy to determine what a department is going to accomplish with the appropriated funds.



EXAMPLE OF LINE ITEM BUDGET

Department: Probation

| Expenditure Code | Prior Year Budget | Current Year Budget | Department Request | Recommended Budget |
|-------------------|-------------------|---------------------|--------------------|--------------------|
| Personal Services | | | | |
| Equipment | | | | |
| Contractual | | | | |
| Employee Benefits | | | | |
| Total | | | | |



PROGRAM BUDGET

A program budget breaks up a department into smaller programmatic areas. It attempts to depict the cost of each major activity performed by a department. The focus shifts from total expenditures and revenues of a department under a line item budget to the costs of performing a specific service.



PROS AND CONS OF A PROGRAM BUDGET

Pros

- Provides a linkage between activities and their costs

Cons

- Considerable time is needed to establish and maintain the system
- Defining a measurable program can be difficult



EXAMPLE OF PROGRAM BUDGET

Department: Probation

Program: Pre-Trial Release

| Expenditure Code | Prior Year Budget | Current Year Budget | Department Request | Recommended Budget |
|-------------------|-------------------|---------------------|--------------------|--------------------|
| Personal Services | | | | |
| Equipment | | | | |
| Contractual | | | | |
| Employee Benefits | | | | |
| Total | | | | |



PERFORMANCE BUDGET

A performance budget attempts to depict the cost effectiveness of a program and will measure the service units being accomplished. A performance budget adds an additional layer of detail on top of a program budget in that it adds efficiency measures. Decisions on funding are usually determined based upon the cost efficiency of a program.



PROS AND CONS OF A PERFORMANCE BUDGET

Pros

- Measurable accomplishments, links spending with results

Cons

- Considerable time is needed to establish and maintain the system
- Difficult to develop measurable goals
- Data collection is time consuming and sometimes difficult
- Agreeing on appropriate measures can be difficult



EXAMPLE OF PERFORMANCE BUDGET

Department: Probation

Program: Pre-Trial Release

| Expenditure Code | Prior Year Budget | Current Year Budget | Department Request | Recommended Budget |
|--------------------------|-------------------|---------------------|--------------------|--------------------|
| Personal Services | | | | |
| Equipment | | | | |
| Contractual | | | | |
| Employee Benefits | | | | |
| Total | | | | |
| Defendants Released | | | | |
| Estimated Cost Avoidance | | | | |

ZERO BASED BUDGET

A Zero Based Budget requires a justification for funding for each department and each function of government. Budgets are generally presented with different scenarios, such as zero-base (minimum level of funding to continue the program), a decrease in funding, and an increase in funding. Each funding allocation would equate to a specific level of service. Priorities are placed on each program with the programs with the lowest priority being eliminated or reduced first.



PROS AND CONS OF A ZERO BASED BUDGET

Pros

- Thorough review of the priorities of each function of government.

Cons

- Difficult to impact all departments equally/fairly
- Time consuming process



EXAMPLE OF ZERO BASED BUDGET

Department: Probation

Program: Pre-Trial Release

| Expenditure Code | Prior Yr. Budget | Current Yr. Budget | Current Funding | 10% Funding Reduction | 25% Funding Reduction |
|--|------------------|--------------------|-----------------|-----------------------|-----------------------|
| Personal Services | | | | | |
| Equipment | | | | | |
| Contractual | | | | | |
| Employee Benefits | | | | | |
| Total | | | | | |
| Desired Result of the Program: | | | | | |
| Impacts on Services Levels for Each Funding Level: | | | | | |
| Impact of Eliminating the Program: | | | | | |

EXAMPLE OF SUGGESTED HYBRID FORMAT



Department of Probation

Mission Statement

Sullivan County Probation Department takes a proactive approach to law enforcement and treatment strategies. Public safety is provided by using a continuum of comprehensive services to facilitate the re-socialization of offenders. Partnerships are facilitated with other law enforcement agencies to further serve safety within the community. The department is committed to the protection, safety, and quality of life for life for the citizens of Sullivan County.

| | 2011 Amended | 2012 Recommended |
|---------------------------------|--------------------|--------------------|
| Budgetary Appropriations | | |
| Personal Services | \$1,121,320 | \$1,163,720 |
| Equipment | \$2,200 | \$0 |
| Contract Services | \$337,980 | \$333,838 |
| Employee Benefits | \$641,376 | \$599,608 |
| Total Appropriations | \$2,102,876 | \$2,097,166 |
| Budgetary Revenues | | |
| Departmental Income | \$127,472 | \$119,672 |
| State Aid | \$286,630 | \$293,529 |
| Federal Aid | \$0 | \$0 |
| Total Revenues | \$414,102 | \$413,201 |
| County Share | \$1,688,774 | \$1,683,965 |
| | | |
| Positions | 25 | 24 |

Department of Probation

Main Unit

| Personal Service: | Amended 2010 | Amended 2011 | Requested 2012 | Recommended 2012 |
|--------------------------------|-----------------|-----------------|-------------------|---------------------|
| Annual-Regular: | | | | |
| Probation Director II | 1 | 1 | 1 | 1 |
| Probation Supervisor | 3 | 3 | 3 | 3 |
| Senior Probation Officer | 4 | 3 | 3 | 3 |
| Probation Officer | 11 | 11 | 11 | 11 |
| Probation Officer (Trainee) | 2 | 1 | 1 | |
| Crime Victim Services Advocate | 1 | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 | 1 |
| Typist | 1 | 1 | 1 | 1 |
| Clerk | 1 | 1 | 1 | 1 |
| | <u>25</u> | <u>23</u> | <u>23</u> | <u>22</u> |

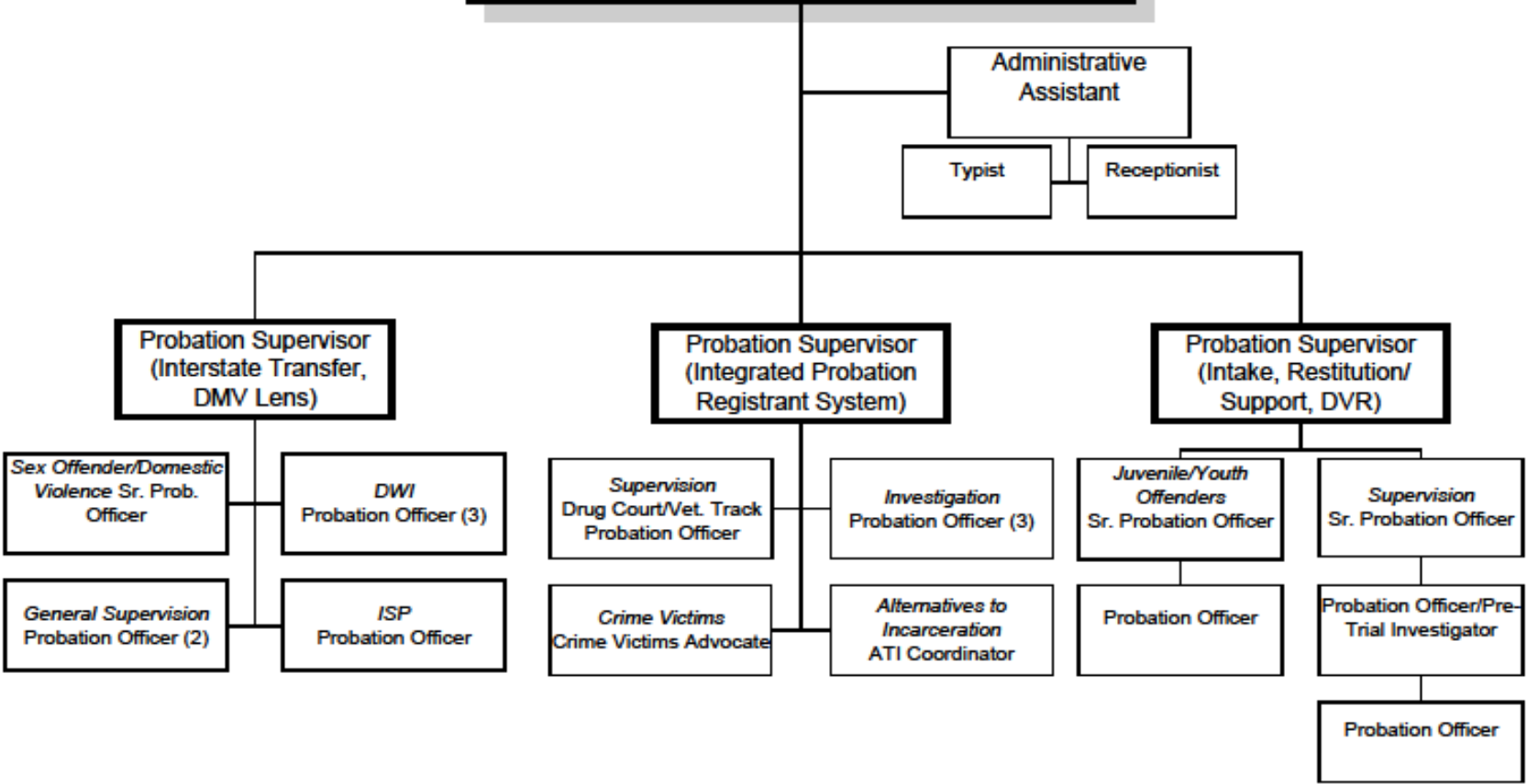
Alternatives to Incarceration

| Personal Service: | Amended 2010 | Amended 2011 | Requested 2012 | Recommended 2012 |
|------------------------|-----------------|-----------------|-------------------|---------------------|
| Annual-Regular: | | | | |
| ATI Prog Coord | 1 | 1 | 1 | 1 |
| | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> |

Pre-Trial Release

| Personal Service: | Amended 2010 | Amended 2011 | Requested 2012 | Recommended 2012 |
|------------------------|-----------------|-----------------|-------------------|---------------------|
| Annual-Regular: | | | | |
| Pre-Trial Investigator | 1 | 1 | | |
| Probation Officer | | | 1 | 1 |
| | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> |

DEPARTMENT OF PROBATION
Director of Probation



Sullivan County Department of Probation

The Sullivan County Probation Department is responsible for the proper monitoring of more than 900 probationers. Due to the variety of functions performed by Probation, the Department is organized into specialized units:

- Intake
- Investigations
- Supervision of Probationers
- DWI
- Intensive Supervision Program (ISP)
- Sex Offenders
- Domestic Violence
- DNA Identification Index
- Drug Treatment Court Involvement
- Finger Printing
- Immigration and Customs Enforcement (ICE)
- Warrants
- Youthful Offenders (YO)
- Crime Victims Program
- Restitution/Court Fine-Surcharges/Fees
- Alternatives To Incarceration/Pre-Trial Release

The Department receives its revenues primarily from two sources: state reimbursement and restitution payments.

The Department of Probation is mandated under the New York Consolidated Laws - Executive. Article 12-A 256 states, "Each County shall maintain or provide for a probation agency or agencies to perform services therein, including intake, investigation, pre-sentence reports, supervision, conciliation, social treatment and such other functions as are assigned to probation agencies pursuant to law." In order to be eligible for State Aid, the Department is required to operate under certain New York State Laws and State Codes, Rules, and Regulations. This includes NYS Consolidated Laws, Executive – Article 12-243, which outlines Governing of Probation Administration: Rules and Regulations of DPCA as well as the terms of State reimbursement for Probation Services.

Program Areas and Services

Main Unit:

Total Staff or FTE Assigned: 23

Actual County Cost of Program/Activity 2011: \$1,573,449

Service Provided by Program: The Sullivan County Probation Department currently supervises nine hundred seventy two (972) adult probationers and an additional twenty-two (22) Family Court probationers. There are also another two hundred (200) to three hundred (300) Intake cases (Juvenile Delinquent and Family Offense/Domestic Violence) and one hundred forty (140) court mandated restitution only cases handled by Probation.

Population Served by Program: Individuals sentenced to probation in lieu of incarceration.

2011 Statistics:

- Intake: 262 intake matters opened
- Investigations: 422 reports completed
- DWI: 69 probationers ordered to have ignition interlock systems installed
- Intensive Supervision Program (ISP): 51 cases supervised by ISP officer
- Sex Offenders: 65 cases supervised
- Domestic Violence: 12 individuals currently on caseload
- DNA Identification Index: 99 samples collected
- Drug Treatment Court Involvement: Currently 13 cases
- Finger Printing: All out of state transfers to Sullivan County
- Immigration and Customs Enforcement (ICE): Assisted U.S Immigration with 1 arrest of illegal alien
- Warrants: 55 warrants executed
- Youthful Offenders (YO): Current 70 cases
- Crime Victims Program: Services provided to 387 victims
- Restitution/Court Fine-Surcharges/Fees: \$149,464.83 of restitution collected, \$151,856.18 distributed to victims of crimes

Alternatives to Incarceration:

Total Staff or FTE Assigned: 1

Actual County Cost of Program/Activity 2011: \$56,202

Service Provided by Program: Reduced jail population; allows for the jail to maintain a reduced classification level. SC Jail could not meet state's mandates without a reduced classification level.

Population Served by Program: Individuals sentenced to community service in lieu of incarceration

2011 Statistics:

- 12,595 hours of community service was ordered by various courts in lieu of incarceration
- Estimated cost savings to the county amounted to \$709,695 in avoided inmate housing costs
- Allowed for the County jail to maintain a reduced classification level (4 as opposed to 16)

Pre-Trial Release:

Total Staff or FTE Assigned: 1

Actual County Cost of Program/Activity 2010: \$23,019.14

Service Provided by Program: Reduced jail population; allows defendants who cannot post bail, the opportunity to be screened and interviewed at the jail for release on their own recognizance

Population Served by Program: Jail inmates/individuals awaiting sentencing

2011 Statistics:

- 411 defendants were screened
- 83 defendants released.
- Estimated cost savings to the county amounted to \$1,009,794 in avoided inmate housing costs

County of Sullivan
GENERAL FUND OPERATING BUDGET

| Account Number | Description | 2011 AMENDED BUDGET | 2012 DEPARTMENT REQUEST | 2012 RECOMMENDED BUDGET | 2012 ADOPTED BUDGET |
|--|-----------------------------|------------------------|----------------------------|----------------------------|------------------------|
| Department : A-3140-16 - PROBATION - PROB - MAIN UNIT | | | | | |
| 10.1011 | REGULAR PAY | \$996,506 | \$1,056,592 | \$1,021,481 | \$1,021,481 |
| 10.1012 | OVERTIME PAY | \$4,000 | \$600 | \$600 | \$600 |
| 10.1013 | LONGEVITY | \$35,900 | \$30,300 | \$30,300 | \$30,300 |
| 10.1015 | OTHER PAY | \$30,000 | \$25,500 | \$25,500 | \$25,500 |
| Total: PERSONAL SERV | | \$1,066,406 | \$1,112,992 | \$1,077,881 | \$1,077,881 |
| 20.2002 | ELECTRONIC/COMPUTER | \$350 | \$0 | \$0 | \$0 |
| 20.2003 | PUBLIC SAFETY | \$1,850 | \$0 | \$0 | \$0 |
| Total: TRACKED EQUIP | | \$2,200 | \$0 | \$0 | \$0 |
| 40.4001 | AGENCIES | \$462 | \$3,600 | \$3,600 | \$3,600 |
| Total: CONTRACT | | \$462 | \$3,600 | \$3,600 | \$3,600 |
| 41.4102 | LODGING | \$1,900 | \$1,500 | \$1,500 | \$1,500 |
| 41.4103 | MEALS | \$2,900 | \$900 | \$900 | \$900 |
| 41.4104 | MILEAGE/TOLLS | \$125 | \$75 | \$75 | \$75 |
| 41.4105 | REGISTRATION FEES | \$400 | \$300 | \$300 | \$300 |
| 41.4106 | REPAIRS/MAINTENANCE | \$5,140 | \$3,940 | \$3,940 | \$3,940 |
| 41.4109 | CO FLEET CHARGEBACK | \$500 | \$0 | \$0 | \$0 |
| Total: AUTO/TRAVEL | | \$10,965 | \$6,715 | \$6,715 | \$6,715 |
| 42.4203 | OFFICE SUPPLIES | \$2,997 | \$2,000 | \$2,000 | \$2,000 |
| 42.4204 | POSTAGE | \$2,600 | \$2,100 | \$2,100 | \$2,100 |
| 42.4205 | PRINTING | \$5,956 | \$5,900 | \$5,900 | \$5,900 |
| 42.4206 | PUBLICATIONS | \$432 | \$400 | \$400 | \$400 |
| Total: OFFICE | | \$11,985 | \$10,400 | \$10,400 | \$10,400 |
| 43.4308 | MIS CHARGEBACKS | \$9,550 | \$9,400 | \$9,400 | \$9,400 |
| Total: COMPUTER | | \$9,550 | \$9,400 | \$9,400 | \$9,400 |
| 44.4405 | PHONE LAND LINES | \$500 | \$400 | \$400 | \$400 |
| 44.4406 | WIRELESS COMMUNICATIONS | \$1,550 | \$1,550 | \$1,550 | \$1,550 |
| Total: UTILITY | | \$2,050 | \$1,950 | \$1,950 | \$1,950 |
| 45.4506 | PUBLIC SAFETY | \$1,650 | \$4,000 | \$4,000 | \$4,000 |
| 45.4507 | MEDICAL/CLINICAL | \$1,380 | \$3,800 | \$380 | \$380 |
| Total: SPEC DEPT SUPPLY | | \$3,030 | \$7,800 | \$4,380 | \$4,380 |
| 46.4602 | EMPL MEAL ALLOWANCE | \$225 | \$100 | \$100 | \$100 |
| 46.4610 | EMPL NOTARY/CERTIFICATION | \$170 | \$0 | \$0 | \$0 |
| Total: MISC SERV/EXP | | \$395 | \$100 | \$100 | \$100 |
| 47.4702 | EQUIP SERVICE/REPAIRS | \$250 | \$250 | \$250 | \$250 |
| 47.4703 | DUES | \$580 | \$500 | \$500 | \$500 |
| 47.4707 | MAINTENANCE IN LIEU OF RENT | \$84,511 | \$85,161 | \$85,161 | \$85,161 |
| 47.4708 | INSURANCE | \$2,750 | \$2,750 | \$2,350 | \$2,350 |
| 47.4709 | INTERPRETERS FEES | \$600 | \$100 | \$100 | \$100 |
| 47.4733 | INDIRECT COST ALLOCATION | \$207,082 | \$207,082 | \$207,082 | \$207,082 |
| 47.4745 | ALCOHOL/DRUG TESTING | \$800 | \$200 | \$200 | \$200 |
| Total: DEPT | | \$296,573 | \$296,043 | \$295,643 | \$295,643 |

County of Sullivan
GENERAL FUND OPERATING BUDGET

| Account Number | Description | 2011 | 2012 | 2012 | 2012 |
|--|---|--------------------|--------------------|--------------------|--------------------|
| | | AMENDED BUDGET | DEPARTMENT REQUEST | RECOMMENDED BUDGET | ADOPTED BUDGET |
| Department : A-3140-16 - PROBATION - PROB - MAIN UNIT | | | | | |
| 80.8001 | FICA AND MEDICARE | \$80,083 | \$85,373 | \$82,687 | \$82,687 |
| 80.8002 | HLTH INSUR ACTIVE EMPLOYEE | \$326,635 | \$330,462 | \$306,745 | \$306,745 |
| 80.8004 | HLTH INSUR OPT OUT | \$1,500 | \$3,000 | \$3,000 | \$3,000 |
| 80.8005 | RETIREMENT | \$147,904 | \$133,559 | \$119,346 | \$119,346 |
| 80.8006 | WORKERS COMPENSATION | \$54,798 | \$55,649 | \$51,290 | \$51,290 |
| 80.8007 | DISABILITY | \$3,220 | \$3,220 | \$3,080 | \$3,080 |
| Total: EMPL BENFTS | | \$614,140 | \$611,263 | \$566,148 | \$566,148 |
| | Total Appropriations for A-3140-16 | \$2,017,756 | \$2,060,263 | \$1,976,217 | \$1,976,217 |
| | Total Revenue for A-3140-16 | (\$378,409) | (\$378,408) | (\$378,408) | (\$378,408) |
| | Total Difference to be Financed From A - GENERAL | \$1,639,347 | \$1,681,855 | \$1,597,809 | \$1,597,809 |