



RECESSED GOVERNMENT SERVICES COMMITTEE

March 15, 2012 – 1:30 PM

**Committee Members: Kitty Vetter (Chairman), Ira Steingart (Vice Chair),
Jonathan Rouis, Cora Edwards, Alan Sorensen**

AGENDA

DISCUSSION ITEMS: None

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative - Monthly Report
- Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

RESOLUTIONS:

1. **To authorize the County Manager to enter into a contract with Catholic Charities Community Services of Orange County (Corporate Services EAP) for provision of EAP Services to employees.**

PUBLIC COMMENT:



COUNTY OF SULLIVAN

LEGISLATIVE MEMORANDUM

TO: County Legislature

FROM: Lynda Levine

TITLE: Director

DEPARTMENT: Human Resources

COMMITTEE WITH JURISDICTION

- Community & Economic Development Management & Budget Public Works
 Executive Personnel Veterans
 Government Services Planning, Environmental Management & Real Property
 Health & Family Services Public Safety

Check all that apply

SUBJECT OF RESOLUTION: **Contract Authorization for EAP services**

PURPOSE OF RESOLUTION: **Authorize Contract**

DATE OF FIRST SUBMISSION: **March 15, 2012**

BRIEF DESCRIPTION: **Authorize County Manager to enter into a contract for the provision of Employee Assistance Services through Catholic Charities Community Services of Orange County**

COSTS TO OTHER COUNTY PROGRAMS: NONE

Mandated Budgeted Budget Revision Necessary

FINANCIAL IMPACT:

Proiection:	YR1	YR2	YR3	YR4
County Cost	\$ 19,520.00	\$	\$	\$
State Funds	\$	\$	\$	\$
Federal Funds	\$	\$	\$	\$
Other	\$	\$	\$	\$
Total	\$ 19,520.00	\$	\$	\$

If NONE check here:

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH CATHOLIC CHARITIES COMMUNITY SERVICES OF ORANGE COUNTY (CORPORATE SERVICES EAP) FOR PROVISION OF EAP SERVICES TO EMPLOYEES

WHEREAS, the County desires to continue to make the Employees Assistance Program available to its employees through the County's current vendor; and

WHEREAS, the County currently contracts with Catholic Charities Community Services of Orange County for said service and is satisfied with the services being provided; and

WHEREAS, it is in the best interest of those employees that utilize the service that said services continue to be provided by Catholic Charities Community Services of Orange County; and

WHEREAS, Catholic Charities Community Services of Orange County will continue to provide counseling, legal and financial services to employees and their families, as well as, consultation services with managers and supervisors, from April 1, 2012 through March 31, 2013 at a cost not to exceed \$19,520.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into any and all agreements with Catholic Charities Community Services of Orange County for the provision of EAP services to employees at a cost not to exceed \$19,520.00 for the contract period of April 1, 2012 through March 31, 2013; and

BE IT FURTHER RESOLVED, that any and all agreements be approved to form by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2012.