

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, April 19, 2012 9:15 AM**

**Committee Members: Jonathan Rouis, Chair, Cindy Kurpil Gieger, Vice Chair,
Kitty Vetter, Cora Edwards, Gene Benson**

AGENDA

DISCUSSIONS: None

PRESENTATIONS:

- 1. 2012 First Quarter Budget Update – Joshua Potosek, Deputy County Manager**

RESOLUTIONS

AUDIT - None

COUNTY TREASURER –None

GRANTS- None

MANAGEMENT AND BUDGET

- 1. To modify the 2011 and 2012 County Budget.**
- 2. To authorize the County Manager to enter into a lease agreement with the New York State Department of Labor.**
- 3. Requiring any agency funded by the County to submit additional supporting performance documents as recommended by the County Manager.**
- 4. To clarify the base rates for indigent burials.**
- 5. To amend the Capital Plan to utilize FEMA funds for the purchase of standby generators for various radio tower sites.**

MANAGEMENT INFORMATION SYSTEMS –

- 1. To authorize a three (3) year standard Software Maintenance Agreement (SSMA) with New World Systems for continued support for Computer Aided Dispatch (CAD) Software in place in E911.**
- 2. To authorize 2012 Annual Support for the Allen Tunnel Tax Collection System.**
- 3. To modify agreement with Info Quick Solutions, Inc.**

PUBLIC COMMENT

2012 First Quarter Budget Update

Management and Budget Committee April 26th, 2012

Expenses

Through the first quarter of 2012 general fund expenses totaled \$41,915,069.83, which represents 27.2% of the 2012 amended budget. Through the first quarter of 2011 general fund expenses equaled 24.6% of the 2011 Amended Budget. The 2.6% difference in expenditures from 2011 to 2012 can be explained by the following two significant expenses booked in the first quarter of 2012 but not in the first quarter of 2011:

- **Payroll:** There have been 5.5 payrolls posted through the first quarter of 2012 compared to 4.5 payrolls in 2011. The extra payroll equates to \$1.45 million in extra expense to the general fund as compared to 2011.
- **Indirect Cost Allocation:** The full year indirect cost allocation expense has been posted in 2012. This expense was not posted in the first quarter in 2011. This expense equals \$2.4 million

These two items equate to \$3.85 million in extra expense to the general fund in 2012 as compared to 2011.

For purposes of comparing the first quarter of 2012 to the first quarter of 2011 the payroll and indirect cost expense are subtracted from total expenditures. This results in 2012 first quarter expenses at 24.7% of the 2012 Amended Budget.

Overall, expenses are trending to be within budget appropriations.

Revenues

County revenues for the first quarter of 2012 total \$53,521,444.71, which represents 53% of the budgeted revenue for the year. The revenues that have been booked include the real property tax levy. Revenue received from sources other than the property tax levy equals \$3,643,587.71. This represents 3.59% of the budgeted revenue for the year. This is a typical percentage of revenue recorded at this time of year due to the timing of revenues received, primarily in our mandated and grant funded reimbursable programs. The cash we receive in the first quarter of 2012 is mostly attributed to the prior fiscal year, because the revenue is reimbursement for expenses that were incurred during 2011. In 2011 we had recorded \$2,787,944.39 of non property tax levy revenue. This represented 2.7% of the budgeted revenue for the year.

Major Non-Departmental Revenue

Sales Tax

We have collected \$4,204,184.10 in Sales tax for through the first payment in April. This is an increase over 2011 collections by \$160,897, and represents a 3.98% increase. This is the most sales tax we have collected through the first payment in April since 2008. However, the small percentage of sales tax collected thus far as compared to full year collections is not a reliable indicator of year end totals. Month to month sales tax receipts can vary widely and full year estimates cannot be reliably estimated until the second and third quarters.

Interest and Penalties

Interest and Penalties revenue has steadily been increasing since 2008. More property owners are participating in the installment purchase program which has resulted in the increase in revenue. The county received \$5,080,843 in revenue during 2011. We collected \$2,198,668 during the first quarter of 2012 as compared to \$2,593,997.51 during the first quarter of 2011. We are trending below 2011 levels but in line with the 2012 revenue anticipation of \$4,500,000.

Off Track Betting

OTB revenue has been on a steady decline since 2008. In 2008 we received \$697,269.48. In 2011 we received \$325,030.56. We have collected \$59,166.08 during the first quarter of 2012 as compared to \$68,900.73 during the first quarter of 2011. We are trending to receive slightly less than the 2011 receipts which would result in receipts slightly lower than the revenue anticipation of \$350,000.

Mortgage Tax

Mortgage tax receipts continue to deteriorate along with the housing market regionally, and nationally. Mortgage tax receipts peaked in 2007 at \$1.8 million. The County received \$476,223.02 in 2011 and we are trending to receive below those levels in 2012. We have collected \$103,851.06 during the first quarter of 2012 as compared to \$124,165.44 during the first quarter of 2011. The summer months historically are the peak months for mortgage related activity so the receipts during those months will have to be closely watched and will be more predictive of year end receipts.

Video Lottery Terminal Aid

The 2012-2013 New York State Budget has preserved the VLT aid to Sullivan County at 2011 levels. We will receive \$199,000, which is what is anticipated in the adopted budget.

Overall, revenues are trending to be within budget appropriations.

Programmatic areas to monitor throughout the year

Departmental budgets are generally trending to be in line with budgetary appropriations with the exception of the below departmental items.

DPW

Fuel Costs

Fuel prices have increased significantly over the past year. This is reflected in the price the county is paying for gasoline and diesel for transportation and for Fuel oil for heating our buildings. While fuel prices have spike the relatively mild winter season has cushioned the impact of the price increases.

Gasoline: The average price paid for gasoline during 2011 was \$3.03 per gallon. The 2012 budget utilized an average price of \$3.08. Through the first quarter of 2012 the average price paid was \$3.15. The current price per gallon is \$3.45. If prices were to stabilize and remain at this level for the remained of the year we project a shortfall of \$62,444.35.

Diesel: The average price paid for diesel fuel during 2011 was \$3.30 per gallon. The 2012 budget utilized an average price per gallon of \$3.29. Through the first quarter of 2012 the average price paid was \$3.58. The current price per gallon is \$3.56. If prices were to stabilize and remain at this level for the remained of the year we project a shortfall of \$29,574.96.

Fuel Oil Large Tanks: The average price paid for heating fuel during 2011 was \$3.07 per gallon. The 2012 budget utilized an average price per gallon of \$2.98. Through the first quarter of 2012 the average price paid was \$3.27. The current price per gallon is \$3.45. If prices were to stabilize and remain at this level for the remained of the year we project a shortfall of \$21,031.95.

Fuel Oil Small Tanks: The average price paid for heating fuel during 2011 was \$3.38 per gallon. The 2012 budget utilized an average price per gallon of \$3.36. Through the first quarter of 2012 the average price paid was \$3.53. The current price per gallon is \$3.52. If prices were to stabilize and remain at this level for the remained of the year we project a surplus of \$1,785.05. The surplus is due to lower gallon usage despite the higher price.

Propane Large Tanks: The average price paid for propane during 2011 was \$1.87 per gallon. The 2012 budget utilized an average price per gallon of \$1.88. Through the first quarter of 2012 the average price paid was \$1.59. The current price per gallon is \$1.59. If prices were to stabilize and remain at this level for the remained of the year we project a surplus of \$27,850.

Propane Small Tanks: The average price paid for propane during 2011 was \$1.92 per gallon. The 2012 budget utilized an average price per gallon of \$1.88. Through the first quarter of 2012 the average price paid was \$1.70. The current price per gallon is \$1.69. If prices were to stabilize and remain at this level for the remained of the year we project a surplus of \$26,086.

The current projected shortfall in fuel costs, at current pricing, equals \$57,330. This figure will change as the price of fuels fluctuates throughout the year, and the severity of the temperature during the fall heating season will also impact costs based on usage.

Snow Removal

During 2011 the County spent \$1,225,581 on snow removal services, excluding the approximately \$978,000 spent on contract plowing with the towns. The contracts with the towns are fixed prices that do not fluctuate unless there is a severe winter with an abnormally high amount of callouts. In this scenario the towns would receive more than the contract amount. Through the first quarter of 2011 we spent \$941,810 on non contract items. Through the first quarter of 2012 we have spent \$616,931. If we assume a similar winter season for the end of 2012 as we had in 2011, then we would expect to spend \$941,769 in total for the year.

This would result in a surplus of \$414,356.

Community Services

Criminal Inpatient Costs

Criminal Inpatient costs are State Mandated costs. They arise when a court mandates orders of commitment of persons to Mental Health hospitals for evaluation and/or treatment until they are judged competent to stand trial or be returned to our Jail. If they are found not competent they remain

Year	Annual Cost
2002	\$36,145.87
2003	\$110,728.04
2004	\$76,538.37
2005	\$61,223.58
2006	40,223.24
2007	\$163,269.35
2008	\$52,512.49
2009	\$3,711.38
2010	\$57,330.97
2011	\$497,816.56
2012	(Jan) \$42,732.46

in the Mental Health Hospital and are an expense to the County. If they are found competent they are then returned to our Jail. The County is billed from the New York State Department of Health. We are responsible for 50% of the daily Mental Health Hospital cost, which varies by facility. One person in a facility can cost over \$10,000 per month to the County. The 2012 Adopted Budget appropriated \$100,000. We have been billed \$42,732.46 for the month of January.

ACC

First Quarter expenses are at 19.3% of budget. Revenues are at 19.8% of budget. The revenue figure is calculated without the \$2.8 million of IGT revenue received for comparison purposes. Occupancy rates are low but improving for the facility. The occupancy rate was 88.10% in March, up from 84.76% in January. For the first quarter 8.97% of the patients were private pay, 80.61% were Medicaid, and 10.41% were Medicare. The Adult Day Care program occupancy was at 70.29% in March, up from 67.94% in January.

Department of Family Services

STATE TRAINING SCHOOLS and RESIDENTIAL PLACEMENTS

Under this program youth are mandated to placement when they are determined in Family Court to be Juvenile Delinquents (JDs). They are mandated to the custody of OCFS and placed in their facilities by the Family Court Judge who hears the case. The Local District has no control over these placements.

A Family Court Judge can order a youth into a facility for a 30 day evaluation. The placements are 50% state and 50% local share. The cost per day is extremely high (\$1350/day currently).

Family Court Judges can also order PINS (Persons in Need of Supervision) youth into residential treatment centers. While not adjudicated as juvenile delinquents, these youth can be ordered into the care of the Commissioner of Social Services and placed.

Family Court Judges can also order a youth into longer term facilities run by OCFS. However, recently, State legislative changes are supporting closure of the state run facilities and the youth are being placed at residential treatment centers (RTCs). The Local District, again, has no control over these placements.

There has been a large increase in youth being placed in all residential programs during the past year. The large increase, if sustained throughout the year could result in a shortfall of approximately \$400,000 compared to the adopted budget.

The below table is from the Residential Placements Service days data that we maintain.

Residential Placements	Number of youth
June 2011	40
July 2011	40
August 2011	41
September 2011	39
October 2011	40
November 2011	39
December 2011	47
January 2012	50
February 2012	55
March 2012	56

Contingent Account Balance

Month	Monthly Appropriation	Balance	Description
Adopted Budget	\$0	\$2,000,000	Beginning Balance
January	(-) \$25,000	\$1,975,000	SASD Contract
February	(-) \$89,717	\$1,885,283	Health Insurance
March	\$0	\$1,885,283	No Appropriation
April	(+) \$46,308	\$1,931,591	RSVP Volunteer Travel & Room Tax

Conclusion

At this point in the year and with available information, it appears that, overall, we are trending to come within budgetary appropriations. Sales tax receipts are trending higher and should cushion some of the decreases in other revenues such as the mortgage tax and off track betting revenue.

We will need to continue to monitor fuel prices and their impact to the DPW budget, Criminal Inpatient costs and their impact on the Community Services budget, and State Training Costs and their impact on the DFS budget. It is anticipated that any significant overage in any of these areas can easily be accommodated with contingent appropriations.



Budget By Function Report Through 3/31/2012

Function	Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year YTD
Fund A - GENERAL										
REVENUE										
5 - General Government support		53,926,005.00	2,702.00	53,928,707.00	.00	60,808,152.92	60,808,152.92	(6,879,445.92)	113%	56,869,107.28
15 - Public Safety		1,912,918.00	83,682.00	1,996,600.00	.00	151,392.80	151,392.80	1,845,207.20	8%	129,998.95
20 - Health		18,977,102.00	7,000.00	18,984,102.00	.00	(5,428,903.68)	(5,428,903.68)	24,413,005.68	-29%	(4,116,120.05)
25 - Transportation		370,025.00	.00	370,025.00	.00	(53,505.50)	(53,505.50)	423,530.50	-14%	9,008.24
30 - Economic Assistance & Opportunity		24,524,128.00	.00	24,524,128.00	.00	(1,987,476.99)	(1,987,476.99)	26,511,604.99	-8%	(1,456,121.90)
35 - Culture & Recreation		1,602,956.00	26,026.00	1,628,982.00	.00	29,285.16	29,285.16	1,599,696.84	2%	36,241.87
40 - Home & Community Services		87,150.00	2,100.00	89,250.00	.00	2,500.00	2,500.00	86,750.00	3%	1.00
REVENUE TOTALS		\$101,400,284.00	\$121,510.00	\$101,521,794.00	\$0.00	\$53,521,444.71	\$53,521,444.71	\$48,000,349.29	53%	\$51,472,115.39
EXPENSE										
5 - General Government support		25,494,848.00	92,423.00	25,587,271.00	377,692.92	7,731,412.64	7,731,412.64	17,478,165.44	32%	7,344,096.57
10 - Education		5,350,000.00	.00	5,350,000.00	.00	1,200,000.00	1,200,000.00	4,150,000.00	22%	817,144.28
15 - Public Safety		22,617,395.00	183,618.00	22,801,013.00	490,336.89	3,899,564.47	3,899,564.47	18,411,111.64	19%	3,178,210.69
20 - Health		24,968,980.00	28,925.00	24,997,905.00	131,308.70	3,372,349.17	3,372,349.17	21,494,247.13	14%	1,150,889.93
25 - Transportation		1,392,830.00	2,151.00	1,394,981.00	7,624.84	310,049.89	310,049.89	1,077,306.27	23%	223,253.10
30 - Economic Assistance & Opportunity		56,536,269.00	(5,194.00)	56,531,075.00	45,757.59	9,605,047.21	9,605,047.21	46,880,270.20	17%	8,863,738.49
35 - Culture & Recreation		3,416,474.00	85,350.00	3,501,824.00	68,475.69	580,277.79	580,277.79	2,853,070.52	19%	362,396.45
40 - Home & Community Services		1,495,691.00	3,659.00	1,499,350.00	6,606.50	158,776.52	158,776.52	1,333,966.98	11%	139,422.35
42 - Debt Service		685,537.00	.00	685,537.00	.00	.00	.00	685,537.00	0%	577,132.85
43 - Transfers		15,980,242.00	22,994.00	16,003,236.00	.00	15,057,592.14	15,057,592.14	945,643.86	94%	13,164,808.89
EXPENSE TOTALS		\$157,938,266.00	\$413,926.00	\$158,352,192.00	\$1,127,803.13	\$41,915,069.83	\$41,915,069.83	\$115,309,319.04	27%	\$35,821,093.60

Fund A - GENERAL Totals

REVENUE TOTALS	101,400,284.00	121,510.00	101,521,794.00	.00	53,521,444.71	53,521,444.71	48,000,349.29	53%	51,472,115.39
EXPENSE TOTALS	157,938,266.00	413,926.00	158,352,192.00	1,127,803.13	41,915,069.83	41,915,069.83	115,309,319.04	27%	35,821,093.60
Fund A - GENERAL Totals	(\$56,537,982.00)	(\$292,416.00)	(\$56,830,398.00)	(\$1,127,803.13)	\$11,606,374.88	\$11,606,374.88	(\$67,308,969.75)		\$15,651,021.79

General Fund Revenues

	2012 Adopted		1st Quarter 2011		1st Quarter 2012	
	2011 Actuals	Budget				
Gain From Sale Tax Acq. Prop.	\$ 1,705,401.19	\$ 1,250,000.00	\$ -	\$ 18,771.04		
PILOT Payments	\$ 820,278.43	\$ 820,278.00	\$ 748,952.91	\$ 820,076.16		
Interest and Penalties	\$ 5,080,843.39	\$ 4,500,000.00	\$ 2,593,997.51	\$ 2,198,668.00		
Sales Tax	\$ 32,911,400.73	\$ 33,000,000.00	\$ 4,043,286.66	\$ 4,204,184.10		
Room Tax	\$ 558,728.33	\$ 750,000.00	\$ 40,626.10	\$ 44,962.09		
Auto Use Tax	\$ 517,795.14	\$ 515,000.00	\$ 74,192.00	\$ 79,140.00		
OTB Surtax	\$ 325,030.56	\$ 350,000.00	\$ 68,900.73	\$ 59,166.08		
Mortgage Tax	\$ 476,223.02	\$ 525,000.00	\$ 124,165.44	\$ 103,851.06		
VLT Aid	\$ 199,000.00	\$ 199,000.00	\$ -	\$ -		
Total	\$ 42,594,700.79	\$ 41,909,278.00	\$ 7,694,121.35	\$ 7,528,818.53		

Notes:

Sales tax reflects collections through the first April payment. Currently up 3.98% compared to 2011.

PILOT payments reflect collections through April and reflects the majority of the yearly collection.

VLT Aid is included in the Enacted State Budget and is received around June/July.

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2011 AND 2012 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2011 and 2012 Budgets require modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

April 2012
 Modifications to the 2012 Sullivan County Budget

Account Code	Account Description	Revenue		Appropriation	
		Increase	Decrease	Increase	Decrease
A-1010-41-4103	AUTO/TRAVEL MEALS			63	
A-1010-42-4204	OFFICE POSTAGE				63
A-1420-41-4105	AUTO/TRAVEL REGISTRATION FEES				50
A-1420-43-4311	COMPUTER WEBINAR AND RELATED EXPENSES			50	
A-1330-204-47-4721	DEPT TAX ACQ PROPERTY MAINTENANCE			2,350	
A-1330-204-R1235-R239	CHRG TAX ADVERTSNG/REDEMPTION MAIN	2,350			
A-1620-42-4201	OFFICE ADVERTISING			288	
A-1620-22-44-4402	UTILITY FUEL OIL			5,000	
A-1620-22-44-4402	UTILITY FUEL OIL			5,000	
A-1620-22-45-4542	SPEC DEPT SUPPLY WELDING			31	
A-1620-22-47-4717	DEPT BLDG/PROP REPAIRS				31
A-1620-23-45-4549	SPEC DEPT SUPPLY SAFETY				
A-1620-23-47-4717	DEPT BLDG/PROP REPAIRS			3,600	
A-1620-24-44-4404	UTILITY PROPANE				
A-1620-24-44-4404	UTILITY PROPANE				
A-1620-24-45-4505	SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE				3,600
A-1620-24-45-4541	SPEC DEPT SUPPLY TOOLS			150	
A-1620-27-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES				150
A-1620-28-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES			150	
A-1680-20-2002	TRACKED EQUIP ELECTRONIC/COMPUTER				18,007
A-1680-21-2106	FIXED ELECTRONIC/COMPUTER EQUIP			18,007	
A-1680-43-4301	COMPUTER SUPPLIES				288
A-1989-99-47-4736	DEPT CONTINGENT				31,015
A-1989-99-47-4736	DEPT CONTINGENT			77,323	
A-3315-47-4703	DEPT DUES			212	
A-3315-47-4752	DEPT MISC PROGRAM EXP				212
A-3410-45-4506	SPEC DEPT SUPPLY PUBLIC SAFETY			7,500	
A-3410-R3389-R201	ST AID PUBLIC SAFETY FIRE GRANT		7,500		
A-4010-33-10-1011	PERSONAL SERV REGULAR PAY				60
A-4010-33-46-4610	MISC SERV/EXP EMPL NOTARY/CERTIFICATION			60	
A-4010-36-41-4102	AUTO/TRAVEL LODGING				204

A-4010-36-41-4105	AUTO/TRAVEL REGISTRATION FEES			204	
A-4050-10-1011	PERSONAL SERV REGULAR PAY				3,000
A-4050-45-4501	SPEC DEPT SUPPLY MISC/OTHER			3,000	
A-4082-10-1011	PERSONAL SERV REGULAR PAY				325
A-4082-46-4612	MISC SERV/EXP EMPL TRAINING			176	
A-4082-47-4703	DEPT DUES			150	
A-6010-38-42-4201	OFFICE ADVERTISING			31	
A-6010-38-42-4201	OFFICE ADVERTISING			500	
A-6010-38-42-4205	OFFICE PRINTING				500
A-6010-38-47-4752	DEPT MISC PROGRAM EXP				31
A-6293-40-4002	CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES			3,600	
A-6293-40-4013	CONTRACT OTHER				3,600
A-6293-43-4311	COMPUTER WEBINAR AND RELATED EXPENSES			350	
A-6293-47-4701	DEPT RENTALS			51,619	
A-6293-47-4760	DEPT CLIENT EXPENSES				350
A-6293-R1989-R313	ECONOMIC ASSIST TANF EMPLOY PROGRAM	2,423			
A-6293-R4789-R329	FED AID OTHR ECONOMIC ASSIST WHEELS TO WORK	20,062			
A-6293-R4791-R178	FED AID WIA DISLOCATED WORKER	5,377			
A-6293-R4791-R336	FED AID WIA YOUTH	12,193			
A-6293-R4791-R341	FED AID WIA ADULT	11,564			
A-6410-40-4011	CONTRACT VISITORS CENTER				277,323
A-6989-40-4013	CONTRACT OTHER			309,413	
A-6989-R4989-R402	FED AID HOME/COMM ASSIST ARRA AID	309,413			
A-7110-82-41-4105	AUTO/TRAVEL REGISTRATION FEES			50	
A-7110-82-46-4611	MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS			1,190	
A-7310-42-4205	OFFICE PRINTING				50
A-7310-47-4707	DEPT MAINTENANCE IN LIEU OF RENT			2,250	
A-7520-21-2102	FIXED BUILDINGS			2,200	
A-7520-21-2102	FIXED BUILDINGS			5	
A-7520-21-2102	FIXED BUILDINGS				500
A-7520-45-4526	SPEC DEPT SUPPLY PAINT				5
A-7520-47-4717	DEPT BLDG/PROP REPAIRS				1,750
A-7520-47-4729	DEPT SPECIAL PROJECTS				1,750
A7610-89-41-4107	AUTO/TRAVEL VOLUNTEER/CLIENT			31,015	
A-9901-90-9001	TRANSFERS COUNTY ROAD				2,200
A-9999-R1113-R239	ROOM OCCUPANCY TAX MAIN		200,000		
General Fund Totals		370,882	200,000	525,537	354,655

CL-8160-41-4105	AUTO/TRAVEL REGISTRATION FEES	100				100
CL-8160-42-4201	OFFICE ADVERTISING					100
	Solid Waste Fund Totals		0	0	0	100
D-3310-45-4512	SPEC DEPT SUPPLY GLASS BEADS					1,850
D-3310-45-4515	SPEC DEPT SUPPLY REFLECTIVE SHEETS	2,900				
D-3310-47-4717	DEPT BLDG/PROP REPAIRS	1,850				
D-5110-45-40-4038	CONTRACT CONSTRUCTION					10,000
D-5110-45-40-4038	CONTRACT CONSTRUCTION					750
D-5110-45-45-4527	SPEC DEPT SUPPLY MISC STONE					2,900
D-5110-45-47-4720	DEPT LABORATORY/XRAY EXPENSE	10,000				
D-5110-45-47-4720	DEPT LABORATORY/XRAY EXPENSE	750				
D-5110-46-45-4529	SPEC DEPT SUPPLY CONCRETE					2,200
D-5110-47-40-4038	CONTRACT CONSTRUCTION					2,000
D-5110-47-45-4501	SPEC DEPT SUPPLY MISC/OTHER					500,000
D-5110-47-45-4501	SPEC DEPT SUPPLY MISC/OTHER					750
D-5110-47-45-4518	SPEC DEPT SUPPLY STONE SURFACE TREATMENT	224,359				
D-5110-47-45-4519	SPEC DEPT SUPPLY OIL SURFACE TREATMENT	260,500				
D-5110-47-47-4701	DEPT RENTALS	15,141				
D-5110-47-47-4701	DEPT RENTALS	750				
D-5110-47-47-4720	DEPT LABORATORY/XRAY EXPENSE	2,000				
D-9998-R5031-R209	INTERFUND TRANSFR GENERAL FUND		2,200			
	County Road Fund Totals		0	2,200	518,250	520,450
DM-5130-48-21-2103	FIXED MACHINERY/EQUIPMENT					500
DM-5130-48-45-4541	SPEC DEPT SUPPLY TOOLS	500				
DM-5130-48-45-4548	SPEC DEPT SUPPLY ELECTRICAL/PLUMBING	500				
DM-5130-49-44-4406	UTILITY WIRELESS COMMUNICATIONS	1,575				
DM-5130-49-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS					1,575
DM-5130-49-45-4541	SPEC DEPT SUPPLY TOOLS					500
	Road Machinery Fund Totals		0	2,575		2,575

<p> EI-6020-71-10-1011 EI-6020-71-40-4014 </p>	<p> PERSONAL SERV REGULAR PAY CONTRACT THERAPY </p>	<p> 8,320 8,320 </p>	<p> 0 0 </p>	<p> 8,320 8,320 </p>
<p>Adult Care Center Fund Totals</p>				

Modifications to the 2011 Sullivan County Budget

Account Code	Account Description	Revenue		Appropriation	
		Increase	Decrease	Increase	Decrease
A-1170-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER				\$ 6,000
A-1170-47-4704	DEPT STENOGRAPHIC SERVICES			\$ 5,167	
A-1170-47-4705	DEPT COUNSEL/WITNESS EXPENSE			\$ 1,200	
A-1170-47-4709	DEPT INTERPRETERS FEES				\$ 364
A-1170-47-4711	DEPT ASSIGNED COUNSEL			\$ 43,071	
A-1185-10-1011	PERSONAL SERV REGULAR PAY				\$ 12,214
A-1185-41-4104	AUTO/TRAVEL MILEAGE/TOLLS				\$ 932
A-1185-42-4204	OFFICE POSTAGE				\$ 10
A-1185-45-4501	SPEC DEPT SUPPLY MISC/OTHER				\$ 145
A-1185-47-4704	DEPT STENOGRAPHIC SERVICES			\$ 875	
A-1185-47-4713	DEPT CORONERS PHYSICIAN				\$ 850
A-1185-47-4714	DEPT REMOVALS			\$ 2,300	
A-1185-47-4715	DEPT AUTOPSIES			\$ 67,000	
A-1185-47-4718	DEPT AUTOPSY ASSISTANT			\$ 3,020	
A-1185-47-4719	DEPT MORGUE FEES			\$ 450	
A-1185-47-4720	DEPT LABORATORY/XRAY EXPENSE				\$ 1,966
A-1185-80-8001	EMPL BENFTS FICA AND MEDICARE				\$ 934
A-1185-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				\$ 8,604
A-1185-80-8005	EMPL BENFTS RETIREMENT				\$ 4,153
A-1185-80-8006	EMPL BENFTS WORKERS COMPENSATION				\$ 403
A-1185-80-8007	EMPL BENFTS DISABILITY				\$ 578
A-1185-R3035-R278	ST AID CORONERS REIMBURSE - AUTOPSY	\$ 5,477			
A-1230-80-8002	EMPL BENFTS RETIREMENT			\$ 6,883	
A-1325-14-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			\$ 9,476	\$ 32,079
A-1325-15-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			\$ 1,876	
A-1341-80-8005	EMPL BENFTS RETIREMENT			\$ 1,595	
A-1343-80-8005	EMPL BENFTS RETIREMENT			\$ 851	
A-1343-80-8006	EMPL BENFTS WORKERS COMPENSATION			\$ 2,499	
A-1344-10-1011	PERSONAL SERV REGULAR PAY			\$ 2,700	
A-1344-10-1013	PERSONAL SERV LONGEVITY			\$ 9,296	
A-1344-80-8005	EMPL BENFTS RETIREMENT			\$ 300	
A-1345-10-1013	PERSONAL SERV LONGEVITY			\$ 452	
A-1345-42-4205	OFFICE PRINTING			\$ 1,008	
A-1345-80-8001	EMPL BENFTS FICA AND MEDICARE				

A-1345-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		\$	8,372	
A-1345-80-8005	EMPL BENFTS RETIREMENT		\$	5,138	
A-1345-80-8006	EMPL BENFTS WORKERS COMPENSATION		\$	1,090	
A-1345-R1289-R247	GEN GOV DEPT INCOME MISC FEE/REIMBURSEMENT		\$	6,427	
A-1410-11-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		\$	1,661	
A-1410-11-80-8005	EMPL BENFTS RETIREMENT		\$	16,704	
A-1410-11-80-8006	EMPL BENFTS WORKERS COMPENSATION		\$	2,008	45,000
A-1420-40-4007	CONTRACT LABOR RELATIONS		\$		
A-1420-40-4008	CONTRACT LEGAL SERVICES		\$	76,663	
A-1420-80-8005	EMPL BENFTS RETIREMENT		\$	16,842	
A-1460-10-1012	PERSONAL SERV OVERTIME PAY		\$	102	
A-1460-41-4109	AUTO/TRAVEL CO FLEET CHARGEBACK		\$	44	
A-1460-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		\$	17,148	
A-1460-80-8005	EMPL BENFTS RETIREMENT		\$	2,716	
A-1460-80-8006	EMPL BENFTS WORKERS COMPENSATION		\$	338	
A-1490-80-8005	EMPL BENFTS RETIREMENT		\$	3,036	
A-1620-19-44-4401	UTILITY ELECTRIC		\$	1,795	
A-1620-20-44-4401	UTILITY ELECTRIC		\$	675	
A-1620-21-44-4401	UTILITY ELECTRIC		\$	9,734	
A-1620-24-44-4401	UTILITY ELECTRIC		\$	1,508	
A-1620-25-80-8005	EMPL BENFTS RETIREMENT		\$	3,638	
A-1620-27-44-4401	UTILITY ELECTRIC		\$	6,062	
A-1620-27-44-4407	UTILITY OTHER		\$	13,778	
A-1620-27-80-8005	EMPL BENFTS RETIREMENT		\$	2,082	
A-3020-80-8005	EMPL BENFTS RETIREMENT		\$	19,864	
A-3020-10-1012	PERSONAL SERV OVERTIME PAY		\$	4,500	
A-3110-29-80-8005	EMPL BENFTS RETIREMENT		\$	26,000	
A-3140-17-80-8005	EMPL BENFTS RETIREMENT		\$	1,572	
A-3150-80-8005	EMPL BENFTS RETIREMENT		\$	28,000	
A-3520-40-4001	CONTRACT AGENCIES		\$	476	
A-3520-47-4777	DEPT RABIES RELATED EXPENSES		\$	68	
A-4989-98-80-8008	EMPL BENFTS UNEMPLOYMENT		\$	2,397	48,230
A-6010-38-10-1011	PERSONAL SERV REGULAR PAY		\$		83,847
A-6010-38-21-2105	FIXED AUTOMOTIVE EQUIPMENT		\$		12,000
A-6010-38-20-2005	TRACKED EQUIP OTHER		\$		25,795
A-6010-38-40-4001	CONTRACT AGENCIES		\$		12,634
A-6010-38-42-4203	OFFICE SUPPLIES		\$		15,208
A-6010-38-43-4308	COMPUTER MIS CHARGEBACKS		\$		13,691
A-6010-38-43-4309	COMPUTER WMS CHARGEBACKS		\$		

A-6010-50-10-1011	PERSONAL SERV REGULAR PAY				\$	2,820
A-6010-50-10-1012	PERSONAL SERV OVERTIME PAY				\$	871
A-6010-50-10-1013	PERSONAL SERV LONGEVITY				\$	12,184
A-6010-50-80-8001	EMPL BENFTS FICA AND MEDICARE				\$	1,334
A-6010-50-80-8005	EMPL BENFTS RETIREMENT				\$	10,189
A-6010-51-10-1011	PERSONAL SERV REGULAR PAY				\$	5,870
A-6010-51-10-1012	PERSONAL SERV OVERTIME PAY				\$	1,044
A-6010-51-10-1013	PERSONAL SERV LONGEVITY				\$	8,000
A-6010-51-80-8001	EMPL BENFTS FICA AND MEDICARE				\$	830
A-6010-51-80-8005	EMPL BENFTS RETIREMENT				\$	11,274
A-6010-51-80-8006	EMPL BENFTS WORKERS COMPENSATION				\$	2,039
A-6010-52-10-1012	PERSONAL SERV OVERTIME PAY				\$	4,438
A-6010-52-10-1013	PERSONAL SERV LONGEVITY				\$	32,300
A-6010-54-10-1011	PERSONAL SERV REGULAR PAY				\$	9,409
A-6010-54-10-1013	PERSONAL SERV LONGEVITY				\$	6,200
A-6010-55-10-1011	PERSONAL SERV REGULAR PAY				\$	11,689
A-6010-55-10-1013	PERSONAL SERV LONGEVITY				\$	15,500
A-6010-55-80-8001	EMPL BENFTS FICA AND MEDICARE				\$	2,773
A-6010-55-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				\$	28,071
A-6010-57-10-1011	PERSONAL SERV REGULAR PAY				\$	10,446
A-6010-57-10-1012	PERSONAL SERV OVERTIME PAY				\$	10,349
A-6010-57-10-1013	PERSONAL SERV LONGEVITY				\$	58,400
A-6010-57-80-8001	EMPL BENFTS FICA AND MEDICARE				\$	4,394
A-6010-57-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				\$	36,721
A-6010-57-80-8005	EMPL BENFTS RETIREMENT				\$	49,454
A-6010-57-80-8006	EMPL BENFTS WORKERS COMPENSATION				\$	3,576
A-6055-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE				\$	155,640
A-6055-R1855-R284	DAY CARE REPAYMENT			\$	311	
A-6055-R3655-R167	ST AID DAY CARE DEPARTMENTAL AID			\$	15,384	
A-6055-R4609-R163	FED AID FAMILY ASSIST DAY CARE					
A-6070-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE			\$	57,197	
A-6070-R3670-R167	ST AID SERV FR RECEIPT DEPARTMENTAL AID			\$	334,206	
A-6070-R4615-R167	FLEXBL FUND FR FAMILY SERV(FFFS) DEPARTMENTAL AID			\$	289,301	
A-6070-R4670-R274	FED AID SERV FR RECEIPT PURCHASE OF SERVICE			\$	143,053	
A-6100-58-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE					\$ 219,102
A-6109-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE					\$
A-6119-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE					\$ 44,201
A-6119-R1819-R284	CHILD CARE REPAYMENT			\$	202	
A-6119-R1819-R288	CHILD CARE REPAYMENT - SCHOOL DISTRICTS			\$	16,691	

A-61119-R3619-R167	ST AID CHILD CARE DEPARTMENTAL AID	\$ -			
A-61119-R4609-R205	FED AID FAMILY ASSIST FOSTER CARE	\$ 314,020			
A-61119-R4609-R402	FED AID FAMILY ASSIST ARRA AID	\$ 63,166			
A-6140-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE		\$ 76,302		
A-6141-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE		\$ 5,512		
A-6142-46-4615	MISC SERV/EXP DFS BICS/MMIS EXPENSE		\$ 68,992		
A-6410-40-4011	CONTRACT		\$ 60,983		
A-6610-80-8005	EMPL BENFTS RETIREMENT		\$ 9,779		
A-7110-39-80-8005	EMPL BENFTS RETIREMENT		\$ 4,529		
A-7110-82-80-8005	EMPL BENFTS RETIREMENT		\$ 4,552		
A-8040-80-8005	EMPL BENFTS RETIREMENT		\$ 821		
A-9089-R2770-R2147	MISC REVENUE MISC FEE/REIMBURSEMENT	\$ 34,156		\$	575,000
A-9901-90-9001	TRANSFERS COUNTY ROAD				
A-9901-90-9002	TRANSFERS ROAD MACHINERY			\$ 65,000	
A-9901-90-9037	TRANSFERS SOLID WASTE			\$ 1,610,000	
A-9999-R1110-R239	SALES AND USE TAX MAIN	\$ 611,400			
	Total A Fund	1,347,190	543,801	3,630,080	1,264,731

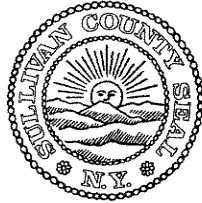
D-9998-R5031-R209	INTERFUND TRANSFR GENERAL FUND	\$ 575,000			
	Total County Road Fund	-	575,000	-	-

DM-9901-90-9006	TRANSFERS DEBT SERVICE			\$ 65,000	
DM-9997-R5031-R209	INTERFUND TRANSFR GENERAL FUND	\$ 65,000			
	Total Road Machinery Fund	65,000	-	65,000	-

CL-8160-47-4720	DEBT LABORATORY/XRAY EXPENSE			\$ 14,647	
CL-8160-60-6001	DEBT SERV PRINCIPAL B.A.N.			\$ 1,100,000	
CL-8160-80-8005	EMPL BENFTS RETIREMENT			\$ 28,278	
CL-8160-80-8006	EMPL BENFTS WORKERS COMPENSATION			\$ 5,717	
CL-8160-90-9005	TRANSFERS CAPITAL PROJECT			\$ 357,242	
CL-8160-R5031-R209	INTERFUND TRANSFR GENERAL FUND	\$ 1,610,000			
	Total Solid Waste Fund	1,610,000	-	1,505,884	-

V-1380-46-4618 MISC SERV/EXP DEBT ADMIN FEES \$ 36,707

V-9710-70-7002	DEBT SERV INTEREST SERIAL BOND			\$	132,526
V-9901-90-9001	TRANSFERS COUNTY ROAD			\$	2,081
V-9901-90-9007	TRANSFERS GENERAL FUND			\$	1,205
V-9901-90-9037	TRANSFERS SOLID WASTE			\$	8,514
V-9901-90-9002	TRANSFERS ROAD MACHINERY			\$	8,753
V-9996-R2401-R223	INTEREST EARNED INTEREST	\$	20,556		
V-9996-R4089-R402	FED AID OTHER ARRA AID	\$	242,549		
V-9996-R5050-R154	INTERFUND TRANSFR FR DEBT SERV COUNTY ROAD		\$	10,230	
V-9996-R5050-R209	INTERFUND TRANSFR DEBT SERV GENERAL FUND	\$	10,230		
V-9996-R5050-R231	INTERFUND TRANSFR FR DEBT SERV LANDFILL/TRANSFER STATIONS	\$	73,319		
	Total Debt Service Fund		273,335		189,786
					-



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

TO: County Legislature

FROM: Laura Quigley

Title: Director

Department: Center for Workforce Development

COMMITTEE WITH JURISDICTION

- | | | |
|---|---|--|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Works | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Veterans | <input type="checkbox"/> Health & Family Services | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Planning, Environmental Management & Real Property | <input type="checkbox"/> Executive | |
| <input type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Management & Budget | |

Check all that apply

SUBJECT OF RESOLUTION: One Stop Center Lease

PURPOSE OF RESOLUTION: Allow County Manager to sign lease with NYS Department of Labor for CWD space at the One Stop Center

DATE OF FIRST SUBMISSION: March 30, 2012

BRIEF DESCRIPTION: This resolution will allow the County Manager to sign annual lease with NYS Dept. of Labor for CWD space at the One Stop Center.

COSTS TO OTHER COUNTY PROGRAMS: none

Mandated Budgeted Budget Revision Necessary

FINANCIAL IMPACT:

Balance of

Proiection:

	YR1	YR2	YR3	YR4
County Cost	\$	\$	\$	\$
State Funds	\$	\$	\$	\$
Federal Funds	\$51,618.60	\$	\$	\$
Other	\$	\$	\$	\$
Total	\$	\$	\$	\$

If NONE check here:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE:

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF LABOR.

WHEREAS, the Center for Workforce Development rents space from the New York State Department of Labor (NYSDOL) to form the Sullivan Works One Stop Center which is required by the Federal Workforce Investment Act, and

WHEREAS, the Department of Labor leases space at 50 North Street, Monticello, NY, and

WHEREAS, a lease agreement would cover the period July 1, 2010 through June 30, 2011, and

WHEREAS, the annual rent shall total \$51,618.60 (2,133 sq. ft. at a rate of \$24.20 per sq. ft.), for charges which shall include cleaning, electricity, and all other costs relating to the use, occupation, operation and maintenance of the space,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a lease agreement with NYSDOL, and such lease shall be in the form approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012

RESOLUTION NO. AMENDING RESOLUTION NO. 477-06 INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE REQUIRING ANY AGENCY FUNDED BY THE COUNTY TO SUBMIT ADDITIONAL SUPPORTING PERFORMANCE DOCUMENTS AS RECOMMENDED BY THE COUNTY MANAGER

WHEREAS, the County Manager has recommended that any agency or organization funded by the County of Sullivan shall be required to submit supporting performance documentation as a condition of continued eligibility for the receipt of an appropriation by the County, and

WHEREAS, the required documentation shall include, but not be limited to: (a) a mission statement, (b) a copy of incorporation documents, along with updated bylaws and a listing of individuals that comprise their governing board, (c) an audit of their financial records, performed by an independent auditor, licensed as a certified public accountant eligible to perform such services in the State of New York, (d) an annual plan that establishes clearly defined goals and sets specific annual performance targets or performance measures, (e) a statement of specific detailed services that the organization shall perform contractually for the County associated with the appropriation requested, and (f) documentation to support an analysis of their performance as compared to their mission and annual plan, and

WHEREAS any agency or organization funded by the County of Sullivan shall be required to submit a certified copy of all minutes of their governing board with the Clerk of the Legislature that will be made available for public review, as a condition of continued eligibility for the receipt of an appropriation by the County, and

NOW, THEREFORE, BE IT RESOLVED that the above recitations be incorporated in and made a part hereof and adopted by the Legislature of the County of Sullivan that were effective January 1, 2007, and

BE IT FURTHER RESOLVED that each organization or entity that is identified to submit supporting performance documents shall also be required to complete and support the attached "Budget Summary Sheet for Not-For-Profits", attached hereto as Schedule "A", and

BE IT FURTHER RESOLVED that each organization or entity that is identified to submit supporting performance documents shall timely submit the minutes of their organization on at least a quarterly basis, and

BE IT FURTHER RESOLVED that each organization or entity that is identified to submit supporting performance documents shall submit a quarterly report on their performance, including performance measures associated with their mission and annual plan, and

BE IT FURTHER RESOLVED that each organization or entity that is identified to submit supporting performance documents shall receive quarterly payments from the County after they have submitted quarterly minutes of their organization and quarterly reports on their performance measures, and

BE IT FURTHER RESOLVED that the additional requirements stipulated in this resolution shall be effective April 1, 2012.

RESOLUTION -2012 INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CLARIFY THE BASE RATES FOR INDIGENT BURIALS

WHEREAS, the Sullivan County (“County”) needs to establish rates and limits on the amount of money that can be spent on indigent burials; and

WHEREAS, the County is required by New York State Social Services Law 141 to provide a burial for indigent people; and

WHEREAS, the County’s Department of Social Services provides for a burial when temporary assistance recipient or other indigent person dies leaving no funds or insurance sufficient to pay the costs and there are no relatives, friends, or other persons liable (pursuant to Section 101 of the Social Service Law) or willing to take responsibility for the burial expenses; and

WHEREAS, if money is spent above the limits established herein, the burial is not an indigent burial and the County of Sullivan is prohibited from paying any money towards the funeral cost.

WHEREAS, the related rates and limits are set forth in the attached schedule of charges; and

WHEREAS, the same rates and policy shall apply to the County’s Veterans Agency who provides burials for our veterans.

NOW, THEREFORE, BE IT RESOLVED, that the attached schedule establishes and clarifies the County’s rates and limits on the amount of money that can be spent on indigent burials retroactive to January 1, 2012.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012

SULLIVAN COUNTY'S POLICY FOR ADULT BURIALS

Included in the Rate of \$2,800.00:

- Local transfer to funeral home
- Embalming (if requested) and other preparations including but not limited to dressing/casketing
- Clothes, if needed
- Basic arrangements, staff and supervision
- Maximum of 2 hours of visitation on the same day of the funeral service (if requested)
- Free death notice in local newspaper
- Obituary Notice in local newspaper; an Obituary Notice to include Veterans Service information
- Minimum prayer cards and register book
- Transfer to a local cemetery/crematory
- Minimum casket (cloth covered pressboard casket with crepe interior, plain pine traditional casket, or minimum steel casket with crepe interior) depending on the particular cemetery requirements.
- Grave opening or crematory charge, whichever applicable
- Purchase of a new grave, if required
- Outer interment receptacle, if required
- Oversized casket when necessary
- Winter or weather-related cemetery charges or cemetery receiving vault
- Military Honors when requested by family for Veteran
- Oversee requests for Honor Guards and local Color Guards

SULLIVAN COUNTY'S POLICY FOR INDIGENT CHILD FUNERALS

- Children from Stillborn to 5-years old - \$800
- Children 6-years old and older are treated as an adult reimbursement

****The only additional amount to be paid will be the out of County transport rate of reimbursement for mileage which is set at \$2.00 per loaded mile from pick up to point of destination within the County. This expenditure is capped at a maximum of \$150.00

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO
AMEND THE CAPITAL PLAN TO UTILIZE FEMA FUNDS FOR THE PURCHASE OF
STANDBY GENERATORS FOR VARIOUS RADIO TOWER SITES**

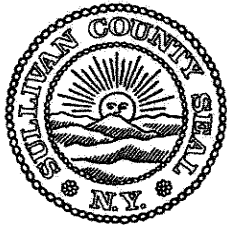
WHEREAS, Sullivan County has been approved to utilize \$73,000 in FEMA funding for the purchase of five standby generators for use at various radio communication tower sites, and

WHEREAS, there is a need to have a generator on site at the radio towers to supply backup power for the uninterrupted transmission of emergency services radio communication in the event of a power failure, and

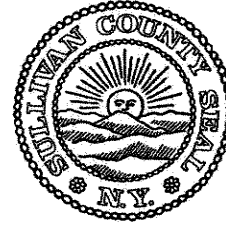
WHEREAS, the Sullivan County Office of Emergency Management is able to utilize federal FEMA money for the procurement of five standby generators for use at five radio tower sites.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature of the County of Sullivan, hereby amends the adopted Capital Plan in accordance with Section C2.02(N) of the Sullivan County Charter, upon a two-thirds vote of the membership thereof as follows:

1. Increase Federal Funding in the amount of \$73,000 associated with the Radio Communication Upgrade Project for the purposes of procuring five standby generators to be utilized at five radio communication tower sites.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature
 FROM: Lorne D. Green
 TITLE: Chief Information Officer
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: New World CAD SSMA Renewal
 PURPOSE OF RESOLUTION: To authorize CAD software/maintenance renewal for E911's Computer Aided Dispatch Software
 DATE OF FIRST SUBMISSION: April 5, 2012
 BRIEF DESCRIPTION: To authorize a three (3) year SSMA for continued support of E911's CAD software.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Projection:	Balance of			
	YR1	YR2	YR3	YR4
County Cost	33,880	34,560	35,250	
State Funds				
Federal Funds				
Other				
Total	33,880	34,560	35,250	

If NONE, check here:

Resolution No. _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE

RESOLUTION TO AUTHORIZE A THREE (3) YEAR STANDARD SOFTWARE MAINTENANCE AGREEMENT (SSMA) WITH NEW WORLD SYSTEMS FOR CONTINUED SUPPORT FOR COMPUTER AIDED DISPATCH (CAD) SOFTWARE IN PLACE IN E911

WHEREAS, resolution 297-03 initially authorized execution of a 5 year contract and SSMA with New World Systems for their CAD system to be put in production at the E911 Center; and

WHEREAS, resolution 226-09 authorized execution of a 3 year SSMA renewal with New World Systems for continued maintenance/support of same; and

WHEREAS, said SSMA expired on March 31, 2012 and needs to be renewed to provide timely upgrades, new releases, fixes, revisions, telephone support and ESRI integration in support of E911's dispatch capabilities for our emergency responders in Sullivan County; and

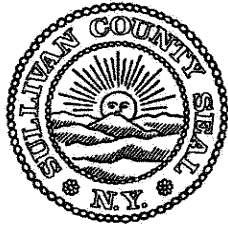
WHEREAS, New World Systems is and has been the responsible vendor for such CAD application software.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a new SSMA with New World Systems for a period of three (3) years at a cost not to exceed \$103,780, said SSMA to be in such form as the County Attorney shall approve.

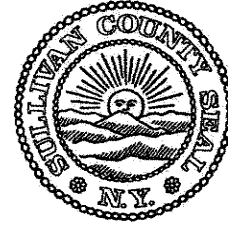
Moved by _____,

Seconded by _____,

and adopted on motion _____, **2012.**



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature
 FROM: Lorne D. Green
 TITLE: Chief Information Officer
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: Allen Tunnel Tax Collection System
 PURPOSE OF RESOLUTION: To authorize a purchase order for continued maintenance and support to the Treasurer's ATC Tax Collection System.
 DATE OF FIRST SUBMISSION: April 5, 2012
 BRIEF DESCRIPTION: To authorize 2012 maintenance and continued support of Treasurer's Tax Collection System software.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

Projection:	Balance of			
	YR1	YR2	YR3	YR4
County Cost	35,370			
State Funds				
Federal Funds				
Other				
Total	35,370			

If NONE, check here:

Resolution No.: _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE 2012 ANNUAL SUPPORT FOR THE ALLEN TUNNEL TAX COLLECTION SYSTEM.

WHEREAS, the Allen Tunnel Tax Collection system provides essential capabilities to support tax collection activities for the County and individual Towns in Sullivan County; and

WHEREAS, the County wishes to continue utilizing the Allen Tunnel Tax Collection System and sponsor its use in the individual towns and receive support as provided for in Schedule A of the proposed January 1, 2012 Allen Tunnel Agreement; and

WHEREAS, the Allen Tunnel Corporation will provide 2012 Annual Support for a fee of \$35,370.

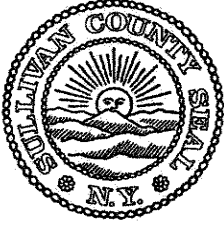
NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to enter into an annual support agreement for 2012 with Allen Tunnel Corporation at a cost not to exceed \$35,370.

BE IT FURTHER RESOLVED, that said agreements to be in such form as the County Attorney shall approve.

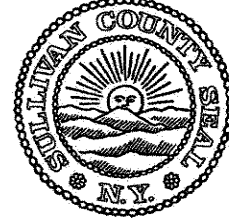
Moved by _____,

Seconded by _____,

and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: County Legislature
 FROM: Lorne D. Green
 TITLE: Chief Information Officer
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: Info Quick Solutions, Inc. Pistol Permits Application
 PURPOSE OF RESOLUTION: To authorize a modification agreement for migration to IQS's Pistol Permit Application replacing GunKeeper.
 DATE OF FIRST SUBMISSION: April 5, 2012
 BRIEF DESCRIPTION: To authorize a modification agreement for migration to IQS's Pistol Permit Application replacing GunKeeper.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT: Projection:	Balance of			
	YR1	YR2	YR3	YR4
County Cost	\$4,000	\$6,000	\$6,000	\$1,000
State Funds				
Federal Funds				
Other				
Total	\$4,000	\$6,000	\$6,000	\$1,000

If NONE, check here:

Resolution No. _____

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE

RESOLUTION TO MODIFY AGREEMENT WITH INFO QUICK SOLUTIONS, INC.

WHEREAS, pursuant to Resolution No. 35-10, adopted by the Sullivan County Legislature on January 21, 2010, the County Manager executed a contract with Info Quick Solutions, Inc., 7460 Morgan Road, Liverpool, NY 13090 ("Original Contract") for an Integrated Record Management System for the County Clerk's Office, and

WHEREAS, the County Clerk's current platform for pistol permit applications and software maintenance is provided by PlastiCard and they can no longer provide the County this service, and

WHEREAS, Info Quick Solutions, Inc. can provide software and maintenance service for the pistol permit applications software, for \$500.00/month, and

WHEREAS, the County Clerk recommends amending the original contract with Info Quick Solutions, Inc. to provide this additional software and maintenance, through February 9, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a modification agreement with Info Quick Solutions, Inc., for an additional monthly cost not to exceed \$500.00, said modification agreement shall be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, **2012.**