



SULLIVAN COUNTY LEGISLATURE
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701
845-807-0435
845-807-0447 (fax)

EXECUTIVE COMMITTEE
May 10, 2012 at 2:00PM

COMMITTEE MEMBERS: Samuelson, Benson, LaBuda, Vetter, Rouis, Gieger,
Edwards, Steingart, Sorensen

- I. DISCUSSION**
Request to fill vacancy list
- II. COUNTY MANAGER'S MONTHLY REPORT**
- III. COUNTY ATTORNEY'S MONTHLY REPORT**
- IV. RESOLUTIONS :**
 1. Authorize contract with Wadley-Donovan Growthtech LLC to provide economic development analysis and planning services related to creation of a Sullivan County Comprehensive Economic Development Strategic Plan
 2. Oppose Assembly Bill A9424 and Office of Court Administration Proposal #83 in relation to raising the age of criminal responsibility without providing Local Governments with funding for implementation of the proposal
 3. Accept a NYS Crime Victims Grant
 4. To authorize settlement with United States Environmental Protection Agency and the Louisiana Department of Environmental Quality
- V. PUBLIC COMMENT**

**May 10, 2012 Executive Committee
Vacancy Replacement Requests**

Department	Position	Position #	Salary
District Attorney's Office	Asst. District Attorney	770	\$53,000
Office for the Aging	Nutrition Site Operator, RPT	1345	13.4390/hr
Family Services	Chief Social Welfare Examiner	2681	\$47,462
Family Services	Senior Caseworker (CPS)	729	\$44,497
Community Services	Database Clerk	2817(A4310)	\$22,457
Community Services	Secretary II (was Admin. Asst)	598 (A4310)	\$28,983



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

TO: County Legislature

FROM: Luiz C. Aragon

Title: Commissioner

Department: Planning & Environmental Management

COMMITTEE WITH JURISDICTION

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Executive | <input type="checkbox"/> Personnel | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Government Services | <input type="checkbox"/> Planning, Environmental Management & Real Property | |
| <input type="checkbox"/> Health & Family Services | <input type="checkbox"/> Public Safety | |
- Check all that apply

SUBJECT OF RESOLUTION: Contract for Technical Services

PURPOSE OF RESOLUTION: Authorize the award and execution of contract

DATE OF FIRST SUBMISSION: May 10, 2012

BRIEF DESCRIPTION: Planning recommends awarding contract for technical services on "ScCEDs" economic development plan to Wadley-Donovan GrowthTech LLC.

COSTS TO OTHER COUNTY PROGRAMS: None

Mandated Budgeted Budget Revision Necessary

FINANCIAL IMPACT:

Balance of

Proiection:

	YR1	YR2	YR3	YR4
County Cost	\$	\$	\$	\$
State Funds	\$	\$	\$	\$
Federal Funds	\$ 50,000*	\$	\$	\$
Other	\$	\$	\$	\$
Total	\$	\$	\$	\$

If NONE check here:

* Project duration – July 2, 2012 – June 28, 2013

RESOLUTION NO. ___ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF A CONTRACT WITH WADLEY-DONOVAN GROWTHTECH, LLC, TO PROVIDE ECONOMIC DEVELOPMENT ANALYSIS AND PLANNING SERVICES RELATED TO CREATION OF A SULLIVAN COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC PLAN (ScCEDs Plan)

WHEREAS, the County of Sullivan applied for and was awarded funding under a USDA Rural Development Rural Business Opportunity Grant (RBOG) in 2011, being administered by the Division of Planning and Environmental Management for the purpose of creating a Sullivan County Comprehensive Economic Development Strategic Plan (“ScCEDs Plan”), also known as “the Project”; and

WHEREAS, the County, acting through the Office of Purchasing and Central Services, issued a Request for Qualifications (RFQ No. R-12-01) that was prepared by the Division of Planning and sought qualifications of firms interested in providing Economic Development Analysis and Planning Services for Creation of the ScCEDs Plan, which was issued January 27, 2012; and

WHEREAS, subsequent to receiving responses to the RFQ and interviewing all eight (8) of the respondents, the Office of Purchasing issued a Request for Proposals (RFP No. R-12-09) for the creation of the ScCEDs Plan, also prepared by the Division of Planning and submitted to four (4) pre-qualified firms that had responded to the earlier RFQ; and

WHEREAS, a Review Committee was convened to evaluate both the RFQ and RFP responses and to advise on the selection of the Consultant Team best suited to the Project’s goals and objectives; and

WHEREAS, the Commissioner of Planning and Environmental Management has reviewed all three (3) proposals received in response to the RFP as well as the Review Committee’s recommendations; and

WHEREAS, Wadley-Donovan GrowthTech, LLC, having a business address of 150 Morris Avenue, Suite 203, Springfield, New Jersey 07081, submitting in association with Garnet Consulting Services, met the minimum qualifications for the Project and was the recommended choice of the Review Committee and of the Commissioner of Planning.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby is authorized to execute a contract with Wadley-Donovan GrowthTech, LLC, for the aforementioned Project in such form as the County Attorney shall approve, and to and make payments thereto at a contract price not to exceed \$50,000.00.

**Moved by
seconded by
declared duly adopted on motion**

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO OPPOSE ASSEMBLY BILL A.9424 AND OFFICE OF COURT ADMINISTRATION PROPOSAL #83 IN RELATION TO RAISING THE AGE OF CRIMINAL RESPONSIBILITY WITHOUT PROVIDING LOCAL GOVERNMENTS WITH FUNDING FOR IMPLEMENTAION OF THE PROPOSAL

WHEREAS, Assembly Bill A9424 and Office of Court Administration (“OCA”) Proposal #83 seek to raise the age of adult criminal responsibility from age sixteen to age eighteen, and

WHEREAS, Statewide these proposals would shift approximately 50,000 adult criminal cases to a high services rehabilitative family court model each year, and

WHEREAS, shifting adult criminal cases to a high services rehabilitative family court model will result in a need to hire additional County staff and appropriate additional County funding in order to provide the required services;

WHEREAS, the State has previously capped its financial responsibility by limiting its contributions for items such as juvenile detention, residential foster care, and related rehabilitative services, which are services that will be required for implementation of the proposed legislation, and

WHEREAS, there is currently no funding mechanism in A9424 or Proposal #83 for the State to compensate local governments for increased costs associated with providing enriched court ordered services, and

WHEREAS, this legislation would require a substantial increase in local property taxes in order to cover the associated costs.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby proclaims its opposition to Assembly Bill A9424 and OCA Proposal #83 due to the absence of funding from the State to compensate local governments for the increased costs required for implementation of the proposed legislation, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature calls upon the Speaker of the New York General Assembly and the Majority Leader of the New York State Senate to ensure that any legislation brought to the floor of their respective chambers be accompanied by a detailed plan to provide State funding for the implementation of the legislation, and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby directed to transmit an electronic copy of this resolution to Governor Andrew M. Cuomo, Senate Majority Leader Dean Skelos, Assembly Speaker Sheldon Silver, Senator John Bonacic, Assemblywoman Aileen Gunther, the Clerk to each County Governing Body, and the New York State Association of Counties.

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ACCEPT A NYS
CRIME VICTIMS GRANT**

WHEREAS, pursuant to Resolution No. 343-09 adopted by the County Legislature on August 20, 2009 the County of Sullivan (“County”) accepted a Crime Victims Grant (“Grant”) from the NYS Office of Victim Services, and

WHEREAS, the Grant had a term commencing on October 1, 2009 and terminating on September 30, 2012 and was funded in the total amount of \$177,575, and

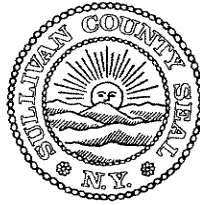
WHEREAS, the NYS Office of Victim Services has offered to extend the Grant for a term commencing on October 1, 2012 and terminating on September 30, 2013 with funding in the amount of \$60,328, and

WHEREAS, the Sullivan County Probation Department recommends that the County accept the award and execute an extension to the Grant

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an extension agreement with the NYS Office of Victim Services for the Grant as described above, said extension agreement to be in a form approved by the County Attorney’s Office, and

BE IT FURTHER RESOLVED, that should the NYS Office of Victim Services fail to provide the funding for the Grant that the County shall not be obligated to continue any activities undertaken in contemplation of the receipt of Grant funding.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

TO: County Legislature

FROM: Samuel Yasgur, Esq.

Title: County Attorney

Department: County Attorney & Risk Management and Insurance

COMMITTEE WITH JURISDICTION

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Executive | <input type="checkbox"/> Personnel | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Government Services | <input type="checkbox"/> Planning, Environmental Management & Real Property | |
| <input type="checkbox"/> Health & Family Services | <input type="checkbox"/> Public Safety | |

Check all that apply

SUBJECT OF RESOLUTION: Authorize settlement.

PURPOSE OF RESOLUTION: Authorize the County Attorney to settle a claim filed by the US EPA & Louisiana DEQ on such terms and conditions as he shall deem appropriate.

DATE OF FIRST SUBMISSION: May 4, 2012

BRIEF DESCRIPTION: Authorize County Attorney to settle a claim.

COSTS TO OTHER COUNTY PROGRAMS: NONE

Mandated Budgeted Budget Revision Necessary

FINANCIAL IMPACT: Account No. A-1420-40-4008 Legal Services
Money is transferred by Office of Management & Budget

Projection:	YR1	YR2	YR3	YR4
County Cost	\$ _____	\$ _____	\$ _____	\$ _____
State Funds	\$ _____	\$ _____	\$ _____	\$ _____
Federal Funds	\$ _____	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____

If NONE check here:

**RESOLUTION NO. ___ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE A SETTLEMENT**

WHEREAS, the United States Environmental Protection Agency and the Louisiana Department of Environmental Quality filed a claim against the County of Sullivan, and

WHEREAS, the Sullivan County Attorney has received an offer of Settlement and General Release in the aforesaid claim, and

WHEREAS, the Sullivan County Attorney recommends that the County Legislature accept the Settlement Agreement.

NOW THEREFORE BE IT RESOLVED, that the County Attorney is hereby authorized to settle the above suit on such terms and conditions as he shall deem reasonable and appropriate and in the best interests of the County.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012

Qualifications and Service Approach



FOR AN ECONOMIC DEVELOPMENT STRATEGIC PLAN

RFP R-12-09

May 10, 2012

Agenda

- The WDG team qualifications and experience
- Relevant project examples
- Team members
- The proposed approach
- Questions and answers

The Wadley-Donovan Group Team

WDG (1975)

Economic Development

- Strategic Planning
- SWOT Assessments
- Labor Assessments
- Target Identification
- Site Certification
- Business Case Development
- BRE, business attraction
- Marketing Plans & Programs
- Database Development

Corporate Location

Network of Firms

- Implementation
- Project Resource

Projects: 350 U.S. & Foreign
(25 with Garnet)

GARNET CONSULTING SERVICES, INC. (1986)

Economic Development

- Strategic Plan Development and Execution; CEDS
- Community Assessments
- Real Estate Evaluation
- Real Estate Development/ Redevelopment Feasibility
- Bus. Park Master Planning
- Fiscal /Economic Impacts
- Organizational Development
- Incentives
- Taxation
- Infrastructure Assessments
- Economic Development Training

Clients: >130 U.S. & Foreign
(25 with WDG)

Our Team's Value

- Economic development and corporate location consulting perspective
- Business focus
- SWOT assessments, target industry identification, market feasibility analyses
- Economic development strategic planning
- Experience with similar projects
- Public/private partnership experience
- Objective

Our Team's Value

- New York and Northeast experience and contacts
- Quickly accessible: NJ and CT based
- Strong working and communication abilities with diverse groups of stakeholders
- Transformational economic development programming
- Extensive experience in
 - Surveys, interviewing, focus groups, social media and community outreach
 - Downtown/Main Street programs and strategies
 - Arts and culture as an ED driver
 - Sustainable economic development

Our Team's Approach

- Results oriented
- Strategy plans with action programs
 - Comprehensive
 - Realistic
 - Simply presented
 - Designed for active use, not shelf space
- Emphasis on implementation and measurable progress
- Flexible work approach, customized to our client's needs

Relevant Project Examples

- Chittenden County, VT (Burlington Area)
 - In process
 - HUD-funded Sustainable Communities project
 - Three inter-related economic development strategies
 - Extensive community involvement and public input, interviews, focus groups, surveys
 - Competitive Assessment and Economic Base Analysis
 - Target Opportunities: sustainable, creative, high value-added
 - Action Plan: identifies priority projects for submission to the US EDA and others for funding
 - Economic Dashboard for performance monitoring

Relevant Project Examples

- The City of Peoria, AZ
 - WDG/Garnet team
 - Completed early 2011
 - Detailed Situation Assessment
 - Action Agenda
 - Target industries/opportunities
 - Retail Potential Analysis
 - Specific recommendations being followed and implemented

Relevant Project Examples

- The City of Newark, DE
 - WDG/Garnet team
 - Completed early 2011
 - Detailed Situation Assessment
 - Strategic ED plan and Action Agenda
 - Target industries/opportunities
- Tennessee Valley Regional Growth Plan
 - WDG/Garnet Team
 - Regional, comprehensive ED assessment, strategic plan and action plan
- Highlands of Tennessee
 - Three rural county area
 - Community assessment and target opportunities, including arts, music incubators, tourism, center of creativity, ED diversification, staged transformational development strategy and action plan

The Team Members

- Dedicated senior project management
 - William (Bill) Fredrick, President, Wadley-Donovan GrowthTech, LLC and Project Leader
 - Mark Waterhouse, CEcD, President, Garnet Consulting Services, Inc.
- Experienced project staff
 - Leslie Cosgrove, Associate, Garnet Consulting
- Support staff
 - Natalie Leissing, Research and Administrative Assistant
 - Jane Sullivan, Research Associate

Bill Fredrick

- President, Wadley-Donovan GrowthTech, LLC
- Project director, full project responsibility
- 33 years experience in economic development and site selection work
- Expertise in strategic planning, economic development programming, community assessment, workforce assessment and remedial programming
- High familiarity with New York, project assignments
- Prepared more than 350 comprehensive area analyses and over 3,000 interviews
- Frequent collaborator with Garnet (24 projects in 16 years)
- Board Member of a NJ County EDC

Mark D. Waterhouse, CECD, LL.B.

- President, Garnet Consulting Services, Inc
- 40 years experience in public, private and not-for-profit economic development
- Expertise in strategic planning and action implementation; organizational development, planning; real estate and infrastructure analysis
- 27 years consulting experience – 130+ projects in 33 states and 4 foreign countries; 8 NY project experience
- Former Dean and current faculty of The University of Oklahoma Economic Development Institute
- Past Chair, International Economic Development Council

Leslie Cosgrove

- Garnet Associate
- Principal, Cosgrove Development Services, a Certified Woman Business Enterprise
- 35+ years experience in public, private and not-for-profit economic development
- Extensive experience with CEDS process management
- Focus on economic development & historic preservation interface
- Extensive Main Street experience
- Past President, Connecticut Association of Municipal Development Commissions
- Talcott Mountain Music Festival

The Proposed Approach

- Phase 1: Economic Feasibility Analysis
- Phase 2: The ScCEDs Action Plan

Phase 1

TASK 1: Project Organization and Background Research

- Background research & assessment for thorough understanding of the County
- Alignment meeting
- County tour, inspection
- Work closely with the project manager
- Regular in-person reports
- Data compilation and analysis
- County and Sub-County asset mapping

Phase 1

TASK 2: Stakeholder Engagement Plan and Program

- Project website
- Field research
- Employer survey
- Public meetings
- Other elements
- Status meetings

Phase 1

TASK 3: Regional Trends and Market Feasibility Analysis

- Situation assessment
- Master list of recommendations from completed studies
- Strategic sector identification and analysis
- Status meeting

Phase 1

TASK 4: Phase 1 Report

- Summary Report
- Findings from Tasks 1-3
- Master list of possible implantation items
- Recommendations on “early actions”
- Initial County Asset Map
- Summary of Stakeholder Engagement
- Situation assessment
- Strategic Sector identification analysis

Phase 2

TASK 5: ScCEDs Action Plan

- Vision and goals
- Potential ScCEDs initiatives
- Prioritization exercise
- Final “Comprehensive Program” for Sustainable Economic Development
- Draft and final versions of ScCEDs Unified Action Plan
- Implementation Plan presentation

Timing and Budget

- Timing
 - Phase 1: 5 months (July 2-November 30)
 - Phase 2: 6 months (December 2012-May 2013)
 - 11 months total
- Budget
 - \$50,000 fixed fee

Questions



The
Wadley-Donovan
Group



William Fredrick, President
www.wdgtech.com
wfredrick@wadley-donovan.com
973-379-7700

