# MANAGEMENT AND BUDGET COMMITTEE THURSDAY, June 14, 2012 9:15 AM

Committee Members: Jonathan Rouis, Chair, Cindy Kurpil Gieger, Vice Chair, Kitty Vetter, Cora Edwards, Gene Benson

### **AGENDA**

## **DISCUSSIONS:**

## **PRESENTATIONS:**

1. New Public Version of the Legislative Resolutions Index - Lorne Green

# **RESOLUTIONS**

**AUDIT - None** 

**COUNTY TREASURER -None** 

**GRANTS- None** 

### MANAGEMENT AND BUDGET

- 1. To modify the 2012 County Budget.
- 2. To apportion Mortgage Tax.
- 3. To enter into an extension agreement with New York State Office of Indigent Legal Services.
- 4. Accepting the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee Second Appeals.
- 5. Accepting the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee.

## MANAGEMENT INFORMATION SYSTEMS

- 6. To authorize award & execution of lease agreement with 3M Company for the CGS-ENAPGNY-New York State Specific Implementation o CGS-Enhanced APS Software for Community Services.
- 7. To authorize agreements for aerial date imagery re-fly update; pictometry online; and support services with Pictometry International Corporation.
- 8. To authorize modification of existing lease and award & execution of new lease agreement.

## **PUBLIC COMMENT**

# RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO MODIFY THE 2012 COUNTY BUDGET

WHEREAS, the County of Sullivan 2012 Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED,** that the attached budgetary transfers be authorized.

Moved	by:
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Seconded by:

June 2012 Modifications to the 2012 Sullivan County Budget

		Revenue	Revenue	Appropriation	Appropriation
Account Code	Account Description	Increase	Decrease	Increase	Decrease
A-1430-42-4205	OFFICE PRINTING			141	
A-1430-46-4612	MISC SERV/EXP EMPL TRAINING				141
A-1620-22-45-4527	SPEC DEPT SUPPLY MISC STONE			100	
A-1620-22-46-4611	MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS			210	
A-1620-23-47-4710	DEPT MISC/OTHER			325	
A-1620-23-47-4717	DEPT BLDG/PROP REPAIRS				325
A-1620-24-45-4541	SPEC DEPT SUPPLY TOOLS			200	
A-1620-24-46-4611	MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS			210	
A-1620-24-47-4717	DEPT BLDG/PROP REPAIRS				520
A-1620-24-47-4717	DEPT BLDG/PROP REPAIRS				200
A-1620-25-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			20	
A-1620-25-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			25	
A-1620-25-47-4717	DEPT BLDG/PROP REPAIRS				25
A-1620-25-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES				50
A-1620-27-47-4710	DEPT MISC/OTHER			20	
A-1620-27-47-4717	DEPT BLDG/PROP REPAIRS				20
A-1620-28-47-4710	DEPT MISC/OTHER			125	
A-1620-28-47-4717	DEPT BLDG/PROP REPAIRS				125
A-1620-28-47-4717	DEPT BLDG/PROP REPAIRS				40
A-1620-28-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES			40	
A-1680-42-4201	OFFICE ADVERTISING			406	
A-1680-42-4203	OFFICE OFFICE SUPPLIES				406
A-4010-33-40-4013	CONTRACT OTHER			9,000	
A-4010-33-44-4405	UTILITY PHONE LAND LINES				200
A-4010-33-45-4543	SPEC DEPT SUPPLY FOOD			200	
A-4010-33-R3401-R167	ST AID PUBLIC HEALTH DEPARTMENTAL AID	000'6			
A-4010-35-43-4301	COMPUTER SUPPLIES				540
A-4010-35-45-4501	SPEC DEPT SUPPLY MISC/OTHER			290	
A-4010-35-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL				20
A-4010-44-42-4204	OFFICE POSTAGE			50	

June 2012 Modifications to the 2012 Sullivan County Budget

301	Account Description COMPUTER SUPPLIES				
543 543 215	PUTER SUPPLIES	Increase	Decrease	Increase	Decrease
215					250
215	SPEC DEPT SUPPLY FOOD			200	
215	PERSONAL SERV REGULAR PAY				2,500
215	AUTO/TRAVEL OTHER				80
.215	UTILITY WIRELESS COMMUNICATIONS			80	
215	DEPT EQUIP SERVICE/REPAIRS			2,500	
.215	PERSONAL SERV REGULAR PAY				8,576
215	AUTO/TRAVEL VOLUNTEER/CLIENT			7,500	
	FED AID PUBLIC HEALTH EI & CSHCN ADMIN		1,076		
	PERSONAL SERV REGULAR PAY				200
	OFFICE ADVERTISING			200	
	DEPT BLDG/PROP REPAIRS				1,400
A-5610-47-4779 DEPT	DEPT BLDG/PROP MAINTNCE SERVICES			1,400	
	PERSONAL SERV REGULAR PAY			34,530	
	CONTRACT OTHER			6,000	
	DEPT INSURANCE			320	
	DEPT CLIENT EXPENSES			4,000	
A-6293-47-4760 DEPT	DEPT CLIENT EXPENSES				9000'9
A-6293-80-8001 EMPL	EMPL BENFTS FICA AND MEDICARE			2,641	
A-6293-80-8006 EMPL	EMPL BENFTS WORKERS COMPENSATION			1,727	
A-6293-80-8007 EMPL	EMPL BENFTS DISABILITY			260	
A-6293-R3789-R314 ST AII	ST AID ECONOMIC ASSIST SUMMER YOUTH TANF	43,778			
A-7110-82-45-4541 SPEC	SPEC DEPT SUPPLY TOOLS			15	
A-7110-82-47-4702 DEPT	DEPT EQUIP SERVICE/REPAIRS			325	
A-7110-82-47-4702 DEPT	DEPT EQUIP SERVICE/REPAIRS			300	
A-7110-82-47-4717 DEPT	DEPT BLDG/PROP REPAIRS				300
A-7110-82-47-4717 DEPT	DEPT BLDG/PROP REPAIRS				340
A-7110-84-47-4710 DEPT	DEPT MISC/OTHER			75	

June 2012 Modifications to the 2012 Sullivan County Budget

		Revenue	Revenue	Appropriation	Appropriation
Account Code	Account Description	Increase	Decrease	Increase	Decrease
A-7110-84-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES				75
A-7110-85-47-4710	DEPT MISC/OTHER			25	
A-7110-85-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES				25
A-7450-202-47-4710	DEPT MISC/OTHER			25	
A-7450-202-47-4717	DEPT BLDG/PROP REPAIRS				30
A-7450-202-47-4766	DEPT CLEAN UP/BEAUTIFICATION			2	
A-7450-203-47-4717	DEPT BLDG/PROP REPAIRS				5
A-7450-203-47-4766	DEPT CLEAN UP/BEAUTIFICATION			5	
A-7520-45-4530	SPEC DEPT SUPPLY HARDWARE/MISC SUPPLY			20	
A-7520-45-4530	SPEC DEPT SUPPLY HARDWARE/MISC SUPPLY			20	
A-7520-45-4530	SPEC DEPT SUPPLY HARDWARE/MISC SUPPLY			20	
A-7520-47-4710	DEPT MISC/OTHER			20	
A-7520-47-4717	DEPT BLDG/PROP REPAIRS				20
A-7520-47-4717	DEPT BLDG/PROP REPAIRS				20
A-7520-47-4717	DEPT BLDG/PROP REPAIRS				20
A-7520-47-4766	DEPT CLEAN UP/BEAUTIFICATION				20
A-7610-87-41-4104	AUTO/TRAVEL MILEAGE/TOLLS				1,000
A-7610-87-41-4109	AUTO/TRAVEL CO FLEET CHARGEBACK			1,000	
A-7610-88-41-4103	AUTO/TRAVEL MEALS			6	
A-7610-88-41-4104	AUTO/TRAVEL MILEAGE/TOLLS				6
A-7610-89-43-4308	COMPUTER MIS CHARGEBACKS			700	
A-7610-89-R2705-R338	GIFT/DONATION OTHER	700			
	General Fund Totals	53,478	1,076	76,364	23,962
CL-8160-21-2103	FIXED MACHINERY/EQUIPMENT			1	3,000
CL-8160-47-4702	DEPT EQUIP SERVICE/REPAIRS			3,000	
CL-8160-47-4717	DEPT INISC/OTHER DEPT BLDG/PROP REPAIRS			R	20
	Solid Waste Fund Totals	0	0	3,050	3,050

June 2012 Modifications to the 2012 Sullivan County Budget

Account Code	Account Description	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
D-3310-45-4505	SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE				100
D-3310-45-4515	SPEC DEPT SUPPLY REFLECTIVE SHEETS			2,500	
D-3310-45-4517	SPEC DEPT SUPPLY BARICADES, LIGHTS, CONES			2,700	
D-3310-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			100	
D-5110-45-45-4516	SPEC DEPT SUPPLY POSTS, NUTS, BOLTS				2,500
D-5110-45-45-4516	SPEC DEPT SUPPLY POSTS, NUTS, BOLTS				2,700
D-5110-47-40-4037	CONTRACT PAVING			1,150,000	
D-5110-47-40-4038	CONTRACT CONSTRUCTION				1,170,000
D-5110-47-45-4501	SPEC DEPT SUPPLY MISC/OTHER				2,000
D-5110-47-45-4520	SPEC DEPT SUPPLY TRUE/LEVELING PATCH			2,000	
D-5110-47-45-4531	SPEC DEPT SUPPLY WATERPROOFING			20,000	
	County Road Fund Totals	0	0	1,180,300	1,180,300
DM-5130-48-45-4524	SPEC DEPT SUPPLY LUMBER			950	
DM-5130-48-45-4538	SPEC DEPT SUPPLY TIRES			10,000	
DM-5130-48-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			98,325	
DM-5130-48-45-4548	SPEC DEPT SUPPLY ELECTRICAL/PLUMBING			1,500	
DM-5130-48-47-4702	DEPT EQUIP SERVICE/REPAIRS			175	
DM-5130-49-45-4530	SPEC DEPT SUPPLY HARDWARE/MISC SUPPLY				950
DM-5130-49-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				10,000
DM-5130-49-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				100,000
	Road Machinery Fund Totals	0	0	110,950	110,950

#### RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPORTION MORTGAGE TAX

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of January 2012 to March 2012, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

	TOWNS	
Bethel		12,165.48
Callicoon		11,867.84
Cochecton		9,488.43
Delaware		5,037.36
Fallsburg		16,598.65
Forestburgh		2,458.97
Fremont		4,114.96
Highland		10,919.71
Liberty		15,365.98
Lumberland		9,686.69
Mamakating		42,625.74
Neversink		6,446.95
Rockland		8,153.43
Thompson		24,918.62
Tusten		5,370.17
	VILLAGES	
Bloomingburg		543.58
Jeffersonville		581.82
Liberty		2,688.47
Monticello		2,598.76
Woodridge		769.89
Wurtsboro		1,806.41
TOTAL		194,207.91
Moved by adopted on motion	seconded by	declared duly

Resolution	No.:

# RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO ENTER INTO AN EXTENSION AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

WHEREAS, Resolution Number 561-11 adopted on December 22, 2011 authorized the County Manager to enter into agreements with New York State Office of Indigent Legal Services ("NYSOILS") for funding in the amount of \$35,607 in order to improve the quality of indigent legal services provided by the County pursuant to Article 18-b of the County Law; and

WHEREAS, the County of Sullivan executed a contract with NYSOILS that expired May 31, 2012, therefore there is a need to authorize an extension agreement between the County of Sullivan and NYSOILS for the period of June 1, 2012 through May 31, 2013.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager is authorized to enter into an extension agreement and any other documents necessary to acquire the funding from NYSOILS, said documents to be in a form approved by the County Attorney's Office.

Wioved by	
Seconded by	,
and adopted on motion	, 2012

RESOLUTION OF THE MANAGEMENT AND BUDGET COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE SECOND APPEALS.

**WHEREAS**, the Sullivan County Legislature ("Legislature") Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee ("Committee") after reviewing written appeals that have been denied from property owners, that they have an opportunity to personally meet with the Appeal Board, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

**WHEREAS**, the Committee has information from the owner and assessor and it recommends a reduction of the fee for properties TH30.-3-13.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee's recommendations

**BE IT FURTHER RESOLVED**, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding reduction in amount of their respective second appeals.

Moved by	
Seconded by,	
and adopted on motion	, 2012.

RESOLUTION OF THE MANAGEMENT AND BUDGET COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.

**WHEREAS**, the Sullivan County Legislature ("Legislature") Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

**WHEREAS**, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee ("Committee") to review written appeals from property owners, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has reviewed appeals and it recommends approving reduction/elimination of the user fee for properties FO33.-1-3.1 for the 2012 tax year, and

**WHEREAS**, the Committee has reviewed appeals and it recommends denying reduction/elimination of the user fee for properties FO 33.-1-3.1 for the tax year 2011.

**NOW, THEREFORE, BE IT RESOLVED,** that the Legislature acknowledges receipt of the Committee's recommendations and hereby ratifies said recommendations.

**BE IT FURTHER RESOLVED**, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

Moved by,	
Seconded by,	
and adopted on motion	. 2012.



# COUNTY OF SULLIVAN **LEGISLATIVE MEMORANDUM**



		***************************************		·		
TO:	County Legi	slature				
FROM:	Lorne D. Green	l				
TITLE:	Chief Informati	on Officer				
DEPARTMENT:	Management Ir	oformation Syste	ems			
COMMITTEE W	ITH JURISD	ICTION  Check all	that apply			
Community & Econo	mic Development	Public Safe	ety		Health & F	amily Services
Management & Budg	get	Executive 0	Committee		Governmer	nt Services
Public Works		Planning &	Environmental M	fgmt.	Veterans	
Personnel						
SUBJECT OF RESO	LUTION:	Authorize Lic	ense and Servi	ces Agreeme	ent	
PURPOSE OF RESOLUTION:		3M Software License and Services Agreement				
DATE OF FIRST SU	May 31, 2012					
BRIEF DESCRIPTION:		To authorize a Software License and Services Agreement for the CGS-ENAPGNY – New York State Specific Implementation of CGS-Enhanced APS Software for Community Services				
Costs to Other Count	y Programs:					
Mandated		⊠ Budge	eted [	Budget	Revision N	Necessary
FINAL IMPACT Projection:	: Ba	alance of YR1	YR2		YR3	YR4
	County Cost	3,634				
	State Funds					
F	ederal Funds					
	Other	**************************************				
	Total	3,634				
If NONE, check h	ere:					

Resolution	No	
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# RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF LEASE AGREEMENT

**WHEREAS,** a Software License and Services Agreement is needed for the CGS-ENAPGNY – New York State Specific Implementation of CGS-Enhanced APS Software for Community Services, and

**WHEREAS,** 3M Company, 575 West Murray Boulevard, Murray, Utah 84123-4611, is the most responsible vendor for such work, and

**WHEREAS**, the Department of Management and Information has approved said Agreement and recommends that an Agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be and hereby is authorized to execute an Agreement with 3M Company, at a total price not to exceed \$3,634.00, said Agreement to be in such form as the County Attorney shall approve.

Moved by,	
Seconded by,	
and adopted on motion	. 2012.



# COUNTY OF SULLIVAN **LEGISLATIVE MEMORANDUM**



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TO:	County Legi	slature				
FROM:	Lorne D. Green					
TITLE:	Chief Information Officer					
DEPARTMENT: 1	Management In	nformation Syste	ems			
COMMITTEE WIT	COMMITTEE WITH JURISDICTION  Check all that apply					
Community & Econom	ic Development	Public Safe	ty		Health & Fa	mily Services
Management & Budget	- Landing			Governmen	t Services	
Public Works		Planning &	Environmental M	Igmt.	Veterans	
Personnel				<del></del>		
SUBJECT OF RESOL	UTION:	Pictometry International Corp.				
PURPOSE OF RESOL	UTION:	To authorize agreements with Pictometry International Corp.				
DATE OF FIRST SUB	MISSION:	May 31, 2012				
BRIEF DESCRIPTION	To authorize agreements for aerial data imagery updates, Pictometry Online and support to update 5-year old outdated imagery.					
Costs to Other County	Costs to Other County Programs:					
Mandated		Budgeted Budget Revision Necessary				
FINAL IMPACT: Projection:	Ва	alance of YR1	YR2		YR3	YR4
_	County Cost	80,608				T
	State Funds					<del>-  </del>
1	deral Funds					
	Other					
	Total	80,608				
If NONE, check her	re:					

Resolution	No.:
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RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE AGREEMENTS FOR AERIAL DATA IMAGERY RE-FLY UPDATE; PICTOMETRY ONLINE; AND SUPPORT SERVICES WITH PICTOMETRY INTERNATIONAL CORPORATION.

**WHEREAS,** as authorized by resolution 436-06, the County of Sullivan ("County") entered into an agreement with Pictometry International Corp. ("Pictometry") on February 9, 2007 to provide aerial imagery of the entire County to be used in conjunction with their software; and

**WHEREAS,** in addition, Pictometry's imaging products and services have been fully integrated into key applications countywide and are utilized daily by the public (via Imagemate Online) and numerous County departments including but not limited to Real Property, E-911, Public Works, and Public Safety; and

**WHEREAS,** the existing 5-year old imagery is out-of-date and in need of updating to properly reflect current county property conditions.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager is authorized to enter into agreements with Pictometry for an updated aerial flyover and imagery, licensed access to Pictometry Online and an amended agreement for support services at a total cost not to exceed \$80,608.

**BE IT FURTHER RESOLVED,** that said agreements to be in such form as the County Attorney shall approve.

moved by,	
Seconded by,	
and adopted on motion	. 2012.



# COUNTY OF SULLIVAN LEGISLATIVE MEMORANDUM



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TO: C	County Legi	slature				
FROM:	Lorne D. Green					
TITLE: C	Chief Information Officer					
DEPARTMENT: M	lanagement In	formation Syste	ems			
COMMITTEE WIT	H JURISD	ICTION  Check all t	hat apply			
Community & Economic	Development	Public Safe			Health & Fa	mily Services
Management & Budget		Executive (	Committee		Government	Services
Public Works		Planning &	Environmental M	Igmt.	Veterans	
Personnel		**************************************		······································	•	
SUBJECT OF RESOLU	TION:	County Clerk Coin-Op Public Copiers				
PURPOSE OF RESOLU	JTION:	To authorize replacment of existing copiers with new units.				v units.
DATE OF FIRST SUBN	AISSION:	May 31, 2012				
BRIEF DESCRIPTION:		To authorize a lease, maintenance and service agreement with Kristt Company for replacement and installation of new public copy machines in the County Clerk's Office.				
Costs to Other County P	Costs to Other County Programs:					
Mandated		Budgeted Budget Revision Necessary			ecessary	
FINAL IMPACT: Balance of						
Projection:	ounty Cost	YR1	YR2		YR3	YR4
	tate Funds	3,834	7,668		7,668	3,834
	eral Funds	***************************************				
1 rea	Other					
	Total	3,834	7,668		7,668	3,834
If NONE, check here:						

Resolu	ution	No.	

# RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE RESOLUTION TO AUTHORIZE MODIFICATION OF EXISTING LEASE AND AWARD & EXECUTION OF NEW LEASE AGREEMENT

**WHEREAS,** the current copier lease for the County Clerk's Office has been in effect for 3½ years and the copiers are in need of replacement; and

**WHEREAS,** said lease was entered into on January 1, 2009 pursuant to resolution #120-04, expired on January 23, 2012 and needs to be extended to June 30, 2012; and

**WHEREAS,** a proposal was received for the lease of three (3) coin-op copiers, for the County Clerk's Office which will be dedicated for public use and will allow for continued service to the community; and

**WHEREAS**, Kristt Company, 369 Broadway, Monticello, New York 12701, is the most responsible firm for such lease; and

**WHEREAS**, the Management and Information Systems Department has approved said proposal and recommends that a lease agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be and hereby is authorized to enter into a modification agreement of the current lease extending it to June 30, 2012 and execute a new lease agreement with Kristt Company at a monthly lease price not to exceed \$639.00/month PLUS Service and Supplies to be charged at \$.0049/copy, for three (3) years, from July 1, 2012 through June 30, 2015, as per written quote dated April 17, 2012, said lease to be in such form as the County Attorney shall approve.

Moved by	
Seconded by,	
and adopted on motion	. 2012.