

PUBLIC WORKS COMMITTEE

June 14, 2012 – 10:15 AM

Committee Members: LaBuda (Chair), Benson (Vice Chair),
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

PRESENTATION:

DISCUSSIONS:

1. Proposed Local Law prohibiting procurement or use of brine products from hydraulic fracturing

RESOLUTIONS:

1. Resolution to authorize the terms of lease agreement with land owner for an existing emergency service communications tower
2. Resolution to authorize an easement NYSEG requested on County owned property
3. Resolution to obtain Legislative approval to apply for funding from the Community Development Block Grant program (CDBG)

REPORTS:

PUBLIC COMMENT:



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Robert A. Meyer, P.E.
 Title: Commissioner
 Department: Division of Public Works

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Services Veterans

SUBJECT OF RESOLUTION: Execute a renewal agreement with Anna J. Yacysn to lease a portion of a parcel of land with an existing emergency communications tower to ensure continued communication capabilities.

PURPOSE OF RESOLUTION: To authorize the Chairman of the Sullivan County Legislature to execute a renewal agreement with a third party property owner for a portion of a parcel of land with an existing communications tower which provides emergency service within the County.

DATE OF FIRST SUBMISSION: June 14, 2012

BRIEF DESCRIPTION: Authorize the Chairman of the County Legislature to execute a renewal agreement with the property owner for the sum of \$850 per year to ensure continued communication capabilities.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$850	\$850	\$850	\$850	\$850
State Funds	0				
Federal Funds	0				
(Town) Other	0				
Total	\$850	\$850	\$850	\$850	\$850

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE TERMS OF LEASE AGREEMENT WITH A THIRD PARTY LAND OWNER FOR PROPERTY WITH AN EXISTING COMMUNICATION TOWER WHICH PROVIDES EMERGENCY SERVICE WITHIN THE COUNTY

WHEREAS, Resolution No. 157-12 authorizes the negotiation of the renewal of agreements with third party land owners for the use of parcels of property for communication towers; and

WHEREAS, in order to provide continued communication service for the County, the Shandele tower lease needs to be renewed; and

WHEREAS, the lease is for a portion of a parcel of land, situate in the Town of Callicoon, identified on the Real Property Tax Map Section 4, Block 1 and Lot 32.44, which the record owner is Anna J. Yatcysn.

WHEREAS, it is in the best interest of the County to renew the existing lease agreement on the same terms as the previous agreement, to ensure continued communication capabilities.

NOW, THEREFORE, BE IT RESOLVED, that the Chair of the County Legislature shall be authorized to execute a renewal lease with the property owner, for the sum of \$850 per year in such a form as the County Attorney shall provide.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012



Department Requesting the CAF:

Division of Public Works

Reason/Justification for the CAF:

To authorize a renewal agreement with Anna J. Yatcyns to lease a portion of a parcel of land with an existing emergency communications tower.

Line Items to be Expensed/Encumbered:

<u>Dept. #</u>	<u>Current Balance</u>	<u>Expense in Resolution</u>	<u>Ending Balance</u>
A 1620-20-47-4701	850	850	0

FAO APPROVAL M. Donnell 5/23/12

COMMISSIONER/DIRECTOR APPROVAL Robert L. [Signature] 5/23/12

BUDGET OFFICE APPROVAL John [Signature] 6/18/12



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Robert A. Meyer, P.E.
 Title: Commissioner
 Department: Division of Public Works

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: NYSEG requested to place a stub pole and anchor on County owned parcel HIG 24.-1-18.

PURPOSE OF RESOLUTION: To authorize the Chairman of the Sullivan County Legislature to execute an easement as prepared by NYSEG from the centerline of York Lake Road (TH 7) for an area of ten feet by forty-one (41) feet

DATE OF FIRST SUBMISSION: June 14, 2012

BRIEF DESCRIPTION: NYSEG requested and prepared the documents to place a stub pole and anchor on County owned parcel.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR5
County Cost	0				
State Funds	0				
Federal Funds	0				
(Town) Other	0				
Total	0				

If NONE check here:[X]

Resolution No. _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE AN EASEMENT NYSEG REQUESTED FOR PLACING A STUB POLE AND ANCHOR ON COUNTY OWNED PROPERTY

WHEREAS, the County of Sullivan owns a parcel of land depicted on the Real Property Tax Map in the Town of Highland as of May 2012, shown as Section 24, Block 1, Lot 18; and

WHEREAS, electrical service is required for that area and the existing pole is defective and must be removed; and

WHEREAS, NYSEG is requesting to place a stub pole and anchor on the described property, and

WHEREAS, NYSEG requires an Easement (Guying) to install the stub pole and anchor to be located upon the County property; and

WHEREAS, the easement area shall be ten (10) feet by forty-one (41) feet beginning at the centerline of the York Lake Road (TH 7) and extending northerly approximately twenty-three (23) feet to the stub pole plus an additional eighteen (18) feet to the ground anchor.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan is authorized to execute the easement, as prepared by NYSEG and approved by the Sullivan County Department of Law; and

BE IF FURTHER RESOLVED, that the Chairman of the Legislature be authorized to execute the necessary easement documents, in said form to be approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



COUNTY OF SULLIVAN LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE
 From: Robert A. Meyer, P.E.
 Title: Commissioner
 Department: Division of Public Works

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- | | |
|-----------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Management & Budget | <input checked="" type="checkbox"/> Public Works |
| <input type="checkbox"/> Government Services | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Application to obtain New York State Community Development Block Grant Program funding for a project to reduce flooding near Bridge 240 (DEL), along County Road 164 in the Hamlet of Kohlertown, Town of Delaware.

PURPOSE OF RESOLUTION: Obtain approval for the Bridge 240 (DEL)/ County Road 164 Flood Mitigation Project and to authorize the submission of a grant application.

DATE OF FIRST SUBMISSION: June 14, 2012

BRIEF DESCRIPTION: The area along County Road 164 has flooded repetitively due to the flow of water over the stream bank upstream of County Bridge 240. The Division of Public Works completed a study of the problem and recommends the installation of a storm water by-pass culvert to reduce flooding. Funding is necessary to implement the work. Applications for 100% Federal funding are being solicited by the New York State Community Development Block Grant Program. The project would be designed by the DPW Engineering Department and Constructed by DPW Operations.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR5
County Cost	0	0			
State Funds	0	0			
Federal Funds	0	\$750,000			
(Town) Other					
Total	\$0	\$750,000			

If NONE check here:[X]

Resolution No. _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO OBTAIN LEGISLATIVE APPROVAL TO APPLY FOR FUNDING FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

WHEREAS, New York State Community Development Block Grant Program has indicated that up to \$750,000 in Federal funding is available for Counties to fund flood/storm water projects without any County share of cost; and

WHEREAS, the Division of Public Works (DPW) has completed a Flood Study for the evaluation of measures to relieve flooding along County Road 164 in Kohlertown, and recommends the installation of a storm water bypass culvert to reduce flooding; and

WHEREAS, \$750,000 is estimated to be necessary for the design and construction of a storm water culvert by County Forces to divert flood waters in the vicinity of Bridge 240 (DEL) to reduce flood impacts.

NOW, THEREFORE, BE IT RESOLVED, the Legislature approves the flood mitigation project; and

BE IT FURTHER RESOLVED, that the Division of Public Works is authorized to apply for New York State Community Development Block Grant Program funding whenever such is being made available; and

BE IT FURTHER RESOLVED, that a Public Meeting be implemented immediately to obtain public comment with respect to the grant application; and

BE IT FURTHER RESOLVED, that the County Manager and / or the Chairman of the County Legislature (*as required by the funding source award agreement*) is authorized to execute a grant application and any other associated documents if needed for the submission of an application for CDBG funding, in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



Department Requesting the CAF:

Division of Public Works

Reason/Justification for the CAF:

To authorize the County Manager to execute a grant application and associated documents as needed to submit for CDBG funding to relieve flooding in the vicinity of CB240 along CR164 in Kohlertown

Line Items to be Expensed/Encumbered:

<u>Dept. #</u>	<u>Current Balance</u>	<u>Expense in Resolution</u>	<u>Ending Balance</u>
D 5110-46-45-4520			
D 5110-46-45-4529			
D 5110-46-45-4529			
D 5110-46-47-4701			
Total	750,000	750,000	0

Note - This will be included in the 2013 Operating Budget if the grant is awarded

FAO APPROVAL *M. DeMarnels 5/30/12*,

COMMISSIONER/DIRECTOR APPROVAL *Paul H. [Signature] 5/30/12*,

BUDGET OFFICE APPROVAL *Julie [Signature] 6/8/12*,

PUBLIC WORKS COMMITTEE
Monthly Report – June 14, 2012

ACCOMPLISHMENTS (May 10 – June 14, 2012)

BRIDGES & FACILITIES

- Bridge #251 – grout and membrane deck, pour concrete backwalls
- Bridges #71, 288, 289 and 85 – flood repairs from the Irene event
- Bridge #270 – flag repairs
- Bridges #86, 112 and 28 – debris removal from May, 2012, flood event
- Installed emergency generator and propane tank at the Emergency Operation Center
- Installed exhaust system in the mechanics' bay and reconfigured the storage room at the Maplewood facility
- Continued first phase of stockade fence and roof repairs at Fort Delaware
- Repaired high water level erosion at Lake Superior
- Completed electrical and HVAC repairs at the Jail
- Continued baler and flare maintenance/repairs at the Landfill

PARKS & RECREATION

Fort Delaware

- Conducted on site orientation for staff
- Opened for season
- Conducted student day field trips
- Continued work on Sullivan Renaissance grant

Lake Superior

- Conducted on site orientation for staff
- Opened for season
- Continued to sell season passes

D & H Canal Linear Park & Interpretive Center

- Closed out lock exhibit project
- Opened for season
- Corresponded with adjacent property owner about trespassing

Sullivan County Museum

- Completed time cards
- Responded to building issues
- Reviewed Facility Use Requests

General Parks

- Continued to issue group picnic and pavilion rental permits
- Attended Park & Recreation Commission meeting
- Oversaw Buildings Department
- Worked on Barryville PESH spray booth alarm upgrade specification & bid
- Continued work on Plaza Drive estimate

- Continued Travis PV project bid specification
- Continued working with SASD writing RFQ for Travis Bldg Deep Energy Retrofit
- Continued working on SCIA Grant with Gerry Foundation
- Attended Sustainability Committee/Agriculture Sub-Committee meetings
- Talled Litter Pluck results from Transfer Station reports
- Completed 2013-2018 Capital Plan for Buildings & Parks

SHOP STAFF

- Misc. repairs to solid waste, public health, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary equipment repairs at worksites to keep road and bridge crews working
- Continued moving Barryville Shop operations to Maplewood
- Continued working on machinery and equipment for the summer construction/maintenance activities
- Continued renovations at Maplewood to accommodate mechanics
- Replaced a utility body that was rusted beyond repair
- Continued assembling the rock body dump truck
- Removed snow equipment from trucks
- Prepared new vehicle for service
- Repaired several dump bodies
- Painted and prepared new Sheriff's cars
- Prepared striping equipment
- Cleaned sanders and made a list of repairs

SIGN SHOP

- Fabricated 200 signs for Division of Public Works and 36 signs for towns
- Repaired 142 signs on county roads
- Inventoried 15 county bridges

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction project; the potable water system design project; the security perimeter roadway project and the award of ARFF vehicle

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 191 (FOR) and 374 (THO)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridges 45 (FAL), 158 (ROC) and 293 (FAL)
- Continued project coordination of contract construction and inspection close out work for the Bridge 293 (FAL) project. Processed change orders and contract modifications
- Completed administration and management work for the Bridge 80 (LUM) rehabilitation

- project construction and inspection contracts
- Continued preparation of plans, specifications and engineering design work for the replacement of Bridge 45 (FAL)
 - Issued a legal notice to obtain public comment concerning the preparation of a SPDES permit for the Maplewood Facility vehicle rinse rack system
 - Completed follow-up with NYSDOT to obtain FHWA's approval of the Sullivan County Community College (SCCC) Road Improvement project's scope of work
 - Reviewed bids and recommended the award of the Bridge 224 (DEL) construction contract and completed coordination with the electrical utility company for the relocation of utility poles
 - Completed the preparation of a contract for engineering inspection services for the Bridge 224 (DEL) rehabilitation project
 - Continued coordination with FEMA to seek disaster relief funding due to Hurricane Irene
 - Completed inspection of the Bridge 192c pier with Delta Engineers for the collection of data to prepare plans and bid documents. Coordinated scheduling of engineering services
 - Prepared revised cost estimates for use by FEMA for the projects to repair Bridges 192c and 411 (NEV) and 191 (FOR)
 - Completed monthly monitoring inspections for Bridges 361 and 411 (NEV) which were issued red flags
 - Completed close out of the Maplewood Facility fueling station canopy contracts
 - Continued preliminary engineering work for the replacement of the superstructure and north abutment of Bridge 298 (LIB) and the abutment work for Bridge 186 (DEL)
 - Continued follow-up work with the Village of Monticello for the disposal of wastewater from the Maplewood wash bay
 - Continued preliminary engineering work for the Bridge 338 (FRE) replacement project
 - Completed inspections and draft report for four (4) tax foreclosure properties to determine possible use, started additional data collection for two (2) of the properties for the development of estimated costs of repairs needed to determine if re-use would be economical
 - Completed the preparation of a semi-annual DBE utilization report for Federal Aid projects
 - Continued coordination with Grants Administration to seek funding for the Kohlertown flood mitigation project
 - Completed the preparation of design details for the repair of Bridge 416 (BET)
 - Completed the review of vendor submittals to procure materials needed to add a polishing filter to the Barryville Rinse Rack treatment system
 - Completed the preparation of a reimbursement request for the CHIPS program
 - Updated the 2013-2018 Bridge Capital plan
 - Completed applications for NYSDEC permits for Bridges 411, 440 (NEV) and 85 (THO)

BUILDINGS

- Completed 10 foster care home inspections and reports as requested by the Department of Family Services
- Petroleum Bulk Storage (PBS) Tank #64 removal notification application and new Tank #64A installation notification application to NYSDEC

- Motorola frequency acquisition transfer forms coordination with the Sullivan County Attorney's office and Motorola Counsel
- Human Service Complex building permit for new photovoltaic collection array
- County owned buildings 2012 roof replacement chart for 2013-2018 capital planning
- Adult Care Center fire separation inspection, reviewed code and fire caulk research
- Foreclosed property inspections and reports
- Prepared Federal Communications Commission (FCC) radio license renewals and administrative updates
- Prepared Human Service Complex and Airport mandated monthly/quarterly water bacteriological reports and letters for submittal to the New York State Department of Health (NYSDOH)
- Reviewed water testing lab invoice and vouchers for processing
- Human Service Complex weekly water testing on chlorination system and document log
- Reviewed Human Service Complex mandated monthly chlorination system operation report calculations and developed letter for submittal to the New York State Department of Health (NYSDOH)
- Hazardous Material forms to NYSDEC and Environmental Protection Agency (EPA)
- Prepare Monthly Performance Reports
- Attended mandated safety training
- Attended New York State Department of State mandated building code training
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on the flood events of June, 2006; FEMA declared 1650; County Road 178 embankment stabilization (initial closeout meeting completed - additional accounting backup requested) and of August, 2011; FEMA declared 4020 (Hurricane Irene); continued to coordinate closely with FEMA representatives, processed remaining Project Worksheets (PW's) for repairs to County Road 49, coordinated and oversaw contractor performing sub-surface soil investigation services on County Road 49, submitted NYSDEC permit applications to repair retaining walls on County Roads 153 and 163 in addition to working with NYSDOT and FHWA on an agreement to reimburse damage repair costs on County Road 55 (awaiting agreement from NYSDOT main office)
- Continued to close out the Bloomingburg Main Street rehabilitation project (final County reimbursement submitted to NYSDOT), progress the County Road 173 reconstruction project (consultant invoicing and refining scope to conform to funding constraints) and close out the Exit 106 project (final accounting in progress)
- Reviewed bids received for traffic paint - recommended award - prepared requisitions - coordinated delivery
- Held pre-construction meeting with crack sealing contractor - provided field inspection oversight and quantity verification on County Roads 174, 174A and 114
- Prepared bid documents for 2012 contract paving of 12.5 miles of County Roads
Responded to a NYSDOT complaint of deficient pavement markings at the railroad grade crossing in Callicoon

- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 24 - right-of-way limits for Tusten beautification committee; County Road 58 - eliminate additional access; County Road 62 - Yankee Lake drainage; County Road 91 - access to Mountain Sweet Berry Farm; County Road 161 - access to Gemstar Development Corp.; County Road 168 - NYSEG easement and D&H Canal - property line extents and possible building encroachment
- Established horizontal and vertical survey control in advance of field surveys at County Bridges 76 and 128 in addition to at the Sullivan County Community College
- Revised and updated the Veterans' Cemetery burial layout plot plan to show new sections
- Prepared the 2013-2018 Highway Unit Capital plan
- Attended safety training and attended a seminar on New York State highway law and the land surveyor

LAND & CLAIMS

- Incident – CR 145 guide rail damage, MTS final payment
- Accident – Pickup 18
- Claims – VanHouten (MAM), Agapito (LIB)
- Complaints – CR 58 sewer line break, CR 32 drainage, CR 17 Delaney
- Follow-up – MTS damages, Synagogue survey, CB 45, CR 133 obstructions, CR 114 signs
- Misc – Radio Tower meetings, Shandelle agreement, Tennenah Lake agreement, Minisink NYSEG Easement, DEC spill close file, CR 149 abandonment, TH 55 (LUM) information, CR 53 fishing access
- ROW – research landowners - CR 92 (ROC) parcel, CB 191 (FOR)

PERMITS:

TYPE	NUM	YEAR	NAME	CR
M	2993	2012	NE Group Properties, LLC	161
M	2994	2012	Sam Eisenberg	175
U	1662	2012	NYSE&G	52

Subdivision/development review/correspondence: CR 53 (FAL) Old Falls, CR 61 (MAM) Miller
 Inspections: CR 96

PROJECTIONS (June 14 – July 12, 2012)

BRIDGES & FACILITIES

- Bridge #240 – remove debris
- Bridges #411 and 361 – repairs from the Irene flood event
- Bridge #440 – flag repairs
- Fabricate and install D&H pedestrian bridge gate
- Deploy voting machines
- Replace the DI and pipe at the Human Services Complex

- Repair concrete at the Mamakating Transfer Station
- Repair the Old MRF loading dock

PARKS

- Continue operating Lake Superior, Fort Delaware & D&H Canal Museum full time
- Continue processing time cards & use permits at SC Museum
- Continue issuing park & pavilion permits
- Continue selling Lake Superior season sasses
- Continue to oversee Buildings Department
- Continue attending Sustainability/Agricultural meetings
- Continue working with Bethel Woods on Fort Delaware/Harvest Festival Collaboration and with Sullivan Renaissance on the Fort Delaware project
- Begin operating Clean Team for season

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue move to Maplewood
- Repair dozer at the landfill
- Complete new Sheriff's cars
- Check the condition of the plows and wings – repair as needed
- Organize parts and tire storage areas and repair vehicle lift at Maplewood
- Begin paint and refurbish project on tandem trucks
- Repair and paint containers for the landfill

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Sign inventory
- Paint stops and bars
- Road striping

Engineering:

AIRPORT

- Complete Monthly Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue coordination of the potable water system design project; the security perimeter roadway project; the ARFF Building Construction Project and the design of the County "T" Hangar Rehabilitation Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45

- (FAL) replacement project
- Continue project management and administration for the close out of the Bridge 293 (FAL) replacement project construction and inspection work
- Coordinate with operations to install the Maplewood Facility vehicle rinsing system
- Complete coordination with the Village of Monticello for the disposal of wastewater from the Maplewood wash bay
- Complete the preparation of a revised Initial Project Proposal (IPP) for the Sullivan County Community College Improvement Project for submission to NYSDOT/FHWA
- Begin the preparation of a project management plan for the Sullivan County Community College Improvement Project
- Complete the preparation of cost estimates to repair two (2) tax foreclosure properties and provide recommendations
- Complete a pre-construction meeting with the contractor and inspection consultant for the Bridge 224 (DEL) rehabilitation project
- Continue engineering assistance for bridge repair work caused by Hurricane Irene and provide assistance for coordinating work with FEMA and NYOEM
- Complete monthly monitoring inspections for Bridges 361 and 411 (NEV) which were issued red flags
- Continue monitoring of CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue preliminary engineering work for Bridges 186 (DEL), 298 (LIB) and Bridge 338 (FRE) replacement project
- Continue preliminary engineering work for the Bridge 338(FRE) replacement project
- Complete the solicitation of bids and recommendation of award for Bridge 192c pier replacement work

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Motorola frequency acquisition transfer forms coordination
- SCIA Aircraft Rescue Firefighting Facility (ARFF) inspections as project progresses
- Provide Department of State (DOS) mandated 2011 building code inspections and reports of Sullivan County buildings
- Continue Department of Motor Vehicle counter enclosure project, Department of Family Services wall enclosure project and aluminum-glass work bidding
- Human Service Complex weekly water testing and chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal forms and modification forms for EMS, Sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for County facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required

- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, NYSDOT (for FHWA) and SOEM on the recovery from flooding related to Hurricane Irene
- Continue to provide survey support services as needed for the 2012/2013 bridge and highway improvement programs
- Review contract paving bids and recommend award
- Continue to provide field inspection oversight and quantity verification of contract crack sealing on County Roads
- Complete final closeout on the June, 2006 flood, FEMA declared 1650, County Road 178 embankment stabilization project (additional accounting backup requested by SOEM)
- Provide services for the close-out of the Exit 106 project and the Village of Bloomingburg, Main Street rehabilitation project (final County reimbursement requests)
- Continue with preliminary design coordination and planning for the reconstruction of County Road 173 project
- Commence a topographic field survey at the Sullivan County Community College
- Layout plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County Roads
- Continue work as needed for DPW maintenance facilities and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O, and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2011 tonnage (T)	2012 tonnage (T)
January	2,675	2,977
February	2,481	2,740
March	3,248	3,732
April	3,599	3,829
May	3,895	
June	5,426	
July	8,425	
August	8,710	
September	5,285	
October	4,075	
November	3,888	
December	4,275	
TOTAL	55,982	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (May 10 – June 14, 2012)

- Continued to monitor Phase I Landfill Closure to determine if contractor activities are needed during winter shut down
- Continued tracking of the Monticello Transfer Station tonnage for purposes of invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Completed submission of green house gas reporting required by the EPA
- Submitted the NYSDEC annual reports
- Completed emissions statement submittal to NYSDEC
- Completed annual inspection of Chemical Bulk Storage (CBS) Tanks at Pre-treatment plant

PROJECTIONS (June 14 – July 12, 2012)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Implementation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue compiling information for the NYSDEC annual reports
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to complete Landfill capping project
- Update spill prevention report for the Chemical Bulk Storage (CBS) Tanks at Pre-treatment plant

Recycling Program

ACCOMPLISHMENTS (May 10 – June 14, 2012)

- Recycling/composting presentations for four second grade classes
- Attended DPW safety training class
- Submitted 2012 Household Hazardous Waste Collection Event Plan to NYSDEC
- Cooke School STEM Committee class visits with Jane Sorensen, Monticello CS
- Recycling & composting presentations to Roscoe Central School 4th & 5th Grade Science & Math classes with Donna Zuckert
- Coordinated Municipal Cleanup program
- Public Works Committee meeting recycling program updates
- Jeffersonville Tiger Scouts recycling presentation
- Tri-Valley Central School compost program site visit with Robert Hayes
- Sullivan County Retired Teachers Association meeting/recycling & composting presentation
- Prepared HHW event cost comparison for Public Works Committee meeting
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan development
- Prepared fluorescent bulb mercury content safe handling presentation
- Researched possible alternative tire markets
- Single Stream Recycling Program ongoing education/program promotion
- Agricultural film plastic recycling project meeting with Dr. Lois Levitan, Cornell University and CCE-Sullivan staff
- Continued marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables

PROJECTIONS (June 14 – July 12, 2012)

- Prepare quarterly Performance Measures report
- Sullivan West Food Service, Waste Reduction, Composting & Recycling Committee Meeting participation
- Visit Re-community Single Stream Recycling Facility in Beacon, NY
- Submit 2012 Household Hazardous Waste Collection Event Plan to NYSDEC upon approval
- Recycling & composting displays at Sullivan County Farmers Markets
- Municipal Cleanup Program coordination
- Public Works Committee meeting recycling program updates
- Present backyard composting seminar for Lumberland Environmental Council members
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan development
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Publish Spring/Summer 2012 Recycling newsletter