

PUBLIC WORKS COMMITTEE

July 12, 2012 – 10:15 AM

Committee Members: LaBuda (Chair), Benson (Vice Chair),
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

PRESENTATION:

DISCUSSIONS:

1. Sullivan County Welcome Sign
2. Household Hazardous Waste Event
3. Government Center Sidewalks

RESOLUTIONS:

1. Resolution to authorize payment for services rendered by Passero Associates
2. Resolution to authorize funding in the first instance of the Federal-aid and State “Marchiselli” program-aid eligible costs to complete the emergency repair and permanent restoration work on CR 55
3. Resolution to authorize an easement to NYSEG for property at the Sullivan County International Airport
4. Resolution to authorize the execution of a contract modification with Cornerstone Engineering PLLC

REPORTS:

PUBLIC COMMENT:



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: ROBERT A. MEYER, P.E.
 Title: COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION: PUBLIC WORKS

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: Sullivan County International Airport (SCIA), Authorize Payment for Engineering Services.

PURPOSE OF RESOLUTION: To Authorize the County Legislature to Approve Payment for Consulting Engineering Services.

DATE OF FIRST SUBMISSION: July 12, 2012

BRIEF DESCRIPTION: Payment for Engineering services is recommended to be paid to the consultant for preliminary and necessary services prior to the execution of the engineering agreement.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR5</u>
County Cost	<u>\$213.02.</u>				
State Funds	<u>\$1,917.20</u>				
Federal Funds	<u>\$ 0.00</u>				
(Third Party Revenue) Other					
Total	<u>\$2,130.22</u>				

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY DIVISION OF PUBLIC WORKS

RESOLUTION TO AUTHORIZE PAYMENT FOR SERVICES RENDERED

WHEREAS, by Resolution No. 366-09, the Legislature authorized the County Manager to execute all necessary documents to accept a New York State Department of Transportation (“NYSDOT”) grant for purposes of reconstruction of the County-owned “T” hangar located at the Sullivan County International Airport; and

WHEREAS, the engineering firm of Passero Associates undertook certain preliminary but necessary engineering work to enable the County of Sullivan to obtain the NYSDOT grant; and

WHEREAS, the grant monies were not received by the County until late in 2011; and

WHEREAS, by Resolution No. 15-12, the Legislature authorized the execution of a formal agreement with Passero Associates with regard to the grant; and

WHEREAS, the Legislature wishes to authorize payment to Passero Associates for engineering services rendered from 2009 through January 31, 2012.

NOW, THEREFORE, BE IT RESOLVED, that payment to Passero Associates for services rendered from 2009 through January 31, 2012 be authorized in an amount not to exceed two thousand, two hundred (\$2,200) dollars, subject to the terms of the grant; and

BE IT FURTHER RESOLVED, that the payment does not increase the monies approved for engineering services by Resolution No. 15-12.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: ROBERT A. MEYER, P.E.
 Title: COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Services Veterans

SUBJECT OF RESOLUTION: Emergency Relief Funding Agreement for design and construction, construction supervision and Inspection work to complete the emergency repair and permanent restoration work on County Road No. 55 from the storms of August 26, through September 5, 2011.

PURPOSE OF RESOLUTION: Authorize the County Manager to execute an agreement for Federal funding.

DATE OF FIRST SUBMISSION: July 12, 2012

BRIEF DESCRIPTION: This resolution would authorize the execution of an agreement with the NYSDOT to provide Federal funding necessary to complete the emergency repair and permanent restoration work on County Road No. 55 from damages which occurred during the storms of August 26, through September 5, 2011.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	\$ 15,000	\$ 42,230			
State Funds	\$ 0	\$ 0			
Federal Funds	\$ 123,000	\$ 168,919			
(Third Party Revenue) Other	\$ 0	\$ 0			
Total	\$ 138,000	\$ 211,149			

If NONE check here:

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE FUNDING IN THE FIRST INSTANCE OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A FEDERAL-AID TRANSPORTATION PROJECT.

WHEREAS, a Project for emergency repair/permanent restoration of County Road No. 55 from the storms of August 26, through September 5, 2011, P.I.N. 9I96.11 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at a ratio of 100% Federal funds and 0% non-Federal Funds for emergency repair work, and 80% Federal funds and 20% non-Federal funds for permanent restoration work; and

WHEREAS, the County of Sullivan desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the cost of design work and the construction, construction supervision and inspection work.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves of the Project and authorizes the County Treasurer to pay in the first instance 100% of the Federal and non-Federal share of the cost of design work and construction, construction supervision and inspection work for the project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$ 349,149 is hereby appropriated in the budget and made available to cover the cost of participation in the above phases of the Project; and

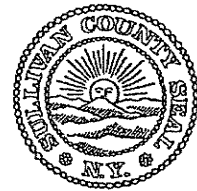
BE IT FURTHER RESOLVED, that in the event the full Federal and non-Federal share of the cost of the project exceeds the amount appropriated above, the Sullivan County Legislature shall convene as soon as possible to appropriate said excess amount upon notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or Marchiselli Aid on behalf of the County with the New York State Department of Transportation, in such forms as approved by the County Attorney, to advance, approve, and administer the Project; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project, and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: ROBERT A. MEYER
 Title: COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION: PUBLIC WORKS

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: New York State Gas and Electric (NYSEG) easement at the Sullivan County International Airport (SCIA)

PURPOSE OF RESOLUTION: To Authorize an easement for a pad mounted transformer.

DATE OF FIRST SUBMISSION: July 12, 2012

BRIEF DESCRIPTION: To authorize the Chairman of the Legislature to execute any and all necessary documents to grant a permanent easement.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	<u>\$ 00.00</u>				
State Funds	<u>\$ 00.00</u>				
Federal Funds	<u>\$ 00.00</u>				
(Third Party Revenue) Other					
Total	<u>\$ 00.00</u>				

If NONE check here: [X]

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AN EASEMENT TO NEW YORK STATE ELECTRIC & GAS (“NYSEG”) FOR PROPERTY IN THE TOWN OF BETHEL KNOWN AS SBL 18.-1-16.1 AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)

WHEREAS, the County of Sullivan (“County”); owns a parcel of land where the Sullivan County International Airport (SCIA) is situate, said parcel is designated on the Town of Bethel Tax Map as Section 18, Block 1, Lot 16.1 (“Property”); and

WHEREAS, the Airport Rescue and Firefighting (ARFF) Building currently under construction at the SCIA requires an exterior pad mounted transformer to be installed for electrical service; and

WHEREAS, NYSEG requests a permanent easement on the SCIA property to install, maintain, repair, replace and/or move a pad mounted transformer for use in providing electric service to the ARFF Building; and

WHEREAS, the easement shall cover a 10’-0” x 10’-0” (100 square feet) area with the transformer pad centered on the area.

NOW, THEREFORE, BE IT RESOLVED, WHEREAS, that the Chairman of the Sullivan County Legislature is hereby authorized and directed to execute the necessary documents to grant a permanent easement in regard to the Property to NYSEG, in such form as approved by the Country Attorney; and

BE IT FURTHER RESOLVED that the Grantee will provide the appropriate legal descriptions necessary and requested by the County at their cost and expense.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE

From: Robert A. Meyer, P.E.

Title: Commissioner

Department: Public Works

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: Sullivan County Landfill Phase I Closure

PURPOSE OF RESOLUTION: Contract Modification

DATE OF FIRST SUBMISSION: July 12, 2012

BRIEF DESCRIPTION: A modification to the existing contract with Cornerstone Engineering PLLC, for landfill closure is necessary in order to complete the final cover on Cells 1 & 2 of the Sullivan County Phase I Landfill. Contract modification shall not exceed \$130,000.

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR5</u>
County Cost	\$130,000				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	\$130,000				
If NONE check here: <input type="checkbox"/>	Closure Reserve Fund				

Resolution No. _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

**RESOLUTION TO AUTHORIZE THE EXECUTION OF A CONTRACT
MODIFICATION WITH CORNERSTONE ENGINEERING PLLC**

WHEREAS, the County entered into a contract with Cornerstone Engineering PLLC for the closure of the Sullivan County Phase I Landfill (Resolutions 65-09, 423-09 & 266-11); and

WHEREAS, as a result of severe rainstorms in the fall of 2010 and requests made by the NYSDEC for information additional engineering work is required to provide oversight of closure project.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a contract modification with Cornerstone Engineering PLLC at a cost not to exceed \$130,000. Said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.

PUBLIC WORKS COMMITTEE
Monthly Report – July 12, 2012

ACCOMPLISHMENTS (June 14 – July 12, 2012)

BRIDGES & FACILITIES

- Bridges #327, 240, 423, 445, 361 and 86 – flood repairs
- Bridges #440 and 228 – flag repairs
- Fabricated gate for pedestrian bridge at D&H
- Distributed voting machines
- Replaced windows at the Community Services
- Upgraded the fire suppression system at the Adult Care Center
- Repaired HVAC in various county buildings

PARKS & RECREATION

Fort Delaware

- Opened for season full time
- Participated in Narrowsburg Independence Day Celebration Festivities
- Continued work on Sullivan Renaissance grant

Lake Superior

- Opened for season full time
- Continued to sell season passes

D & H Canal Linear Park & Interpretive Center

- Continued operating weekends for season
- Corresponded with adjacent property owner about trespassing

Sullivan County Museum

- Completed time cards
- Responded to building issues
- Reviewed facility use requests

General Parks

- Continued to issue group picnic and pavilion rental permits
- Attended Park & Recreation Commission meeting
- Supervised Buildings Department
- Worked with DGA and ACC on HEAL Grant
- Participated in WIC relocation site visit and meetings
- Worked on Barryville PESH spray booth alarm upgrade
- Continued working with SASD writing RFQ for Travis Bldg Deep Energy Retrofit
- Continued working on SCIA Grant with Gerry Foundation
- Attended Sustainability Committee/Agriculture Sub-Committee meetings
- Talled Litter Pluck results from Transfer Station reports
- Completed Quarterly Performance Measures report
- Worked with Sullivan Renaissance on Welcome Sign project

- Participated in LWRP workshop in the Town of Highland
- Supervision of Clean Team seasonal operation

SHOP STAFF

- Misc. repairs to solid waste, public health, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary equipment repairs at worksites to keep road and bridge crews working
- Continued moving Barryville Shop operations to Maplewood
- Prepared new utility bodies to be mounted by the dealer
- Repaired landfill containers
- Finished assembling the rock body dump truck
- Disassemble plows and wings to be repainted and refurbished
- Prepared several new vehicles for service
- Repaired several dump bodies
- Painted and prepared new Sheriff's cars
- Prepared striping equipment
- Cleaned sanders and listed necessary repairs

SIGN SHOP

- Fabricated 58 signs for Division of Public Works and 17 signs for towns
- Repaired 108 signs on county roads
- Striped 44 miles of county roads

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project and the design of the County "T" Hangar project
- Participated in snow removal equipment purchase bid

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 98 (BET), 28, 186, 225 (DEL), 191 (FOR), 327 (LIB), 71, 183, 259, 377 (MAM) and 70, 340 (NEV)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridges 45 (FAL) and 293 (FAL)
- Continued project coordination of contract construction and inspection close out work for the Bridge 293 (FAL) project. Processed change orders and contract modifications
- Preparation of plans, specifications and engineering design work for the replacement of Bridge 45 (FAL) is continuing
- Completed coordination with NYSDEC to obtain a SPDES permit for the proposed Maplewood Facility vehicle rinse rack system
- Provided additional follow-up with NYSDOT to obtain FHWA's approval of the Sullivan County Community College (SCCC) Road Improvement project's scope of work
- Completed pre-construction coordination with the construction contractor and inspection

consultant for the Bridge 224 (DEL) rehabilitation project. Provided additional coordination with the utility companies. Began administration and project management work.

- Received project work sheets from FEMA to fund repair of Bridges 192c, 411 (NEV) and 191 (FOR) due to Hurricane Irene
- Continued coordination of construction activities to complete repair work needed due to Hurricane Irene. Completed plans to obtain permits from NYSDEC
- Completed the review of bid documents for the replacement of the Bridge 192c pier, coordinated the solicitation of bids, reviewed bids and recommended the award of the construction contract
- Completed monthly monitoring inspections for Bridges 361 and 411 (NEV) which were issued red flags. Started monthly inspections for Bridge 191 in response to a NYSDOT red flag
- Provided follow up work for closing out payments to the contractors retained to replace the Maplewood Facility fueling station canopy
- Continued preliminary engineering work for the replacement of the superstructure and north abutment of Bridge 298 (LIB) and the abutment work for Bridge 186 (DEL)
- Finalized the hydraulic design requirements and continued preliminary engineering work for the Bridge 338 (FRE) replacement project
- Completed the semi-annual inspections and preparation of inspection reports for the Bridge 77 and Sunset Lake Dams
- Continued follow-up work with the Village of Monticello for the disposal of wastewater from the Maplewood wash bay
- Completed additional data collection for two tax foreclosure properties and the preparation of cost estimates and reports to address their viability for County use
- Continued coordination with Grants Administration seeking funding for the Kohlertown flood mitigation project
- Continuing follow up with Operations to install a polishing filter for the Barryville Rinse Rack treatment system
- Completed applications for NYSDEC permits for Bridges 338 (FRE), 191 (FOR), 423 (DEL), 436 (LIB) and 192c, 340, 411, 444 (NEV)
- Prepared 2nd Quarterly Performance report
- Completed annual safety training
- Completed the inspection of the Town of Bethel sewer line that was relocated from passing through County Bridge 128
- Participated in the Neversink Demonstration Project for Bridge 187 (NEV) jointly being implemented by Sullivan County Soil & Water Conservation District and NYCDEP
- Continued engineering design work for Bridge 191 (FOR) repairs due to Hurricane Irene

BUILDINGS

- Completed 14 foster care home inspections and reports as requested by the Department of Family Services
- Updated Department of State (DOS) mandated 2012 building code inspections and Triennial Building Inspection Program report summary chart
- Inspected Aircraft Rescue & Firefighting Facility (ARFF) construction project

- Updated Petroleum Bulk Storage (PBS) as-built site plans for Maplewood DPW Facility & Barryville DPW Facility
- Inspected foreclosed property and assisted preparing cost estimates
- Prepared Federal Communications Commission (FCC) radio license renewal forms, Administrative Update forms, Notification forms and 2012 Radio License Data Chart updates
- Assisted with the Federal Communications Commission (FCC) forms for decommission of a 2.1 GHz microwave frequency pair for sale to Verizon Wireless
- Prepared and submitted Human Service Complex and Airport mandated monthly/quarterly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)
- Reviewed and processed water testing lab invoice and vouchers for processing
- Human Service Complex weekly water testing on chlorination system and document log
- Reviewed Human Service Complex mandated monthly chlorination system operation report calculations and cover letter submitted to the New York State Department of Health (NYSDOH)
- Hazardous Material forms to NYSDEC and Environmental Protection Agency (EPA)
- Prepared Quarterly Performance Measure Reports
- Attended New York State Department of State mandated building code training
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on the flood events of June, 2006; FEMA declared 1650; County Road 178 embankment stabilization (additional accounting backup requested and supplied) and of August, 2011; FEMA declared 4020 (Hurricane Irene); completed exit briefing with SOEM and FEMA representatives, processed project completion and certification reports (P-4's) as received, prepared an overall tracking spread sheet of status to date, reviewed geo-technical report with results of sub-surface soil investigation on County Road 49, coordinated with operations on repairs to retaining walls on County Roads 153 and 163 in addition to working with NYSDOT and FHWA on an agreement to reimburse damage repair costs on County Road 55 (agreement received from NYSDOT main office - drafted resolution)
- Continued to close out the Bloomingburg Main Street rehabilitation project (final County reimbursement submitted to NYSDOT - reimbursement received from the Village of Bloomingburg for the local share), progress the County Road 173 reconstruction project (consultant invoicing and refining scope to conform to funding constraints) and close out the Exit 106 project (final accounting in progress)
- Provided field inspection oversight and quantity verification of crack sealing contractor on 22.5 miles of County Road
- Marked truing and leveling extents in preparation for chip sealing operations - sent asphalt emulsion sample out for quality control materials testing - verified quantities from tickets and calculated volume correction for upcoming invoicing
- Reviewed bids received and recommended award for contract paving of 12.5 miles of County Road - reviewed RFP's received for quality control / quality assurance asphalt

testing and recommended award - inspected production of stabilized shoulder blend material

- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 52 - access to Tress subdivision; County Road 113 - site plan review; County Road 107 - access and sight distance at Hidden Ridge Drive and County Road 175 - access to proposed Liberty Business Park
- Reviewed the 2012 auction listings for possible parcels to be retained for highway purposes
- Completed the preparation of County owned property descriptions along Rose Valley Road, one to be annexed into the Village of Monticello from the Town of Thompson and the other to be transferred to the Town of Thompson
- Completed a planimetric and topographic field survey of County Bridge 76 on County Road 23 in the Town of Tusten in addition to providing datum conversion calculations at County Bridge 77
- Completed a planimetric and boundary line field survey of right-of-way along County Road 149 and Town Highway 82 related to a possible abandonment and/or discontinuance of a portion of the right-of-way per request of the Town of Rockland Highway Superintendent
- Recovered and flagged property lines related to a trespass issue adjacent to County Bridge 457 at the D & H Canal - prepared an aerial mapping exhibit for legal correspondence

LAND & CLAIMS

- Incident – CR 123 slide, CR 47 guide rail
- Accident – None
- Claims – Levy (FAL)
- Complaints – CR 32 drainage, CR 95 stream bank erosion
- Follow-up – Synagogue, CB 45 project, CB 224 releases
- Misc – Radio Tower meetings, CB 224 Town Agreement, Tax Foreclosure review
- ROW – Research landowners – CB 187 (NEV)
- Releases – CB 192c (NEV), CB 191 (FOR), CB 187 (NEV)
- Resolutions – NYSEG Airport easement, Synagogue parcel

PERMITS:

TYPE	NUM	YEAR	NAME	CR
M	2995	2012	William Gunther	33
D	1672	2012	M&C Plumbing	74
O	1436	2012	Medallion Transport	166, 166a, 173
U	1663	2012	NYSEG	123

Subdivision/development review/correspondence: CR 61 (MAM) Miller, CR 58 (FAL) Spencer, CR 116 (COC) Coffee Creations

Inspections: CR 52, CR 175

PROJECTIONS (July 12 – August 9, 2012)

BRIDGES & FACILITIES

- Bridges #191, 411, 187, 340 and 26 – flood repairs
- Bridges #183 and 259 – flag repairs
- Replace fire dampers at the Adult Care Center
- Continue Maplewood exhaust system
- Begin Jail welding project
- Continue repairs to HVAC in county buildings
- Clean leachate line and tank at the Landfill
- Replace Landfill pumps

PARKS

- Continue operating Lake Superior, Fort Delaware & D&H Canal Museum full time
- Continue processing time cards & use permits at SC Museum
- Continue issuing park & pavilion permits
- Continue selling Lake Superior season passes
- Continue to supervise Buildings Department
- Continue work on HEAL Grant project
- Continue attending Sustainability/Agricultural meetings
- Continue working with Bethel Woods on Fort Delaware/Harvest Festival Collaboration and with Sullivan Renaissance on the Fort Delaware project

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue move to Maplewood
- Sandblast and paint John Deere loader
- Complete new Sheriff's cars
- Repair vehicle lift at Maplewood
- Paint and refurbish project on tandem trucks
- Repair and paint containers for the landfill

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Sign inventory
- Paint stops and bars
- Road striping

Engineering:

AIRPORT

- Complete Monthly Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue coordination of the potable water system design project; the security perimeter roadway project; the ARFF Building Construction Project and the design of the County “T” Hangar Rehabilitation Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Continue project management and administration for the close out of the Bridge 293 (FAL) replacement project construction and inspection work
- Coordinate with operations to install the Maplewood Facility vehicle rinsing system
- Continue coordination with the Village of Monticello for the disposal of wastewater from the Maplewood wash bay
- Complete the preparation of a revised Initial Project Proposal for the Sullivan County Community College Improvement Project for submission to NYSDOT/FHWA; begin the preparation of a project management plan.
- Continue administration and project management work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continue engineering assistance for bridge repair work caused by Hurricane Irene and provide assistance for coordinating work with FEMA and NYOEM
- Complete monthly monitoring inspections for Bridges 191 (FOR), 361 and 411 (NEV) which were issued red flags
- Continue monitoring of CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue preliminary engineering work for Bridges 186 (DEL), 298 (LIB) and 338 (FRE)
- Complete assistance for the submission of a grant application for the Kohlertown/CB 240/CR 164 flood mitigation project
- Complete engineering for Bridge 191 (FOR)
- Continue project management and administration for the replacement of the Bridge 192c (NEV) pier

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Petroleum Bulk Storage (PBS) Tank #64 removal notification application and new Tank #64A installation notification application to NYSDEC
- Aircraft Rescue Firefighting Facility (ARFF) construction project inspections as project progresses
- Provide Department of State (DOS) mandated 2012 building code inspections and reports on Sullivan County buildings
- Human Service Complex weekly water testing and chlorination system

- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal forms and modification forms for EMS, Sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for County facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, NYSDOT (for FHWA) and SOEM on the recovery from flooding related to Hurricane Irene
- Continue to provide survey support services as needed for the 2012/2013 bridge and highway improvement programs
- Hold pre-construction meeting and provide field inspection oversight and quantity verification of contract paving on county roads
- Provide services for the close-out of the Exit 106 project and the Village of Bloomingburg, Main Street rehabilitation project (final County reimbursement requests)
- Continue with preliminary design coordination and planning for the reconstruction of the County Road 173 project
- Commence with a topographic field survey at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O, and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2011 tonnage (T)	2012 tonnage (T)
January	2,675	2,977
February	2,481	2,740
March	3,248	3,732
April	3,599	3,829
May	3,895	5,655
June	5,426	
July	8,425	
August	8,710	
September	5,285	
October	4,075	
November	3,888	
December	4,275	
TOTAL	55,982	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (June 14 – July 12, 2012)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Completed annual inspection of Chemical Bulk Storage (CBS) Tanks at Pre-treatment plant and began report preparation

PROJECTIONS (July 12 – August 9, 2012)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Implementation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to complete Landfill capping project
- Update spill prevention report for the Chemical Bulk Storage (CBS) Tanks at Pre-treatment plant

Recycling Program

ACCOMPLISHMENTS (June 14 – July 12, 2012)

- Prepared five year HHW event cost comparison prepared
- Public Works Committee meeting recycling program updates
- Coordinated Municipal Cleanup program
- Sullivan West Food Service, Waste Reduction, Composting & Recycling Committee Meeting participation
- Adult Care Center Master Gardener's food waste composting & community garden project review
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan development
- Continued marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Prepared Quarterly Performance Measures
- Reviewed recycling vouchers
- Joint Hudson Valley Regional Council Solid Waste Committee Pharmaceuticals Disposal flyer development

PROJECTIONS (July 12 – August 9, 2012)

- Town of Delaware Youth Program, Boys & Girls Club of Sullivan County & Town of Wallkill recycling presentations
- Prepare for dual stream vs. single stream recycling cost analysis presentation
- Attend Sustainable Hudson Valley Consortium planning sessions
- Sullivan County Community College garden compost project
- Public Works Committee meeting recycling program updates
- Review recycling vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables.