



SULLIVAN COUNTY LEGISLATURE
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
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RECESSED EXECUTIVE COMMITTEE
July 19, 2012 at 1:00PM

COMMITTEE MEMBERS: Samuelson, Benson, LaBuda, Vetter, Rouis, Gieger,
Edwards, Steingart, Sorensen

I. DISCUSSION

II. RESOLUTIONS :

1. Amend the Capital Plan for the repair of sidewalks at the Government Center
2. Authorize contract with International Contractors Corporation for roof replacement at the Shared Clinic Facility
3. Authorize contract with Residuals Management Services for cleaning of leachate Collection lines at the landfill
4. Supersede resolutions 79-2011, 113-2011 and 469-2011 regarding the Emergency Services Dispatch Operations
5. Establishing a standard work day for elected officials
6. Create a capital account for work to be performed at the Adult Care Center as part of the HEAL Grant.

III. PUBLIC COMMENT

RESOLUTION INTRODUCED BY KATHLEEN M. LABUDA TO AMEND THE CAPITAL PLAN FOR THE REPAIR OF SIDEWALKS AT THE GOVERNMENT CENTER

WHEREAS, the Department of Public Works is responsible for the maintenance of all County owned buildings, and

WHEREAS, the 2012-2017 adopted Capital Plan had contemplated the repair of sidewalks, curbs, steps, and catch basins at the Government Center in 2015, and

WHEREAS, there is a need to repair sidewalks at the Government Center in 2012 due to an unanticipated deterioration in the condition of the sidewalks, and

WHEREAS, the Department of Public Works has funding available in snow and ice control appropriations to cover the cost of the sidewalk repairs in 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature of the County of Sullivan, hereby amends the adopted Capital Plan in accordance with Section C2.02(N) of the Sullivan County Charter, upon a two-thirds vote of the membership thereof as follows:

1. Increase operating funding associated with sidewalk repairs at the government center by \$50,000 in 2012.

2.

Increase Expense Account	A1620-21-21-2101	\$50,000
Decrease Expense Account	A9901-90-9001	\$50,000
Decrease Revenue Account	D9998-R5031-R209	\$50,000
Decrease Expense Account	D5142-45-4534	\$50,000

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE
AWARD & EXECUTION OF AGREEMENT AND TO AMEND THE CAPITAL PLAN
FOR RE-ROOFING AT THE SHARED CLINIC**

WHEREAS, bids were received for Roof Replacement at the Shared Clinic Facility, Liberty, NY, and

WHEREAS, International Contractors Corporation, 20 Hornbeck Road, Neversink, NY 12765, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with International Contractors Corporation, at a total price not to exceed \$26,880.00, for Roof Replacement at Shared Clinic Facility, in accordance with B-12-46, said contract to be in such form as the County Attorney shall approve, and

BE IT FURTHER RESOLVED, that the Legislature of the County of Sullivan, hereby amends the adopted Capital Plan in accordance with Section C2.02(N) of the Sullivan County Charter, upon a two-thirds vote of the membership thereof as follows:

1. Increase operating funding associated with the Shared Clinic Re-Roofing project by \$6,880.00 in 2012.
2. Increase Expense Account A1620-22-21-2102 \$6,880
 Decrease Expense Account A1620-22-47-4717 \$3,630
 Decrease Expense Account A1620-26-47-4717 \$3,250

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, bids were received for Cleaning of Leachate Collection Lines at the Landfill, and

WHEREAS, Residuals Management Services, LLC/Earth Care, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Residuals Management Services, LLC/Earth Care, as per the unit costs, for Cleaning of Leachate Collection Lines at the Landfill, contained in Bid No. B-12-43, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE THE OPERATIONS OF THE 911 CONTROL CENTER AND EMERGENCY SERVICES DISPATCH OPERATIONS

WHEREAS, the Sullivan County Legislature adopted Resolution No. 79-2011 on February 17, 2011 that consolidated the 911 Control Center under the Sullivan County Sheriff, and

WHEREAS, the Sullivan County Legislature adopted Resolution No. 113-2011 on February 17, 2011 that formally adopted the Sullivan County Public Safety Communications E-911 Communications “Standard Operating Guidelines”, and

WHEREAS, the Sullivan County Legislature adopted Resolution No. 469-2011 on December 15, 2011 that extended the provisions of Resolution No. 79-2011, and

WHEREAS, the Sullivan County Legislature hereby organizationally apportions the Public Safety Communications E-911 Communications Control Center as a Department within the Division of Public Safety, with the 911 Coordinator reporting to the Commissioner of the Division of Public Safety.

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature hereby organizationally apportions the Public Safety Communications E-911 Communications Control Center as a Department within the Division of Public Safety, with the 911 Coordinator reporting to the Commissioner of the Division of Public Safety, as follows:

- (1) The Appointing Authority under the New York State Civil Service Law and Regulations at the Public Safety Communications E-911 Communications Control Center shall be the E-911 Coordinator; and
- (2) The Public Safety Communications E-911 Communications Control Center and the E-911 Coordinator shall be part of the Division of Public Safety, and shall report to the Commissioner of Public Safety whom reports to the County Manager; and
- (3) Reaffirms the Sullivan County Public Safety Communications E-911 Communications “Standard Operating Guidelines” for Fire and EMS and related activities that were updated on February 15, 2011 and adopted by the Sullivan County Legislature on February 17, 2011; and

BE IT FURTHER RESOLVED that this resolution shall supersede Resolution No. 79-2011, Resolution No. 113-2011, and Resolution No. 469-2011.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE ESTABLISHING A
STANDARD WORK DAY FOR ELECTED OFFICIALS**

WHEREAS, effective August 12, 2009, New York State adopted a new regulation 315.4 for additional reporting requirements for elected or appointed officials that more clearly defines the process for reporting time worked for those officials who are members of the New York State Retirement System, and

WHEREAS, one (1) three month record of work activities were submitted to the Clerk of the Legislature by those officials that do not maintain a daily record of actual time worked.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby establishes the following as standard work days for elected officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Legislature.

Title of Elected Official	Name	Standard Work Day/(hrs/day)	Term	Participates in Employers Time Keeping System	Days per month based on Record of Activities	Filed 30 or 90 day record
Legislator	Kathleen LaBuda	6	01/01/12-12/31/15	N	20	90
Legislator	Alan Sorensen	6	01/01/12-12/31/15	N	20	90
Legislator	Ira Steingart	6	01/01/12-12/31/15	N	20	90
Legislator	Cindy Kurpil-Gieger	6	01/01/12-12/31/15	N	20	90
Legislator	Kitty Vetter	6	01/01/12-12/31/15	N	20	90
Legislator	Jonathan Rouis	6	01/01/12-12/31/15	N	20	90
Title of Appointed/at Pleasure	Name	Standard Work Day/(hrs/day)	Term	Participates in Employers Time Keeping System	Days per month based on Record of Activities	Filed 30 or 90 day record
Clerk to the Legislature	AnnMarie Martin	7	01/01/12-12/31/15	Y	N/A	N/A
Legislative Secretary	Ellen Cutler	7	At Pleasure	Y	N/A	N/A

County Attorney	Samuel Yasgur	7	01/01/12-12/31/15	Y	N/A	N/A
Assistant County Attorney	Thomas Cawley	7	At Pleasure	Y	N/A	N/A
Assistant County Attorney	Karen Mannino	7	At Pleasure	Y	N/A	N/A
Confidential Secretary	Christina Kautz	7	At Pleasure	Y	N/A	N/A
Veterans Director	John Crotty	7	01/01/12-12/31/15	Y	N/A	N/A
Board of Elections Commissioner	Rodney Gaebel	7	01/01/12-12/31/16	Y	N/A	N/A
Board of Elections Commissioner	Ann Prusinski	7	07/21/12-12/31/16	Y	N/A	N/A
Board of Elections Commissioner	Faith Kaplan	7	01/01/12-07/21/12	Y	N/A	N/A
Deputy Election Commissioner	Pam Murran	7	At Pleasure	Y	N/A	N/A
Deputy Election Commissioner	Honora Wall	7	At Pleasure	Y	N/A	N/A
Assistant District Attorney V	Jared Hart	7	At Pleasure	Y	N/A	N/A
Assistant District Attorney V	Eamonn Neary	7	At Pleasure	Y	N/A	N/A

BE IT FURTHER RESOLVED, that the Sullivan County Legislature does hereby attest that the above appointed officials have submitted a three month log of activities and such is on file with the Clerk to the Legislature.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE
AWARD & EXECUTION OF AGREEMENT AND CREATE A CAPITAL ACCOUNT
FOR WORK TO BE PERFORMED AT THE ADULT CARE CENTER AS PART OF
THE HEAL GRANT**

WHEREAS, proposals were received for Design Services for the Sullivan County Adult Care Center (HEAL Grant), and

WHEREAS, Labella Associates PC, is the most qualified vendor for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said proposal and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Labella Associates PC, at a total price not to exceed \$71,150, for Design Services, and total price not to exceed \$8,500 for reimbursable expenses, for the Sullivan County Adult Care Center, in accordance with RFP R-12-14, said contract to be in such form as the County Attorney shall approve, and

BE IT FURTHER RESOLVED, that a capital account be created for the purpose of design and construction at the Adult Care Center associated with the HEAL grant, with a total budget of \$1,130,000, and

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to advance funds from the General Fund to the capital account as needed.