

## **PUBLIC WORKS COMMITTEE**

**August 9, 2012 – 10:15 AM**

Committee Members: LaBuda (Chair), Benson (Vice Chair),  
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

### **PRESENTATION:**

### **DISCUSSIONS:**

### **RESOLUTIONS:**

1. Resolution to declare the County owned "T" Hangar at the Sullivan County International Airport (SCIA) "surplus property" and to authorize the Division of Public Works to sell the "T" Hanger in accordance with the provisions of the County code
2. Resolution to authorize the filing of an application for an Environmental Initiative grant from Sullivan Renaissance for improved agricultural interpretation at Fort Delaware Museum of Colonial History
3. Resolution to authorize the filing of an application for the Technical Assistance Grant from the Upper Delaware Council for improved site interpretation at Minisink Battleground Park
4. Resolution to authorize an easement to New York State Electric & Gas ("NYSEG") on County owned property along Sunset Lake Road in the Town of Liberty known as SBL 23.-1-123.2
5. To sell Surplus Equipment to Sullivan County Dive and Rescue Team, Inc.

### **REPORTS:**

### **PUBLIC COMMENT:**



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: ROBERT A. MEYER, P.E.  
 Title: COMMISSIONER  
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION: PUBLIC WORKS

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: Sullivan County International Airport (SCIA), Declare County "T" Hangar Surplus Property

PURPOSE OF RESOLUTION: To Authorize the County Legislature to Declare the County owned "T" Hangar Surplus Property.

DATE OF FIRST SUBMISSION: August 9, 2012

BRIEF DESCRIPTION: Authorize the County Legislature to declare the County "T" Hangar Surplus Property allowing for the sale of the property.

Costs to Other County Programs:

Mandated  Budgeted  Budget Revision

**FINANCIAL IMPACT:**

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	<u>\$00.00</u>				
State Funds	<u>\$00.00</u>				
Federal Funds	<u>\$00.00</u>				
(Third Party Revenue) Other					
Total	<u>\$00.00</u>				

If NONE check here:[X]

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO DECLARE THE COUNTY OWNED ‘T’ HANGAR AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA) ‘SURPLUS PROPERTY’ AND TO AUTHORIZE THE DIVISION OF PUBLIC WORKS TO SELL THE ‘T’ HANGAR IN ACCORDANCE WITH THE PROVISIONS OF THE COUNTY CODE**

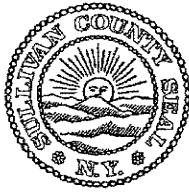
**WHEREAS**, the Sullivan County Division of Public Works believes it is in the best interest of the County to declare the 40+ year old County “T” Hangar at the Airport to be surplus property; and

**WHEREAS**, the Division of Public Works wishes to sell the ‘T’ Hangar in accordance with County Code §164 in an effort to realize income.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature declares the 40 year old ‘T’ Hangar Building at the Sullivan County Airport to be surplus property and authorizes the Division of Public Works to sell the “T” Hangar Building to the highest responsible bidder in accordance with the County Code.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2012



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Robert A. Meyer, P.E.  
 Title: Commissioner  
 Department: Division of Public Works

COMMITTEE WITH JURISDICTION:

Check all that apply:       Executive                                       Planning, Environmental Management & Real Property  
     Personnel     Public Safety  
     Management & Budget                                       Public Works  
     Government Services                                       Community & Economic Development  
     Health and Family Services                                       Veterans

SUBJECT OF RESOLUTION: Authorization to apply for Sullivan Renaissance Grant Funding for Fort Delaware  
 PURPOSE OF RESOLUTION: Authorize the County to apply for an Environmental Initiative Grant from Sullivan Renaissance  
 DATE OF FIRST SUBMISSION: August 9, 2012  
 BRIEF DESCRIPTION: Resolution to authorize the County to apply for an Environmental Initiative Grant from Sullivan Renaissance for Fort Delaware Museum of Colonial History.

Costs to Other County Programs:

Mandated     Budgeted     Budget Revision

**FINANCIAL IMPACT:**

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR5</u>
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					
If NONE check here: <input checked="" type="checkbox"/> X ]					

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR AN ENVIRONMENTAL INITIATIVE GRANT FROM SULLIVAN RENAISSANCE FOR IMPROVED AGRICULTURAL INTERPRETATION AT FORT DELAWARE MUSEUM OF COLONIAL HISTORY**

**WHEREAS**, the County of Sullivan owns and operates Fort Delaware Museum of Colonial History; and

**WHEREAS**, the County of Sullivan had previously written a letter of support for the Tusten Heritage Garden organization to utilize Fort Delaware grounds for a portion of their Sullivan Renaissance Grant project; and

**WHEREAS**, Tusten Heritage Garden project has since changed scope and no longer will utilize the Fort Delaware grounds for their grant; and

**WHEREAS**, Sullivan Renaissance recognizes the potential of the proposed project at Fort Delaware and has encouraged the County of Sullivan to apply for funds independently; and

**WHEREAS**, the Sullivan County Legislature hereby authorizes the County Manager and/or the Chairman of the County Legislature to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

**NOW, THEREFORE, BE IT RESOLVED**, that the filing of an application in the form required by Sullivan Renaissance is hereby authorized.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2012.



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A TECHNICAL ASSISTANCE GRANT FROM THE UPPER DELAWARE COUNCIL FOR IMPROVED SITE INTERPRETATION AT MINISINK BATTLEGROUND PARK**

**WHEREAS**, the County of Sullivan owns and operates Minisink Battleground Park; and

**WHEREAS**, Minisink Battleground Park is a unique feature within the Upper Delaware Scenic and Recreational River Corridor; and

**WHEREAS**, the County of Sullivan had previously utilized grant funding to improve the historical interpretation of this Revolutionary War Battle Site; and

**WHEREAS**, Minisink Battleground Park users would benefit from additional site interpretation; and

**WHEREAS**, Sullivan County Division of Public Works/Department of Parks & Recreation is deemed eligible to submit an application for Technical Assistance funding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature *(as required by the funding source award agreement)* to execute any and all necessary documents to submit the Technical Assistance Grant application for funding, to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the Technical Assistance Grant funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2012.



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Robert A. Meyer, P.E.  
 Title: Commissioner  
 Department: Division of Public Works

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: New York State Gas and Electric (NYSEG) Permanent Easement on County Owned Property (LIB 23.-1-123.2) in the Town of Liberty.

PURPOSE OF RESOLUTION: To authorize an easement with NYSEG for a new electric line.

DATE OF FIRST SUBMISSION: August 9, 2012

BRIEF DESCRIPTION: To Authorize the Chairman of the Legislature to execute any and all necessary agreements to grant a permanent easement.

Costs to Other County Programs:

Mandated  Budgeted  Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	00.00				
State Funds	00.00				
Federal Funds	00.00				
(Town) Other	00.00				
Total	00.00				

If NONE check here:[X]



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE AN EASEMENT TO NEW YORK STATE ELECTRIC & GAS ("NYSEG") ON COUNTY OWNED PROPERTY ALONG SUNSET LAKE ROAD IN THE TOWN OF LIBERTY KNOWN AS SBL 23.-1-123.2**

**WHEREAS**, the County of Sullivan ("County") owns a parcel of on Sunset Lake Road, said parcel is designated on the Real Property Tax Map in the Town of Liberty shown as Section 23, Block 1, Lot 123.2 ("Property"); and

**WHEREAS**, NYSEG is planning to install a tie line along the existing telephone line which will provide a more reliable continuity of service to the area; and

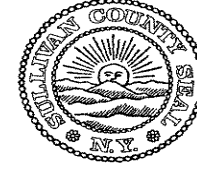
**WHEREAS**, NYSEG is requesting an easement to enter on the described Property along Sunset Lake Road to perform the line installation, trim and remove any trees and provide future line maintenance as required; and

**WHEREAS**, the easement area shall be thirty (30) feet by approximately three hundred seventy eight (378) feet beginning at a point about twenty one (21) feet westerly of the centerline of Sunset Lake Road (TH 94) and extending in a southerly direction a distance of approximately three hundred seventy eight (378) feet to a pole and angles left across said road as depicted on a plan submitted to the County dated June 25, 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents to grant a permanent easement in regard to the Property to NYSEG, in such form as approved by the County Attorney; and

**BE IF FURTHER RESOLVED**, that the Grantee will provide the appropriate legal descriptions necessary and requested by the County at their cost and expense.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2012.



**COUNTY OF SULLIVAN  
LEGISLATIVE  
MEMORANDUM**

TO: Public Safety Committee  
 FROM: Richard Martinkovic  
 TITLE: Commissioner of Public Safety  
 DEPARTMENT: Bureau of Fire

**COMMITTEE WITH JURISDICTION**

<b>Check all that apply</b>	<input type="checkbox"/>	Community Development & Planning	<input type="checkbox"/>	Public Safety	<input type="checkbox"/>	Health & Family Services
	<input type="checkbox"/>	Financial Management	<input type="checkbox"/>	Executive Committee	<input type="checkbox"/>	General Services
	<input checked="" type="checkbox"/>	Public Works	<input type="checkbox"/>	Real property	<input type="checkbox"/>	Veterans
	<input type="checkbox"/>	Personnel				

SUBJECT OF RESOLUTION: Sell surplus equipment  
 PURPOSE OF RESOLUTION: To transfer boat, motor & trailer to S.C. Dive and Rescue Team Inc.  
 DATE OF FIRST SUBMISSION: 9/6/12  
 BRIEF DESCRIPTION: To transfer boat, motor & trailer to S.C. Dive and Rescue Team Inc.  
 Costs to Other County Programs:

Mandated                       Budgeted                       Budget Revision Necessary

<b>FINAL IMPACT:</b>	Balance of			
Projection:	YR1	YR2	YR3	YR4
County Cost				
State Funds				
Federal Funds				
Other	\$100.00			
Total				

If NONE, check here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO SELL SURPLUS EQUIPMENT TO SULLIVAN COUNTY DIVE AND RESCUE TEAM, INC.**

**WHEREAS**, the County of Sullivan is in possession of a 1991 Zodiac Model Pro 410 boat, Yamaha outboard motor and 1992 EZ Loader trailer, which was used by the Sullivan County Dive Team, and

**WHEREAS**, based on research by the Commissioner of Public Safety and given the condition of the equipment, the fair market value of the equipment is \$100.00, and

**WHEREAS**, the equipment is no longer of use to the County and is surplus equipment, and

**WHEREAS**, the Commissioner of Public Safety is desirous of transferring the boat, outboard motor and trailer to the Sullivan County Dive and Rescue Team Inc. for the amount of One Hundred Dollars (\$100.00).

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby approves the transfer of the above-mentioned boat, outboard motor and trailer to the Sullivan County Dive and Rescue Team Inc. for the amount of \$100.00 and authorizes the County Manager to execute any documents to effect said transfer.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2012

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – August 9, 2012**

**ACCOMPLISHMENTS (July 12 – August 9, 2012)**

**BRIDGES & FACILITIES**

- Bridges #25 and 340 – flood repairs
- Bridge #183 – flag repairs
- Replaced fire damper in the Adult Care Center
- Upgraded the alarm system in the Barryville paint booth
- Installed a new gate on the pedestrian bridge at D&H and a rail and fence at Lake Superior
- Created a tire loading dock, removed sediment from ponds, repaired slopes and baler and cleaned the wash rack at the Landfill
- Repaired overhead doors
- Replaced the carpet in the Court House Library

**PARKS & RECREATION**

**Fort Delaware**

- Continued operating full time
- Participated in Minisink Battleground Commemoration Ceremony
- Continued work on Sullivan Renaissance grant

**Lake Superior**

- Continued operating full time
- Continued to sell season passes

**D & H Canal Linear Park & Interpretive Center**

- Continued operating weekends for season
- Attended D&H Transportation Heritage Council meeting

**Sullivan County Museum**

- Completed time cards
- Responded to building issues
- Reviewed facility use requests

**General Parks**

- Continued to issue group picnic and pavilion rental permits
- Attended Park & Recreation Commission meeting
- Supervised Buildings Department
- Continued working with DGA and ACC on HEAL Grant Certificate of Need (CON) submission
- Worked with architectural firm on HEAL project design
- Participated in WIC relocation
- Worked on Barryville PESH spray booth alarm upgrade

- Continued working with SASD on Travis Bldg Deep Energy Retrofit
- Continued working on SCIA Grant with Gerry Foundation
- Attended Sustainability Committee/Agriculture Sub-Committee meetings
- Began 2013 budget work
- Participated in LWRP workshop in the Town of Highland
- Supervision of Clean Team seasonal operation

### **SHOP STAFF**

- Misc. repairs to solid waste, public health, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs at worksites to keep road and bridge crews working
- Continued moving Barryville Shop operations to Maplewood
- Prepared new utility bodies to be mounted by the dealer
- Repaired Landfill containers
- Prepared several new vehicles for service
- Painted and prepared new Sheriff's cars
- Rebuilt compact container for the Liberty facility

### **SIGN SHOP**

- Fabricated 12 signs for Division of Public Works
- Repaired 10 signs on county roads
- Striped 142 miles of county roads and 5 miles of town roads

### **AIRPORT**

- Completed Monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project and the design of the County "T" Hangar project
- Participated in snow removal equipment purchase bid

### **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 50, 71 (MAM), 76 (TUS), 224 (DEL), 404 (LIB), 431 (FRE), 432 (HIG) and 270, 440 (NEV)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridges 45 (FAL) and 293 (FAL)
- Completed ROW acquisition work for the Bridge 45 replacement project
- Completed close out of the construction contract for the Bridge 293 (FAL) project
- Processed documents for the close out of the inspection contract
- Completed the review of a forty percent (40%) complete set of plans for the replacement of Bridge 45 (FAL) and coordinated the review of the Fallsburg force main relocation work with the town
- Started coordination with operations for the procurement of materials to construct a pretreatment system for the Maplewood Facility vehicle rinse rack system
- Completed coordination with SCCC, NYSDOT and FHWA for finalizing the Sullivan

- County Community College (SCCC) Road Improvement project's scope of work
- Continued administration and project management work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts and the Bridge 192C (Halls Mills Covered Bridge) Pier replacement project
- Continued coordination of construction activities to complete repair work needed due to Hurricane Irene damage. Completed plans to obtain permits from NYSDEC for several projects
- Completed monthly monitoring inspections for Bridge and 411 (NEV) required for red flags' mitigation
- Completed the inspection of construction work completed for Bridges 26, 86 (CAL), 263 (DEL), 251 (FOR), 270, 361 and 440 (NEV)
- Continued monthly inspections for Bridge 191 in response to a NYSDOT red flag
- Continued preliminary engineering work for the replacement of the superstructure and north abutment of Bridge 298 (LIB), the abutment work for Bridge 186 (DEL) and the Bridge 338 (FRE) replacement project
- Coordinated maintenance work needed for the Bridge 77 and Sunset Lake Dams
- Completed coordination with the Village of Monticello for disposal of wastewater from the Maplewood wash bay
- Completed an analysis for the use of the 59 North Main Street, Liberty property
- Completed a public hearing for the receipt of comments with respect to a project to mitigate the flooding of CR 164 in the vicinity of Bridge 240 (DEL/Kohlertown). Prepared and issued responses to public comments received
- Continued follow up with operations for the installation of a polishing filter for the Barryville Rinse Rack treatment system
- Completed applications for NYSDEC permits for Bridges 26, 421 (CAL), 432 (HIG), 440 (NEV) and 144 (ROC)
- Prepared addendum documents for the Sullivan County Soil & Water Conservation District and NYCDEP to add scour repair work for Bridge 187 (NEV) to the Neversink Demonstration Project
- Continued engineering design work for Bridge 191 (FOR) repairs due to Hurricane Irene

## **BUILDINGS**

- Completed 12 foster care home inspections and reports as requested by the Department of Family Services
- Continued Department of State (DOS) mandated 2012 building code inspections and updated Triennial Building Inspection Program report summary chart
- Inspected Aircraft Rescue & Firefighting Facility (ARFF) construction project
- Updated Petroleum Bulk Storage (PBS) as-built site plans for county facilities
- Updated Government Center 2012 Maintenance-In-Lieu-Of-Rent (MILOR) plans and updated "Office Chargeback Area 2012" chart
- Prepared Federal Communications Commission (FCC) radio license renewal forms, administrative update forms, notification forms and 2012 radio license data chart updates
- Completed and submitted online the Federal Communications Commission (FCC) forms for proposed antenna structure notification at six tower sites and FCC620 forms for consultant tower submission packets at six (6) tower sites

- Prepared and submitted Human Service Complex and Airport mandated monthly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)
- Reviewed and processed water testing lab invoices and vouchers
- Completed Human Service Complex weekly water testing on chlorination system and documented log
- Reviewed Human Service Complex mandated monthly chlorination system operation report calculations and cover letter submitted to the New York State Department of Health (NYSDOH)
- Hazardous Material forms to NYSDEC and EPA
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on the flood events of June, 2006; FEMA declared 1650; County Road 178 embankment stabilization (additional accounting backup requested and supplied) and of August, 2011; FEMA declared 4020 (Hurricane Irene); coordinated with SOEM and FEMA representatives on specific project issues, processed project completion and certification reports (P-4's) as received, updated an overall tracking spread sheet of status to date, reviewed results of sub-surface soil investigation on County Road 49 and requested additional cost estimates on providing specific design parameters for a Geo-synthetically Reinforced Soil System (GRSS) wall from the geo-technical consultant, in addition to working with NYSDOT and FHWA on an agreement to reimburse damage repair costs on County Road 55 (agreement received from NYSDOT main office - resolution pending County approval)
- Continued to close out the Bloomingburg Main Street rehabilitation project (final County reimbursement pending with NYSDOT), progress the County Road 173 reconstruction project (consultant invoicing, scope update and revised schedule with ROW acquisition) and close out the Exit 106 project (final accounting in progress)
- Provided billing and quantity verification for 2012 surface treating and crack sealing programs
- Provided field inspection oversight and quantity tracking of paving contractor (County Roads 51, 53 and 71 completed - County Roads 14, 15 and 73 in progress), marked out truing and leveling sections ahead of the contractor
- Prepared requisitions and coordinated delivery of traffic paint and beads for ongoing road striping - assist operations with tracking of striping progress
- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 53 - drainage at entrance to Fallsview Estates, County Road 175 - sight distance at proposed Liberty Business Park and NYSEG easement on portion of Liberty Complex property on Sunset Lake Road
- Completed the CADD basemapping of a recent survey of County Bridge 76, in addition to collecting more topographic data, below and on the spillway during low flow conditions at County Bridge 77
- Completed field construction layout of the approaches for final paving at County Bridges 251 and 263

- Continued with the topographic field survey of specific areas at the Sullivan County Community College
- Completed boundary line determinations of county owned right-of-way parcel no. 56 along County Road 149 at its intersection with Town Highway 82 related to a discontinuance of a portion of the right-of-way for the purpose of realigning the intersection per request of the Town of Rockland Highway Superintendent

**LAND & CLAIMS**

- Incident – CR 47 guide rail 2<sup>nd</sup> notice
- Accident – Pickup 96, Mower 270, Truck 195
- Claims – Gross (THO), Victor (THO)
- Complaints – CR 114 driveway, CR 95 trees, CR 164 trees
- Follow-up – CB 45 project, CR 53 Old Falls project, CR 116 (COC) Coffee Creations, CB 187 (NEV), CR 175 access, CR 102 access, CB 224 (DEL) agreement, CB 191 authorizations, CR 33 permit
- Misc – Radio Tower meetings
- ROW – CR 164, CR 43, CR 143
- Releases – CB 338 (ROC), CR 43 (FOR) trees, CB 421 (CAL)
- Resolutions – NYSEG easement – Sunset Road
- Foil – CR 176

**PERMITS:**

TYPE	NUM	YEAR	NAME	CR
M	2996	2012	CSR 75, LLC	102
M	2997	2012	BSD, LLC	175
M	2998	2012	Donald E. Stebel	23
U	1663	2012	Sullivan County Transportation, Inc.	158, 81, 149, 178

Subdivision/development review/correspondence: CR 113  
 Inspections: CR 123

**PROJECTIONS (August 9 – September 13, 2012)**

**BRIDGES & FACILITIES**

- Bridges #91 and 411 – flood repairs
- Upgrade oil/water separator at Barryville Shop
- Continue welding repairs at the Jail
- Clean leachate line and tank at the Landfill
- Repair pump at the Landfill
- Continue repairs to HVAC in county buildings
- Grade, seed and mulch solar panel area at the Human Services Complex



## **PARKS**

- Continue operating Lake Superior, Fort Delaware & D&H Canal Museum full time
- Continue processing time cards & use permits at SC Museum
- Continue issuing park & pavilion permits
- Continue selling Lake Superior season passes
- Continue to supervise Buildings Department
- Continue work on HEAL Grant project
- Continue attending Sustainability/Agricultural meetings
- Continue working with Bethel Woods on Fort Delaware/Harvest Festival Collaboration and with Sullivan Renaissance on the Fort Delaware project

## **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue move to Maplewood
- Sandblast and paint John Deere loader
- Complete new Sheriff's cars
- Continue repairs to sanders
- Repair vehicle lift at Maplewood
- Paint and refurbish project on tandem trucks
- Repair and paint container for the landfill

## **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Paint stops and bars
- Road striping

## **Engineering:**

### **AIRPORT**

- Complete Monthly Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue coordination of the potable water system design project; the security perimeter roadway project; the ARFF Building Construction Project and the design of the County "T" Hangar Rehabilitation Project

### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Prepare specifications for the procurement of materials and equipment to enable the construction of the Maplewood Facility vehicle rinsing pretreatment system
- Continue coordination with the Village of Monticello for the disposal of wastewater from

- the Maplewood wash bay
- Complete the preparation of a revised Initial Project Proposal for the Sullivan County Community College Improvement Project for submission to NYSDOT/FHWA
- Complete the preparation of a project management plan for the Sullivan County Community College Improvement Project
- Continue administration and project management work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continue engineering assistance for bridge repair work caused by Hurricane Irene and provide assistance coordinating work with FEMA and NYSOEM
- Complete monthly monitoring inspections for Bridges 191 (FOR) and 411 (NEV) which were issued red flags
- Continue to monitor CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue preliminary engineering work for Bridges 186 (DEL), 298 (LIB) and 338 (FRE)
- Coordinate with the Town of Delaware Sewer Department for the Kohlertown/CB 240/CR 164 flood mitigation project
- Complete Engineering for Bridge 191 (FOR) and 338 (FRE)
- Start project management and administration for the contract construction and inspection work for the Bridge 192c (NEV) pier replacement project

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Petroleum Bulk Storage (PBS) Tank #64 removal notification application and new Tank #64A installation notification application to NYSDEC
- Aircraft Rescue Firefighting Facility (ARFF) construction project inspections as project progresses
- Provide Department of State (DOS) mandated 2012 building code inspections and reports on Sullivan County buildings
- Human Service Complex weekly water testing and chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal forms and modification forms for EMS, Sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, NYSDOT (for FHWA) and SOEM on the recovery from flooding related to Hurricane Irene
- Continue to provide survey support services as needed for the 2012/2013 bridge and

highway improvement programs

- Continue to provide field inspection oversight and quantity verification of contract paving on county roads
- Provide services for the close-out of the Exit 106 project and the Village of Bloomingburg, Main Street rehabilitation projects (final County reimbursement requests)
- Continue with preliminary design coordination and planning for the reconstruction of the County Road 173 project
- Prepare bid documents for the replacement of concrete entrance sidewalks at the Sullivan County Government Center
- Continue with a topographic field survey at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O, and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2011 tonnage (T)	2012 tonnage (T)
January	2,675	2,977
February	2,481	2,740
March	3,248	3,732
April	3,599	3,829
May	3,895	5,655
June	5,426	5,740
July	8,425	
August	8,710	
September	5,285	
October	4,075	
November	3,888	
December	4,275	
<b>TOTAL</b>	<b>55,982</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (July 12 – August 9, 2012)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Set up resumption meeting for Landfill Phase I Capping project

### PROJECTIONS (August 9 – September 13, 2012)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Implementation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to complete Landfill capping project
- Update spill prevention report for the Chemical Bulk Storage (CBS) Tanks at Pre-treatment plant
- File air quality reports with the Environmental Protection Agency (EPA)

# Recycling Program

## ACCOMPLISHMENTS (July 12 – August 9, 2012)

- Prepared single stream vs. dual stream recycling financial impacts
- Prepared Household Hazardous Waste event cost profile for Public Works Committee
- Coordinated Municipal Cleanup program
- Single Stream Recycling Program ongoing education/program promotion
- Public Works Committee meeting recycling program updates
- Ongoing Solid Waste Management Plan development
- Participated in Mid-Hudson Regional Sustainability Plan Waste Management group
- Review recycling vouchers
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Developed Adult Care Center Master Gardener's Pilot Food Waste Composting & Community Garden Plan with Cathy Rauschendorfer
- Town of Delaware Youth Program, Boys & Girls Club of Sullivan County & Town of Wallkill recycling presentations

## PROJECTIONS (August 9 – September 13, 2012)

- Coordinate annual Household Hazardous Waste event
- Attend Mid-Hudson Regional Sustainability Consortium waste management planning sessions, Hudson Valley Regional Council Meeting and Solid Waste Committee update
- Public Works Committee meeting recycling program updates
- Review recycling vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue bale wrap/agriculture film recycling process with Cornell Cooperative Extension and Soil & Water Conservation District
- Develop natural resources recycling/composting/hazardous waste radio content with Liz Higgins, Cornell Cooperative Extension