



GOVERNMENT SERVICES COMMITTEE

September 13, 2012 – 11:00 AM

**Committee Members: Kitty Vetter (Chairman), Ira Steingart (Vice Chair),
Jonathan Rouis, Cora Edwards, Alan Sorensen**

AGENDA

DISCUSSION ITEMS: None

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative - Monthly Report
- Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

RESOLUTIONS:

1. **To request funds from the State University of New York Community College Capital Fund.**

PUBLIC COMMENT:

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST
FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE
CAPITAL FUND**

WHEREAS, Sullivan County as sponsor of Sullivan County Community College (SCCC) may accept funds other than county funds as its match for state capital funds; and

WHEREAS, the New York State 2008-2009 enacted budget for community college capital program included \$1,125,000 for Upgrades to Computer Labs; and

WHEREAS, SCCC spent \$354,939 from capital chargeback funds toward to the replacement of the Hermann Memorial Library roof; and

WHEREAS, that the Board of Trustees of Sullivan County Community College has approved this project and the use of the capital cost chargeback funds as the County's match for approved State capital funds and has requested that the Sullivan County Legislature adopt this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$177,469.50 from the State University of New York Community College Capital Program Fund.

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.

ANN PRUSINSKI
COMMISSIONER

HONORA WOHL
DEPUTY COMMISSIONER



RODNEY GAEBEL
COMMISSIONER

PAMELA D. MURRAN
DEPUTY COMMISSIONER

**COUNTY OF SULLIVAN
BOARD OF ELECTIONS**
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
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To: General Services Committee

From: Board of Elections

Date: September 7, 2012

Re: Activity in the month of **August 6, 2012- September 6, 2012**

The following is a brief outline of some of the routine operations and ongoing projects undertaken by the Board of Elections during the month **August 6, 2012- September 6, 2012**.

- Prepared for Inspector Classes by going over our PowerPoint presentation, gathering supplies, copying inspector manuals, preparing attendance and oath sheets and any other needed information.
- Inspector classes were held for over 230 Election Inspectors from all 15 towns on August 7th, 8th and 9th.
- Programmed memory cards and iButtons for voting machines, for the Primary Election.
- Processed absentee applications and mailed ballots for the Primary Election, Military, PD's and GA's.
- Commissioners Prusinski and Gaebel and Deputy Commissioner Murrann attended phone conference regarding SOE Software.
- Commissioners Prusinski and Gaebel and Deputy Commissioners Wohl and Murrann attended phone conferences with the Attorney General's office regarding Language Access Services for Persons of Limited English Proficiency in Voting.

- Commissioner Prusinski and Deputy Commissioner Murrin attended phone conference with NTS to perform and update in our system for the Military and Overseas Voter Empowerment (MOVE) Act.
- Letters were sent to all Candidates, Town Clerks and Party Chairs regarding the Voting Systems Viewing, Post-Election Audit, Recanvass and Absentee Ballot hearing, per state mandate.
- Printed poll books for the Primary Election.
- Packed bags with Primary Election Day supplies and ballots for the 10 county election districts.
- Commissioners Prusinski and Gaebel traveled to Election District Delaware 1, Delaware Community Center, to follow up on phone calls regarding the bridge construction and the problems with holding the Election there or having to move it.
- Commissioner Gaebel setup deployment schedule for voting machines.
- Commissioners Prusinski and Gaebel and Deputy Commissioner Murrin attended budget meeting with County Manager Fanslau.
- Generated, burst, sorted and mailed over 1,900 Acknowledgment, Confirmation, Transfer, and Previous Jurisdiction notices, voter information missing and registration cancellation letters, and HAVA information requests.
- Researched, accepted, and processed over 320 new voter registrations received in person at the Board of Elections, by regular mail, through the National Voter Registration Act, Department of Motor Vehicle office and over 1,400 updates due to name and/or address changes, street file amendments, 911 updates and postal returned mail.
- Reviewed, approved, and processed over 190 cancellations due to deaths, felony convictions, moves out of the county, and requests by voters.
- Processed and responded, to several FOIL requests.
- Continued revisions to the Sullivan County Street File in our computer voter and street file maintenance program.
- Prepared the August Monthly Reports for Albany on NVRA and Agency Based Dot Coded registrations.
- Requests for printed and electronic materials were processed and filled, for Candidates and the Public.
- Received and receipted Campaign Financial Disclosure filings from candidates and elected officials and gave assistance to those required to now file electronically to the state.