



**PERSONNEL COMMITTEE**

September 6, 2012– 9:15 A.M.

**Personnel Committee Members**

**Ira Steingart, Chair  
Gene Benson, Vice Chair  
Kathy LaBuda  
Kitty Vetter  
Cindy Kurpil Gieger**

**AGENDA**

**DISCUSSION:**

1. Personnel Policy Manual Update
2. Proposed Nepotism Policy

**REPORTS:**

1. Human Rights – Monthly Report

**DEPARTMENTS:**

1. Personnel
2. Risk Management and Insurance

**RESOLUTIONS:**

1. To adjust the salaries of Assistant District Attorneys and certain support staff.

**PUBLIC COMMENT:**

**RESOLUTION INTRODUCED BY THE PERSONNEL COMMITTEE TO ADJUST THE SALARIES OF ASSISTANT DISTRICT ATTORNEYS AND CERTAIN SUPPORT STAFF**

**WHEREAS**, the Sullivan County District Attorney’s Office has encountered one vacancy and anticipates another vacancy in the Assistant District Attorney positions in fiscal year 2012; and

**WHEREAS**, the salaries currently allotted to the Assistant District Attorney positions are not reflective of the respective experience level and length of service to the County, and to the Sullivan County District Attorney’s Office and the extra work that the Assistant District Attorneys have performed when vacancies have occurred, including working extra hours without overtime compensation, covering additional justice courts and handling an increased case load, during the periods of vacancy, and;

**WHEREAS**, over the past decade the Sullivan County District Attorney’s Office has voluntarily decreased its support staffing, which has necessarily required the remaining employees to perform more work and the salaries are not currently reflective of the current production or work load of these valued county employees;

**WHEREAS**, the Sullivan County District Attorney has reviewed the salary structure and determined that the salary structure should be modified to accurately reflect the additional work load, experience and years of service to the County as follows for the positions currently budgeted and the Assistant District Attorneys and support staff listed below:

<b>Position #</b>	<b>Title</b>	<b>Current</b>	<b>New</b>	<b>Increase/Decrease</b>
748	Assistant DA IV	\$62,700	\$67,900	Increase \$5,200
587	Assistant DA V	\$60,088	\$60,088	No change
770	Assistant DA VI	\$55,385	\$50,385 (Full) \$40,000(Entry)	Decrease \$5,000
885	Assistant DA VII	\$55,385	\$50,385	Decrease \$5,000

**WHEREAS**, the proposed salary adjustments will have no impact on the Sullivan County District Attorney’s Office budget as the reallocation of the above positions does not increase the appropriations of the Personnel Services line and the appropriations for said line remain constant.

**NOW, THEREFORE, BE IT RESOLVED**, that the salaries as set forth above be adjusted as of August 6, 2012.