



GOVERNMENT SERVICES COMMITTEE

October 11, 2012 – 1:30 PM

**Committee Members: Kitty Vetter (Chairman), Ira Steingart (Vice Chair),
Jonathan Rouis, Cora Edwards, Alan Sorensen**

AGENDA

DISCUSSION ITEMS: None

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative - Monthly Report
- Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

RESOLUTIONS:

- 1. To authorize award & execution of agreement with Coordinated Care Services Incorporated for Specialized Financial Services for Community Services.**
- 2. To authorize Sullivan County Risk Management to contract with Harbridge Consulting Group to provide actuarial Valuation Services in relation to Post Retirement Medical Benefit Plan and the requirements of GASB 45.**
- 3. Authorizing Sullivan County Community College to request funds from the State University of New York Community College Capital Fund.**

PUBLIC COMMENT:



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Kathy Jones
 Title: Director
 Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- | | |
|---|---|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Government Services | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Award and Execute Agreement

PURPOSE OF RESOLUTION: To Award Agreement

DATE OF FIRST SUBMISSION: October 11, 2012

BRIEF DESCRIPTION: Services of a firm to provide specialized financial management services for Community Services which will require support for the Fiscal Officer functions which include ongoing consultation and technical assistance to ensure LGU compliance in oversight and management of different programs. (R-12-18)

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	\$9,300.00	\$26,500.00			
State Funds	\$				
Federal Funds	\$				
(Third Party Revenue) Other					
Total	\$9,300.00	\$ 26,500.00			

If NONE check here:

Resolution No. _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, a proposal was received for Specialized Financial Services for Community Services, and

WHEREAS, Coordinated Care Services Incorporated, 1099 Jay Street, Building J, Rochester, New York 14611-1153, is the responsible proposer for this service, and

WHEREAS, the Sullivan County Community Services Department has approved said proposal and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Coordinated Care Services Incorporated, at a total cost not to exceed **\$9,300.00** for the remainder of 2012 and an annual price not to exceed **\$26,500.00**, for 2013 financial services, in accordance with R-12-18, said contract to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, **2012.**



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Kathy Jones
 Title: Director
 Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- | | |
|---|---|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Government Services | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Award and Execute Agreement

PURPOSE OF RESOLUTION: To Award Agreement

DATE OF FIRST SUBMISSION: October 11, 2012

BRIEF DESCRIPTION: Services of a qualified firm to provide Actuarial Services for Other Post-Employment Benefits (OPEB) in order to comply with Governmental Accounting Standards Board (GASB) Statement No. 45 that establishes standards for the measurement, display, and recognition of OPEB expenses and liabilities. (R-12-16)

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR5</u>
County Cost	\$ 5,300.00	\$ 5,300.00			
State Funds	\$				
Federal Funds	\$				
(Third Party Revenue) Other					
Total	\$ 5,300.00	\$ 5,300.00			

If NONE check here:

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE SULLIVAN COUNTY RISK MANAGEMENT TO CONTRACT WITH HARBRIDGE CONSULTING GROUP TO PROVIDE ACTUARIAL VALUATION SERVICES IN RELATION TO POST RETIREMENT MEDICAL BENEFIT PLAN AND THE REQUIREMENTS OF GASB 45.

WHEREAS, Sullivan County provides postretirement benefits which encompasses (1) the NYSHIP/Empire medical plan, seven (7) union/non-union employee groups and various contribution schedules for approximately fourteen hundred (1400) county employees, retirees and dependents of retirees, and

WHEREAS, Sullivan County is seeking an actuarial valuation of these postretirement benefits under GASB 45, Accounting and Financial Reporting by Employers for Post Employment Benefits other than pensions, and

WHEREAS, Sullivan County needs to fulfill this mandated requirement, and

WHEREAS, a proposal was received from Harbridge Consulting Group, in accordance with Request for Proposal, R-12-16, dated August 17, 2012, and

WHEREAS, Risk Management approves said proposal and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to contract with Harbridge Consulting Group to provide actuarial valuation services to fulfill the requirements of GASB 45 at a cost not to exceed \$10,600 over a two (2) year period, and

BE IT FURTHER RESOLVED, that the form of such contract be approved by the Sullivan County Department of Law.

Moved by _____ ,
Seconded by _____ ,
and adopted on motion _____ , 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Joshua Potosek
 Title: Deputy County Manager/Commissioner of Management & Budget
 Department: Management and Budget

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Services Veterans

SUBJECT OF RESOLUTION: Request funds from the State University of New York Community College Capital Fund

PURPOSE OF RESOLUTION: To request funds

DATE OF FIRST SUBMISSION: October 11, 2012

BRIEF DESCRIPTION: To request funds from the State University of New York Community College Capital Fund towards the Jenzabar Computer Upgrade.

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					
If NONE check here:[x]					

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST
FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE
CAPITAL FUND**

WHEREAS, Sullivan County as sponsor of Sullivan County Community College (SCCC) may accept funds other than county funds as its match for state capital funds; and

WHEREAS, the New York State enacted budget for community college capital program included \$1,200,000 for a Complete Mainframe Computer Upgrade; and

WHEREAS, SCCC will spend a total of \$671,720 from capital chargeback funds towards the Jenzabar Computer Upgrade (Complete Mainframe Computer Upgrade); and

WHEREAS, that the Board of Trustees of Sullivan County Community College has approved this project and the use of the capital cost chargeback funds as the County's match for approved State capital funds and has requested that the Sullivan County Legislature adopt this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$212,800 from the State University of New York Community College Capital Program Fund.

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.

KATHLEEN JONES
Director



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Fax: (845) 807-0526

**SULLIVAN COUNTY DEPARTMENT OF
PURCHASING & CENTRAL SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET, P.O. Box 5012
MONTICELLO, NY 12701**

To: Government Services Committee

From: Purchasing & Central Services

Date: October 11, 2012

Re: Monthly Report

1. Bids:

- **Ice Control Materials (B-12-51)**
Callanan Industries, Inc. Albany, NY
Deckelman LLC Fremont Center, NY
- **Steel and Aluminum (B-12-56)**
Chemung Supply Corporation Elmira, NY
Fall Fittings, Inc. New Paltz, NY
Newburgh Steel Products, Inc. Newburgh, NY
- **Office Supplies & Furniture (B-12-58)**
Staples Advantage Framingham, MA
Nationwide Office Products Group New York, NY
- **Re-Bid Fluid Cooler for Sullivan County Government Center Annex (B-12-59)**
Balticare, Inc. New York, NY
- **Building Materials (B-12-60)**
Superior Building Supply Neversink, NY
- **Fresh Fruit and Vegetables (B-12-61)**
Duso Food Distributors, Inc. Ellenville, NY
- **Roll-Off Containers with Peak Roof (B-12-63)**
Custom Container Solutions Lewisburg, PA
- **Compact Sedans and Seven Passenger Mini-Vans (B-12-65)**
M & M Auto Group Liberty, NY
Robert Green Chevrolet Rock Hill, NY

2. Processed 286 Purchase Orders

3. Recyclables