



GOVERNMENT SERVICES COMMITTEE

December 13, 2012 – 1:30 PM

**Committee Members: Kitty Vetter (Chairman), Ira Steingart (Vice Chair),
Jonathan Rouis, Cora Edwards, Alan Sorensen**

AGENDA

DISCUSSION ITEMS: None

PRESENTATION: None

REPORTS:

- | | | | |
|----|-----------------------------------|---|----------------|
| 1. | Purchasing & Central Services | - | Monthly Report |
| 2. | Board of Elections | - | Monthly Report |
| 3. | Cornell Cooperative | - | Monthly Report |
| | Consumer Affairs | - | Monthly Report |
| 4. | County Clerk | | |
| 5. | Sullivan County Community College | | |

RESOLUTIONS:

1. To authorize award & execution of contract with Smith Lawn Maintenance, LLC and Turning Leaves Landscaping, LLC for lawn mowing services for 2013 at various locations throughout the County.
2. To authorize extension and modification of contract to extend and modify the County of Sullivan's Contract with Rolling V Bus Corporation.
3. To authorize modification agreement(s) with Catskill Hudson Bank and Kristt Company for Coin Op Copiers for the Sullivan County Clerk's Office
4. To authorize contract with Geraldina Gelsomino for the service of Speech Therapist.
5. To extend and modify the County of Sullivan's contract with Rolling V Bus Corporation.

PUBLIC COMMENT:



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Kathy Jones
 Title: Director
 Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- | | |
|---|---|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Government Services | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Award and Execute Agreement

PURPOSE OF RESOLUTION: To Award Agreement

DATE OF FIRST SUBMISSION: December 13, 2012

BRIEF DESCRIPTION: Mowing and trimming of grass and vegetation at various Sullivan County locations, for the 2013 season. (B-12-69)

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR5</u>
County Cost					
State Funds	\$50,914.00				
Federal Funds	\$				
(Third Party Revenue) Other					
Total	\$50,914.00				

If NONE check here:

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT

WHEREAS, bids were received for lawn mowing services for 2013 season at various locations throughout the County, and

WHEREAS, various vendors (see below) were determined to be the lowest responsible bidders for various locations,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute contracts as follows:

<u>Vendor</u>	<u>Site</u>	<u>Price/Cutting</u>
1. Smith Lawn Maintenance, LLC Youngsville, NY 12791	Government Center (edging \$165/Mo.)	\$250.00
	Courthouse Complex (edging 105/Mo.)	\$105.00
	Lake Superior State Park	\$459.00
	Veterans (trimming headstones \$80.00/Mo.)	\$123.00
	Liberty Complex	\$750.00
2. Turning Leaves Landscaping, LLC	Stone Arch Bridge Historical Park	\$185.00
	Fort Delaware Museum	\$180.00

and in accordance with Bid #B-12-69, said contracts to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Kathy Jones
 Title: Director
 Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- | | |
|---|---|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Government Services | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Award and Execute Agreement

PURPOSE OF RESOLUTION: To Award Agreement

DATE OF FIRST SUBMISSION: December 13, 2012

BRIEF DESCRIPTION: Pre K Transportation Extension and Modification of Rolling V Bus Corporation's contract.

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$118,569	\$287,416			
State Funds	\$185,157	\$546,389			
Federal Funds	\$				
(Third Party Revenue) Other	\$ 11,037	\$ 38,719			
Total	\$ 314,763	\$ 872,524			

If NONE check here:

Resolution No. _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO
AUTHORIZE EXTENSION AND MODIFICATION OF CONTRACT**

**RESOLUTION TO EXTEND AND MODIFY THE COUNTY OF SULLIVAN'S
CONTRACT WITH ROLLING V BUS CORPORATION**

WHEREAS, pursuant to Bid No. B-08-49 and Resolution 306-08, in September 2008, the County of Sullivan entered into a four-year contract for school bus services with Rolling V Bus Corporation, of South Falls burg, New York, in accordance with New York State law; and

WHEREAS, from 2008 through present date Rolling V Bus Corporation has satisfactorily performed its obligations under the Agreement; and

WHEREAS, the County wishes to extend and modify its Agreement with Rolling V Bus Corporation and Rolling V Bus Corporation has agreed to reduce the cost of services for a majority of the extension term;

WHEREAS, New York Education Law §305 permits the extension of properly bid contracts for a period of time not to exceed the original term of the contract.

NOW, THEREFORE, BE IT RESOLVED, that the county Manager is authorized to execute a contract modification and extension through 2016, at a cost not to exceed the amounts set forth on the attached "Schedule A".

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.

"Schedule A"

revised 10/9/12

SCHOOL YEAR
Current Base Price
 404.79

Option 1

Current Contract	Extension Year 1	Extension Year 2	Extension Year 3	Extension Year 4
2012-13	2013-14	2014-15	2015-16	2016-17
323.83	344.07	384.55	404.79	465.54
-20%	-15%	-10%	0%	15%

Non-Yellow
Sedans

Current Contract	Extension Year 1	Extension Year 2	Extension Year 3	Extension Year 4
2012-13	2013-14	2014-15	2015-16	2016-17
303.59	344.07	384.55	384.55	404.79
-25%	-15%	-5%	-5%	0%



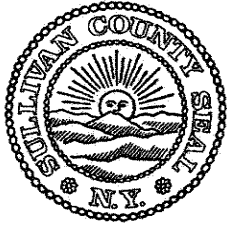
ROLLING V
 BUS CORPORATION

Summer
 \$364.32

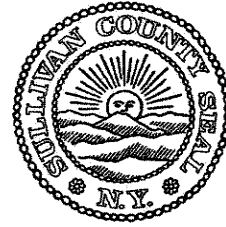
Extension Year 1	Extension Year 2	Extension Year 3	Extension Year 4
2013	2014	2015	2016
346.1	346.1	364.32	382.54
-5%	-5%	0	5%

Non-Yellow
Sedans

Extension Year 1	Extension Year 2	Extension Year 3	Extension Year 4
2013	2014	2015	2016
327.89	327.89	346.1	364.32
-10%	-10%	-5%	0%



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



TO: **County Legislature**
 FROM: Lorne D. Green
 TITLE: Chief Information Officer
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget | <input type="checkbox"/> Executive Committee | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Public Works | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Personnel | | |

SUBJECT OF RESOLUTION: Coin-Op Copiers for County Clerk's Office
 PURPOSE OF RESOLUTION: To authorize agreements with Catskill Hudson Bank and Kristt Company
 DATE OF FIRST SUBMISSION: December 7, 2012
 BRIEF DESCRIPTION: To authorize agreement for coin-op copiers for public use in the County Clerk's Office.
 Costs to Other County Programs:

- Mandated Budgeted Budget Revision Necessary

FINAL IMPACT:

Projection:

	Balance of			
	YR1	YR2	YR3	YR4
County Cost	3,900	\$7,668	\$7,668	\$7,668
State Funds				
Federal Funds				
Other				
Total	\$3,900	\$7,668	\$7,668	\$7,668

If NONE, check here:

Resolution No. _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE MODIFICATION AGREEMENT(S)

WHEREAS, pursuant to Resolution No. 120-04, adopted by the Sullivan County Legislature on March 18, 2004, the County entered into a lease agreement with the Kristt Company for photocopy machines (“Coin Op Lease”), and

WHEREAS, pursuant to Resolution No. 236-12, adopted by the Sullivan County Legislature on June 21, 2012, the County extended the Coin Op Lease for three (3) coin op copiers for the Sullivan County Clerk’s Office, through June 30, 2012, and

WHEREAS, the County Clerk needs to extend the Coin Op Lease through December 31, 2012, under the same terms and conditions.

WHEREAS, pursuant to Resolution No. 462-11, adopted by the Sullivan County Legislature on December 15, 2011, and Resolution No. 167-12, adopted by the Sullivan County Legislature on April 26, 2012, the County entered into an agreement with Catskill Hudson Bank and Kristt Company, for the lease of various multi function devices for the County of Sullivan (“Master Lease Agreement”), and

WHEREAS, the proposal, R-11-24, listing all the multi function devices, shall be amended to add three (3) new coin op machines for the County Clerk’s Office, for the term of January 1, 2013 through December 31, 2015, at a lease price of \$639.00/month, and service and supplies to be charged at \$.0049/black and white copy and \$.04/each color print, and

WHEREAS, the Master Lease Agreement lease price shall be paid directly to Catskill Hudson Bank and the service and supplies fees shall be paid directly to the Kristt Company, and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a Modification Agreement to extend the Coin Op Lease from July 1, 2012 through December 31, 2012, under the same terms and conditions, said Modification Agreement to be in such form as the County Attorney shall approve, and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute a Modification Agreement to the Master Lease Agreement, adding three (3) new coin op machines for the County Clerk’s Office at monthly lease cost of \$639.00/month PLUS service and supplies fees as stated above, in accordance with RFP – R-11-24, said Modification Agreement to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.



COUNTY OF SULLIVAN LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE
From: Kathy Jones
Title: Director
Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- Executive
 - Planning, Environmental Management & Real Property
 - Personnel
 - Public Safety
 - Management & Budget
 - Public Works
 - Government Services
 - Community & Economic Development
 - Health and Family Services
 - Veterans

SUBJECT OF RESOLUTION: Award and Execute Contract

PURPOSE OF RESOLUTION: To Award Contract.

DATE OF FIRST SUBMISSION: December 13, 2012

BRIEF DESCRIPTION: Contract with Geraldina Gelsomino, Speech Therapist Services for PHS, from 1/1/2013 - 12/31/2013 at \$84.00 per visit with an option for an additional yearly extensions, for up to three (3) years, at the same terms and conditions as per RFP R-12-04A.

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other	\$ 1,680.00				
Total	\$ 1,680.00				

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE CONTRACT

WHEREAS, a quote was received for the service of Speech Therapist, and

WHEREAS, Sullivan County Public Health Services needs to provide speech therapy services, and

WHEREAS, Geraldina Gelsomino, 28 Crescent View Road, Rock Hill, NY 12775, will provide said services, and

WHEREAS, Sullivan County Public Health Services has recommended said vendor.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to enter into a contract with Geraldina Gelsomino at a rate of \$84.00 per visit for the calendar year 2013 with an option for an additional yearly extension for up to three (3) additional years, under the same terms and conditions, as per RFP R-12-04A, said contract to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2012.



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**



To: COUNTY LEGISLATURE

From: Randy J. Parker

Title: Commissioner

Department: Division of Health and Family Services

COMMITTEE WITH JURISDICTION

Check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Government Services | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Health & Family Services | <input type="checkbox"/> Planning, Environmental Management
And Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Extension/modification of Rolling V Bus Corporation

PURPOSE OF RESOLUTION: To modify existing contract

DATE OF FIRST SUBMISSION: December 13, 2012

BRIEF DESCRIPTION: Rolling V Bus Corporation has agreed to provide additional services which will encompass the entire Welfare to Work Program and original agreement will be modified to pay additional cost

Costs to Other County Programs:

Mandated Budgeted Budget Revision Necessary

FINANCIAL IMPACT:	2011	2012	2013	2014
Projection:	YEAR 1	YEAR 2	YEAR 3	YEAR 4
County Costs	\$ 118,500	\$	\$	\$
State Funds	\$ 31,500	\$	\$	\$
Federal Funds	\$ 150,000	\$	\$	\$
Other	\$	\$	\$	\$
Total	\$ 300,000	\$	\$	\$

If NONE check here:

Resolution No. _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO
AUTHORIZE EXTENSION AND MODIFICATION OF CONTRACT**

**RESOLUTION TO EXTEND AND MODIFY THE COUNTY OF SULLIVAN'S
CONTRACT WITH ROLLING V BUS CORPORATION**

WHEREAS, pursuant to the agreement between the parties dated January 1, 2009 (“original agreement”), entered into pursuant to Resolution No. 407-08, adopted by the Sullivan County Legislature on November 20, 2008, as modified and extended by Resolution Nos. 70-09 and 574-10, and

WHEREAS, the original agreement is subject to an additional one (1) year extension for the term, January 1, 2013 through December 31, 2013, and

WHEREAS, Rolling V Bus Corporation has agreed to provide additional services, which encompass the entire Welfare to Work Program, including but not limited to cab rides, etc., and

WHEREAS, in order to provide said services, the County has agreed to pay an additional cost of \$34,717.13, and the total annual cost shall not exceed \$300,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract modification and extension through 2013, at a cost not to exceed the amount set forth above, in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2012.

KATHLEEN JONES
Director



Tel.: (845) 807-0515
Fax: (845) 807-0526

**SULLIVAN COUNTY DEPARTMENT OF
PURCHASING & CENTRAL SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET, P.O. Box 5012
MONTICELLO, NY 12701**

To: Government Services Committee

From: Purchasing & Central Services

Date: December 13, 2012

Re: Monthly Report

1. Bids:

- **Electrical & Plumbing Supplies (B-12-70)**
Schmidt's Wholesale, Inc. Monticello, NY
Montague Tools & Supply Co. Branchville, NJ
Roche Supply Inc. Honesdale, PA
- **Disposal of Scrap Metal (B-12-71)**
Sims Metal Management Ferndale, NY
- **Replacement Parts for Automobiles & Light Duty Trucks (up to 12,000 lbs) (B-12-72)**
Arthur Glick Truck Sales Monticello, NY
AutoZone Northeast, Inc. Monticello, NY
E. Austin Auto Parts Port Jervis, NY
Fleetpride New Windsor, NY
M & M Auto Group Liberty, NY
Shakelton Auto & Truck Center Monticello, NY
- **Replacement Parts for Medium & Heavy Duty Trucks (over 12,000 lbs) (B-12-73)**
Arthur Glick Truck Sales Monticello, NY
Arkel Motors, Inc. New Windsor, NY
Campbell Freightliner of Orange County, LLC New Windsor, NY
Fleetpride New Windsor, NY
Mid Hudson Mack, Inc. Montgomery, NY
Roches Garage Inc. Callicoon, NY
Shakelton Auto & Truck Center Monticello, NY

2. Processed 271 Purchase Orders

3. Recyclables