

**HEALTH AND FAMILY SERVICES COMMITTEE
THURSDAY, January 10, 2013 11:15 AM**

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair,
Kathy LaBuda, Jonathan Rouis, and Cora Edwards**

**CALL TO ORDER
ATTENDANCE**

COMMENTS: Committee Chair/Commissioner

REPORTS:

- 1. HEAL Grant Update- Catherine Rauschendorfer, Administrator of the Adult Care Center**
- 2. Contract Review Meeting Update**
- 3. Division Vacancy Report – Commissioner Parker**
- 4. NY Public Welfare Association Training Report**

PRESENTATIONS:

- 1. Delaware County Housing Model- Bill Moon**

DISCUSSIONS:

- 1. HEAP Update**
- 2. Chief Fraud Investigator Process**
- 3. Pharmaceutical Purchase Policy**

RESOLUTIONS:

- 1. To amend Resolution No. 314-12 as previously amended by Resolution No. 372-12 that created the Health and Family Services Review Panel.**
- 2. To authorize Pharmaceutical Purchase Policy.**

Adult Care Center Resolutions - None

Department of Community Services Resolutions - None

Department of Family Services Resolutions - None

Office for the Aging - None

Public Health Services Resolutions

- 3. To authorize allocation of mini-grants from NYSDOH Rural Minority Health Grant Funding.**
- 4. To authorize Sullivan County Public Health Services to apply, accept, and contract with the New York State Department of Health for continuation of the Rural Health Network Grant.**

Youth Bureau - None

MONTHLY REPORTS

Adult Care Center – 5-15

Community Services – None

Family Services – None

Office for the Aging – None

Public Health Services – 16

RESOLUTION NO. INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE TO AMEND RESOLUTION 314-12 AS PREVIOUSLY AMENDED BY RESOLUTION NO. 372-12 THAT CREATED THE HEALTH AND FAMILY SERVICES REVIEW PANEL

WHEREAS, the County Legislature adopted Resolution no. 314-12 on September 20, 2012, which Resolution created the Social Services Review Panel, and

WHEREAS, and on November 15, 2012, by Resolution no. 372-12 the County Legislature amended 314-12 to change the title of the Social Services Review Panel to the Health and Family Services Review Panel, and

WHEREAS, there is a desire to further amend the Resolution 314-12 to extend the Health and Family Services Review Panel to meet once a month or more often as necessary through the 2013 calendar year.

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 314-12 is hereby further amended by the Sullivan County Legislature.

Moved by:

Seconded by:

Resolution No. _____

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE PHARMACEUTICAL PURCHASE POLICY

WHEREAS, in order to ensure that the purchase of pharmaceuticals by various County agencies, divisions and departments is done in the most cost effective manner, it is in the best interest of the County to enact a Pharmaceutical Purchase Policy, and

WHEREAS, said policy should include but not be limited to the purchase of generic pharmaceuticals, when medically appropriate, bulk purchases and negotiated brand name drugs, and

WHEREAS, the Pharmaceutical Purchase Policy shall be applicable to all County agencies, divisions and departments and shall be provided to all contracting physicians and health professionals.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby enacts and directs the utilization of the Pharmaceutical Purchase Policy, attached hereto as "Exhibit A", to govern the purchase of pharmaceuticals by the County of Sullivan, and

BE IT FURTHER RESOLVED, said Pharmaceutical Purchase Policy shall be subject to amendments or changes at the discretion of the Sullivan County Legislature.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE
TO AUTHORIZE ALLOCATION OF MINI-GRANTS FROM NYSDOH RURAL MINORITY
HEALTH GRANT FUNDING:**

WHEREAS, Sullivan County Public Health Services successfully applied for a Rural Minority Health Grant for a two year period September 1, 2011 – July 31, 2013, and

WHEREAS, a requirement of year two of the funding (September 1, 2012 – July 31, 2013) is distribution of mini-grants to agencies approved by a grant subcommittee; such mini-grants aimed at reducing health disparities among minority populations, and

WHEREAS, three applications for mini-grants were received and approved by said subcommittee, as follows:

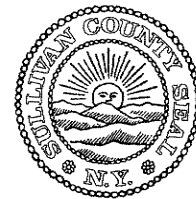
- Sullivan County BOCES to develop and implement a health literacy curriculum for adult education students: \$2,800;
- Hudson Valley Community Services d/b/a ARCS to develop and implement a smoking cessation program for people at risk of or infected with HIV: \$3,000
- Sullivan County Human Rights Commission to hold forums and workshops to inform residents of their health care rights: \$1,000, and

WHEREAS, to meet the requirements of the grant, it is necessary to enter into Memoranda of Understanding with the grantees,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to sign agreements with these providers not to exceed the amounts shown above beginning January 1, 2013 through the remainder of the contract year which ends July 31, 2013.

BE IT FURTHER RESOLVED, that the form of such agreements be approved by the Sullivan County Department of Law.

**Moved by
Seconded by
and adopted on motion**



**COUNTY OF SULLIVAN
LEGISLATIVE
MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Carol S. Ryan, RN, BSN, MPH
 Title: Public Health Director/Director of Patient Services
 Department: Public Health Services

COMMITTEE WITH JURISDICTION

Check all that apply: Executive Community & Economic Development Veterans
 Government Services Personnel Public Safety
 Health and Family Services Management & Budget Public Works
 Capital Planning & Budgeting Planning, Environmental Mgt. & Real Property

SUBJECT OF RESOLUTION: Rural Health Network

PURPOSE OF RESOLUTION: To authorize Sullivan County PHS to apply, accept and contract with NYS DOH for continuation of the RHN Grant

DATE OF FIRST SUBMISSION: January 2013

BRIEF DESCRIPTION: To authorize Sullivan County PHS to apply, accept and contract with NYS DOH for continuation of the RHN Grant for a multi-year period of 4/1/2013 to 3/31/2018. (NYS DOH will allocate grant funding up to \$300,000 for the continuation of the Rural Health Network Grant for each multi-year period.)

Costs to Other County Programs: None

Mandated Budgeted Budget Revision Necessary *Amount equal to the 2/1/12 – 3/31/13 grant was incl. as an estimate for the 2013 – 2014 grant period.
 (grant incl. in 2013 budget)

FINANCIAL IMPACT:	2013 – 2014	2014 – 2015	2015 – 2016	2016 – 2017
	Estimate	Estimate	Estimate	Estimate
Projection:	YR1	YR2	YR3	YR4
County Cost				
State Funds	\$252,486	\$300,000	\$300,000	\$300,000
Federal Funds				
(Third Party Revenue) Other				
Total	\$252,486 *	\$300,000	\$300,000	\$300,000

If NONE check here:

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE SULLIVAN COUNTY PUBLIC HEALTH SERVICES
TO APPLY, ACCEPT, AND CONTRACT WITH THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR CONTINUATION OF THE RURAL HEALTH
NETWORK GRANT**

WHEREAS, Resolution #497-06 of December 2006 allocated grant funding for the continuation of the Rural Health Network Grant for the multi-year period from February 1, 2009 to January 31, 2013 from New York State Department of Health to Sullivan County Public Health Services, and

WHEREAS, the New York State Department of Health will allocate grant funding up to \$300,000 for the continuation of the Rural Health Network Grant for each multi-year period April 1, 2013 to March 31, 2018, and

WHEREAS, in the event that funding is awarded, Sullivan County Public Health Services wishes to enter into an agreement with New York State Department of Health on an on-going basis dependent upon continued funding from the New York State Department of Health, to support objectives which will improve the health status of Sullivan County residents.

NOW, THEREFORE, BE IT RESOLVED, that Sullivan County Public Health Services be authorized to apply, accept and contract with New York State Department of Health for the Rural Health Network Grant for the multi-year period of April 1, 2013 to March 31, 2018, and

BE IT FURTHER RESOLVED, if funding is awarded that the Sullivan County Manager is hereby authorize to sign all necessary agreements with New York State Department of Health to accept the award and execute the contract, and

BE IT FURTHER RESOLVED, that the form of such contract be approved by the Sullivan County Department of Law.

**Moved by
Seconded by
and declared duly adopted on motion**

SULLIVAN COUNTY ADULT CARE CENTER 2012 MONTHLY REPORT

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Expenses										\$12,270,113	\$13,467,258	
Budgeted												
Paid YTD										\$12,048,248	\$13,253,169	
Revenues												
Budgeted												
Received YTD												
% Occupancy										86.43%	89.81%	
pvt pay										445	9.13%	
medicaid										3513	83.67	
medicare										329	7.20	
Funded												
Positions (189)										6 vacant positions	7 vacant positions	
Vacancies										10,663	10,853	
# Activity												
Participation												
Meals												
prepared										12489	12579	
residents										39	219(inc family	
families										626	Thanksgiving meals)	
registrants										3325	530	
staff											3319	
Meals contract										Hot-5231	Hot-4886	
MOW										Kosher-217	Kosher-211	
										Frozen-1491	Frozen-1974	
										288	288	
Occupational												
Therapy tx												
RNC tx										329	307	
Physical												
Therapy tx												
RNC tx										62	93	
Sp/Swallow tx												
Hearing tx												
Day Care vis										313	265	
% Occupancy										92.06%	77.94%	
PT										PT-0	PT-0	
OT										OT-2	OT-5	
ST										ST-0	ST-0	

ADULT CARE CENTER - EI6020

2012 ESTIMATED EXPENSES		Jan 1, 2012-November 30, 2012		
ACCT #	CATEGORY	BUDGET	ACCRUED/ ACTUAL	%SPENT
.1000	Personnel	\$7,210,023	\$6,024,280	83.55%
.2000	Equipment	\$51,450	\$48,919	95.08%
.4000	Contractuals	\$5,150,524	\$4,471,205	86.81%
.8000	Benefits	\$4,381,260	\$2,900,646	66.21%
.6000	Debt Service - Principal	\$17,853	\$17,853	100.00%
.7000	Debt Service - Interest	\$4,355	\$4,355	99.99%
	TOTALS	\$16,815,465	\$13,467,258	80.09%

2012 ESTIMATED REVENUES		Jan 1, 2012-November 30, 2012		
ACCT #	CATEGORY	BUDGET	ACCRUED/ ACTUAL	%EARNED
R1650.R342	PR/MR/MD	\$11,625,718	\$9,522,250	81.91%
R1650.R109	Adult Day Care	\$420,332	\$320,057	76.14%
R2801.R343	Meals On Wheels	\$309,535	\$277,495	89.65%
R2401.R223	Interest	\$5,000	\$7,858	157.16%
R2770.R239	IGT	\$2,800,000	\$2,824,888	100.89%
	To Be Funded	\$1,654,880	\$300,621	18.17%
	TOTALS	\$16,815,465	\$13,253,169	78.82%

OCCUPANCY RATE FOR: INPATIENT		2012
JAN		84.76%
FEB		88.97%
MAR		88.10%
APR		88.48%
MAY		89.13%
JUN		92.38%
JUL		92.04%
AUG		88.97%
SEP		84.92%
OCT		86.43%
NOV		89.81%
DEC		0.00%

ADULT DAY CARE		2012
JAN		67.94%
FEB		62.60%
MCH		70.29%
APR		78.24%
MAY		92.06%
JNE		83.53%
JLY		91.76%
AUG		97.06%
SEP		85.88%
OCT		92.06%
NOV		77.94%
DEC		

ADULT CARE CENTER BUDGET DATA		EXPENDITURES		11/30/2012			
Budget Code	Appropriations	2012 Budget	YTD /AP Expensed	YTD /JE Expensed (Estimated)	TOTAL YTD Expensed	Over/ Under Bdgt	% Left
10	Personnel	\$7,210,023	\$5,207,800	\$816,480	\$6,024,280	\$1,185,743	16.45%
20	Furniture	\$26,950	\$28,777		\$28,777	(\$1,827)	-6.78%
21	Other Equip.	\$24,500	\$20,142		\$20,142	\$4,358	17.79%
	Total Equip.	\$51,450	\$48,919	\$0	\$48,919	\$2,531	4.92%
	Contractual						
40	Contract Agencies	\$942,285	\$575,392		\$575,392	\$366,893	38.94%
40	Background Chks	\$3,000	\$1,329		\$1,329	\$1,671	55.69%
40	Tuition	\$3,000	\$500		\$500	\$2,500	83.33%
40	Professional	\$2,500	\$8,748		\$8,748	(\$6,248)	-249.92%
41	Travel	\$3,920	\$1,748		\$1,748	\$2,172	55.41%
41	Auto Maint	\$2,000	\$1,371		\$1,371	\$629	31.43%
42	Advertising	\$0	\$423		\$423	(\$423)	#DIV/0!
42	Printing	\$6,725	\$5,209		\$5,209	\$1,516	22.55%
42	Postage	\$3,250	\$2,384		\$2,384	\$866	26.65%
42	Publications	\$1,000	\$878		\$878	\$122	12.25%
42	Office - Other	\$525			\$0	\$525	100.00%
42	Office Supplies	\$7,000	\$4,035		\$4,035	\$2,965	42.35%
43	Computer	\$60,000	\$50,451		\$50,451	\$9,549	15.92%
44	Telephone	\$15,000	\$10,901		\$10,901	\$4,099	27.33%
45	Special Dep't.	\$265,300	\$220,842		\$220,842	\$44,458	16.76%
46	Food	\$660,900	\$596,430		\$596,430	\$64,470	9.75%
46	Training & Rec	\$7,275	\$2,850		\$2,850	\$4,425	60.82%
46	Immunizations	\$5,000	\$3,601		\$3,601	\$1,399	27.99%
46	Uniform Allow.	\$110,910	\$46,340		\$46,340	\$64,570	58.22%
47	Repairs-Equip	\$10,000	\$6,976		\$6,976	\$3,024	30.24%
47	Rentals/Leases	\$16,650	\$13,706		\$13,706	\$2,944	17.68%
47	Maintenance/Waste	\$2,000	\$1,085		\$1,085	\$915	45.73%
47	Dues	\$17,286	\$16,011		\$16,011	\$1,275	7.38%
47	Laundry/Linens	\$200,000	\$178,585		\$178,585	\$21,415	10.71%
47	NYS Assmnt Tax	\$660,000	\$589,343		\$589,343	\$70,657	10.71%
47	Indirect Costs	\$306,257	\$306,257		\$306,257	\$0	0.00%
47	MILR	\$1,688,321	\$1,688,321		\$1,688,321	\$0	0.00%
47	Insurance	\$75,420	\$69,035		\$69,035	\$6,385	8.47%
47	Disposables/Attends	\$75,000	\$68,454		\$68,454	\$6,546	8.73%
	Total Contractual	\$5,150,524	\$4,471,205	\$0	\$4,471,205	\$679,319	13.19%
60	Principal	\$17,853	\$17,853		\$17,853	\$0	0.00%
70	Interest	\$4,355	\$4,355		\$4,355	\$0	0.01%
	Total Debt Svc.	\$22,208	\$22,208	\$0	\$22,208	\$0	0.00%
80	Fringe Benefits	\$4,109,958	\$2,668,969		\$2,668,969	\$1,440,989	35.06%
	Retiree Health Benefit	\$271,302	\$231,677		\$231,677	\$39,625	14.61%
	GRAND TOTAL	\$16,815,465	\$12,650,777	\$816,480	\$13,467,258	\$3,348,207	19.91%

For the Year 2012

Payer Days

	Private Pay		Medicaid		Medicare		HMO		Total		Total Payor Days
	prvt rm	semi prvt	prvt rm	semi prvt	prvt rm	semi prvt	prvt rm	semi prvt	prvt rm	semi prvt	
JAN		268	494	3071	1	370			495	3709	4204
FEB		299	428	2815	17	427			445	3541	3986
MAR		336	461	3106	17	450			478	3892	4370
APR		405	480	3066		296			480	3767	4247
MAY		403	496	3226		296			496	3925	4421
JUN		433	468	3210		323			468	3966	4434
JUL		529	457	3295	23	261			480	4085	4565
AUG		396	492	3318	0	207			492	3921	4413
SEP		396	464	3079		137			464	3612	4076
OCT		414	479	3089	0	305			479	3808	4287
NOV		439	445	3150	12	265			457	3854	4311
DEC									0	0	0
YTD D	0	4318	5164	34425	70	3337	0	0	5234	42080	47314
		4318		39589		3407		0		47314	

Activity Department Monthly Stats

Nov-12

ACTIVITY	AM	PM	TOTAL
REFUSED	1281	1,654	2935
SICK	11	7	18
BED	144	360	504
OUT OF BUILDING	54	45	99
DOCTOR VISITS	0	0	0
VISITORS	38	120	158
INDEPENDENT	722	570	1292
NURSING CARE	896	984	1880

	FREQUENCY	ATTENDANCE
COMFORT VISITS	30	137
SENSORY VISITS	30	327
ROOM VISITS	30	2851
GREETING ROUNDS	30	989
CHURCH	10	166
HEBREW		
MASS	0	
ROSARY		0
COMMUNION	2	10
CURRENT EVENTS	30	1187
AM COFFEE	30	1864
PM COFFEE	30	1084
ALZHEIMER'S	20	190
ARTS N CRAFTS	8	63
BIRTHDAY PARTY	1	30
BRUNCH		
BINGO (house)	6	186
BINGO (volunteer)	2	46
BARBER	1	16
HARD ROLL & BAGELS	1	49
COOKING GROUP	1	18
COMMUNITY OUTING	0	
WINE/CHEESE PARTY	2	55
CARDS & CHECKERS	20	108
DECORATING	3	32
EXERCISES	20	302
EVENINGS	20	199
GROUP GAMES	13	151
GARDEN / FLOWERS	0	0
GROUP DISCUSSION	1	17
Ladies/Mens Group	0	0
LETTER / MAIL	20	307

	Freq	Attendance
MOVIES	3	45
MUSIC PROGRAMS	2	28
PAMPERED HANDS	20	34
PET VISITS	2	80
PATIO ACTIVITY	0	0
RED HAT	0	0
RESIDENT COUNCIL	1	8
REMINISCING	3	28
SPELLING BEE	0	0
THEME PARTY	1	55
TRIVIA	2	20
VOLUNTEERS VISITS	1	17
ENTERTAINMENT	0	0
WORD GAMES	5	62
WALKS IN /OUT	0	0
UNIT GAMES	0	0
Melvin Church	3	70
Needle work	0	0
Sports TV	1	22
TOTALS		10,853

0

SULLIVAN COUNTY ADULT CARE CENTER

DIETARY REPORT 2012

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TUBE FEEDERS	11 6 po	12 6 po	12 6 po	12 7 po	12 6 po	13 6 po	13 6 po	11 5 po	11 5 PO	12 5 po	12 6po	
RES MEALS	12333	11688	12810	12459	12963	13020	13311	12858	11859	12489	12579	
REGISTRANT MEALS	231	426	478	532	626	568	624	660	584	626	530	
FAMILY MEALS	3	1	6	10	11	8	3	12	14	39	39	
STAFF MEALS	3278	3286	3282	3367	3326	3352	3339	3298	3308	3325	3319	
M.O.W. HOT	5072	4550	5543	5871	5995	5655	5796	6463	5261	5204	4886	
kosher	222	189	221	231	249	268	256	306	202	217	211	
SANDWICH	0	0	1	0	0	0	25	17	23	27	28	
FROZEN	1194	1320	1412	977	1336	1097	920	1392	980	1491	1974	

COMMENTS:

NEW HIRES:

RESIGNATIONS/TERMINATIONS:

VACANCIES:

Thanksgiving dinners 180

STATISTICS FOR REHABILITATION

November 2012

Physical Therapy: Number of visits: 307

Daycare: 0

Occupational Therapy: Number of visits: 288

Daycare: 5

Speech Therapy: Number of visits: 93

Daycare: 0

+
Day Care Monthly Report YEAR 2012

TOPIC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
# REGISTRANTS				5	1		2	2			1	1
ADMISSIONS												
# REGISTRANTS DISCHARGES	2	1	3	1	1		1	1	1		2	
# ENCOUNTERS	23	19	26	29	29	34	49	22	30	28	26	
MEDICAL VISITS												
HEALTH CARE	318	250	329	368	379	362	377	407	318	338	251	
MONITORING -												
DIAGNOSTIC --	/6	/11	/4	/6	/10	/13	/5	/15	/10	/7	/7	
XRAY/LABS												
PODIATRY	9		13		15		15			15		
PERSONAL CARE SERVICES	57	58	73	72	71	69	63	65	83	78	71	
MEALS	462	426	478	532	626	568	624	660	584	626	530	
TRANSPORTATION	454	426	478	514	602	554	624	658	551	616	520	
Both WAYS												
TOTAL VISITS	231	213	239	266	313	284	312	330	292	313	265	

Sullivan County Public Health Services

Monthly Report: November

HOME HEALTH CARE:

Certified Home Health Agency

of new patients: 101
of discharges: 106
of home visits made (includes HHA visits) 1512

Maternal Child Health Program

of referrals: 13
of visits made: 90

Community Health Worker Program

of patients on caseload: 45
of home visits made: 74
of referrals: 17

Car Seat Program and Cribs for Kids Program

of car seat installations: 0
of car seat checks: 0
of cribs and education sessions: 3

Communicable Disease Program

of communicable diseases reported: 52
of STDs reported: 25
of Rabies-related incidents: 14
Rabies Clinics: 1
of animals receiving rabies vaccines: 133
people receiving post exposure prophylaxis
for rabies exposure: 1

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 2104 (Women: 540 Infants: 535 ; Children: 1029)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 168

Physically Handicapped Children's Program

of children on PHCP: 10
of children in CSHCN program: 10

Long Term Home Health Care Program

of skilled nursing home visits made: 201
of total patients on program: 86
of other home visits made: 1488
of Personal Emergency Response System: 70

Healthy Families of Sullivan Program

of families on program: 74
of home visits made: 196
of referrals: 50

Bilingual Outreach Worker

visits made: 35
of outreach: 50
Attended all immunization clinics for translation 11/20

Immunizations

of immunizations given: 227
of flu clinics: 5 (179 doses)

Lead Poisoning Prevention Program

children screened: 73
children with elevated Blood Lead Levels: 2
homes requiring NYSDOH inspection: 1

HIV Clinic

seen: 0

DEPARTMENT HIGHLIGHTS:

Pre-K Program

of children in program: 235

Child Find Program

of children in program: 58