

PUBLIC WORKS COMMITTEE

January 17, 2013 – 10:15 AM

Committee Members: LaBuda (Chair), Benson (Vice Chair),
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

PRESENTATION:

1. Composting PowerPoint

DISCUSSIONS:

RESOLUTIONS:

1. Resolution to authorize the award of engineering services for the construction inspection services for the on-site water distribution system for the Sullivan County International Airport and the industrial site
2. Resolution to appoint three (3) members of the Sullivan County Parks and Recreation Commission
3. Resolution to authorize the preparation and submission of a Community Capital Assistance Program (CCAP) grant application for a capital cost program associated with the renovation of the Sullivan County International Airport
4. Resolution to authorize the County Treasurer to enter into payment agreements with Haulers licensed by Sullivan County

REPORTS:

PUBLIC COMMENT:

Resolution No. _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR THE CONSTRUCTION INSPECTION SERVICES FOR THE ON-SITE WATER DISTRIBUTION SYSTEM FOR THE SULLIVAN COUNTY INTERNATIONAL AIRPORT AND THE INDUSTRIAL SITE

WHEREAS, Resolution No. 341-09 authorized the County Manager to apply for and execute a Business Development Grant with the New York State Department of Transportation (NYSDOT); and

WHEREAS, a grant has been fully executed with the NYSDOT in the amount of \$1,135,000.00; and

WHEREAS, the grant is issued at 90% participation rate from the New York State Transportation Bond Act Business Development Grant Program funded by the Rebuild and Renew New York State Transportation Bond Act of 2005 and 10% County Participation; and

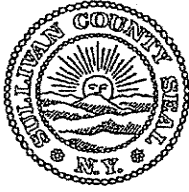
WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has retained Passero Associates and recommends the award of the engineering services to the firm Passero Associates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$73,600 for Construction Inspection Services; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: EDWARD McANDREW, P.E.
 Title: DEPUTY COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Services Veterans

SUBJECT OF RESOLUTION: To reappoint three (3) members to the SC Parks and Recreation Commission

PURPOSE OF RESOLUTION: To reappoint three (3) members to the SC Parks and Recreation Commission

DATE OF FIRST SUBMISSION: January 10, 2013

BRIEF DESCRIPTION: To reappoint Mr. Warren Bergstrom, Mrs. Darlene Haas, and Mr. Robert McCarty to three year terms to the SC Parks and Recreation Commission

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO REAPPOINT THREE (3) MEMBERS OF THE SULLIVAN COUNTY PARKS AND RECREATION COMMISSION

WHEREAS, parks are an important resource in Sullivan County; and

WHEREAS, Local Law No. 8 of 1977 established the Parks and Recreation Commission and its By-Laws state that members are appointed to three year terms; and

WHEREAS, the purpose of the Sullivan County Parks & Recreation Commission is to provide advice regarding the development, maintenance, and operation of county park and recreation facilities and programs; and

WHEREAS, there is a need to reappoint three (3) members to the Parks and Recreation Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby reappoint the following individuals to the Parks and Recreation Commission:

<u>Appointment</u>	<u>Term</u>
Mr. Warren Bergstrom 120 Downs Rd. Monticello, NY 12701	01/01/13 – 12/31/15
Mrs. Darlene Haas 542 State Route 55 Eldred, NY 12732	01/01/13 – 12/31/15
Mr. Robert McCarty 12 Skyview Drive Liberty, NY 12745	01/01/13 – 12/31/15

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE PREPARATION AND SUBMISSION OF A COMMUNITY CAPITAL ASSISTANCE PROGRAM (CCAP) GRANT APPLICATION, OFFERING DORMITORY AUTHORITY OF THE STATE OF NY (DASNY) BOND PROCEED FUNDS, FOR A CAPITAL COST PROJECT ASSOCIATED WITH THE RENOVATION OF THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA).

WHEREAS, the Division of Public Works (*DPW*), has identified a need for capital cost renovations and repairs of the Sullivan County International Airport (*SCIA*) terminal; and

WHEREAS, previously this year the NYS Assembly confirmed receipt of NYS Assemblywoman Aileen Gunthers's Capital Project Description and Nomination Form that provides for the County of Sullivan to receive capital funding in the amount of \$75,000.00 from the Community Capital Assistance Program (*CCAP*), a reimbursement program, which is made available by the NYS Assembly and Senate, which is funded via bond proceeds from the Dormitory Authority of the State of NY (*DASNY*), whom is administering the program on the NYS Assembly and Senate's behalf; and

WHEREAS, Sullivan County Legislative Resolution #177-12 authorized the submission of the \$75,000.00 application request for funding; and

WHEREAS, Sullivan County has been advised that NYS Assemblywoman Aileen Gunther's Capital Project Description and Nomination Form is being amended to include an additional \$100,000.00 in funds from the *CCAP*, bringing the total amount of funding for the capital cost project at the *SCIA* to \$175,000.00; and

WHEREAS, the County of Sullivan is deemed eligible to submit an application for *CCAP* funding in the amount of \$175,000.00, wherein there is no matching requirement.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature (*as required by the funding source award agreement*) to execute any and all necessary documents to submit the *CCAP* application for funding, to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the *CCAP* funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE OF THE SULLIVAN COUNTY LEGISLATURE TO AUTHORIZE THE COUNTY TREASURER TO ENTER INTO PAYMENT AGREEMENTS WITH HAULERS LICENSED BY SULLIVAN COUNTY

WHEREAS, the Sullivan County Solid Waste Management Rules (hereinafter the Rules) were adopted by the County Legislature by Resolution 324-11; and

WHEREAS, pursuant to Section 632 (a) of the Sullivan County Solid Waste Management Rules (SWMR), a maximum of \$25,000.00 in charges may be accrued by a valid licensed hauler; and

WHEREAS, the Hauler authorizing permit allows for an exception to the maximum limit upon approval of the Legislature; and

WHEREAS, several Valid Licensed Haulers have exceeded the maximum limit from time to time, and

WHEREAS, the terms, conditions, and amounts for which the Valid Licensed Haulers can exceed the limit can be negotiated by the County Manager, County Treasurer, and the Commissioner of Public works.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes exceptions to the \$25,000 maximum charge limit for the Valid Licensed Haulers in the discretion of the County Manager, County Treasurer and the Commissioner of Public Works, and

BE IT FURTHER RESOLVED, that the terms, conditions and amounts permitted will be negotiated and agreed to by the County Manager, County Treasurer and the Commissioner of Public Works, and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to execute an agreement with any Valid Licensed Haulers agreed upon by the County Manager, County Treasurer and the Commissioner of Public Works, detailing the terms, conditions, and amounts agreed to by the County Official.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2013.

PUBLIC WORKS COMMITTEE
Monthly Report – January 10, 2013

ACCOMPLISHMENTS (December 13, 2012 – January 10, 2013)

BRIDGES & FACILITIES

- Bridge #411 – flag repairs
- Bridge #313 – deck repairs
- Completed painting and carpentry project at the Mamakating Transfer Station
- Completed the tile project in Family Court
- Cleaned tank and repaired primary line at the Landfill by contract
- Removed trees from Emerald Corporation Park
- Installed electric suppression units at the Monticello Transfer Station
- Installed a new ice machine at the Jail

PARKS & RECREATION

Fort Delaware

- Began planning 2013 season
- Mailed letters to previous staff about seasonal employment for 2013 season
- Continued working with Renaissance on acquiring items for the garden interpretation

Lake Superior

- Mailed letters to previous staff about seasonal employment for 2013 season
- Continued to address hunting inquiries
- Continued working with half iron-man event planner

D & H Canal Linear Park & Interpretive Center

- Continued to work with DEC concerning lead contamination issue

Minisink Battleground Park

- Continued Upper Delaware Counsel (UDC) TAG work
- Prepared document for procurement of historian for UDC TAG project
- Issued one (1) dead tree cutting permit

Sullivan County Museum

- Responded to building issues
- Discussed electrical usage and access issues with SC Dramatic Workshop representative
- Reviewed facility use requests
- Completed time cards

General Parks

- Completed 4th Quarter Performance Measures for Parks & Recreation
- Mailed letters to previous staff (DPW Seasonal & Clean Team) about seasonal employment for 2013 season

- Continued working with Labella on HEAL Grant project at ACC
- Continued to meet with SASD weekly to discuss potential County projects
- Assisted MIS with updating Parks & Recreation section of County website
- Attended Health and Family Services Committee and Sustainability Committee meetings
- Continued to oversee buildings department

SHOP STAFF

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs at work sites to keep road and bridge crews working
- Continued moving Barryville Shop operations to Maplewood
- Repaired landfill containers
- Prepared new Sheriff cars
- Completed painting and began to assemble loader
- Removed dump bodies and installed sanders
- Inspected loaders, graders generators and Airport equipment for winter use
- Serviced and inspected snow blowers
- Serviced and winterized water pumps

SIGN SHOP

- Fabricated 72 signs for Division of Public Works
- Repaired 19 signs on county roads and bridges
- Striped 7 miles on county roads on 1 mile of town roads
- Put out and picked up signs and barricades for road and bridge repairs
- Winterized striping equipment

AIRPORT

- Completed monthly Airport Rescue Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project and the design of the County "T" Hangar project
- Continued snow removal equipment purchase

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 71 (MAM), 301 (NEV) and 359 (ROC)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridges 45 and 293 (FAL)
- Continued close out work for the Bridge 293 (FAL) federally funded project
- Continued expediting the procurement of the grit tank and manhole needed for the Maplewood Rinse Rack Pretreatment System
- Processed Supplemental Agreement 1 for the authorizing of federal funding for the Sullivan County Community College (SCCC) road improvement project design phase work

- Completed specifications to enable the procurement of a firm to provide an internal inspection of the SCCC storm drainage system in order to ascertain the extent of repair work
- Started administration and project management close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continued project management, administration and inspection work for the Bridge 192C Pier Replacement project
- Continued preliminary engineering for the replacement of the superstructure and north abutment of Bridge 298 (LIB), abutment work for Bridge 186 (DEL) and for the replacement of Bridge 76 (TUS)
- Provided follow-up work for the procurement of the railing system for Bridge 338 (FRE)
- Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
- Continued the preparation of a summary report for the 2012 bridge inspections
- Completed engineering work for the repair of Bridge 359 which was closed due to a deteriorated floor beam and started inspection of the work
- Completed a power point presentation with respect to the current condition of our bridges
- Continued monitoring of Bridge 250 (ROC) and the preparation of plans and specifications for its rehabilitation
- Completed the preparation of plans of action for scour critical Bridges 225 (DEL), 49 (FAL), 145 and 147 (ROC)
- Completed 4th Quarter Performance Measures
- Completed the annual inspection and preparation of reports for the Sunset Lake Dam and Toasperm (CB 77) Dam

BUILDINGS

- Completed six (6) foster care home inspections and reports as requested by the Department of Family Services
- Petroleum Bulk Storage (PBS) Tank #64 removal data update application and new Tank #64A installation data update application to NYSDEC for new certification
- Petroleum Bulk Storage (PBS) data update application for Callicoon Storm Station to NYSDEC for new certification
- Petroleum Bulk Storage (PBS) tank inspections at all facilities for conformance with NYSDEC regulations
- APECCO 2012 Petroleum Bulk Storage (PBS) certificate coordination and updates
- Ongoing Tower Construction Notification System (TCNS) coordination for tribal notification on six (6) proposed tower sites with E911 for proposed antenna structure
- Reviewed building code concerning firewall modification for HEAL Grant project at Adult Care Center
- Courthouse/Government Center sign coordination and shop drawing review
- Radio License Data Chart updates
- Reviewed and processed water testing lab invoices and vouchers
- Completed and documented Human Service Complex weekly water testing on chlorination system

- Prepared and submitted Airport mandated monthly water bacteriological report and letter to the New York State Department of Health (NYSDOH)
- Reviewed Human Service Complex mandated monthly Water Chlorination System Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Submitted Mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); coordinated with SOEM and FEMA representatives on County Road 49 (location C) embankment appeal, processed project completion and certification reports (P-4's) as received, updated an overall tracking spread sheet of status to date, provided line and grade survey control, inspection and layout for final paving related to a Geo-synthetically Reinforced Soil System (GRSS) wall on County Road 49 (location B), in addition to working with NYSDOT and FHWA on an agreement to reimburse damage repair costs on County Road 55 (revised reimbursement request for initial emergency repairs)
- Attended public assistance briefing for FEMA declared 4085 (Hurricane Sandy) by SOEM and FEMA representatives
- Continued to progress the County Road 173 reconstruction project - completed final review of revised draft design report - met with consultant at site to resolve drainage design issues in vicinity of Apollo Plaza property
- Prepared the final county reimbursement to NYSDOT for the Exit 106 project
- Completed the tracking of overall striping on County, town and village roads
- Provided quantity verification and invoicing approval for the paving of County Road 133 - prepared an agreement modification to reconcile overall contract paving costs
- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 14 - access; County Road 24 right-of-way and Town of Neversink school speed limit reduction request
- Completed interim as-built for guide rail design at County Bridge 338 and provided bench mark verification at County Bridge 192c
- Completed an as-built of existing drainage infrastructure on County Road 173 adjacent to the Apollo Plaza - provided basemapping to the design consultant
- Completed the review of the NYSDOT's annual local roads listings for the County and town highway systems in order to reconcile the State's and the County's local highway mileages for certification as part of the Consolidated Local Street and Highway Improvement Program (CHIPS) - submitted all documentation to the NYSDOT for review
- Completed the annual Road Surface Management System (RSMS) pavement assessment field survey
- Completed the highway unit annual report and attended training by FHWA on improving highway safety with limited funding

PROJECTIONS (January 10 – February 14, 2013)

BRIDGES & FACILITIES

- Bridge #359 and #377 – flag repairs
- Replace waste line at the Community Services building
- Upgrade lighting in the Travis building
- Various steel repairs in the Jail
- Continue stockade replacement at Fort Delaware
- Continue Hurricane Sandy storm clean up in the parks
- Repair Adult Care Center and the Jail roofs by contract

PARKS

- Continue work on Minisink Battleground & Fort Delaware grants
- Continue working with race company on Half Iron-Man Event
- Continue processing time cards & use permits at SC Museum
- Continue to supervise Buildings Department
- Continue work on HEAL Grant project
- Continue attending Sustainability/Agricultural meetings
- Continue seasonal hiring process
- Continue planning 2013 seasons for Lake, Fort Delaware and D&H Museum

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue move to Maplewood
- Finish John Deere loader refurbish project
- Paint and letter new Sheriff's cars
- Repair vehicle lift at Maplewood
- Repair and paint container for the landfill
- Make all necessary repairs to DPW and outside agency equipment
- Perform maintenance program on snow equipment
- Start repairs on road mowers
- Service and repair summer use equipment
- Fabricate parts needed for snow equipment

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Conduct sign inventory

Engineering:

AIRPORT

- Complete monthly Rescue Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue coordination of the potable water system design project; the security perimeter roadway project; the ARFF Building construction project and the design of the County “T” Hangar Rehabilitation Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete project management and administration for the close out of the Bridge 293 (FAL) replacement project
- Complete follow up work for the procurement of materials and equipment for the Maplewood Facility vehicle rinse rack pretreatment system
- Review quotes and recommend award of services to a firm to provide the video inspection of the SCCC storm sewer system
- Coordinate the start of the video inspection of the Sullivan County Community College Road storm sewer system
- Complete administration, project management and close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continue follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
- Continue monitoring CB 250 (ROC) stringers and floor beams, complete the review of plans and specifications for rehabilitation work and release bid documents for the procurement of materials
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue preliminary engineering work for Bridges 76 (TUS), 186 (DEL) and 298 (LIB)
- Provide follow up work for the delivery of the railing system for CB 338 (FRE)
- Continue project management, administration and quality control inspection work for the Bridge 192c (NEV) pier replacement project. Submit a reimbursement request to NYSOEM
- Complete the annual bridge inspection summary report
- Complete engineering during construction and inspection of the Bridge 359 (ROC) repairs
- Update the six year capital bridge program with respect to the adopted 2013 budget

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Petroleum Bulk Storage (PBS) tank inspections at all facilities for conformance with NYSDEC regulations
- Aircraft Rescue Fire Fighting facility (ARFF) inspections as project progress
- Human Service Complex weekly water testing on chlorination system

- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for County facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, NYSDOT (for FHWA) and SOEM on the recovery from damage related to Hurricane Irene and Hurricane Sandy
- Continue to provide survey support services as needed for the 2012/2013 bridge and highway improvement programs
- Continue with 2012 pavement assessment data processing as part of the annual Road Surface Management System (RSMS) - input raw data
- Continue with preliminary design coordination and planning for the reconstruction of the County Road 173 project
- Begin design phase for proposed improvements at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities and the Sullivan County Landfill

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2011 tonnage (T)	2012 tonnage (T)
January	2,675	2,977
February	2,481	2,740
March	3,248	3,732
April	3,599	3,829
May	3,895	5,655
June	5,426	5,740
July	8,425	8,467
August	8,710	8,370
September	5,285	4,251
October	4,075	4,304
November	3,888	3,712
December	4,275	
TOTAL	55,982	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (December 13, 2012 – January 10, 2013)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Continued with construction meeting as needed for Landfill Phase I Capping project
- Worked on Solid Waste Management Plan required by NYSDEC
- Began work on annual reports for submittal to NYSDEC

PROJECTIONS (January 10 – February 14, 2013)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to closeout Landfill capping project

Recycling Program

ACCOMPLISHMENTS (December 13, 2012 – January 10, 2013)

- Coordinated grant application with Grants Administration Department – 2004 – 2007, 2007 – 2010 Recycling Coordinator matching grants and 2010, 2011 and 2012 Household Hazardous Waste Collection Event funding opportunities
- Hauler Licensing Agreement revisions and distribution with Treasurers' Department
- Reviewed recycling program vouchers
- Participated in the Mid-Hudson Regional Sustainability Consortium Materials Management work group
- Completed 4th Quarterly Performance Measures report
- Began Annual NYSDEC recycling report data collection
- Reviewed Electronic Scrap Recycling Program collection specifications
- Coordinated Agricultural film plastic collection with Cornell Cooperative Extension and Soil & Water Conservation District
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Continued to revise the Recycling handout for 2013

PROJECTIONS (January 10 – February 14, 2013)

- Begin NYSDEC Annual Facilities, Recycling Operations and Electronics Recycling Facilities annual reports
- Begin electronic scrap, fluorescent bulb and consumer battery collection specifications per the Office of General Services
- School recycling program presentation availability letter to superintendents
- Agricultural film plastic farm collections with Cornell Cooperative Extension and Soil & Water Conservation District
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Recycling handout revisions
- Storm Water Management Program materials for 2013
- HHW, Recycling Coordinator grant funding documentation
- Plan 2013 HHW Collection Event program/bidder specifications