

## **PUBLIC WORKS COMMITTEE**

**February 14, 2013 – 10:15 AM**

Committee Members: LaBuda (Chair), Benson (Vice Chair),  
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

### **PRESENTATION:**

### **DISCUSSIONS:**

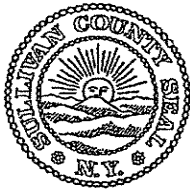
1. Proposed preliminary work program for 2013 season.

### **RESOLUTIONS:**

1. Resolution to set a public hearing for the lease of property at the Sullivan County International Airport.
2. Resolution authorizing the County to enter into agreement with Split Second Racing for the use of Lake Superior State Park for swim portion of the proposed ½ Ironman Triathlon event.
3. Resolution to authorize a modification to the agreement for consultant inspection services for the County Bridge 224 rehabilitation project.
4. Resolution to authorize a modification to the agreement for consultant engineering design and inspection services for the County Bridge 192c rehabilitation project.
5. Resolution to authorize an IMA with Delaware County to provide snow removal on CR 179a due to bridge closure.

### **REPORTS:**

### **PUBLIC COMMENT:**



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Edward McAndrew, P.E.  
 Title: Deputy Commissioner  
 Department: Division of Public Works

**COMMITTEE WITH JURISDICTION:**

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

**SUBJECT OF RESOLUTION:** Set a Public Hearing for proposed Lease of property at Sullivan County International Airport (SCIA).

**PURPOSE OF RESOLUTION:** Authorize a public hearing be held on said lease of property by the Sullivan County Legislature.

**DATE OF FIRST SUBMISSION:** February 14, 2013

**BRIEF DESCRIPTION:** To hold a public hearing for Proposed Lease of Property for the Fixed Base Operation at SCIA.

Costs to Other County Programs:

Mandated    Budgeted    Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					

If NONE check here:[X]

**RESOLUTION NO. NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LEASE OF REAL PROPERTY AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT.**

**WHEREAS**, Private Flight Maintenance, LLC (“Private”) seeks to lease a portion of the Sullivan County International Airport ("Airport") in order to run a fixed based operation ("FBO"), and

**WHEREAS**, in order to lease any portion of the Airport to Private, to operate a FBO, the County must comply with the requirements of General Municipal Law §352(5) and conduct a public hearing.

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on said proposed lease by the Sullivan County Legislature on March 21, 2013 at 1:40PM, in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least ten (10) days notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least twice in two official newspapers of the County.

COUNTY OF SULLIVAN  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on February 21, 2013, a proposed Lease Agreement, with , Private Flight Maintenance, LLC to operate a FBO at the Sullivan County Airport.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Lease Agreement at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on March 21, 2013 at 1:40PM at which time all persons interested will be heard.

DATED: February 21, 2013

ANNMARIE MARTIN  
Clerk of the Legislature  
County of Sullivan, New York

**RESOLUTION NO. NO. 442-07 INTRODUCED BY THE SULLIVAN COUNTY LEGISLATURE, TO SET A PUBLIC HEARING FOR A PROPOSED LEASE OF REAL PROPERTY AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT.**

**WHEREAS**, Arcadia Aviation, Inc. ("Arcadia") seeks to lease a portion of the Sullivan County International Airport ("Airport") in order to run a fixed based operation ("FBO"), and

**WHEREAS**, in order to lease any portion of the Airport to Arcadia to operate a FBO, the County must comply with the requirements of General Municipal Law §352(5) and conduct a public hearing.

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on said proposed lease by the Sullivan County Legislature on October 18, 2007 at 1:50 p.m., in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least ten (10) days notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least twice in two official newspapers of the County.

**Moved by Mrs. Binder, seconded by Mr. Hiatt, put to a vote, unanimously carried and declared duly adopted on motion September 27, 2007.**

COUNTY OF SULLIVAN  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on September 27, 2007, a proposed Lease Agreement, with Arcadia Aviation, Inc. to operate a FBO at the Sullivan County Airport.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Lease Agreement at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on October 18, 2007 at 1:50 p.m. at which time all persons interested will be heard.

DATED: September 27, 2007

ANNMARIE MARTIN  
Clerk of the Legislature  
County of Sullivan, New York



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Edward McAndrew, P.E.  
 Title: Deputy Commissioner  
 Department: Division of Public Works

COMMITTEE WITH JURISDICTION:

Check all that apply:       Executive                                       Planning, Environmental Management & Real Property  
     Personnel     Public Safety  
     Management & Budget                                       Public Works  
     Government Services                                       Community & Economic Development  
     Health and Family Services                                       Veterans

SUBJECT OF RESOLUTION: Authorization to enter into agreement with Split Second Racing for ½ Ironman Event at Lake Superior Park

PURPOSE OF RESOLUTION: Authorization to enter into agreement with Split Second Racing for ½ Ironman Event at Lake Superior Park

DATE OF FIRST SUBMISSION: February 14, 2013

BRIEF DESCRIPTION: Resolution to authorize the County to enter into agreement with Split Second Racing so that the swim portion of their proposed ½ Ironman Triathlon event can be held at Lake Superior State Park.

Costs to Other County Programs:

Mandated     Budgeted     Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					

If NONE check here:[x]

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION AUTHORIZING THE COUNTY TO ENTER INTO AGREEMENT WITH SPLIT SECOND RACING FOR USE OF LAKE SUPERIOR STATE PARK FOR THE SWIM PORTION OF THE PROPOSED ½ IRONMAN TRIATHLON EVENT**

**WHEREAS**, the County of Sullivan operates Lake Superior State Park; and

**WHEREAS**, Lake Superior State Park has been selected by Split Second Racing as an ideal location to host the swim portion of a proposed ½ Ironman Triathlon Event; and

**WHEREAS**, the Lake Superior State Park is currently available on the proposed date of Saturday, May 4, 2013; and

**WHEREAS**, Sullivan County tourism would greatly benefit from the presence of the large number of both athletes, as well as spectators, at this event and future similar events.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the Chairman of the County Legislature to execute an agreement with Split Second Racing, in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.





**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Edward McAndrew, P.E.  
 Title: Deputy Commissioner  
 Department: Division of Public Works

**COMMITTEE WITH JURISDICTION:**

Check all that apply:     Executive                       Planning, Environmental Management & Real Property  
                                   Personnel                                       Public Safety  
                                   Management & Budget     Public Works  
                                   Government Services     Community & Economic  
                                   Health and Family                       Veterans

**SUBJECT OF RESOLUTION:**    Rehabilitation of County Bridge No. 224 on TH 5, Creamery Road, over Callicoon Creek, in the Town of Delaware

**PURPOSE OF RESOLUTION:**    Authorize legislative approval for Modification Agreement #1 for additional Consultant Inspection services

**DATE OF FIRST SUBMISSION:** February 14, 2013

**BRIEF DESCRIPTION:**            Additional inspection services/construction support is required to assure that the rehabilitation project is constructed by the contractor in accordance with the plans and specifications.

Costs to Other County Programs:

Mandated     Budgeted     Budget Revision

**FINANCIAL IMPACT:**

Projection:	<sup>2012</sup> <u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	0				
State Funds	\$15,535.00				
Federal Funds					
(Third Party Revenue)					
Other					
Total	\$15,535.00				

If NONE check here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE A MODIFICATION TO THE AGREEMENT FOR CONSULTANT INSPECTION SERVICES FOR THE COUNTY BRIDGE 224 REHABILITATION PROJECT**

WHEREAS, Resolution 201-12 authorized an agreement with Delta Engineers, Architects, and Land Surveyors, P.C. for providing consultant inspection services for the rehabilitation of **County Bridge No. 224** on T.H. 51, Creamery, over the Callicoon Creek, located in the Town of Delaware, not to exceed \$110,000.00; and

WHEREAS, Modification Agreement #1 is needed to increase the Maximum Amount Payable per the agreement from \$109,465.00 to \$125,000.00 including fixed fee; and

WHEREAS, additional consultant inspection services/construction support was required to make certain the project was constructed by the contractor in accordance with the County's plans and specifications; and

WHEREAS, the project is eligible for 100% State funding through CHIPS funding program; and

WHEREAS, the Division of Public Works has reviewed the need for additional inspections services/construction support and recommends the approval of Modification Agreement #1 for additional work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute Modification Agreement #1 which is an increase of \$15,535.00 for consulting inspection services with Delta Engineers, Architects, and Land Surveyors, P.C. for a total cost not to exceed \$125,000.00, said Modification Agreement #1 to be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013

**RESOLUTION NO. 201-12 INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE AN AGREEMENT FOR CONSULTANT INSPECTION SERVICES  
FOR THE COUNTY BRIDGE 224 REHABILITATION PROJECT**

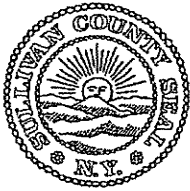
**WHEREAS**, County Bridge No. 224 on TH 51, Creamery Road, over the Callicoon Creek, located in the Town of Delaware, Hamlet of Callicoon will be rehabilitated under contract; and

**WHEREAS**, consultant inspection services are required to make certain the project is constructed by the contractor in accordance with the County's plans and specifications; and

**WHEREAS**, the Division of Public Works recommends the award of an agreement for consultant engineering services to the firm of Delta Engineers, Architects & Land Surveyors, PC on the basis of qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an Agreement for consulting engineering services with Delta Engineers, at a cost not to exceed \$ 110,000.00, said contract to be in such form as the County Attorney shall approve.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Edward McAndrew, P.E.  
 Title: Deputy Commissioner  
 Department: Division of Public Works

**COMMITTEE WITH JURISDICTION:**

Check all that apply:     Executive                             Planning, Environmental Management & Real Property  
                                    Personnel                                     Public Safety  
                                    Management & Budget             Public Works  
                                    Government Services             Community & Economic  
                                    Health and Family                     Veterans

**SUBJECT OF RESOLUTION:**    Rehabilitation of County Bridge No. 192c on TH 39A, Hunter Spur Road, over Neversink River, in the Town of Neversink

**PURPOSE OF RESOLUTION:**    Authorize legislative approval for Modification Agreement #1 for additional Consultant Engineering Design and Inspection services

**DATE OF FIRST SUBMISSION:** February 14, 2013

**BRIEF DESCRIPTION:**            Additional inspection services/construction support is required to assure that the rehabilitation project is constructed by the contractor in accordance with the plans and specifications.

Costs to Other County Programs:

Mandated     Budgeted     Budget Revision

**FINANCIAL IMPACT:**

Projection:	2012 YR1	2013 YR2	YR3	YR4	YR5
County Cost	0	0			
State Funds	\$ 4,700.00	\$ 3,800.00			
Federal Funds	\$14,100.00	\$11,400.00			
(Third Party Revenue) Other					
Total	\$18,800.00	\$15,200.00			

If NONE check  
here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE A MODIFICATION TO THE AGREEMENT FOR CONSULTANT ENGINEERING DESIGN AND INSPECTION SERVICES FOR THE COUNTY BRIDGE 192c REHABILITATION PROJECT**

**WHEREAS**, Resolution 96-12 authorized an agreement with Delta Engineers, Architects, and Land Surveyors, P.C. for providing engineering design and inspection services for the rehabilitation of County Bridge No. 192c on T.H. 39A, Hunter Spur Road, over the Neversink River, located in the Town of Neversink not to exceed \$45,000.00; and

**WHEREAS**, Modification Agreement #1 is needed to increase the Maximum Amount payable per the agreement from \$39,388.00 to \$73,338.00 including fixed fee; and

**WHEREAS**, additional consultant inspection services/construction support is required to make certain the project is constructed by the contractor in accordance with the County's plans and specifications; and

**WHEREAS**, the project is eligible for 75% Federal and 25% State funding through Hurricane Irene (DR 4020) disaster relief funding; and

**WHEREAS**, the Division of Public Works has reviewed the need for additional inspections services/construction support and recommends the approval of Modification Agreement #1 for additional work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute Modification Agreement #1 which is an increase of \$34,000.00 for consulting inspection services with Delta Engineers, Architects, and Land Surveyors, P.C. for a total cost not to exceed \$73,338.00, said Modification Agreement #1 to be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013

**RESOLUTION NO. 96-12 INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE AN AGREEMENT FOR ENGINEERING DESIGN AND INSPECTION  
SERVICES TO REPLACE THE HALLS MILLS COVERED BRIDGE (CB 192c) PIER**

**WHEREAS**, the Project is needed to replace the pier supporting one end of County Bridge 192c due to damages caused by Hurricane Irene ; and

**WHEREAS**, County Bridge 192c is a covered lattice truss built in 1912 having historic significance; and

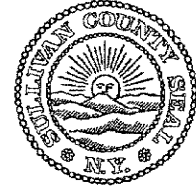
**WHEREAS**, the cost of the Project construction and engineering services to replace the pier is estimated at \$400,000; and

**WHEREAS**, the Project is eligible for 75% Federal and 12.5% State funding through Hurricane Irene (DR 4020) disaster relief funding; and

**WHEREAS**, Resolution 243-10 provides Legislative approval for Delta Engineers to be used for Federal Aid Projects.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an Agreement for design and inspection services with, Delta Engineers, Architects and Land Surveyors, P.C. at a cost not to exceed \$45,000, said Agreement to be in such form as the County Attorney shall approve.

Moved by Mrs. LaBuda, seconded by Mrs. Gieger, put to a vote, unanimously carried and declared duly adopted on motion March 15, 2012.



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: EDWARD McANDREW, P.E.  
 Title: DEPUTY COMMISSIONER  
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: To authorize the preparation and execution of an Inter-municipal Agreement with Delaware County.  
 PURPOSE OF RESOLUTION: To authorize the preparation and execution of an Inter-municipal Agreement.  
 DATE OF FIRST SUBMISSION: February 14, 2013  
 BRIEF DESCRIPTION: Resolution to authorize the preparation and execution of an Inter-municipal Agreement with Delaware County to provide winter maintenance on a portion of County Road 179a due to the closing of Sullivan County Bridge 359.

Costs to Other County Programs:

Mandated  Budgeted  Budget Revision

**FINANCIAL IMPACT:**

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	\$ 2,700				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
<b>Total</b>	<b>\$ 2,700</b>				

If NONE check here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE PREPARATION AND EXECUTION OF AN INTER-MUNICIPAL AGREEMENT WITH DELAWARE COUNTY TO PROVIDE WINTER MAINTENANCE ON A PORTION OF COUNTY ROAD 179A DUE TO THE CLOSING OF SULLIVAN COUNTY BRIDGE 359**

WHEREAS, Sullivan County was required to close a bridge on County Road 179a due to structural deficiencies; and

WHEREAS, Sullivan County is responsible for winter maintenance on County Road 179a; and

WHEREAS, Delaware County has agreed to provide winter maintenance on the northern side of the bridge as they plow to the County line at that point; and

WHEREAS, it is recommended by the Sullivan County Division of Public Works that reimbursement be provided to Delaware County at a rate equivalent to that paid per mile to the townships in Sullivan County that provide winter maintenance on county roads authorized by Resolution 359-12 until the bridge is reopened.

NOW, THEREFORE, BE IT RESOLVED, that an Inter-municipal Agreement be executed to allow such payment for the service provided; and

BE IT FURTHER RESOLVED, that such Inter-municipal Agreement will be in a form approved by the County Attorney and that the County Manager be authorized to sign such agreement.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.



**RESOLUTION NO. 359-12 INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT  
WITH THE TOWNS FOR SNOW AND ICE REMOVAL**

**WHEREAS**, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the Towns for the control of snow and ice conditions on County Roads located within the Towns; and

**WHEREAS**, said section of the Highway law of the State of New York requires the approval by resolution of the legislative bodies of the County and the involved Towns; and

**WHEREAS**, it is the recommendation of the Division of Public Works that the County enter into three (3) year contracts with the involved Towns subject to annual appropriation by the Legislature.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be hereby authorized to execute contracts, commencing on July 1, 2012 and terminating on June 30, 2015, with the Town of Bethel, Town of Callicoon, Town of Delaware, Town of Fallsburg, Town of Forestburgh, Town of Fremont, Town of Highland, Town of Liberty, Town of Lumberland, Town of Mamakating, Town of Neversink, Town of Rockland, and Town of Thompson at a total annual cost not to exceed \$1,360,000 in the first year of the contract; and

**BE IT FURTHER RESOLVED**, that the contracts be in a form approved by the Sullivan County Attorney.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion October 18, 2012.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – February 14, 2013**

**ACCOMPLISHMENTS (January 10 – February 14, 2013)**

**BRIDGES & FACILITIES**

- Bridges #359 & #377 – flag repairs
- Began steel work and carpentry project at the Jail
- Continued concrete demolition/waste line repairs at the Adult Care Center
- Continued storm clean up at the various parks
- Repaired baler at the landfill
- Completed shelving in the mechanics area at Maplewood
- Repaired steel at the Ferndale Transfer Station

**PARKS & RECREATION**

**Fort Delaware**

- Continued planning 2013 season
- Continued working with Renaissance on acquiring items for the garden interpretation

**Lake Superior**

- Discussed potential hunting activity expansion with NYSDEC
- Continued working with Half Iron-man event planner

**D & H Canal Linear Park & Interpretive Center**

- Continued to work with NYSDEC concerning lead contamination issue

**Minisink Battleground Park**

- Continued Upper Delaware Counsel (UDC) TAG work
- Awarded procurement of historian for UDC TAG project

**Sullivan County Museum**

- Responded to building issues
- Discussed electrical usage and access issues with SC Dramatic Workshop representative
- Reviewed facility use requests
- Completed time cards

**General Parks**

- Began issuing picnic and pavilion rental permits
- Continued working with Labella on HEAL Grant project at ACC
- Continued to meet with SASD weekly to discuss potential County projects
- Assisted MIS with updating Parks & Recreation section of County website
- Attended Health and Family Services Committee and Sustainability Committee meetings
- Continued to oversee buildings department

## **SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs at work sites to keep road and bridge crews working
- Continued moving Barryville Shop operations to Maplewood
- Repaired landfill containers
- Prepared and painted new Sheriff's cars
- Finished John Deere loader refurbish project
- Started mower repairs
- Replaced rear pivot housing on Cat backhoe
- Repaired chain saws and small equipment
- Rebuilt water pump
- Repaired winter equipment at the Airport
- Rebuilt bucket for excavator

## **SIGN SHOP**

- Fabricated 81 signs for Division of Public Works
- Repaired 80 signs on county roads and bridges
- Cleaned and stored striping equipment for the season
- Snow & Ice Control

## **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project and the design of the County "T" Hangar project
- Continued snow removal equipment purchase

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 191 (FOR), 71 (MAM) and 359 (ROC)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL)
- Completed project administration, management and closed out work for the Bridge 293 (FAL) federally funded project and the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continued expediting the procurement of the grit tank and manhole needed for the Maplewood Rinse Rack Pretreatment System
- Released specifications for soliciting services to provide an internal inspection of the SCCC storm drainage system in order to ascertain the extent of repair work
- Continued project management, administration and inspection work for the Bridge 192C Pier Replacement project
- Continued preliminary engineering work for the replacement of the superstructure and north abutment of Bridge 298 (LIB), abutment work for Bridge 186 (DEL) and for the replacement of Bridge 76 (TUS)

- Continued follow-up work for the procurement of the railing system for Bridge 338 (FRE)
- Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
- Completed the preparation of a summary report for the 2012 bridge inspections
- Continued inspection work and engineering assistance during the repair of Bridge 359 for expediting the re-opening of the bridge
- Continued monitoring of Bridge 250 (ROC) and the preparation of plans and specifications for its rehabilitation
- Completed the review and rating of thirty-one (31) consultants based upon their submitted qualifications for providing engineering services for Locally Administered Federal Aid Projects
- Provided assistance to the Town of Mamakating for the replacement of Town Bridge 15 decking

## **BUILDINGS**

- Completed ten (10) foster care home inspections and reports as requested by the Department of Family Services
- Petroleum Bulk Storage (PBS) tank inspections for conformance with NYSDEC regulations
- Sullivan County Aircraft Rescue and Firefighting Facility (ARFF) inspection for Certificate of Occupancy
- Ongoing Tower Construction Notification System (TCNS) coordination for tribal notification on six (6) proposed tower sites with E911 for proposed antenna structure
- Courthouse/Government Center sign coordination and shop drawing review
- Radio license frequency addition package for police and emergency medical service improved coverage in the Elk Point vicinity
- Prepare Federal Communications Commission (FCC) radio license renewals and updates
- Radio License Data Chart updates
- Reviewed and processed water testing lab invoices and vouchers
- Completed and documented Human Service Complex weekly water testing on chlorination system
- Prepared and submitted Airport mandated monthly/quarterly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)
- Reviewed Human Service Complex mandated monthly Water Chlorination System Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Prepare 2012 Annual Water Quality Report (AWQR) for submittal to the New York State Department of Health (NYSDOH)
- Submitted Mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); coordinated with SOEM and FEMA representatives on County Road 49 (location C) embankment appeal, processed project completion and certification reports (P-4's) as received, updated an overall tracking spread sheet of status to date, compiled backup cost data and submitted a time extension request related to a Geo-synthetically Reinforced Soil System (GRSS) wall on County Road 49 (location B) and on the wind event of October, 2012; FEMA declared 4085 (Hurricane Sandy)
- Continued to progress the County Road 173 reconstruction project - worked with the design consultant to respond to NYSDOT comments on the draft design report and on revising the project schedule
- Requested a supplemental agreement to cover additional expenditures from NYSDOT for the Exit 106 project
- Completed a review and rating of local design service agreement proposals submitted by thirty (30) engineering design consultants
- Closed out the 2012 contract paving program - received required maintenance bonds - approved release of retainage
- Reviewed a speed limit reduction request for Town Highway 97 (Old Taylor Road) in the Town of Bethel and a sign request on County Road 61
- Completed the layout calculations for additional plot markers in sections 1 through 4, rows A, B, C, I and J at the veterans cemetery
- Commenced preliminary design and construction estimates for the Sullivan County Community College infrastructure upgrade project
- Distributed the revised town highway inventories and maps to all fifteen (15) town highway superintendents and clerks as part of the annual local highway inventory update process
- Completed the 2012 pavement assessment field survey as part of the annual Road Surface Management System (RSMS) - generated individual road maintenance category reports and overall network condition summary
- Updated the 2012 DPW executive summary (highway section) based on analysis of current, overall mileage, as percentage of deficiency by maintenance category
- Prepared the 2012 annual resurfacing report detailing the total miles treated and the total quantity of materials used by the different maintenance techniques
- Prepared the 2012 miles by jurisdiction report in addition to the 2012/2013 snow and ice removal in Sullivan County mileage report - updated the snow and ice map to show plow routes by maintenance district
- Attended the New York State Association of Professional Land Surveyors conference including related training courses and continuing education classes

## **LAND & CLAIMS**

- Incident – reimbursement for damages: CB 183 second notice, CR 11 truck damages, CR 71 guide rail damages, CR 164 guide rail
- Accident – Truck 105, Truck 106, Truck 33, Loader 177

- Complaints – CR 75 snow removal/abandonment, Lynch windshield, CR 31 drainage
- Misc – Radio Tower meeting & correspondence, foreclosure property deeds, Mamakating and Rockland
- Land Requests – CR 174 request to repurchase ROW
- Claims – Enker (TUS), VanHouton (MAM)

**PERMITS:**

TYPE	NUM	YEAR	NAME	CR
M	3011	2013	Sheryl Lynch	56
O	1454	2013	Kingdom Support Service	161, 175
O	1455	2013	Sullivan County Transportation Inc.	53, 54, 56
O	1456	2013	Art Heavy Haul Inc.	173 - denied

Subdivision/development review/correspondence: CR 14 (BET) easement follow-up, 17B (BET) Dollar General, CR 101 (THO) Vasapoli  
 Inspections: CR 23, CR 96

**PROJECTIONS (February 14 – March 14, 2013)**

**BRIDGES & FACILITIES**

- Continue stockade replacement at Fort Delaware
- Continue concrete demolition/waste line replacement and repair shower tile at the Adult Care Center
- Replace lift in the mechanics bay at Maplewood
- Dismantle cooling tower at the Government Center Annex

**PARKS**

- Continue work on Minisink Battleground & Fort Delaware grants
- Continue working with race company on Half Iron-Man Event
- Continue processing time cards & use permits at SC Museum
- Continue issuing picnic and pavilion rental permits at various parks
- Continue to supervise Buildings Department
- Continue work on HEAL Grant project
- Continue attending Sustainability/Agricultural & Health & Family Services meetings
- Continue seasonal hiring process
- Continue planning 2013 seasons for Lake Superior, Fort Delaware and D&H Museum

**SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue move to Maplewood
- Repair road mowers
- Assemble and letter new Sheriff's cars
- Repair vehicle lift at Maplewood

- Repair and paint container for the landfill
- Make all necessary repairs to DPW and outside agency equipment
- Make all necessary repairs to snow trucks
- Perform maintenance program on snow equipment
- Service and repair summer use equipment
- Fabricate parts needed for snow equipment
- Build a rock body dump truck

## **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Snow & Ice Control

## **Engineering:**

### **AIRPORT**

- Complete Monthly Fire Fighting Training (ARFF)
- Complete required Monthly Weather Observations
- Continue coordination of the potable water system design project; the security perimeter roadway project; the ARFF Building Construction Project and the design of the County "T" Hangar Rehabilitation Project

### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete follow up work for the procurement of materials and equipment for the Maplewood Facility vehicle rinse rack pretreatment system
- Review quotes and recommend award of services to a firm to provide the video inspection of the SCCC storm sewer system
- Coordinate the start of work for the video inspection of the Sullivan County Community College Road storm sewer system
- Complete administration, project management and close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continue follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
- Continue to monitor Bridge 250 (ROC) stringers and floor beams and release plans and specifications for the solicitation of bids to procure materials for the rehabilitation work
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue preliminary engineering work for Bridges 76 (TUS), 186 (DEL) and 298 (LIB)
- Complete follow up work for the delivery of the railing system for CB 338 (FRE)
- Continue project management, and administration work for the Bridge 192c (NEV) pier replacement project. Submit a reimbursement request to NYSOEM
- Complete engineering during construction and inspection work for the Bridge 359 (ROC) repairs

- Update the six year capital bridge program with respect to the adopted 2013 budget
- Participate in the Local Emergency Planning Committee meeting and the NYSDOT Beaverkill Covered Bridge planning meeting

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, NYSDOT (for FHWA) and SOEM on the recovery from damage related to Hurricane Irene and Hurricane Sandy
- Continue to provide survey support services as needed for the 2012/2013 bridge and highway improvement programs
- Continue to analyze the results of the 2012 road assessment survey as part of the annual Road Surface Management System (RSMS) to aid in the preparation of a preliminary 2013 highway work program candidate list
- Continue with preliminary design coordination and planning for the reconstruction of the County Road 173 project
- Continue with design phase for proposed improvements at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities and the Sullivan County Landfill

## **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests



## **SOLID WASTE & RECYCLING - MONTHLY REPORT**

<b>Month</b>	<b>2011 tonnage (T)</b>	<b>2012 tonnage (T)</b>
January	2,675	2,977
February	2,481	2,740
March	3,248	3,732
April	3,599	3,829
May	3,895	5,655
June	5,426	5,740
July	8,425	8,467
August	8,710	8,370
September	5,285	4,251
October	4,075	4,304
November	3,888	3,712
December	4,275	3,124
<b>TOTAL</b>	<b>55,982</b>	<b>56,901</b>

(T) - Total New Monticello Transfer Station

### **ACCOMPLISHMENTS (January 10 – February 14, 2013)**

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Began work on annual reports for submittal to NYSDEC
- Reviewed Title V Air reports for submittal to NYSDEC

### **PROJECTIONS (February 14 – March 14, 2013)**

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to closeout Landfill capping project
- Continue work on annual reports required by NYSDEC

# Recycling Program

## ACCOMPLISHMENTS (January 10 – February 14, 2013)

- Began newsprint to farmers documentation method to Solid Waste Operators at transfer stations
- Prepared financial impact of compost methods report
- Began new propane tank recycling collection method for transfer stations
- Continued preparation of NYSDEC Facilities, Recycling Operations and Electronics Recycling Facilities annual reports
- Continued agricultural film plastic farm collections with Cornell Cooperative Extension and Soil & Water Conservation District
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continued marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Revised recycling handout revisions for 2013
- Compiled Storm Water Management Program materials for 2013 and HHW, Recycling Coordinator Grant funding documentation
- Coordinated grant application with Grants Administration Department
- Reviewed electronic scrap, fluorescent bulb and battery collection quotes
- Reviewed recycling program vouchers

## PROJECTIONS (February 14 – March 14, 2013)

- Coordinate transfer station electronic scrap, fluorescent lamp and battery collections with new vendor
- Research compost facility funding models and mechanisms
- Monticello Central School recycling presentation/MRF tour with Amy Roth
- SCBOCES and White Sulphur Spring Schools Environmental Health recycling presentations
- Continue to research newsprint to farmers at transfer stations
- Hudson Valley Regional Council solid waste & recycling committee meeting
- Continue NYSDEC Facilities, Recycling Operations and Electronics Recycling Facilities annual reports
- Liberty/Fallsburg Girl Scouts Silver Award recycling project with Helen Budrock
- Review recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue handout revisions
- HHW, Recycling Coordinator Grant funding documentation
- Plan 2013 HHW Collection Event program/bidder specifications