



**GOVERNMENT SERVICES COMMITTEE**

**March 14, 2013 – 2:00 PM**

**Committee Members: Kitty Vetter (Chairman), Ira Steingart (Vice Chair),  
Jonathan Rouis, Cora Edwards, Alan Sorensen**

**AGENDA**

**DISCUSSION ITEMS:**

- 1. 90 Day Additional Contract Extension**
- 2. Contract Authorization Request Form**

**PRESENTATION: None**

**REPORTS:**

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative/Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

**RESOLUTIONS:**

- 1. To set a Public Hearing for Lease of Property at Sullivan County International Airport.**
- 2. To modify agreement with Catholic Charities Community Services of Orange County to make the Employees Assistance Program available to County employees.**
- 3. To authorize award & execution of contract for Psychiatrist and Social Work Services for Community Services.**
- 4. To extend the agreement with Integrys Energy Services of New York.**

**PUBLIC COMMENT:**

**DRAFT DRAFT**

**CONTRACT AUTHORIZATION REQUEST - COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** [Name of Department Head or Official Requesting Contract]

**Re:** Request for Authority to Enter into Contract with  [name]  of  [address]

**Date:**

**Department, Office or Unit Requesting Contract:**

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**Nature of Other Party to Contract:** [Local supplier, out of county vendor, national vendor, not-for profit corporation, individual, professional, other]

**Duration of Contract:** From \_\_\_\_\_ To \_\_\_\_\_

**Is this a renewal of a prior Contract?** \_\_\_\_\_ **If so specify dates of prior contract(s):**

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**Future Renewal Options if any:**

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**Purpose of Contract:** [Detailed statement of what Contract will accomplish]

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**Is Subject of Contract – i.e. – the goods and/or services Mandated? Explain:**

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**Reasons why it is necessary for County to enter into this Contract:** [County does not have resources in-house, best source of the subject materials, required by statute, regulation or grant, etc.]

**Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost)**

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**Efforts made to find Less Costly alternative:**

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**Efforts made to share costs with another agency or governmental entity:**

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**Specify Compliance with Procurement Procedures:**

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**Are Funds for Contract Already Budgeted? If so specify Budget Line(s):**

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**Estimated Percentage of Cost: from County \_\_\_\_\_, from State \_\_\_\_\_, from Federal Government \_\_\_\_\_, from Grant(s) \_\_\_\_\_, from Other \_\_\_ (Specify) \_\_\_\_\_**

**Pre-Legislative Approvals:**

**A. Director of Purchasing: \_\_\_\_\_ Date: \_\_\_\_\_**

**B. Management and Budget: \_\_\_\_\_ Date \_\_\_\_\_**

**C. Law Department: \_\_\_\_\_ Date \_\_\_\_\_**

**D. County Manager: \_\_\_\_\_ Date \_\_\_\_\_**

**E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_**

**Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_**

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO SET  
A PUBLIC HEARING FOR LEASE OF PROPERTY AT SULLIVAN COUNTY  
INTERNATIONAL AIRPORT**

**WHEREAS**, there has been introduced and presented at a meeting of the Sullivan County Legislature, held on March 21, 2013, a proposed lease for property at the Sullivan County International Airport for the Operation of a Café.

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on said proposed lease by the Sullivan County Legislature on April 18, 2013, at 1:50 p.m., in the Legislative Chambers, County Government Center, Monticello, New York, and at least ten (10) days notice of the public hearing given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

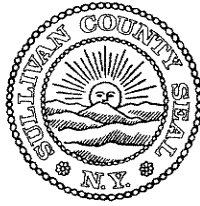
**COUNTY OF SULLIVAN  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that at a meeting of the Legislature of the County of Sullivan, New York, held on March 21, 2013, regarding a proposed lease for property at the Sullivan County International Airport for the Operation of a Café'.

**NOTICE IS FURTHER GIVEN** that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed lease of property at the Legislative Hearing Room, County Government Center, Monticello, New York, 12701, on April 18, 2013 at 1:50PM at which time all persons interested will be heard.

DATED: March 21, 2013

ANNMARIE MARTIN  
Clerk of the Legislature  
County of Sullivan, New York



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

**TO:** County Legislature

**FROM:** Lynda Levine

**Title:** Director

**Department:** Human Resources

**COMMITTEE WITH JURISDICTION**

- |   |   |                                       |
|---|---|---------------------------------------|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Management & Budget                                | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> Executive                        | <input type="checkbox"/> Personnel  | <input type="checkbox"/> Veterans     |
| <input checked="" type="checkbox"/> Government Services   | <input type="checkbox"/> Planning, Environmental Management & Real Property |                                       |
| <input type="checkbox"/> Health & Family Services         | <input type="checkbox"/> Public Safety                                      |                                       |
- Check all that apply

**SUBJECT OF RESOLUTION:** Resolution to authorize modification of agreement.

**PURPOSE OF RESOLUTION:** To modify an agreement for EAP Services.

**DATE OF FIRST SUBMISSION:** March 14, 2013

**BRIEF DESCRIPTION:** Resolution to authorize a modification of agreement for EAP Services to extend said services under the same terms and conditions for the period from April 1, 2013 through March 31, 2014.

**COSTS TO OTHER COUNTY PROGRAMS:** NONE

Mandated     Budgeted     Budget Revision Necessary

<b>FINANCIAL IMPACT:</b>	Balance of			
<b>Proiection:</b>	YR1	YR2	YR3	YR4
County Cost	\$ 19,520	\$	\$	\$
State Funds	\$	\$	\$	\$
Federal Funds	\$	\$	\$	\$
Other	\$	\$	\$	\$
Total	\$ 19,520	\$	\$	\$

**If NONE check here:**

**Resolution No. \_\_\_\_\_**

**RESOLUTION INTRODUCED GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO MODIFY AGREEMENT**

**WHEREAS**, the County desires to continue to make the Employees Assistance Program available to its employees through the County’s current vendor; and

**WHEREAS**, the County currently contracts with Catholic Charities Community Services of Orange County for said service and is satisfied with the services being provided pursuant to Resolution No. 134-12, adopted by the Sullivan County Legislature on March 15, 2012; and

**WHEREAS**, it is in the best interest of those employees that utilize the service that said services continue to be provided by Catholic Charities Community Services of Orange County; and

**WHEREAS**, Catholic Charities Community Services of Orange County will continue to provide counseling legal and financial services to employees and their families, as well as, consultation services with managers and supervisors, from April 1, 2013 through March 31, 2014, and in accordance with RFP, R-12-06, which allows for two (2) additional, yearly, extensions, at a total annual cost not to exceed \$19,520.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to modify the agreement with Catholic Charities Community Services of Orange County, at a total annual cost not to exceed \$19,520.00, in accordance with R-12-06, said modification to be in such form as the County Attorney shall approve.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion \_\_\_\_\_, 2013.**



### COUNTY OF SULLIVAN LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE  
From: Kathy Jones  
Title: Director  
Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- Executive
  - Planning, Environmental Management & Real Property
  - Personnel
  - Public Safety
  - Management & Budget
  - Public Works
  - Government Services
  - Community & Economic Development
  - Health and Family Services
  - Veterans

SUBJECT OF RESOLUTION: Award and Execute Contracts

PURPOSE OF RESOLUTION: To Award Contracts

DATE OF FIRST SUBMISSION: March 1, 2013

BRIEF DESCRIPTION: Various Contracts for Psychiatrist Services and Social Worker for Community Services, from 4/1/2013 - 3/31/2014 as per RFP's R-13-05 & R-13-06

Costs to Other County Programs: None

Mandated  Budgeted  Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR5
County Cost	\$650,000.00				
State Funds					
Federal Funds					
(Third Party Revenue) Other	\$				
<b>Total</b>	<b><u>\$650,000.00</u></b>				

If NONE check here:



**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE**

**RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT**

**WHEREAS**, proposals were received for Psychiatrist Services for Community Services, and

**WHEREAS**, proposals were received for Social Work Services for Community Services, and

**WHEREAS**, the vendors, listed below, will provide said services from April 1, 2013 through March 31, 2014, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

**WHEREAS**, the Sullivan County Department of Community Services has recommended said vendors.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute contracts as follows:

**R-13-05: Psychiatrist Services:**

<u>Vendor</u>	<u>Price/Hour</u>
1. Charles Chung, MD 14 Pineberry Ct. Poughkeepsie, NY 12603	\$110.00
2. Nambi Salguan, MD 78 Eisenhower Drive Middletown, NY 10940	\$120.00
3. Venkataraman Radhakrishnan, MD Mid-Hudson Psychiatric Center New Hampton, NY 10958	\$120.00
4. Irving M. Stillman, MD 61 Imperial Park Drive Middletown, NY 10941	\$130.00
5. Quazi S. Al-Tariq, MD 33 Bristol Drive Middletown, NY 10941	\$120.00

**R-13-06: Social Worker Services:**

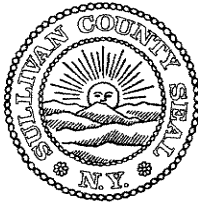
<u>Vendor</u>	<u>Price/Hour</u>
1. Richard I. Gordon, LCSW-R 51 Strong Road Ferndale, NY 12734	\$50.00
2. Chana Schechter, LMSW 45 Estate Drive Fallsburg, NY 12733	\$30.00

and in accordance with RFP R-13-05 and R-13-06, said contracts to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,

**Seconded by** \_\_\_\_\_,

**and adopted on motion** \_\_\_\_\_, 2013.



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

**TO:** County Legislature

**FROM:** Heather Brown

**Title:** Research Analyst

**Department:** Management and Budget

**COMMITTEE WITH JURISDICTION**

- |   |   |                                       |
|---|---|---------------------------------------|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Management & Budget                                | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> Executive                        | <input type="checkbox"/> Personnel  | <input type="checkbox"/> Veterans     |
| <input checked="" type="checkbox"/> Government Services   | <input type="checkbox"/> Planning, Environmental Management & Real Property |                                       |
| <input type="checkbox"/> Health & Family Services         | <input type="checkbox"/> Public Safety                                      |                                       |

Check all that apply

**SUBJECT OF RESOLUTION:** Resolution to authorize contract extension.

**PURPOSE OF RESOLUTION:** To extend a contract with Integrys Energy Services.

**DATE OF FIRST SUBMISSION:** March 14, 2013

**BRIEF DESCRIPTION:** Resolution to authorize a contract extension to secure fixed pricing for the County's electricity supply rates commencing January 1, 2014

**COSTS TO OTHER COUNTY PROGRAMS:** NONE

Mandated     Budgeted     Budget Revision Necessary

**FINANCIAL IMPACT:**

Balance of

**Projection:**

	YR1	YR2	YR3	YR4
County Cost	\$	\$	\$	\$
State Funds	\$	\$	\$	\$
Federal Funds	\$	\$	\$	\$
Other	\$	\$	\$	\$
Total	\$	\$	\$	\$

**If NONE check here:**

**RESOLUTION NO. INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO  
EXTEND THE AGREEMENT WITH INTEGRYS ENERGY SERVICES OF NEW  
YORK**

**WHEREAS**, by Resolution 282-08 the Sullivan County Legislature authorized the County Manager to enter into a contract with Integrys Energy Services of New York; and

**WHEREAS**, Integrys has just provided the County with a price quote for the period commencing January 1, 2014; and

**WHEREAS**, it would be in the best interest of the County to lock in the aforesaid fixed prices in order to provide for long term stability of the County's electricity supply costs.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the Acting County Manager to execute the Integrys "Confirmation" which will extend the power sale agreement effective August 8, 2008 for an additional period commencing January 1, 2014 and terminating February 29, 2016 in accordance with the terms of the confirmation.

