

## **PUBLIC WORKS COMMITTEE**

**March 14, 2013 – 10:15 AM**

Committee Members: LaBuda (Chair), Benson (Vice Chair),  
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

### **PRESENTATION:**

### **DISCUSSIONS:**

### **RESOLUTIONS:**

1. Resolution to support Sullivan County's Litter Pluck event
2. Resolution to authorize the granting of an easement to Hurleyville Sullivan First for drainage/access for the St. Mary's Church
3. Resolution to authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation
4. Resolution to authorize an Inter-Municipal Agreement (IMA) with the Village of Monticello for Leachate and sludge treatment and disposal and authorizing the County Manager to execute the IMA
5. Resolution to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the County of Sullivan for the period commencing July 1, 2012 through June 30, 2013
6. Resolution to authorize the County Manager to execute a Federal Section 5311 Consolidation Grant Application with the New York State Department of Transportation

### **REPORTS:**

### **PUBLIC COMMENT:**



## COUNTY OF SULLIVAN LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE  
 From: Edward McAndrew, P.E.  
 Title: Deputy Commissioner  
 Department: Division of Public Works

**COMMITTEE WITH JURISDICTION:**

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

**SUBJECT OF RESOLUTION:** In support of Sullivan County Litter Pluck Event

**PURPOSE OF RESOLUTION:** In support of Sullivan County Litter Pluck Event

**DATE OF FIRST SUBMISSION:** March 14, 2013

**BRIEF DESCRIPTION:** Resolution in support of Sullivan County Litter Pluck event, on April 27, 2013.

Costs to Other County Programs:

Mandated    Budgeted    Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$1,500				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	\$1,500				

If NONE check here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO SUPPORT SULLIVAN COUNTY'S LITTER PLUCK EVENT**

**WHEREAS**, April 27, 2013 has been designated as "Litter Pluck Day" when all towns in Sullivan County are invited to join their neighbors to restore our county to its natural beauty; and

**WHEREAS**, plucked litter will be accepted at any Sullivan County Solid Waste Transfer Stations free of charge between the dates of April 27 and May 5, 2013; and

**WHEREAS**, this community effort will afford our residents and visitors alike the opportunity to volunteer their efforts for a cleaner Sullivan County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Government along with each Town Board, Highway Department, Environmental Group and all residents of Sullivan County be encouraged to work cooperatively and enthusiastically with this Committee to Litter Pluck our communities; and

**BE IT FURTHER RESOLVED**, that all of our residents and visitors are encouraged to copy this activity throughout the entire year – not just for a day.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: EDWARD McANDREW, P.E.  
 Title: DEPUTY COMMISSIONER  
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: To grant an easement to Hurleyville Sullivan First for drainage/access for the St. Mary's Church.

PURPOSE OF RESOLUTION: To grant an easement to Hurleyville Sullivan First for drainage/access for the St. Mary's Church.

DATE OF FIRST SUBMISSION: March 14, 2013

BRIEF DESCRIPTION: To grant an easement to Hurleyville Sullivan First for drainage/access for the St. Mary's Church.

Costs to Other County Programs:

Mandated    Budgeted    Budget Revision

**FINANCIAL IMPACT:**

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					
If NONE check here:[X]					

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE GRANTING OF AN EASEMENT TO HURLEYVILLE SULLIVAN FIRST FOR DRAINAGE/ACCESS FOR THE ST. MARY'S CHURCH**

**WHEREAS**, pursuant to Resolution No. 174-11 adopted by the Sullivan County Legislature on April 21, 2011 the County granted conceptual approval for a drainage and access easement over County property adjacent to the Sullivan County Museum; and

**WHEREAS**, the easement will be granted in favor of Hurleyville Sullivan First, a local not-for-profit corporation and shall be utilized for drainage purposes and for ingress and egress to and from the St. Mary's Church; and

**WHEREAS**, the exact position of the easement shall be depicted via a metes and bounds description to be supplied to the County by Hurleyville Sullivan First, and

**WHEREAS**, it is in the County's best interest to grant the easement as it will allow for better drainage and improved access to and from the St. Mary's Church parcel; and

**WHEREAS**, once the County receives the metes and bounds description the County Attorney's Office can draft the document(s) necessary to grant Hurleyville Sullivan First the requested easement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Sullivan County Legislature is hereby authorized to execute the document(s) necessary to grant Hurleyville Sullivan First an easement as outlined above, said document(s) to be in a form as approved by the Sullivan County Attorney.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.

**RESOLUTION NO. 174-11 INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO GRANT APPROVAL TO HURLEYVILLE SULLIVAN FIRST'S PROPOSED DRAINAGE/ACCESS  
PLANS ON THE SULLIVAN COUNTY MUSEUM PROPERTY**

**WHEREAS**, Sullivan County owns the Sullivan County Museum, located at 265 Main St., Hurleyville, NY; and

**WHEREAS**, Sullivan County sold the adjacent property, the former St. Mary's Church, to local community not-for-profit Hurleyville Sullivan First; and

**WHEREAS**, Hurleyville Sullivan First is committed to and has been making physical improvements to St. Mary's Church; and

**WHEREAS**, Hurleyville Sullivan First has requested permission from Sullivan County to tie into the existing drainage system at the Sullivan County Museum and be granted access through the parking lot onto the St. Mary's property; and

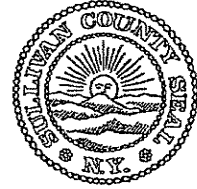
**WHEREAS**, Hurleyville Sullivan First received conceptual approval from DPW Engineering for a drainage/access sketch prepared and submitted by Randy Wasson, P.E. and

**WHEREAS**, Randy Wasson, P.E., has submitted signed and sealed plans for said drainage/access dated 3/22/11 as modified per correspondence on 4/12/11 which have been approved by DPW Engineering; and

**WHEREAS**, Hurleyville Sullivan First now requests formal Legislative approval of said plans.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby approve the proposed drainage/access project as submitted to and approved by DPW Engineering.

**Moved by Mrs. Binder, seconded by Mr. Sager, put to a vote with Mrs. LaBuda, Mr. Wood and Mr. Armstrong absent, unanimously carried and declared duly adopted on motion April 21, 2011.**



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: EDWARD McANDREW, P.E.  
 Title: DEPUTY COMMISSIONER OF PUBLIC WORKS  
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: Hudson Transit Lines, Inc. agreement

PURPOSE OF RESOLUTION: Authorize agreement with Hudson Transit Lines, Inc.

DATE OF FIRST SUBMISSION: March 14, 2013

BRIEF DESCRIPTION: Enter into an agreement with Hudson Transit Lines, Inc. to provide for a segment of public transportation within the County

Costs to Other County Programs:

Mandated  Budgeted  Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$63,700				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	\$63,700				

If NONE check here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH HUDSON TRANSIT LINES, INC. FOR THE PROVISION OF PUBLIC TRANSPORTATION**

**WHEREAS**, pursuant to Resolution No. 585-07 adopted by the Sullivan County Legislature on December 20, 2007 the County entered into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation; and

**WHEREAS**, it is in the best interest of the County to continue having Hudson Transit Lines, Inc. continue to provide such services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation at the cost not to exceed \$65,000; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.



**RESOLUTION NO. 202-12 INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT  
WITH HUDSON TRANSIT LINES, INC. FOR THE PROVISION OF PUBLIC  
TRANSPORTATION**

**WHEREAS**, pursuant to Resolution No. 585-07 adopted by the Sullivan County Legislature on December 20, 2007 the County entered into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation; and

**WHEREAS**, it is in the best interest of the County to continue having Hudson Transit Lines, Inc. continue to provide such services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation at the cost not to exceed \$65,000; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

**RESOLUTION NO. 585-07 INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH HUDSON TRANSIT LINES, INC. FOR THE PERIOD JANUARY 1, 2008 THROUGH DECEMBER 31, 2008**

**WHEREAS**, pursuant to Resolution No. 293-07 adopted by the Sullivan County Legislature on June 21, 2007 the County entered into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation; and

**WHEREAS**, the agreement was for a term commencing on January 1, 2007 and terminating on September 30, 2007; and

**WHEREAS**, the agreement was modified on September 27, 2007 by Resolution No. 430-07 extending the term from October 1, 2007 to December 31, 2007; and

**WHEREAS**, it is in the County's best interest to enter into an agreement for the term of January 1, 2008 to December 31, 2008.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation for the term of January 1, 2008 to December 31, 2008; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Department of Law.

**Moved by Mr. Rouis, seconded by Mrs. Binder, put to a vote, unanimously carried and declared duly adopted on motion December 20, 2007.**



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: EDWARD McANDREW, P.E.  
 Title: DEPUTY COMMISSIONER  
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: Authorize an Inter-Municipal Agreement with the Village of Monticello for Leachate and sludge treatment and disposal.

PURPOSE OF RESOLUTION: Authorize an Inter-Municipal Agreement and authorize the County Manager to execute IMA.

DATE OF FIRST SUBMISSION: March 14, 2013

BRIEF DESCRIPTION: To continue agreements the County and the Village of Monticello have had related to the Leachate treatment associated with the Sullivan County Landfill, including Leachate originating from the former Village Landfill and the disposal of sludge from the Village of Monticello Wastewater Treatment Facility.

Costs to Other County Programs:

Mandated  Budgeted  Budget Revision

**FINANCIAL IMPACT:**

Projection:	YR1	YR2	YR3	YR4	YR5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					
If NONE check here:	<input checked="" type="checkbox"/>				

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE AN INTER-MUNICIPAL AGREEMENT (IMA) WITH THE VILLAGE OF MONTICELLO FOR LEACHATE AND SLUDGE TREATMENT AND DISPOSAL AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE IMA**

**WHEREAS**, the County and the Village of Monticello have had agreements related to the Leachate treatment associated with the Sullivan County Landfill, including Leachate originating from the former Village Landfill and the disposal of sludge from the Village of Monticello Wastewater Treatment Facility; and

**WHEREAS**, the Phase I of the Sullivan County Landfill has reached permitted capacity and closed in compliance with NYSDEC permits and regulations; and

**WHEREAS**, the County no longer has the facility nor the capacity to dispose of the Village of Monticello Wastewater Treatment Facility sludge; and

**WHEREAS**, the County has a continuing need to have the Leachate treated by the Village of Monticello Wastewater Treatment Facility; and

**WHEREAS**, the Village of Monticello has procured a contract vendor for the disposal of the sludge from the Wastewater Treatment Facility; and

**WHEREAS**, the Village of Monticello Wastewater Treatment Facility shall accept and treat the Leachate from the Sullivan County Landfill, including Leachate originating from the former Village Landfill, without a fee or charge to the County; and

**WHEREAS**, the County, in consideration of the Leachate treatment by the Village of Monticello Wastewater Treatment Facility, shall deduct the audited, reasonable, and verified charges for the disposal of sludge from the Wastewater Treatment Facility, from the Solid Waste Disposal tipping fee charges owed to the County from the Village of Monticello for 2013.; and

**WHEREAS**, this authorized IMA is in the best interest of the County and the Village of Monticello.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sullivan County Legislature:

1. An Inter-Municipal Agreement (IMA) is hereby authorized with the Village of Monticello related to the Leachate treatment associated with the Sullivan County Landfill, including Leachate originating from the former Village Landfill, and the disposal of sludge from the Village of Monticello Wastewater Treatment Facility.
2. The Village of Monticello Wastewater Treatment Facility shall accept and treat

the Leachate from the Sullivan County Landfill, including Leachate originating from the former Village Landfill, without a fee or charge to the County.

3. The County, in consideration of the Leachate treatment by the Village of Monticello Wastewater Treatment Facility, shall deduct the audited reasonable and verified charges for the disposal of sludge from the Wastewater Treatment Facility, from the Solid Waste Disposal tipping fee charges owed to the County from the Village of Monticello for 2013.
4. The County Manager is hereby authorized and directed to execute the IMA in a form approved by the County Attorney.
5. The IMA shall be effective from January 1, 2013 through December 31, 2013, subject to renewal by mutual consent of the County Legislature and the Village of Monticello Board of Trustees.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.

**RESOLUTION NO. 366-12 INTRODUCED BY PUBLIC WORKS COMMITTEE  
TO AUTHORIZE AN INTER-MUNICIPAL AGREEMENT (IMA) WITH THE  
VILLAGE OF MONTICELLO FOR LEACHATE AND SLUDGE TREATMENT AND  
DISPOSAL AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE THE IMA**

**WHEREAS**, the County and the Village of Monticello have had agreements related to the Leachate treatment associated with the Sullivan County Landfill, including Leachate originating from the former Village Landfill and the disposal of sludge from the Village of Monticello Wastewater Treatment Facility; and

**WHEREAS**, the Phase I of the Sullivan County Landfill has reached permitted capacity and closed in compliance with NYSDEC permits and regulations; and

**WHEREAS**, the County no longer has the facility nor the capacity to dispose of the Village of Monticello Wastewater Treatment Facility sludge; and

**WHEREAS**, the County has a continuing need to have the Leachate treated by the Village of Monticello Wastewater Treatment Facility; and

**WHEREAS**, the Village of Monticello has procured a contract vendor for the disposal of the sludge from the Wastewater Treatment Facility; and

**WHEREAS**, the Village of Monticello Wastewater Treatment Facility shall accept and treat the Leachate from the Sullivan County Landfill, including Leachate originating from the former Village Landfill, without a fee or charge to the County; and

**WHEREAS**, the County, in consideration of the Leachate treatment by the Village of Monticello Wastewater Treatment Facility, shall deduct the audited, reasonable, and verified charges for the disposal of sludge from the Wastewater Treatment Facility, from the Solid Waste Disposal tipping fee charges owed to the County from the Village of Monticello for 2012.; and

**WHEREAS**, this authorized IMA is in the best interest of the County and the Village of Monticello.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sullivan County Legislature:

1. An Inter-Municipal Agreement (IMA) is hereby authorized with the Village of Monticello related to the Leachate treatment associated with the Sullivan County Landfill, including Leachate originating from the former Village Landfill, and the disposal of sludge from the Village of Monticello Wastewater Treatment Facility.
2. The Village of Monticello Wastewater Treatment Facility shall accept and treat the Leachate from the Sullivan County Landfill, including Leachate originating from the former Village Landfill, without a fee or charge to the County.
3. The County, in consideration of the Leachate treatment by the Village of Monticello Wastewater Treatment Facility, shall deduct the audited reasonable and verified charges for the disposal of sludge from the Wastewater Treatment

Facility, from the Solid Waste Disposal tipping fee charges owed to the County from the Village of Monticello for 2012.

4. The County Manager is hereby authorized and directed to execute the IMA in a form approved by the County Attorney.
5. The IMA shall be effective from January 1, 2012 through December 31, 2012, subject to renewal by mutual consent of the County Legislature and the Village of Monticello Board of Trustees.

**Moved by Mrs. LaBuda, seconded by Mr. Steingart, put to a vote, unanimously carried and declared duly adopted on motion November 15, 2012.**

COPY



**COUNTY OF SULLIVAN  
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE  
 From: Edward McAndrew, P.E.  
 Title: Deputy Commissioner of Public Works  
 Department: Public Works

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- |   |   |
|---|---|
| <input type="checkbox"/> Executive                  | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel                  | <input type="checkbox"/> Public Safety                                      |
| <input type="checkbox"/> Management & Budget        | <input checked="" type="checkbox"/> Public Works                            |
| <input type="checkbox"/> Government Services        | <input type="checkbox"/> Community & Economic Development                   |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans   |

SUBJECT OF RESOLUTION: NYS Municipal Snow and Ice Agreement

PURPOSE OF RESOLUTION: To extend current agreements from July 1, 2012 through June 30, 2013.

DATE OF FIRST SUBMISSION: March 14, 2013

BRIEF DESCRIPTION: Each year Sullivan County enters into an agreement with the State of New York for Snow and Ice Control on certain NYS roads and this agreement is now due to its annual extension.

Costs to Other County Programs:

- Mandated  Budgeted  Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					

If NONE check here:



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE EXECUTION OF CONTRACT**

**WHEREAS**, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

**WHEREAS**, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2012 through June 30, 2013; and

**WHEREAS**, the Public Works Committee has discussed and the Deputy Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$149,509.21, plus any adjustments increasing this amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2012 through June 30, 2013 said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2013.**

**RESOLUTION NO. 63-12 INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE EXECUTION OF CONTRACT**

**WHEREAS**, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

**WHEREAS**, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2011 through June 30, 2012; and

**WHEREAS**, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$146,618.07, plus any adjustments increasing this amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2011 through June 30, 2012 said contract to be in such form as the County Attorney shall approve.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion February 16, 2012.



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A  
FEDERAL SECTION 5311 CONSOLIDATED GRANT APPLICATION WITH THE  
NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT)**

**WHEREAS**, the Federal Section 5311 Consolidated Grant Application covering the 2013 and 2014 fiscal years for Operational Budgets and Capital Replacement Needs is currently available through the NYSDOT; and

**WHEREAS**, the County of Sullivan (“County”) Transportation Department is eligible for funding through such grant; and

**WHEREAS**, the County desires to pursue funding for the Transportation Department through such grants.

**NOW, THEREFORE, BE IT RESOLVED**, that the County shall submit a request for a consolidated grant of funds to the NYSDOT, pursuant to Section 5311, Title 49 United States Code to provide for public transportation service in Sullivan County by the Transportation Department for the 2013 and 2014 fiscal years; and

**BE IT FURTHER RESOLVED**, that the County Manager is authorized to execute the above referenced grant application with the NYSDOT, in such a form as approved by the County Attorney’s Office.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – March 14, 2013**

**ACCOMPLISHMENTS (February 14 – March 14, 2013)**

**BRIDGES & FACILITIES**

- Bridge #359 – flag repairs
- Bridge #237 – deck repairs
- Replaced stockade fence at Fort Delaware
- Replaced the waste line at the Community Services building
- Repaired shower room tile and replaced the waste line and elevator jack at the Adult Care Center
- Constructed shelving in the file room at Maplewood
- Removed trees at D&H

**PARKS & RECREATION**

**Fort Delaware**

- Continued planning 2013 season events & demonstrations
- Began seasonal hiring process
- Continued working with Renaissance acquiring items for the garden interpretation

**Lake Superior**

- Continued seasonal hiring process
- Continued working with Half Iron-man event planner
- Continued reviewing and approving group picnic permits & pavilion rental applications

**D & H Canal Linear Park & Interpretive Center**

- Continued to work with NYSDEC concerning lead contamination issue
- Began seasonal hiring process
- Began planning 2013 season

**Minisink Battleground Park**

- Continued Upper Delaware Counsel (UDC) TAG work with Historians
- Submitted mid-term UDC TAG report on status of project

**Sullivan County Museum**

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

**General Parks**

- Continued issuing picnic and pavilion rental permits
- Continued working with Labella on HEAL Grant project at ACC
- Conducted mandatory site visit for Construction Manager for HEAL Grant project

- Continued to meet with Office of Sustainable Energy consultants weekly to discuss potential County projects
- Assisted MIS with updating Parks & Recreation section of County website
- Attended Health and Family Services Committee and Sustainability Committee meetings
- Continued to oversee buildings department

## **SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs at work sites to keep road and bridge crews working
- Continued moving Barryville Shop operations to Maplewood
- Repaired landfill containers
- Prepared and painted new Sheriff cars
- Disassembled truck to refurbish as a rock body dump truck
- Continued repairs to the New Holland road mower
- Continued to replaced rear pivot housing on Cat backhoe
- Repaired chain saws and small equipment
- Serviced and repaired all air compressors
- Repaired winter equipment at the airport
- Rebuilt bucket for excavator
- Repaired landfill back hoes at Maplewood

## **SIGN SHOP**

- Fabricated 159 signs for Division of Public Works
- Repaired 47 signs on county roads and bridges
- Cleaned and stored striping equipment for the season
- Snow & Ice Control

## **AIRPORT**

- Completed Monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project and the design of the County "T" Hangar project
- Continued snow removal equipment purchase

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 71 (MAM) and 359 (ROC)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL)
- Continued expediting the procurement of the grit tank and manhole needed for the Maplewood Rinse Rack Pretreatment System
- Solicited additional quotations for services to provide an internal inspection of the SCCC storm drainage system, reviewed quotations and recommended contract award. Coordinated the start of contract work

- Continued administration and project management close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continued project management, administration and inspection work for the Bridge 192C (NEV) Pier Replacement Project. Resolved contract work issues and implemented modifications to the inspection and construction agreements
- Continued preliminary engineering work for the replacement of the superstructure and north abutment of Bridge 298 (LIB)
- Continued preliminary engineering for the replacement of the superstructure and abutment work for Bridge 186 (DEL)
- Completed follow-up work for the procurement of the railing system for Bridge 338 (FRE)
- Continued engineering work for the replacement of Bridge 76 (TUS)
- Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
- Completed engineering and inspection work for the removal of the Bridge 359 Red Flag and expedited the re-opening of the bridge
- Continued monitoring of Bridge 250 (ROC)
- Started the review of bids for procurement of steel fabrications for the rehabilitation of Bridge 250 (ROC)
- Participated in the NYSDOT Beaverkill Covered Bridge planning meeting and made recommendations to NYSDOT for enhancing the work to be completed by their consultant
- Participated in the Local Emergency Planning Committee meeting and provided assistance
- Prepared and submitted an invoice for the receipt of CHIPS reimbursement funds
- Prepared and submitted an appeal for the correction of the Bridge 192c (NEV) FEMA funding documents

## **BUILDINGS**

- Completed eight (8) foster care home inspections and reports as requested by the Department of Family Services
- Prepared Sullivan County International Airport terminal building and utility building exterior paint removal and staining specifications
- Petroleum Bulk Storage (PBS) Spill Kit Data Chart updates for 2012/2013 inspections
- Ongoing Tower Construction Notification System (TCNS) coordination for tribal notification on six (6) proposed tower sites with E911 for proposed antenna structure
- Prepared Federal Communications Commission (FCC) radio license renewals and updates
- Updated Radio License Data Chart
- Reviewed and processed water testing lab invoices and vouchers
- Completed and documented Human Service Complex weekly water testing on chlorination system
- Prepared and submitted Airport mandated monthly and Human Service Complex mandated quarterly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)

- Reviewed Human Service Complex mandated monthly water chlorination system Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Prepared the 2012 Annual Water Quality Report (AWQR) letter to the Human Service Complex for distributing the AWQR to all consumers at the facility as required by the New York State Department of Health (NYSDOH)
- Submitted Mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## HIGHWAYS

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); processed project completion and certification reports (P-4's) as received, updated an overall tracking spread sheet of status to date, compiled engineering backup cost data related to a Geo-synthetically Reinforced Soil System (GRSS) wall on County Road 49 (location B)
- Continued to coordinate with SOEM and FEMA representatives on the wind event of October, 2012; FEMA declared 4085 (Hurricane Sandy); attended kickoff meeting, provided location data and photo documentation on debris sites, facility damage and generator use and accompanied FEMA representatives on site visits
- Continued to progress the County Road 173 reconstruction project - worked with the design consultant on edits to the draft design report and the smart growth screening tool - reviewed current invoicing
- Reviewed the responses from NYSDOT to multiple speed zone reduction requests in various towns and updated the relevant databases
- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: Sullivan County Museum - access easement; County Road 24 at the Narrowsburg Bridge - state and county right-of-way limits and County Road 173A - right-of-way and jurisdiction limits related to the proposed realignment of 173A for the EPT Concord project
- Continued with preliminary design layouts and construction estimates for the Sullivan County Community College infrastructure upgrade project
- Completed the measurement of new and realigned road sections due to the completion of the NYSDOT Parksville project as part of the annual local highway inventory update process
- Obtained authorization from NYSDEC under our general permit for an emergency repair to a failing section of road embankment on County Road 123
- Prepared a recommended 2013 highway improvement and maintenance work program including cost estimates for paving and surface treatment options
- Compiled necessary cost backup and prepared and submitted the next quarterly CHIP's reimbursement request to NYSDOT for March payment
- Completed an online seminar on ancient highway widths



## LAND & CLAIMS

- Incident – reimbursement for damages: received check for CR 71 guiderail damages, CB 183 second notice, CR 11 truck damages, CR 164 guiderail
- Accident – Backhoe 119
- Complaints – CR 31 drainage, CR 31/41 icing condition
- Releases – CB 76, CB 298, CR 173
- Continued correspondence – CR 14 easement
- Misc – Radio tower meetings & correspondence (Mamakating, Thunder Hill)
- Land Requests – Baker Hill (FAL)
- Claims – none
- FOIL – none

## PERMITS:

TYPE	NUM	YEAR	NAME	CR
M	3012	2013	Herschel Mossberg	102
D	1682	2013	Town of Fallsburg	104

Subdivision/development review/correspondence: CR 14 (BET) easement follow-up, CR 113 Coffee Creations, CR 173A (THO), CR 101 (FOR) Lost Lake, CR 102 (THO) Thompson Heights, CR 103 (THO) Forest Park Estates  
Inspections: none

## PROJECTIONS (March 14 – April 11, 2013)

### BRIDGES & FACILITIES

- Bridge #369 – deck repairs
- Renovate offices at the Government Center
- Replace cooling tower in the Government Center Annex
- Remove the litter fence at the Landfill
- Replace the Fort Delaware roof

### PARKS

- Continue work on Minisink Battleground & Fort Delaware grant projects
- Continue working with race company on Half Iron-Man Event at Lake Superior
- Continue processing time cards & use permits at SC Museum
- Continue issuing picnic and pavilion rental permits at various parks
- Continue to supervise Buildings Department
- Continue various work on HEAL Grant project
- Continue weekly meetings with OSE consultants
- Continue attending Sustainability/Agricultural & Health & Family Services meetings
- Continue seasonal hiring process
- Continue planning 2013 seasons for Lake Superior, Fort Delaware and D&H Museum
- Establish date for Litter Pluck event and write resolution for said event

## **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue moving Barryville Shop operations to Maplewood
- Continue road mower repairs
- Assemble and letter new Sheriff's cars
- Repair vehicle lift at Maplewood
- Repair and paint container for the landfill
- Make all necessary repairs to DPW and outside agency equipment
- Make all necessary repairs to snow trucks
- Perform maintenance program on snow equipment
- Inspect and repair landfill back hoes
- Repair body damage on vehicles
- Service and repair summer use equipment
- Fabricate parts needed for snow equipment
- Continue to build a rock body dump truck

## **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Snow & Ice Control
- Begin sign inventory

## **Engineering:**

### **AIRPORT**

- Complete Monthly Fire Fighting Training (ARFF)
- Complete required Monthly Weather Observations
- Continue coordination of the potable water system design project; the security perimeter roadway project; the ARFF Building Construction Project and the design of the County "T" Hangar Rehabilitation Project

### **BRIDGES**

- Provide follow-up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Prepare information for increasing Bridge 45 (FAL) funding for County administration and management work and submit a request for additional funding to NYSDOT
- Complete follow up work for the procurement of materials and equipment for the Maplewood Facility vehicle rinse rack pretreatment system
- Complete the review of quotes and recommend award of services for the procurement of steel fabrications for the Bridge 250 (ROC) rehabilitation project
- Provide contract administration for the video inspection of the Sullivan County

- Community College storm sewer system
- Complete administration, project management and close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
  - Continue follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
  - Continue monitoring of CB 250 (ROC) stringers and floor beams
  - Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
  - Continue preliminary engineering work for Bridges 76 (TUS), 186 (DEL) and 298 (LIB)
  - Continue project management and administration work for the Bridge 192c (NEV) pier replacement project. Submit a reimbursement request to NYSOEM
  - Update the six year capital bridge program with respect to the adopted 2013 budget
  - Assist the Local Emergency Planning Committee for the annual updating of the Primary and Secondary Receiving Facility planning documents
  - Provide a presentation to the students of Livingston Manor Central School for career planning
  - Follow-up with the Bridge 192c appeal to FEMA

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Prepare Federal Communications Commission (FCC) radio license one year construction notification forms for slow growth radio license online
- Human Service Complex weekly water testing on chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, SOEM, NYSDOT (for FHWA) and NYSDEC on the recovery from damage related to Hurricane Irene and Hurricane Sandy
- Continue to provide survey support services as needed for the 2012/2013 bridge and highway improvement programs
- Continue to analyze the results of the 2012 road assessment survey as part of the annual Road Surface Management System (RSMS) to aid in the selection of 2013 contract paving and surface treating candidates
- Continue with preliminary design coordination and planning for the reconstruction of the County Road 173 project

- Continue with design phase for proposed improvements at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2012 tonnage (T)	2013 tonnage (T)
January	2,977	3113
February	2,740	
March	3,732	
April	3,829	
May	5,655	
June	5,740	
July	8,467	
August	8,370	
September	4,251	
October	4,304	
November	3,712	
December	3,124	
<b>TOTAL</b>	<b>56,901</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (February 14 – March 14, 2013)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Began work on annual reports for submittal to NYSDEC
- Reviewed Title V Air reports for submittal to NYSDEC

### PROJECTIONS (March 14 – April 11, 2013)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to closeout Landfill capping project
- Continue work on annual reports required by NYSDEC
- GHG emissions report to Environmental Protection Agency (EPA)
- Prepare RFP for required groundwater monitoring reports

# Recycling Program

## ACCOMPLISHMENTS (February 14 – March 14, 2013)

- Selected new electronic scrap, battery and fluorescent bulb recycling vendor
- Submitted NYSDEC 2012 Electronic Scrap Collection Facilities' annual reports
- Continued preparation of NYSDEC Annual Facilities and Recycling Operations annual reports
- Prepared HHW, Recycling Coordinator Grant funding documentation
- Propane tank recycling collection specifications for transfer stations
- Researched compost facility funding models and mechanisms
- SCBOCES and White Sulphur Spring Schools Environmental Health Program recycling presentations
- Hudson Valley Regional Council solid waste & recycling committee meeting
- Review recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables

## PROJECTIONS (March 14 – April 11, 2013)

- Develop compost project financial report for PWC
- Liberty/Fallsburg Girl Scouts Silver Award recycling project with Helen Budrock
- Storm Water Management Program educational materials for 2013
- Cornell Cooperative Extension compost education with Master Gardeners
- Review recycling program vouchers
- Submit NYSDEC annual reports
- Update the County website recycling content
- Recycling handout updates
- Refurbish Recycling Newsletter format
- HHW, Recycling Coordinator Grant funding documentation
- 2013 HHW Collection Event program coordination
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables