



GOVERNMENT SERVICES COMMITTEE

April 11, 2013 – 2:00 PM

Committee Members: Kitty Vetter (Chairman), Ira Steingart (Vice Chair),
Jonathan Rouis, Cora Edwards, Alan Sorensen

AGENDA

DISCUSSION ITEMS:

1. **Role of Youth Bureau**

PRESENTATION: None

REPORTS:

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative/Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

RESOLUTIONS:

1. **To authorize award & execution of contract with Steven B. Silverman, Ph.D. for Psychologist Services for Community Services.**
2. **To authorize award & execution of contract with Pepsi Cola of the Hudson Valley for vending machine concession.**
3. **To authorize award & execution of contract with Private Flight Maintenance, LLC for the Fixed Base Operator at the Sullivan County International Airport.**
4. **To provide for oversight by the County's Youth Bureau and for Data Collection and Performance Measures with respect to the County Funding of Organizations working with Youth.**

PUBLIC COMMENT:



COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE
From: Kathy Jones
Title: Director
Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- Executive
 - Planning, Environmental Management & Real Property
 - Personnel
 - Public Safety
 - Management & Budget
 - Public Works
 - Government Services
 - Community & Economic Development
 - Health and Family Services
 - Veterans

SUBJECT OF RESOLUTION: Award and Execute Contract

PURPOSE OF RESOLUTION: To Award Contract

DATE OF FIRST SUBMISSION: April 11, 2013

BRIEF DESCRIPTION: Contract for Psychologist Services for Community Services, from 4/1/2013 - 3/31/2014 as per RFP13-07

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$ 32,760				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	<u>\$32,760</u>				

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT

WHEREAS, proposals were received for Psychologist Services for Community Services, and

WHEREAS, the vendor, listed below, will provide said services from April 1, 2013 through March 31, 2014, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

WHEREAS, the Sullivan County Department of Community Services has recommended said vendor.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute contracts as follows:

<u>Vendor</u>	<u>Price/Hour</u>
Steven B. Silverman, Ph.D. 275 Fair Street PO Box 4299 Kingston, New York 12401	\$90.00

and in accordance with RFP R-13-07, contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: Kathy Jones
 Title: Director
 Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- | | |
|---|---|
| <input type="checkbox"/> Executive | <input type="checkbox"/> Planning, Environmental Management & Real Property |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Management & Budget | <input type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Government Services | <input type="checkbox"/> Community & Economic Development |
| <input type="checkbox"/> Health and Family Services | <input type="checkbox"/> Veterans |

SUBJECT OF RESOLUTION: Award and Execute Agreement

PURPOSE OF RESOLUTION: To Award Agreement

DATE OF FIRST SUBMISSION: April 11, 2013

BRIEF DESCRIPTION: Vending Machine Concession at various locations throughout the County at a monthly rate of \$900.00/month to be paid to the County.

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	\$0.00				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	\$0.00				

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT

WHEREAS, bids were received for vending machine concession, and

WHEREAS, Pepsi Cola of the Hudson Valley, One Pepsi Way, Newburgh, New York 12550, is the most responsible bidder for such work, and

WHEREAS, the Government Services Committee recommends that said bid be approved and a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Pepsi Cola of the Hudson Valley at a contract price of \$900.00/month, to be paid to the County, and in accordance with Bid #B-13-21, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.



COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE
From: Kathy Jones
Title: Director
Department: Purchasing & Central Services

COMMITTEE WITH JURISDICTION:

- Check all that apply:
- Executive
 - Planning, Environmental Management & Real Property
 - Personnel
 - Public Safety
 - Management & Budget
 - Public Works
 - Government Services
 - Community & Economic Development
 - Health and Family Services
 - Veterans

SUBJECT OF RESOLUTION: Award and Execute Contract

PURPOSE OF RESOLUTION: To Award Contract

DATE OF FIRST SUBMISSION: April 11, 2013

BRIEF DESCRIPTION: Contract for Fixed Base Operator for Sullivan County International Airport, White Lake, NY – Five (5) year lease

Costs to Other County Programs: None

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$0.00				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	<u>\$0.00</u>				

If NONE check here:

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
TO AUTHORIZE AWARD & EXECUTION OF CONTRACT**

WHEREAS, a proposal was received for the Fixed Base Operator at the Sullivan County International Airport, White Lake, NY, and

WHEREAS, the proposal received from Private Flight Maintenance, LLC, is considered the most responsible contractor for such work, and

WHEREAS, the Division of Public Works has approved said proposal and recommends that a lease agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a five (5) year lease agreement with Private Flight Maintenance, LLC, at a contract price of \$1400.00/month, to be billed quarterly, and fuel flowage fee of \$.12 cents per gallon for use of the County Fuel Farm and equipment, and in accordance with the RFP R-12-26, dated November 20, 2012, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

RESOLUTION NO. ____ -13 INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO PROVIDE FOR OVERSIGHT BY THE COUNTY'S YOUTH BUREAU AND FOR DATA COLLECTION AND PERFORMANCE MEASURES WITH RESPECT TO THE COUNTY FUNDING OF ORGANIZATIONS WORKING WITH YOUTH

WHEREAS, Sullivan County provides financial, assistance on an annual basis, to a number of organizations which provide programs and services for youth in Sullivan County, and

WHEREAS, in the past such amounts have been budgeted based on direct requests to the County Legislature by such organizations and have been paid to such organizations without any provision for a schedule of services, oversight or performance review by the County's Youth Bureau, and

WHEREAS, the Sullivan County Legislature believes it would be in the best interests of our County's youth, and consistent with proper management, for the County's Youth Bureau to have general oversight and review authority with respect to such funding so as to eliminate possible duplication of efforts and ensure that such funding is achieving the best possible results for the County's youth.

NOW THEREFORE BE IT RESOLVED:

1. The Sullivan County Youth Bureau shall enter into contractual agreements with the, the YMCA, the Sullivan County Longbeards and all other entities receiving funding from the County for the purpose of providing assistance, programs and services for youth, except for the Boys and Girls Club, and Creative Think Tank, Inc.
2. Such agreements shall provide for a schedule of services to be performed by the recipient of the funds and for such data collection and reportable performance measures with respect to the activities and expenses of each such entity as the Youth Bureau shall deem appropriate. Compliance information with the schedule of services and related data and performance reports shall be submitted by each entity to the Youth Bureau on a quarterly basis or on a seasonal/program basis as appropriate in the judgment of the Youth Bureau.
3. To the extent that, in the 2013 County Budget, any funds for the support of Youth related activities to be overseen by the Youth Bureau have been allocated to Budget lines other than A-7310-40-4013, the Youth Bureau's "Contract Other" line, such sums, including but not limited to the \$1,700.00 for the Sullivan County Longbeards which presently is a portion of the Fish and Game line A-8720, shall be transferred to the Youth Bureau's "Contract Other" line A-7310-40-4013.
4. The 2013 budgeted funding, to the extent not already paid, shall not be paid to any such entity until the entity has entered into an agreement with the Youth Bureau.

5. With respect to the County's budgets for 2014 and beyond, it is the intention of the Sullivan County Legislature that any future requests for funding or financial support of such entities except for the Boys & Girls Clubs and the Creative Think Tank, Inc. be submitted to the Legislature through the Youth Bureau and that any such submission be accompanied by an evaluation of the request by the Youth Bureau based on its experience with the past performance of such entity, or, in the case of a new entity, demonstrated capacity and commitment to achieve a desirable result for the County's youth.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013

KATHLEEN JONES
Director



Tel.: (845) 807-0515
Fax: (845) 807-0526

**SULLIVAN COUNTY DEPARTMENT OF
PURCHASING & CENTRAL SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET, P.O. Box 5012
MONTICELLO, NY 12701**

To: Government Services Committee

From: Purchasing & Central Services

Date: April 11, 2013

Re: Monthly Report

1. Bids:

- **Surgical & Sundry Supplies (B-13-01)**

Dermarite Industries, LLC	Paterson, NJ
Geritrex Corp.	Mount Vernon, NY
Henry Schein Inc.	Melville, NY
Home Health Pavilion, Inc.	Newburgh, NY
JML Medical Inc.	Lakewood, NJ
Medline Industries	Mundelein, IL
Moore Medical LLC	Farmington, NY
Prime Source Services, LLC	Monsey, NY
Redwood Toxicology Laboratory	Santa Rosa, CA

- **Steel Truss Components for County Bridge No. 250 (B-13-07)**

Ohio Bridge Corporation U.S. Bridge Division	Cambridge, OH
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- **Concrete, Catch Basins, Frames and Grates (B-13-09)**

Woodards Concrete Products, Inc.	Bullville, NY
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- **Stackable Rip-Rap Wall Stone (B-13-10)**

Callanan Industries, Inc.	Albany, NY
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- **Hot Mix Asphalt – F.O.B. Plant (B-13-11)**

Callanan Industries, Inc.	Albany, NY
Morlyn Asphalt Corp.	Cochecton, NY

- **Bridge Construction Materials (B-13-13)**

A.H. Harris & Sons, Inc.	Albany, NY
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- **Treatment Chemicals at the Landfill (B-13-15)**

East Coast Environmental Inc.	Bloomingsburg, NY
JCI Jones Chemicals, Inc.	Warwick, NY
Slack Chemical Co., Inc.	Carthage, NY

2. Processed 228 Purchase Orders

3. Recyclables

