

**MANAGEMENT AND BUDGET COMMITTEE  
THURSDAY, April 11, 2013 9:00AM**

**Committee Members: Jonathan Rouis, Chair, Cindy Kurpil Gieger, Vice Chair,  
Kitty Vetter, Cora Edwards, Gene Benson**

**AGENDA**

**PRESENTATIONS:None**

**DISCUSSIONS:**

- **County Website Redesign – Lorne Greene, Chief Information Officer**
- **Quarterly Budget/State Budget Update**

**RESOLUTIONS**

**AUDIT - None**

**COUNTY TREASURER –None**

**GRANTS- None**

**MANAGEMENT AND BUDGET –**

- 1. To Modify the 2013 County Budget.**
- 2. To close Capital Project Accounts.**
- 3. To contract with POMCO Group as third party administrator for Workers' Compensation.**

**MANAGEMENT INFORMATION SYSTEMS**

- 4. To authorize a Software License Extension Agreement with SigmaCare.**
- 5. To authorize a continued Maintenance and Support Agreement with NTS Data Services, LLC to support Sullivan County board of Elections Team-SQL Voter Registration, Sign-It Signature Digitization and IMS Interface Messaging System Software Applications to continue support of NYS Voter II Interfaces.**

**PUBLIC COMMENT**



# 2013 First Quarter Budget Update

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Management and Budget Committee April 11<sup>th</sup>, 2013

## Expenses

Through the first quarter of 2013 general fund expenses totaled \$42,428,002.35, which represents 26.8% of the 2013 amended budget (this figure includes general fund transfers). Through the first quarter of 2012 general fund expenses equaled 27.2% of the 2012 Amended Budget. It should be noted that the full year Indirect Cost Allocation had been posted as of this time in 2012, but has not yet been posted in 2013. This expense equals approximately \$2.4 million, and if posted would increase first quarter expenses to 28.4% of the 2013 amended budget.

**Overall, expenses are trending to be within budget appropriations.**

## Revenues

County revenues for the first quarter of 2013 total \$54,267,671.11, which represents 53% of the budgeted revenue for the year. The revenues that have been booked include the real property tax levy, but do not include revenues associated with indirect cost allocation. Revenue received from sources other than the property tax levy, including the indirect cost allocation, equals \$2,881,930.19. This represents 2.81% of the budgeted revenue for the year. This is a typical percentage of revenue recorded at this time of year due to the timing of revenues received, primarily in our mandated and grant funded reimbursable programs. The cash we receive in the first quarter of 2013 is mostly attributed to the prior fiscal year, because the revenue is reimbursement for expenses that were incurred during 2012. In 2012 we had recorded \$3,643,587.71 of non-property tax levy revenue. This represented 3.59% of the budgeted revenue for the year.

### Major Non-Departmental Revenue

#### Sales Tax

The County collected \$34,034,864 in sales tax in 2012. The 2013 Adopted Budget anticipates collecting \$34,250,000. We have collected \$4,361,426 in Sales tax for through the first payment in April. This is an increase over 2012 collections by \$157,242, and represents a 4.96% increase. This is the most sales tax we have collected through the first payment in April since 2008. If we were to continue at this trend we would exceed our anticipated budget amount. However, the small percentage of sales tax collected thus far as compared to full year collections is not a reliable indicator of year end totals. Month to

month sales tax receipts can vary widely and full year estimates cannot be reliably estimated until the second and third quarters.

#### Interest and Penalties

Interest and Penalties revenue has steadily been increasing since 2008. More property owners are participating in the installment purchase program which has resulted in the increase in revenue. The county received \$5,414,070 in revenue during 2012. We collected \$2,251,139 during the first quarter of 2013 as compared to \$2,197,607 during the first quarter of 2012. We are trending above 2012 levels and in line to exceed the budgeted amount of \$4,750,000.

#### Off Track Betting

OTB revenue has been on a steady decline since 2008. In 2008 we received \$697,269.48. In 2012 we received \$323,316. We have collected \$53,443 during the first quarter of 2013 as compared to \$59,166 during the first quarter of 2012. We are trending to receive slightly less than the 2012 receipts which would result in us meeting our revenue anticipation of \$300,000.

#### Mortgage Tax

Mortgage tax receipts seem to have stabilized at a depressed level. Mortgage tax receipts peaked in 2007 at \$1.8 million. The County received \$469,619 in 2012 and we are trending to slightly more in 2013 and should meet the budget estimate of \$470,000. We have collected \$133,085 during the first quarter of 2013 as compared to \$103,851 during the first quarter of 2012. The summer months historically are the peak months for mortgage related activity so the receipts during those months will have to be closely watched and will be more predictive of year end receipts.

#### Video Lottery Terminal Aid

The 2013-2014 New York State Budget has increased the VLT aid to Sullivan County for 2013. We will receive \$242,448, which is \$43,448 more than the budgeted amount of \$199,000.

**Overall, revenues are trending to be within budget appropriations.**

### **Programmatic areas to monitor throughout the year**

Departmental budgets are generally trending to be in line with budgetary appropriations with the exception of the below departmental items.

**Community Services**

**Criminal Inpatient Costs**

Criminal Inpatient costs are State Mandated costs. They arise when a court mandates orders of commitment of persons to Mental Health hospitals for evaluation and/or treatment until they are judged competent to stand trial or be returned to our Jail. If they are found not competent they remain

| Year | Annual Cost  |
|------|--------------|
| 2002 | \$36,145.87  |
| 2003 | \$110,728.04 |
| 2004 | \$76,538.37  |
| 2005 | \$61,223.58  |
| 2006 | 40,223.24    |
| 2007 | \$163,269.35 |
| 2008 | \$52,512.49  |
| 2009 | \$3,711.38   |
| 2010 | \$51,153.37  |
| 2011 | \$503,994.16 |
| 2012 | \$172,375.84 |
| 2013 | \$0 (Jan)    |

in the Mental Health Hospital and are an expense to the County. If they are found competent they are then are returned to our Jail. The County is billed from the New York State Department of Health. We are responsible for 50% of the daily Mental Health Hospital cost, which varies by facility. One person in a facility can cost over \$10,000 per month to the County. The 2013 Adopted Budget appropriated \$100,000. To date we don't have anyone placed.

**Prisoner Out boarding**

| Month | Monthly Appropriation         |
|-------|-------------------------------|
| 2010  | \$322,595                     |
| 2011  | \$99,635                      |
| 2012  | \$59,950                      |
| 2013  | \$20,000 (1Q - approximately) |

**Contingent Account Balance**

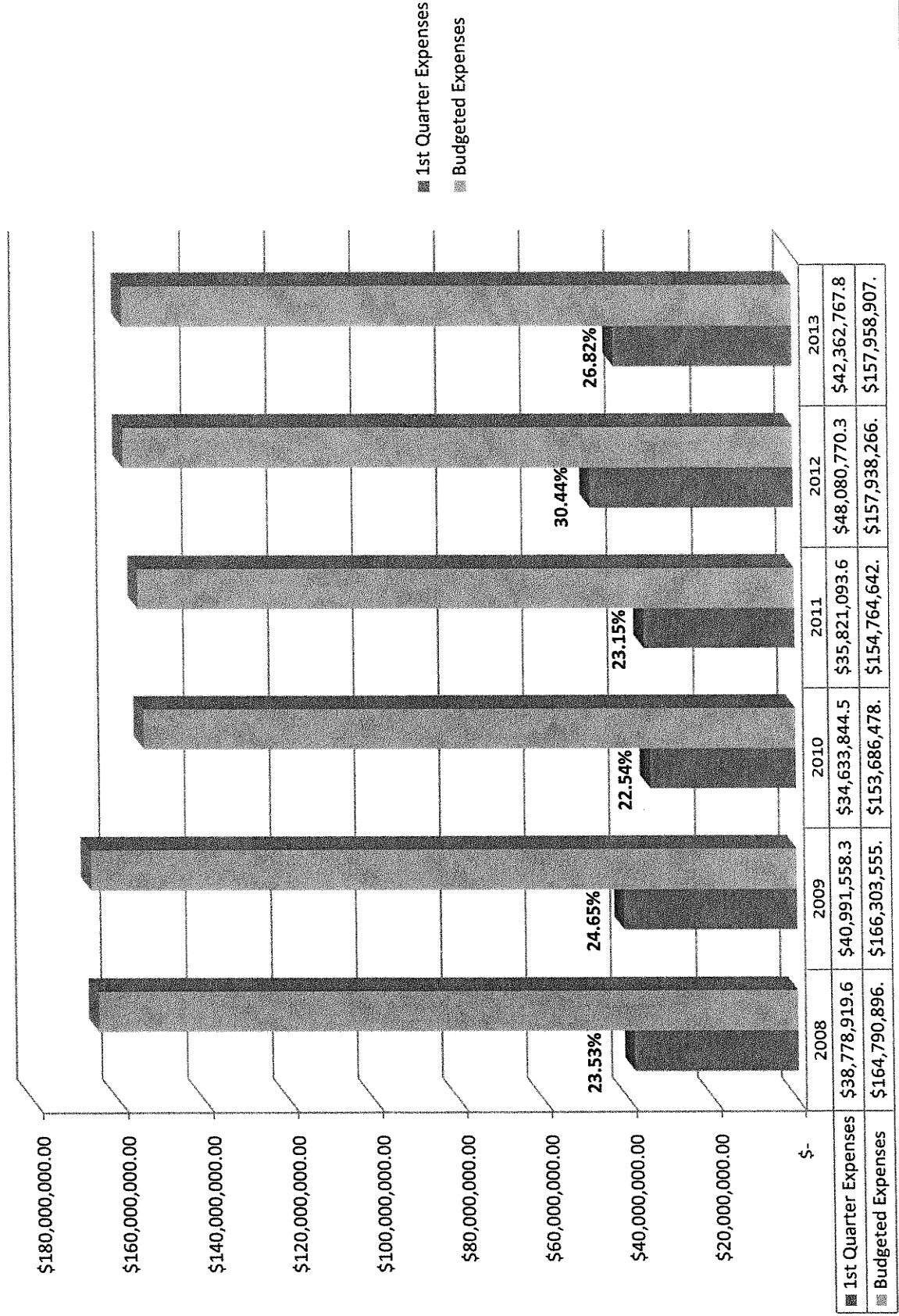
| Month          | Monthly Appropriation | Balance     | Description       |
|----------------|-----------------------|-------------|-------------------|
| Adopted Budget | \$0                   | \$1,750,000 | Beginning Balance |
| January        | \$0                   | \$1,750,000 | No Appropriation  |
| February       | \$0                   | \$1,750,000 | No Appropriation  |
| March          | \$0                   | \$1,750,000 | No Appropriation  |

## **Conclusion**

At this point in the year and with available information, it appears that, overall, we are trending to come within budgetary appropriations. Sales tax receipts are trending higher and should cushion some of the decreases in other revenues such as the mortgage tax and off track betting revenue.

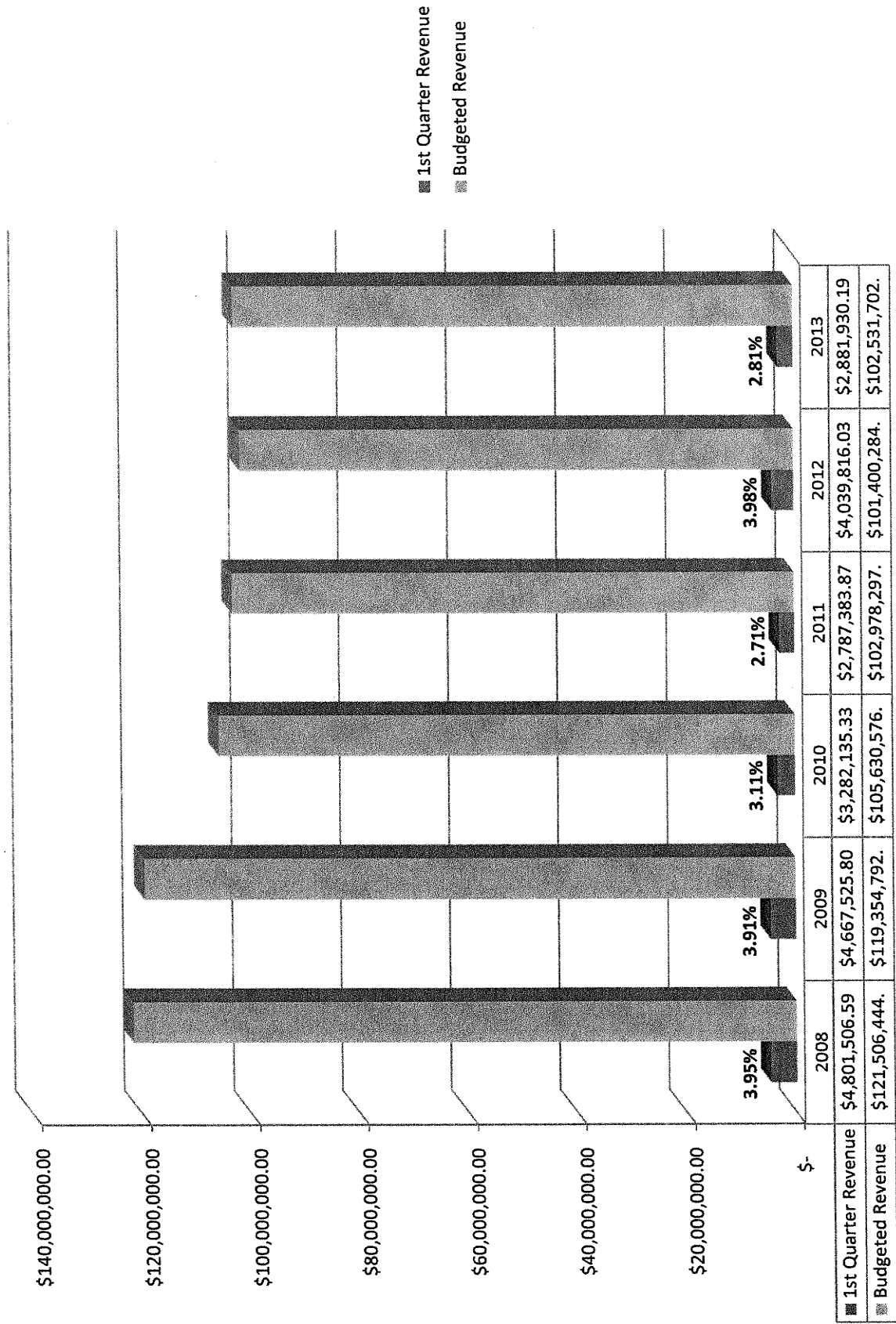
We will need to continue to departmental budgets. It is anticipated that any significant overage in any area can easily be accommodated with contingent appropriations.

# 1st Quarter Expenses, 2008-2013



■ 1st Quarter Expenses  
 ■ Budgeted Expenses

# 1st Quarter Revenue, 2008-2013





## 2013-2014 New York State Budget Impacts on Sullivan County

### **Medicaid**

The Federal Affordable Care Act includes enhanced federal Medicaid matching rates for certain populations currently paid in part by the State and Counties. A portion of the savings to the State must accrue to the County. The County weekly Medicaid share beginning April 1, 2013 will be reduced by an estimated 1.1 percent. The State has also increased the County's share of successful Medicaid recoveries from 10 to 20 percent.

*County Impact: Estimated Savings of \$150,000*

### **Pre-School Special Education**

Where an audit of a Pre-School Education provider results in a disallowance, the Governor's budget increases the County share of the recovery from 40.5% to 100%.

*County Impact: To Be Determined*

### **Video Lottery Terminal (VLT) Funding**

The State budget increases VLT assistance to the counties and municipalities that host racinos.

*County Impact: Savings of \$43,448*

### **Workers Compensation Reform**

Changes the way self-insured employers are assessed for the cost of the State's Workers Compensation Board (WCB), requiring the chairman of the WCB to develop a methodology for assessing self-insured municipalities on an annual basis rather than reserving the cost for the WCB. This action is meant to provide relief to counties who have been holding reserves for assessments on estimated future indemnity payments.

Also, minimum weekly payments for permanent and temporary partial disabilities will be increased from \$100 to \$150.

*County Impact: To Be Determined, based upon methodology developed by WCB Chairman*

### **Consolidated Highway Improvement Program (CHIPS) & Marchiselli Capital Aid Programs**

The State allocated an additional \$75 million to these programs from the prior year budget, which represents the first increase in CHIPS funding in five years.

*County Impact: Additional \$422,247 for Road and Bridge repair.*

### **Interoperable Communications Grant Funding**

\$75 Million has been allocated for E911 Communications. It is believed at the time that the State will use \$9.3 million of the funds to continue funding County 911 operating expenses. The balance will be available as a competitive grant.

*County Impact: No change in County allocation; additional funds subject to competitive grant process*

### **Stable Rate Pension Plan**

There is a new pension amortization program that allows municipalities to borrow a portion of their required contribution. Participants may amortize a larger portion of their pension bill than is currently permitted under State law; however, the decision to participate in this program is irrevocable.

*County Impact: Dependent upon County participation*

### **Public Health Funding**

Funding was cut by about 6 percent per line item in general. Some programs were not cut at all, while others were cut more. Specific details are forthcoming about which programs will be affected and to what degree.

*County Impact: To Be Determined*

### **Probation and Indigent Defense Aid**

The funding level for Probation and Indigent Defense remained flat from the previous year's appropriation.

*County impact: None*

### **District Attorney Salary Aid**

The State will pay for 100% of the District Attorney salary incremental increase scheduled for 2013. This funding is in addition to the previous funding levels counties receive for District Attorney operations and salaries.

*County Impact: None*

***The information provided was obtained from the New York State Association of Counties (NYSAC). The Sullivan County Office of Management and Budget will keep legislators updated on further financial impacts to the County as additional information becomes available.***

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET  
COMMITTEE TO MODIFY THE 2013 COUNTY BUDGET**

**WHEREAS**, the County of Sullivan 2013 Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers be authorized.

**Moved by:**

**Seconded by:**

April 2013  
 Modifications to the 2013 Sullivan County Budget

| Account Code         | Account Description                        | Revenue Increase | Revenue Decrease | Appropriation Increase | Appropriation Decrease |
|----------------------|--|------------------|------------------|------------------------|------------------------|
| A-1010-42-4204       | OFFICE POSTAGE                             |                  |                  |                        | 60                     |
| A-1010-46-4610       | MISC SERV/EXP EMPL NOTARY/CERTIFICATION    |                  |                  | 60                     |                        |
| A-1165-47-4706       | DEPT SPECL INVESTIGATIONS                  |                  |                  |                        | 55                     |
| A-1165-47-4732       | DEPT BLDG/PROP ELECTRONIC MONITORING       |                  |                  | 55                     |                        |
| A-1325-14-43-4311    | COMPUTER WEBINAR AND RELATED EXPENSES      |                  |                  | 99                     |                        |
| A-1325-14-47-4710    | DEPT DEPT MISC/OTHER                       |                  |                  |                        | 1,500                  |
| A-1410-10-47-4702    | DEPT EQUIP SERVICE/REPAIRS                 |                  |                  | 1,500                  |                        |
| A-1410-10-47-4717    | DEPT BLDG/PROP REPAIRS                     |                  |                  | 50                     |                        |
| A-1420-41-4103       | AUTO/TRAVEL MEALS                          |                  |                  | 50                     |                        |
| A-1420-41-4103       | AUTO/TRAVEL MEALS                          |                  |                  |                        | 50                     |
| A-1420-41-4104       | AUTO/TRAVEL MILEAGE/TOLLS                  |                  |                  |                        | 50                     |
| A-1420-46-4609       | MISC SERV/EXP SPECIAL SERV/OTHER           |                  |                  | 700                    |                        |
| A-1420-46-4609       | MISC SERV/EXP SPECIAL SERV/OTHER           |                  |                  | 3,100                  |                        |
| A-1430-42-4201       | OFFICE ADVERTISING                         |                  |                  | 20,000                 |                        |
| A-1620-24-45-4526    | SPEC DEPT SUPPLY PAINT                     |                  |                  | 600                    |                        |
| A-1620-24-47-4717    | DEPT BLDG/PROP REPAIRS                     |                  |                  |                        | 600                    |
| A-1620-27-45-4549    | SPEC DEPT SUPPLY SAFETY                    |                  |                  | 530                    |                        |
| A-1620-27-47-4717    | DEPT BLDG/PROP REPAIRS                     |                  |                  |                        | 530                    |
| A-1680-47-4702       | DEPT EQUIP SERVICE/REPAIRS                 |                  |                  |                        | 530                    |
| A-1680-47-4717       | DEPT BLDG/PROP REPAIRS                     |                  |                  | 2,000                  |                        |
| A-3010-45-4506       | SPEC DEPT SUPPLY PUBLIC SAFETY             |                  |                  | 350                    |                        |
| A-3010-R4389-R188    | FED AID PUBLIC SAFETY EMERGENCY MANAGMNT   |                  | 350              |                        |                        |
| A-3020-44-4406       | UTILITY WIRELESS COMMUNICATIONS            |                  |                  | 3,300                  |                        |
| A-3020-47-4702       | DEPT EQUIP SERVICE/REPAIRS                 |                  |                  |                        | 3,300                  |
| A-3110-29-41-4105    | AUTO/TRAVEL REGISTRATION FEES              |                  |                  |                        | 2,900                  |
| A-3110-29-45-4506    | SPEC DEPT SUPPLY PUBLIC SAFETY             |                  |                  |                        | 750                    |
| A-3110-29-45-4541    | SPEC DEPT SUPPLY TOOLS                     |                  |                  | 750                    |                        |
| A-3110-29-46-4612    | MISC SERV/EXP EMPL TRAINING                |                  |                  | 2,900                  |                        |
| A-3110-29-47-4724    | DEPT DRUG FORFEITURE PROCEEDS NYS          |                  |                  | 2,000                  |                        |
| A-3110-29-R2626-R247 | FORFEITR CRIME PROCDs MISC FEE/REIMBURSMNT |                  | 2,000            |                        |                        |
| A-3140-16-41-4103    | AUTO/TRAVEL MEALS                          |                  |                  | 150                    |                        |
| A-3140-16-45-4507    | SPEC DEPT SUPPLY MEDICAL/CLINICAL          |                  |                  |                        | 54                     |
| A-3140-16-45-4507    | SPEC DEPT SUPPLY MEDICAL/CLINICAL          |                  |                  |                        | 25                     |

April 2013  
 Modifications to the 2013 Sullivan County Budget

| Account Code      | Account Description                          | Revenue  |          | Appropriation |          |
|-------------------|--|----------|----------|---------------|----------|
|                   |  | Increase | Decrease | Increase      | Decrease |
| A-3140-16-45-4507 | SPEC DEPT SUPPLY MEDICAL/CLINICAL            |          |          |               | 150      |
| A-3140-16-45-4507 | SPEC DEPT SUPPLY MEDICAL/CLINICAL            |          |          |               | 25       |
| A-3140-17-47-4703 | DEPT DUES                                    |          |          | 25            |          |
| A-3140-17-47-4708 | DEPT INSURANCE                               |          |          | 54            |          |
| A-3140-18-47-4703 | DEPT DUES                                    |          |          | 25            |          |
| A-3150-21-2106    | FIXED ELECTRONIC/COMPUTER EQUIP              |          |          | 5,500         |          |
| A-3150-42-4207    | OFFICE FURNITURE                             |          |          | 250           |          |
| A-3150-45-4541    | SPEC DEPT SUPPLY TOOLS                       |          |          | 800           |          |
| A-3150-45-4543    | SPEC DEPT SUPPLY FOOD                        |          |          |               | 6,550    |
| A-3410-45-4506    | SPEC DEPT SUPPLY PUBLIC SAFETY               |          |          |               | 443      |
| A-3410-45-4541    | SPEC DEPT SUPPLY TOOLS                       |          |          | 443           |          |
| A-4010-44-45-4501 | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER |          |          | 1,000         |          |
| A-4010-44-45-4509 | SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL   |          |          | 5,000         |          |
| A-4010-44-45-4541 | SPEC DEPT SUPPLY TOOLS                       |          |          |               | 1,000    |
| A-4010-44-47-4774 | DEPT PUBLIC HEALTH EDUCATION                 |          |          |               | 5,000    |
| A-5610-41-4102    | AUTO/TRAVEL LODGING                          |          |          | 185           |          |
| A-5610-41-4105    | AUTO/TRAVEL REGISTRATION FEES                |          |          |               | 185      |
| A-5610-43-4301    | COMPUTER SUPPLIES                            |          |          | 125           |          |
| A-5610-45-4541    | SPEC DEPT SUPPLY TOOLS                       |          |          | 175           |          |
| A-5610-45-4541    | SPEC DEPT SUPPLY TOOLS                       |          |          | 50            |          |
| A-5610-47-4717    | DEPT BLDG/PROP REPAIRS                       |          |          |               | 50       |
| A-5610-47-4717    | DEPT BLDG/PROP REPAIRS                       |          |          |               | 300      |
| A-6510-41-4103    | AUTO/TRAVEL MEALS                            |          |          | 60            |          |
| A-6510-46-4610    | MISC SERV/EXPL EMPLOY NOTARY/CERTIFICATION   |          |          |               | 60       |
| A-6610-42-4205    | OFFICE PRINTING                              |          |          | 250           |          |
| A-6610-45-4501    | SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER |          |          |               | 250      |
| A-8020-90-41-4105 | AUTO/TRAVEL REGISTRATION FEES                |          |          | 35            |          |
| A-8020-90-41-4105 | AUTO/TRAVEL REGISTRATION FEES                |          |          | 35            |          |
| A-8020-90-47-4763 | DEPT NEW INITIATIVES                         |          |          |               | 35       |
| A-8020-90-47-4763 | DEPT NEW INITIATIVES                         |          |          |               | 35       |
| A-8040-42-4201    | OFFICE ADVERTISING                           |          |          | 700           |          |
| A-8040-42-4203    | OFFICE OFFICE SUPPLIES                       |          |          |               | 20       |
| A-8040-42-4203    | OFFICE OFFICE SUPPLIES                       |          |          | 300           |          |

April 2013  
 Modifications to the 2013 Sullivan County Budget

| Account Code       | Account Description                   | Revenue Increase | Revenue Decrease | Appropriation Increase | Appropriation Decrease |
|--------------------|---------------------------------------|------------------|------------------|------------------------|------------------------|
| A-8040-47-4701     | DEPT RENTALS                          |                  |                  | 20                     |                        |
| A-8040-R3089-R167  | ST AID GEN GOV DEPARTMENTAL AID       | 1,000            |                  |                        |                        |
| A-9999-R2690-R289  | COMPENSATN FOR LOSS RESTITUTION       | 23,150           |                  |                        |                        |
| A-9999-R2770-R247  | MISC REVENUE MISC FEE/REIMBURSMNT     | 700              |                  |                        |                        |
|                    | <b>GENERAL FUND TOTALS</b>            | <b>27,200</b>    | <b>0</b>         | <b>53,226</b>          | <b>26,026</b>          |
| D-5110-46-45-4525  | SPEC DEPT SUPPLY FORM MATERIAL        |                  |                  |                        | 500                    |
| D-5110-46-45-4541  | SPEC DEPT SUPPLY TOOLS                |                  |                  | 500                    |                        |
|                    | <b>COUNTY ROAD FUND TOTALS</b>        | <b>0</b>         | <b>0</b>         | <b>500</b>             | <b>500</b>             |
| DM-5130-48-41-4104 | AUTO TRAVEL MILEAGE/TOLLS             |                  |                  | 30                     |                        |
| DM-5130-48-42-4206 | OFFICE PUBLICATIONS                   |                  |                  | 20                     |                        |
| DM-5130-48-45-4540 | SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS |                  |                  |                        | 50                     |
| DM-5130-48-45-4540 | SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS |                  |                  |                        | 1,000                  |
| DM-5130-48-47-4717 | DEPT BLDG/PROP REPAIRS                |                  |                  | 1,000                  |                        |
|                    | <b>ROAD MACHINERY FUND TOTALS</b>     | <b>0</b>         | <b>0</b>         | <b>1,050</b>           | <b>1,050</b>           |

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO CLOSE CAPITAL PROJECT ACCOUNTS**

**WHEREAS**, the Commissioner of Management and Budget, and the Deputy Commissioner of Public Works, and the County Treasurer have advised that the following project previously funded through Bond Issue and Grant Funding have been completed, and

**WHEREAS**, fund balances exists in the capital accounts.

**NOW, THEREFORE, BE IT RESOLVED**, that the following project be closed and the remaining balances be transferred to the appropriate fund:

- H02 Snowmobile Trail
- H15 SCCC Seelig SUNY Grant
- H43 DPW Equipment 08
- H46 Jail Facility – Land Purchase
- H47 Sheriff Patrol Facility
- H48 2010 Road Construction

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,







**COUNTY OF SULLIVAN  
LEGISLATIVE  
MEMORANDUM**

TO: Management and Budget Committee  
 FROM: Monica Farquhar Brennan  
 TITLE: Director of Risk Management and Insurance  
 DEPARTMENT: Risk Management and Insurance

**COMMITTEE WITH JURISDICTION**

|                             |                                     |                                  |                          |                     |                          |                          |
|-----------------------------|-------------------------------------|----------------------------------|--------------------------|---------------------|--------------------------|--------------------------|
| <u>Check all that apply</u> | <input type="checkbox"/>            | Community Development & Planning | <input type="checkbox"/> | Public Safety       | <input type="checkbox"/> | Health & Family Services |
|                             | <input checked="" type="checkbox"/> | Management & Budget              | <input type="checkbox"/> | Executive Committee | <input type="checkbox"/> | Government Services      |
|                             | <input type="checkbox"/>            | Public Works                     | <input type="checkbox"/> | Real property       | <input type="checkbox"/> | Veterans                 |
|                             | <input type="checkbox"/>            | Personnel                        |                          |                     |                          |                          |

SUBJECT OF RESOLUTION: Workers' Compensation  
 PURPOSE OF RESOLUTION: Contract with new Third Party Administrator for Self Funded WC Plan  
 DATE OF FIRST SUBMISSION: April 11, 2013  
 BRIEF DESCRIPTION: Authorize new contract for new TPA services for 6/1/2013-12/31/2013 and Calendar Years 2014;2015;2016;2017;2018  
 Costs to Other County Programs: Cost already allocated in 2013 WC Apportionment. Future costs will be allocated each year in M1710 Budget

Mandated                       Budgeted                       Budget Revision Necessary

**FINAL IMPACT:**

| Projection:   | YR1 | YR2 | YR3 | YR4 |
|---------------|-----|-----|-----|-----|
| County Cost   |     |     |     |     |
| State Funds   |     |     |     |     |
| Federal Funds |     |     |     |     |
| Other         |     |     |     |     |
| Total         |     |     |     |     |

If NONE, check here:

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET  
COMMITTEE TO CONTRACT WITH POMCO GROUP AS THIRD PARTY  
ADMINISTRATOR FOR WORKERS' COMPENSATION**

**WHEREAS**, the services of a third party administrator are necessary to effectively and efficiently administer the County's Self-Funded Workers' Compensation Program.

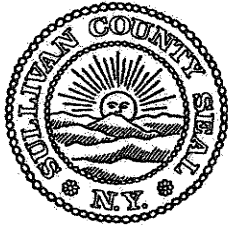
**WHEREAS**, our current third party administrator has decided to exit the workers' compensation market.

**WHEREAS**, POMCO's proposal to administer the program was selected through the RFP process to provide services on an annual basis for a period of five years

**WHEREAS**, POMCO Group has the resources and professional staff to effectively and efficiently administer the program.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to sign the contract commencing June 1, 2013 - December 31, 2018 with POMCO Group, at the agreed upon terms and such contract shall be in a form approved by the County Attorney.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.



COUNTY OF SULLIVAN  
LEGISLATIVE  
MEMORANDUM



TO: County Legislature  
 FROM: Lorne D. Green  
 TITLE: Chief Information Officer  
 DEPARTMENT: Management Information Systems

COMMITTEE WITH JURISDICTION

Check all that apply

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety                  | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget   | <input type="checkbox"/> Executive Committee            | <input type="checkbox"/> Government Services      |
| <input type="checkbox"/> Public Works                     | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans                 |
| <input type="checkbox"/> Personnel                        |   |   |

SUBJECT OF RESOLUTION: Software License Agreement Extension  
 PURPOSE OF RESOLUTION: To authorize a license agreement extension.  
 DATE OF FIRST SUBMISSION: April 4, 2013  
 BRIEF DESCRIPTION: To authorize a license agreement extension.

Costs to Other County Programs:

- Mandated       Budgeted       Budget Revision Necessary

FINAL IMPACT:

Projection:

|               | Balance of |          |     |     |
|---------------|------------|----------|-----|-----|
|               | YR1        | YR2      | YR3 | YR4 |
| County Cost   | 2,919.96   | 2,919.96 |     |     |
| State Funds   |            |          |     |     |
| Federal Funds |            |          |     |     |
| Other         |            |          |     |     |
| Total         | 2,919.96   | 2,919.96 |     |     |

If NONE, check here:

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A SOFTWARE LICENSE EXTENSION AGREEMENT WITH SIGMACARE.**

**WHEREAS**, pursuant to Resolution No. 353-09 adopted by the Sullivan County Legislature on August 20, 2009, the Adult Care Center entered into an agreement with SigmaCare; and

**WHEREAS**, the license agreement needs to be extended; and

**WHEREAS**, SigmaCare has agreed to continue its 2009 pricing of \$.05/bed/day at a total monthly cost of \$243.33; and

**WHEREAS**, the Sullivan County Adult Care Center wishes to continue utilizing the SigmaCare software and recommends extending the license agreement; and

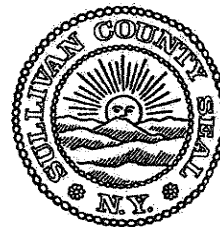
**WHEREAS**, the extension term shall be July 23, 2012 thru July 22, 2014.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to execute an extension agreement with SigmaCare as detailed above, said agreement to be in a form approved by the County Attorney's Office.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2013.



**COUNTY OF SULLIVAN  
LEGISLATIVE  
MEMORANDUM**



TO: **County Legislature**  
 FROM: Lorne D. Green  
 TITLE: Chief Information Officer  
 DEPARTMENT: Management Information Systems

**COMMITTEE WITH JURISDICTION**

**Check all that apply**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Community & Economic Development | <input type="checkbox"/> Public Safety                  | <input type="checkbox"/> Health & Family Services |
| <input checked="" type="checkbox"/> Management & Budget   | <input type="checkbox"/> Executive Committee            | <input type="checkbox"/> Government Services      |
| <input type="checkbox"/> Public Works                     | <input type="checkbox"/> Planning & Environmental Mgmt. | <input type="checkbox"/> Veterans                 |
| <input type="checkbox"/> Personnel                        |   |   |

SUBJECT OF RESOLUTION: Continued software maintenance and support agreement  
 PURPOSE OF RESOLUTION: To authorize continued BOE support of NYS Voter II software.  
 DATE OF FIRST SUBMISSION: April 4, 2013  
 BRIEF DESCRIPTION: To authorize continued BOE support of NYS Voter II software.  
 Costs to Other County Programs:

- Mandated                       Budgeted                       Budget Revision Necessary

**FINAL IMPACT:**

Projection:

|               | Balance of       |                  |     |     |
|---------------|------------------|------------------|-----|-----|
|               | YR1              | YR2              | YR3 | YR4 |
| County Cost   | 24,400.00        | 24,400.00        |     |     |
| State Funds   |                  |                  |     |     |
| Federal Funds |                  |                  |     |     |
| Other         |                  |                  |     |     |
| <b>Total</b>  | <b>24,400.00</b> | <b>24,400.00</b> |     |     |

If NONE, check here:

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTINUED MAINTENANCE AND SUPPORT AGREEMENT WITH NTS DATA SERVICES, LLC TO SUPPORT SULLIVAN COUNTY BOARD OF ELECTIONS TEAM-SQL VOTER REGISTRATION, SIGN-IT SIGNATURE DIGITIZATION AND IMS INTERFACE MESSAGING SYSTEM SOFTWARE APPLICATIONS TO CONTINUE SUPPORT OF NYS VOTER II INTERFACES.**

**WHEREAS**, the advent of the Statewide Voter Registration database, NYS Voter II, required the creation of a Voter Registration, Signature Digitization and Interface Messaging System interface between the County licensed TEAM application and NYS Voter II; and

**WHEREAS**, Resolution 214-03 authorized entering into a contract agreement with NTS Data Services, LLC working in contracted tandem with New York State Board of Elections to develop the interface, license it and support it through December 31, 2007; and

**WHEREAS**, Resolution 73-08 authorized a continued maintenance and support agreement through December 21, 2012; and

**WHEREAS**, the Sullivan County Board of Elections requires ongoing support and maintenance for the interface to NYS Voter II; and

**WHEREAS**, the Sullivan County Board of Elections wishes to continue utilizing the systems and services of NTS Data Systems, LLC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to enter into a maintenance and service agreement for Voter Registration, Signature Digitization and the Interface Message System support with NTS Data Services, LLC at a cost not to exceed \$48,800 through December 31, 2014 and payable annually as follows:

|      |             |
|------|-------------|
| 2013 | \$24,400.00 |
| 2014 | \$24,400.00 |

**BE IT FURTHER RESOLVED**, that said agreement to be in such form as the County Attorney's Office shall approve.

**Moved by** \_\_\_\_\_,

**Seconded by** \_\_\_\_\_,

**RESOLUTION NO. 214-03 INTRODUCED BY GENERAL SERVICES COMMITTEE  
TO AUTHORIZE AWARD & EXECUTION OF CONTRACT**

**WHEREAS**, a proposal was received for Voter Registration Software Maintenance, and

**WHEREAS**, NTS Data Services, 1342 Military Road, Niagara Falls, NY 14304, is the lowest responsible vendor for such work, and

**WHEREAS**, the General Services Committee recommends that said proposal be approved and a contract executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with NTS Data Services, at a contract price of \$7,344.69 per year through 5/31/08, said contract to be in such form as the County Attorney shall approve.

**Moved by Mr. Gabel, seconded by Mrs. LaBuda, put to a vote, unanimously carried and declared duly adopted on motion May 15, 2003.**

STATE OF NEW YORK)

§:

COUNTY OF SULLIVAN)

I, ANNMARIE MARTIN, Clerk to the Legislature of the County of Sullivan, do hereby certify that I have compared the foregoing copy of a resolution with the original thereof now on file in my office and that the same is a correct transcript therefrom and of the whole of said original.

WITNESS my hand and seal of said Legislature this 15th day of May 2003.

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CLERK TO THE SULLIVAN COUNTY LEGISLATURE

**RESOLUTION NO. 73-08 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE MAINTENANCE AND SERVICE AGREEMENT TO SUPPORT NYS VOTER II INTERFACES.**

**WHEREAS**, the advent of the Statewide Voter Registration database, NYS Voter II, required the creation of a Voter Registration, Signature Digitization and Interface Messaging System interface between the County licensed TEAM application and NYS Voter II; and

**WHEREAS**, Resolution 214-03 authorized entering into a contract agreement with NTS Data Services, LLC working in contracted tandem with New York State Board of Elections to develop the interface, license it and support it through December 31, 2007; and

**WHEREAS**, the Sullivan County Board of Elections requires ongoing support and maintenance for the interface to NYS Voter II; and

**WHEREAS**, the Sullivan County Board of Elections wishes to continue utilizing the systems and services of NTS Data Systems, LLC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to enter into a maintenance and support agreement for Voter Registration, Signature Digitization and the Interface Messaging System at a cost not to exceed \$103,062.50 through December 31, 2012 and payable as follows:

|                 |             |
|-----------------|-------------|
| June 1, 2008    | \$19,226.10 |
| January 1, 2009 | \$20,959.10 |
| January 1, 2010 | \$20,959.10 |
| January 1, 2011 | \$20,959.10 |
| January 1, 2012 | \$20,959.10 |

**BE IT FURTHER RESOLVED**, that said agreements to be in such form as the County Attorney shall approve.

**Moved by Mr. Wood, seconded by Mrs. Binder, put to a vote with Mr. Sager absent,**