

PUBLIC WORKS COMMITTEE

April 11, 2013 – 10:15 AM

Committee Members: LaBuda (Chair), Benson (Vice Chair),
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

PRESENTATION:

DISCUSSIONS:

1. Capital Plan
2. Transportation per-diem drivers
3. Municipal Clean-up

RESOLUTIONS:

1. Resolution to authorize the selection of consultants for engineering services needed for locally administered Federal Aid projects and other bridge and highway projects.
2. Resolution to authorize the execution of agreements with municipalities for participation in the County's 2013 Cleanup initiative.
3. Resolution to authorize the County of Sullivan to reserve certain lands from tax foreclosure parcels for public use.
4. Resolution to authorize the County Manager to enter into an Inter-Municipal Agreement with the Village of Monticello for the East Broadway Reconstruction project within the Village limits.
5. Resolution to authorize execution of the 2013 annual contract between the County of Sullivan and Sullivan County Soil & Water Conservation.

REPORTS:

PUBLIC COMMENT:



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: EDWARD McANDREW, P.E.
 Title: DEPUTY COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Veterans

SUBJECT OF RESOLUTION: Approval of Consultants for Bridge and Highway Projects.

PURPOSE OF RESOLUTION: To obtain Legislative Approval of a pre-qualified list of consultants for providing engineering services for Locally Administered Federal Aid Projects (LAFAP) and other Bridge and Highway projects

DATE OF FIRST SUBMISSION: April 11, 2013

BRIEF DESCRIPTION: The requirements for Locally Administered Federal Aid Project funding requires that consultants be selected based on qualifications in accord with set procedures. The procedures allow for establishing a pre-qualified consultant list to be used for three years. The resolution is needed to approve the use of the Regional Pre-Qualified List of Consultants established by the County Highway Superintendents Association for LAFAP and other County highway and bridge projects as these firms are highly qualified based upon their experience.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					
If NONE check here:[X]					

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE SELECTION OF CONSULTANTS FOR ENGINEERING SERVICES NEEDED FOR LOCALLY ADMINISTERED FEDERAL AID PROJECTS AND OTHER BRIDGE AND HIGHWAY PROJECTS.

WHEREAS, it is a requirement for Locally Administered Federal Aid Project funding, to utilize consultants that are qualified to provide engineering services; and

WHEREAS, the Division of Public Works has completed the review of consultant qualifications and has established a recommended list of consultants through the New York State County Highway Superintendents Association, that has followed the procedures required for Locally Administered Federal Aid Projects; and

WHEREAS, the firms of: AECOM USA Inc., Latham, NY; Barton & Loguidice P.C., Syracuse, NY; C&S Engineers Inc., Binghamton, NY; Delta Engineers, Architects & Land Surveyors, P.C., Endwell, NY and McFarland-Johnson Inc., Binghamton, NY were rated as the top five (5) qualified firms for use by Sullivan County, for bridge and highway projects based upon their qualifications; and

WHEREAS, the Division of Public Works recommends the approval of the use of these five (5) firms for Locally Administered Federal Aid Projects and other highway and bridge projects for the next three (3) years.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the use of the firms of: AECOM USA Inc., Latham, NY; Barton & Loguidice P.C., Syracuse, NY; C&S Engineers Inc., Binghamton, NY; Delta Engineers, Architects & Land Surveyors, P.C., Endwell, NY and McFarland-Johnson Inc., Binghamton, NY for Locally Administered Federal Aid Projects and other highway and bridge projects for the next three (3) year period; and

BE IT FURTHER RESOLVED, that any of the ten (10) other firms on the regional qualified consultant short list established by the New York State County Highway Superintendents Association, may be used if such better serves the interests of the County; and

BE IT FURTHER RESOLVED, that each project associated with the use of these firms obtain the prior approval of the Sullivan County Legislature.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

Resolution No. _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE EXECUTION OF AGREEMENTS WITH MUNICIPALITIES FOR PARTICIPATION IN THE COUNTY'S 2013 CLEANUP INITIATIVE

WHEREAS, the County remains committed to continuing its municipal cleanup initiative in 2013; and

WHEREAS, an annual no cost cleanup tonnage has been allocated by the County of Sullivan to each municipality in accordance with the attached Schedule A; and

WHEREAS, the cost for any and all cleanup tonnage in excess of that indicated in Schedule A shall be charged to those municipalities exceeding their respective tonnage allocation.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan hereby provides a tonnage allocation, set forth in Schedule A, at no charge to its municipalities in accordance with same; and

BE IT FURTHER RESOLVED, that each municipality shall be solely responsible for all disposal costs for cleanup tonnage in excess of their respective allocation at a disposal fee of \$76.00 per ton at the Monticello Transfer Station; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute agreements with the participating municipalities said agreements shall be in a form approved by the County Attorney.

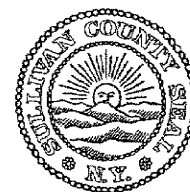
Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.



COUNTY OF SULLIVAN
DIVISION OF PUBLIC WORKS
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701

SCHEDULE "A"
SULLIVAN COUNTY MUNICIPAL CLEANUP
ALLOCATION 2013

TOWN	ALLOCATED TONNAGE (Total for both events)
Bethel	82.50
Callicoon	49.00
Cochecton	10.50
Delaware	14.50
Fallsburg	80.50
Forestburgh	15.50
Fremont	5.50
Highland	11.50
Liberty	48.00
Lumberland	7.00
Mamakating	52.50
Neversink	76.50
Rockland	34.50
Thompson	77.50
Tusten	5.00
VILLAGE	
Bloomingburg	5.00
Jeffersonville	1.50
Liberty	31.50
Monticello	65.00
Woodridge	5.00
Wurtsboro	21.00
TOTAL	700.00



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: EDWARD McANDREW, P.E.
 Title: DEPUTY COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Services Veterans

SUBJECT OF RESOLUTION: To reserve certain lands from tax foreclosure parcels for public use.
 PURPOSE OF RESOLUTION: To authorize the County of Sullivan to reserve certain lands from tax foreclosure parcels for public use.
 DATE OF FIRST SUBMISSION: April 11, 2013
 BRIEF DESCRIPTION: Tax delinquent parcels foreclosed on by the County of Sullivan can be conveyed to the County of Sullivan for public use pursuant to the Sullivan County Code Section 164-7 (C)

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost					
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total					
If NONE check here:[X]					

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE COUNTY OF SULLIVAN TO RESERVE CERTAIN LANDS FROM TAX FORECLOSURE PARCELS FOR PUBLIC USE

WHEREAS, the Sullivan County Division of Public Works requires certain rights of way for county roads, bridges, parks and emergency communications; and

WHEREAS, pursuant to the Real Property Tax Law, certain tax delinquent parcels were foreclosed upon by the County of Sullivan; and

WHEREAS, tax delinquent parcels foreclosed on by the County of Sullivan can be conveyed to the County of Sullivan for public use pursuant to the Sullivan County Code Section 164-7(C) ; and

WHEREAS, the County desires to reserve unto itself parcels abutting various County infrastructure as enumerated on Schedule "A" below; and;

SCHEDULE "A"

Town	Tax Map ID	Description
LIB	31.-1-9	CB 298
MAM	16.-1-14	D & H Canal
TUS	5.-1-12.3	Public Use

WHEREAS, it is the intent of the County Legislature to cancel the real property taxes due and owing on all of the parcels described above, since the property was transferred to the County for public purposes, and that no real property taxes shall be due and owing on said parcels so long as they remain owned by the County of Sullivan and used for public purposes.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan reserves and retains to the County of Sullivan the above described parcels or such portions thereof as described herein; and

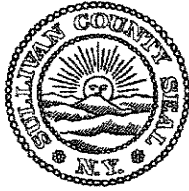
BE IT FURTHER RESOLVED, that the retained portions of said parcels be conveyed from the County of Sullivan to the County of Sullivan for highway purposes or other public use; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized and directed to cancel any outstanding real property taxes that may be due and owing on the above described parcels, and

BE IT FURTHER RESOLVED, the Chairman of the County Legislature is hereby authorized to execute the necessary documents for said conveyance, said documents to be approved by the County Attorney's Office; and

BE IT FURTHER RESOLVED, that said conveyances shall be recorded in the Sullivan County Clerk's Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, **2013.**



COUNTY OF SULLIVAN LEGISLATIVE MEMORANDUM

To: COUNTY LEGISLATURE
 From: EDWARD McANDREW, P.E.
 Title: DEPUTY COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply:

<input type="checkbox"/> Executive	<input type="checkbox"/> Planning, Environmental Management & Real Property
<input type="checkbox"/> Personnel	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Management & Budget	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Government Services	<input type="checkbox"/> Community & Economic Development
<input type="checkbox"/> Health and Family Services	<input type="checkbox"/> Veterans

SUBJECT OF RESOLUTION: Agreement with the Village of Monticello for County Sponsoring of the East Broadway Reconstruction Project.

PURPOSE OF RESOLUTION: Authorize the Acting County Manager to execute an Inter-Municipal Agreement with the Village of Monticello for the sponsoring / management of the East Broadway Reconstruction Project.

DATE OF FIRST SUBMISSION: April 11, 2013

BRIEF DESCRIPTION: East Broadway within the Village of Monticello is in need of reconstruction to enhance both vehicular and pedestrian safety, improve drainage and to refurbish the condition of the existing deteriorated roadway. The Village requests County assistance for sponsoring the project and providing administration / management services. An agreement is needed to define responsibilities and provide a mechanism for reimbursement of all costs incurred by the County for this Project within the Village Limits. The project will be funded with 90% Federal, 7.5% State and local share by the Village for the Design Phase of the Project.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	YR1	YR2	YR3	YR4	YR 5
County Cost	\$				
State Funds	\$ 27,000				
Federal Funds	\$ 324,000				
(Village of Monticello) Other	\$ 9,000				
Total	\$ 360,000				

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN INTER MUNICIPAL AGREEMENT (IMA) WITH THE VILLAGE OF MONTICELLO FOR THE EAST BROADWAY RECONSTRUCTION PROJECT WITHIN THE VILLAGE LIMITS (THE "PROJECT")

WHEREAS, the County has entered into an agreement with the New York State Department of Transportation (NYSDOT) to provide 90% Federal Funding and 7.5% State Marchiselli Program Funding through the State Transportation Improvement Program (STIP) for the Design Phase of the Project as authorized by resolution #358-03 and resolution #49-06; and

WHEREAS, the Village of Monticello requests the assistance of the County to sponsor, provide administration and project management for the Project within the Village limits; and

WHEREAS, the Village of Monticello would be responsible for the local share of the Project costs within the Village Limits; and

WHEREAS, all costs for the Project within the Village limits for consulting engineering and right-of way procurement would be reimbursed to the County by Federal, Marchiselli and Village of Monticello funding.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute an IMA with the Village of Monticello, in such form as the County Attorney will approve for sponsoring and providing administration and management services within the Village limits.

Moved by: _____,

Seconded by: _____,

and adopted on motion: _____, 2013.

RESOLUTION NO. 358-03 INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE FEDERAL-AID PROJECT AND TO FUND IN THE FIRST INSTANCE 100 % OF THE FEDERAL-AID ELIGIBLE COST AND INELIGIBLE COSTS.

WHEREAS, a Project for East Broadway in the Village of Monticello and County Road 173 in the Town of Thompson, PIN 9752.91 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended; and

WHEREAS, Title 23 of the U.S. Code as amended authorizes apportionment of the costs of such program at the ratio of 90% Federal funds and 10% non-Federal funds; and

WHEREAS, the County of Sullivan desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the Locally Administered costs of the Preliminary Engineering and Right-of-Way Incidentals work;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves of the Project and authorizes the County Treasurer to pay in the first instance 100% of the cost of the project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$ 457,000 is hereby appropriated in budget item D5020.4900 for payment of the Preliminary Engineering and Right-of-Way Incidentals work; and

BE IT FURTHER RESOLVED, that an additional \$ 34,275 be appropriated from the General Fund in the event Marchiselli Funding revenue is not realized; and

BE IT FURTHER RESOLVED, that in the event the cost of the Preliminary Engineering and Right-of-Way Incidentals work exceeds the amount appropriated above, the Sullivan County Legislature shall timely convene to appropriate said excess amount upon notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, that the County Manager be hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or Marchiselli Aid on behalf of the County in such forms as approved by the County Attorney, to advance, approve, and administer the Project; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

Moved by, Mr. Gaebel, seconded by Mr. Goldstein, put to a vote, unanimously carried and declared duly adopted on motion September 18, 2003.

STATE OF NEW YORK)

§:

COUNTY OF SULLIVAN)

I, ANNMARIE MARTIN, Clerk to the Legislature of the County of Sullivan, do hereby certify that I have compared the foregoing copy of a resolution with the original thereof now on file in my office and that the same is a correct transcript therefrom and of the whole of said original.
WITNESS my hand and seal of said Legislature this 18th day of September 2003.

CLERK TO THE SULLIVAN COUNTY LEGISLATURE

**RESOLUTION NO. 49-06 INTRODUCED BY PUBLIC WORKS COMMITTEE
TO AUTHORIZE FUNDING IN THE FIRST INSTANCE FOR 100% OF FEDERAL-AID AND
"MARCHISELLI" PROGRAM AID ELIGIBLE AND INELIG-ABLE COSTS, FOR THE EAST
BROADWAY AND COUNTY ROAD 173 PROJECT**

WHEREAS, a Project for East Broadway in the Village of Monticello and County Road 173 in the Town of Thompson, PIN 9752.91 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended that calls for apportionment of costs to be borne at the ratio of 90% Federal and 10% non-Federal; and

WHEREAS, Resolution No. 358-03 previously authorized the Project and the appropriation of \$457,000 in budget item D5020.4900; and

WHEREAS, the County of Sullivan desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the Locally Administered costs of the Preliminary Engineering and Right-of-Way Incidentals work.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves the Project and authorizes the County Treasurer to pay in the first instance 100% of the cost of the Project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$88,000 be appropriated from the General Fund and made available to cover the budget item D5020.4900 cost increase for participation in the Project; and

BE IT FURTHER RESOLVED, that in the event the cost of the Preliminary Engineering and Right-of-Way Incidentals work exceeds the amount appropriated above, the Sullivan County Legislature shall timely convene to appropriate said excess amount upon notification by the New York State Department of Transportation; and

BE IT FURTHER RESOLVED, that the County Manager be hereby authorized to execute all necessary Supplemental Agreements, certifications or reimbursement requests for Federal-Aid and/or Marchiselli Aid on behalf of the County in such forms as approved by the County Attorney, to advance, approve, and administer the Project; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately and that a certified copy of this resolution be filed with the New York State Commissioner of Transportation.

Moved by Mr. Rouis, seconded by Mrs. Binder, put to a vote, unanimously carried and declared duly adopted on motion January 26, 2006.



**COUNTY OF SULLIVAN
LEGISLATIVE MEMORANDUM**

To: COUNTY LEGISLATURE
 From: EDWARD McANDREW, P.E.
 Title: DEPUTY COMMISSIONER
 Department: PUBLIC WORKS

COMMITTEE WITH JURISDICTION:

Check all that apply: Executive Planning, Environmental Management & Real Property
 Personnel Public Safety
 Management & Budget Public Works
 Government Services Community & Economic Development
 Health and Family Services Veterans

SUBJECT OF RESOLUTION: To authorize a contract with Soil & Water Conservation

PURPOSE OF RESOLUTION: Authorize County Manager to execute contract.

DATE OF FIRST SUBMISSION: April 11, 2013

BRIEF DESCRIPTION: To enter into a contract with the Soil & Water Conservation for 2013.

Costs to Other County Programs:

Mandated Budgeted Budget Revision

FINANCIAL IMPACT:

Projection:	<u>YR1</u>	<u>YR2</u>	<u>YR3</u>	<u>YR4</u>	<u>YR 5</u>
County Cost	\$ 158,828				
State Funds					
Federal Funds					
(Third Party Revenue) Other					
Total	<u>\$ 158,828</u>				

If NONE check here:

Resolution No. _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE EXECUTION OF THE 2013 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY SOIL & WATER CONSERVATION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2013 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2013 annual contract at the following maximum funding level for the period January 1, 2013 through December 31, 2013:

1. **SULLIVAN COUNTY SOIL & WATER CONSERVATION** – maximum amount \$158,828.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney; and

BE IT FURTHER RESOLVED, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

PUBLIC WORKS COMMITTEE
Monthly Report – April 11, 2013

ACCOMPLISHMENTS (March 14 – April 11, 2013)

BRIDGES & FACILITIES

- Removed litter fence at the Landfill
- Removed cooling tower at the Government Center Annex
- Replaced floor tiles and windows at the Community Services building
- Various steel repairs at the Jail
- Repaired ceiling at the Hurleyville Cultural Center
- Moved furniture from the Adult Care Center to storage area
- Removed trees at D&H and the Human Services complex

PARKS & RECREATION

Fort Delaware

- Continued planning 2013 season events & demonstrations
- Continued seasonal hiring process
- Continued working with Renaissance acquiring items for the garden interpretation
- Met with Deb Conway about upcoming season planning

Lake Superior

- Continued seasonal hiring process
- Continued working with Half Iron-man event planner
- Worked with Risk Management & County Attorney to draft agreement for Half Iron-Man event use of Lake Superior
- Continued reviewing and approving group picnic permits & pavilion rental applications

D & H Canal Linear Park & Interpretive Center

- Continued to work with NYSDEC concerning lead contamination issue
- Began seasonal hiring process
- Began planning 2013 season

Minisink Battleground Park

- Continued Upper Delaware Counsel (UDC) TAG work with Historians and Eagle Scout
- Met with committee to plan annual commemoration ceremony

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

General Parks

- Continued issuing picnic and pavilion rental permits
- Met with Ag Planner about Emerald Ash Borer Education seminars
- Met with Planning about NYS Open Space Plan updates and modifications
- Worked with Audit on Fixed Asset reporting of DPW capital projects from 2012
- Continued working with Labella on HEAL Grant project at ACC
- Conducted pre-construction meeting with Architect, CM, & Prime Contractors for HEAL Grant Project
- Continued to meet with Office of Sustainable Energy consultants weekly to discuss potential County projects
- Attended SED wind presentation about proposed turbine at Liberty Complex
- Assisted MIS with updating Parks & Recreation section of County website
- Attended Health and Family Services Committee and Sustainability Committee meetings
- Continued to oversee buildings department

SHOP STAFF

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs at work sites to keep road and bridge crews working
- Repaired landfill containers
- Placed decals and installed accessories to new Sheriff's cars
- Refurbished truck to a rock body dump truck
- Repaired the New Holland road mower
- Made repairs to landfill backhoes
- Repaired chain saws and small equipment
- Started to prepare mowers for summer season
- Continued to repair winter equipment at the airport
- Rebuilt sections of a pick-up service body
- Sandblasted and painted heater covers for the jail

SIGN SHOP

- Fabricated 198 signs for Division of Public Works and Towns
- Repaired 73 signs on county roads and bridges
- Cleaned and stored striping equipment for the season
- Snow & Ice Control
- Inventoried signs on 36 roads

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project and the design of the County "T" Hangar project

BRIDGES

- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL)
- Continued expediting the procurement of the grit tank and manhole needed for the Maplewood Rinse Rack Pretreatment System
- Provided contract management, administration and inspection work for the video inspection of the Sullivan County Community College storm sewer system Updated the project management plan schedule and coordinated scheduling with NYSDOT for the SCCC Road Improvement Project
- Continued administration and project management close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continued project management, administration and inspection work for the Bridge 192C (NEV) Pier Replacement Project
- Continued preliminary engineering work for the replacement of the superstructure and north abutment of Bridge 298 (LIB) and abutment work for Bridge 186 (DEL)
- Continued engineering work for the replacement of Bridge 76 (TUS) and completed structural design computations for the bridge abutment, wing walls and footings
- Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages and for the correction of the Bridge 192c (NEV) funding documents
- Continued monitoring Bridge 250 (ROC)
- Completed the review of bids and recommended the award of steel fabrication work for the rehabilitation of Bridge 250 (ROC)
- Participated in the Strategic National Stockpile Subcommittee meeting and provided assistance with respect to emergency signage, emergency equipment and the annual updating of the County Staging Site check lists
- Prepared information for follow-up work for the Toasperm Dam
- Prepared information for the annual updating of GASB
- Conducted career presentations to students of Livingston Manor Central School
- Coordinated with the Highway Unit with respect to highway and bridge paving

BUILDINGS

- Completed three (3) foster care home inspections and reports as requested by the Department of Family Services
- Completed the Sullivan County International Airport terminal building & utility building exterior paint removal and staining specifications
- Started the Department of State (DOS) mandated 2013 building code inspections Program and Triennial Building Inspection Summary Chart
- Ongoing Tower Construction Notification System (TCNS) coordination for State Historic Preservation Office (SHPO) notification on six (6) proposed tower sites
- Prepared radio license frequency coordination package for modifications to existing license by the Association of Public-Safety Communications (APCO) prior to Federal Communications Commission (FCC) review for new license
- Coordinated with radio license consultant and E911 coordinator for new mobile to mobile simplex radio license

- Prepared Federal Communications Commission (FCC) radio license one year slow growth construction notification forms for submittal online
- Updated radio license data chart
- Completed material list and requisition for Ferndale Transfer Station door frame damage repair
- Revised the Spill Prevention Control and Countermeasure Plans (SPCC) for all facilities as mandated by the Environmental Protection Agency (EPA) standards
- Reviewed and processed water testing lab invoices and vouchers
- Completed and documented Human Service Complex weekly water testing on chlorination system
- Prepared and submitted Airport mandated monthly and Human Service Complex mandated quarterly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)
- Reviewed Human Service Complex mandated monthly water chlorination system Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Submitted Mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); processed project completion and certification reports (P-4's) as received, updated an overall tracking spread sheet of project and reimbursement status to date, prepared construction estimates and permitting documents for the second phase (stream bank armoring below a Geo-synthetically Reinforced Soil System wall) of an embankment project on County Road 49 (location B)
- Continued to coordinate with SOEM and FEMA representatives on the wind event of October, 2012; FEMA declared 4085 (Hurricane Sandy); provided additional location data and photo documentation for various sites along with fringe benefit data and insurance documentation
- Continued to progress the County Road 173 reconstruction project - met with Village of Monticello officials and coordinated a public information meeting at the Sullivan County Government Center
- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: Hurleyville Museum - final review of access easement wording; County Road 24 at the Narrowsburg Bridge - county and town right-of-way limits with DOT; County Roads 32 and 33 intersection in Eldred - "no turn on red" sign request; County Road 52 - foil request in the vicinity of the pedestrian overpass; County Road 102 - culvert complaint; County Road 103 - Forest Park Estates development; County Road 108 Double Diamond Lost Lake project - road impacts from development; County Road 161 "Excellent Bus" development - right-of-way limits without access per DOT; County Road 173 - right-of-way limits at Robert Green drainage getaway and County Road 173A - right-of-way and jurisdiction limits related to the proposed realignment of 173A for the EPT Concord project - met with Town of Thompson and the

- developers design team
- Continued with preliminary design layouts and construction estimates along with providing field oversight of the storm sewer system video inspection for the Sullivan County Community College infrastructure upgrade project - prepared a permanent right-of-way description and mapping exhibit over Lawrence Cooke Drive
- Recovered field stakes and completed field reconnaissance for an access road at the proposed emergency services tower site off County Road 174
- Notified all Towns and Villages to submit their annual striping needs in advance of the County's 2013 road striping paint order
- Completed the measurement and analysis of proposed contract paving roads and rebates in order to begin preparation of technical specifications for bid documents
- Prepared bid documents, analyzed results and recommended award for Hot Mix Asphalt (HMA) bases and for stackable rip-rap wall stone
- Prepared 2012 GASB34 highway capital improvements report and the 2012 treasurers inventory report

LAND & CLAIMS

- Incident – reimbursement for damages: received check for CR 71 guiderail damages, CB 183 second notice, CR 11 truck damages, CR 164 guiderail
- Accident – Truck 173, Truck 106
- Complaints – CR 133 obstructions drainage
- Releases – CB 76, CB 298
- Continued correspondence – CR 14 easement
- Misc – Radio Tower meetings & correspondence, Mamakating, Thunder Hill
- Claims – Levy affidavit
- FOIL – CR 52

PERMITS:

TYPE	NUM	YEAR	NAME	CR
M	3013	2013	Jon Patton	166
U	1668	2013	NYSEG	22

Subdivision/development review/correspondence: CR 14 (BET) easement follow-up, CR 161 Excellent Bus, CR 173A (THO), CR 101 Lost Lake (FOR), CR 102 (THO) Thompson Heights, CR 103 (THO) Forest Park Estates

Inspections: None

PROJECTIONS (April 11 – May 9, 2013)

BRIDGES & FACILITIES

- Bridge # 369 – deck repairs
- Bridge # 5 – deck joint repairs
- Install cooling tower at the Government Center Annex
- Continue painting at the Highland Transfer Station
- Prepare County Parks and Museum for season opening

PARKS

- Continue work on Minisink Battleground & Fort Delaware grant projects
- Continue working with race company on Half Iron-Man Event at Lake Superior
- Continue processing time cards & use permits at SC Museum
- Continue issuing picnic and pavilion rental permits at various parks
- Continue to supervise Buildings Department
- Continue various work on HEAL Grant project
- Continue weekly meetings with OSE consultants
- Continue attending Sustainability/Agricultural & Health & Family Services meetings
- Continue seasonal hiring process
- Continue planning 2013 seasons for Lake Superior, Fort Delaware and D&H Museum
- Order materials for Litter Pluck event
- Begin reserving Student Day Field Trips
- Begin selling Lake Superior season passes

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue road mower repairs
- Assemble new Sheriff's cars
- Repair vehicle lift at Maplewood
- Repair containers for the landfill
- Start to remove sanders and install dump bodies
- Repair snow trucks
- Clean and repaint the cab on a Cat loader
- Disassemble tandem truck to repaint
- Repair body damage on vehicles
- Service and repair summer use equipment
- Inspect plows and wings for repairs
- Continue to build a rock body dump truck

SIGN SHOP

- Fabricate signs
- Sign installation and repair

- Snow & Ice Control
- Continue sign inventory

Engineering:

AIRPORT

- Complete monthly Airport Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue coordination of the potable water system design project; the security perimeter roadway project and the design of the County "T" Hangar Rehabilitation Project

BRIDGES

- Provide follow-up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Prepare information for increasing funding for County administration and management work and submit a request for additional funding to NYDOT for Bridge 45 (FAL)
- Complete follow up work for the procurement of materials and equipment for the Maplewood Facility vehicle rinse rack treatment system
- Complete contract administration for the video inspection of the Sullivan County Community College storm sewer system
- Complete administration, project management and close out work for the Bridge 224 (DEL) rehabilitation project construction and inspection contracts
- Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
- Continue monitoring of CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue preliminary engineering work for Bridges 76 (TUS), 186 (DEL) and 298 (LIB)
- Continue project management, and administration work for the Bridge 192c (NEV) pier replacement project. Submit a reimbursement request to NYSOEM
- Update the six year capital bridge program with respect to the adopted 2013 budget.
- Complete assistance to the Local Emergency Planning Committee for the annual updating of the Primary and Secondary Receiving Facility planning documents
- Follow-up with the Bridge 192c appeal to FEMA

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on chlorination system
- Department of State (DOS) mandated 2013 Building Code Inspections Program
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, SOEM, NYSDOT (for FHWA) and NYSDEC on the recovery from damage related to Hurricane Irene and Hurricane Sandy
- Continue to provide survey support services as needed for the 2013/2014 bridge and highway improvement programs
- Prepare contract paving bid documents for 14.5 miles of various county roads
- Continue with preliminary design coordination and planning for the reconstruction of the County Road 173 project
- Continue with design phase for proposed improvements at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2012 tonnage (T)	2013 tonnage (T)
January	2,977	3113
February	2,740	2602
March	3,732	
April	3,829	
May	5,655	
June	5,740	
July	8,467	
August	8,370	
September	4,251	
October	4,304	
November	3,712	
December	3,124	
TOTAL	56,901	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (March 14 – April 11, 2013)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued work on annual reports for submittal to NYSDEC
- Continued work on Title V Air reports for submittal to NYSDEC

PROJECTIONS (April 11 – May 9, 2013)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Coordinate work to closeout Landfill capping project
- Continue work on annual reports required by NYSDEC
- GHG emissions report to Environmental Protection Agency (EPA)
- Issue RFP for required groundwater monitoring repo

Recycling Program

ACCOMPLISHMENTS (March 14 – April 11, 2013)

- Attended NYSDEC/Ulster Co. Resource Recovery Agency Municipal Compost Summit
- Continue preparation of NYSDEC Annual Facilities and Recycling Operations annual reports
- Additional documentation provided for HHW, Recycling Coordinator Grant funding applications
- Attended Hudson Valley Regional Council solid waste & recycling committee meeting
- Liberty/Fallsburg Girl Scouts Silver Award recycling project & tour with Helen Budrock
- Conducted recycling & composting presentation with Ken Walter to the Loch Sheldrake Seniors
- Reviewed propane tank recycling collection quotes for transfer stations
- Researched compost program options, funding models and mechanisms
- Reviewed recycling program vouchers
- Prepared first quarter Performance Measures recycling report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continued marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables

PROJECTIONS (April 11 – May 9, 2013)

- Prepare Earth Day recycling awareness notice for transfer stations
- Conduct recycling presentations for: Liberty Belles/Cornell Cooperative Extension with Karen Mariner, Youngsville Firecracker/Cornell Cooperative Extension with June Krum, White Sulphur Spring School Environmental Health program and the Town of Lumberland Earth Day event
- Town of Lumberland Environmental Council Compost & Recycling workshops
- Storm Water Management Program educational materials for 2013
- Submit NYSDEC annual reports
- Review recycling program vouchers
- Update recycling handout updates
- Refurbish Recycling Newsletter format
- HHW, Recycling Coordinator Grant funding documentation
- Coordinated 2013 HHW Collection Event Program
- Single Stream Recycling Program ongoing education/program promotion
- Continue ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables