

**HEALTH AND FAMILY SERVICES COMMITTEE
TUESDAY, May 7, 2013 1:15 PM**

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair,
Kathy LaBuda, Jonathan Rouis, and Cora Edwards**

**CALL TO ORDER
ATTENDANCE**

COMMENTS: Committee Chair/Commissioner

PROCLAMATION:

- **Foster Care Appreciation Month**

REPORTS:

1. **HEAL Grant Update- Catherine Rauschendorfer, Administrator of the Adult Care Center**
2. **Housing Update on RFP for Potential Providers – Kathy Jones, Director of Purchasing**

PRESENTATIONS:

1. **WIC Program**

DISCUSSIONS:

1. **CDT Program – Joe Todora, Director of Community Services**
2. **State Mandates (County Costs)**
3. **Maintenance in Lieu of Rent Through Department**

RESOLUTIONS:

Adult Care Center Resolutions - None

Department of Community Services Resolutions - None

Department of Family Services Resolutions -None

Office for the Aging -None

Public Health Services Resolutions - None

Youth Bureau - None

MONTHLY REPORTS

Adult Care Center – None
Community Services – None
Family Services – None
Office for the Aging – None
Public Health Services – None

Department	ORG #	Program	Mandate	Level of Mandate	Source of Mandate	2012 Actual Cost	2013 Adopted Budget	Comments/Explanations
Public Health	A4010-33	Certified Home Health Agency (CHHA) provides episodic, short term nursing, home health aides and multiple therapies; Main Unit program administration includes costs for space and staff activities which serve more than one program (billing, Director, FAO, etc.) as well as costs of the required Community Health Assessment and the Municipal Public Health Services Plan; home care nurses also staff the Point of Distribution (POD) Drills for public health emergency preparedness, flu clinics, immunization clinics, rabies clinics and provide support in cases of surge capacity need	Y	Overall Public Health agency program administration is required. The Community Health Assessment and the Municipal Public Health Services Plan are mandated. Maternal Child Health visits to high risk families is mandated. The county must provide "maintenance of effort " which means that it must ensure that there is at least one CHHA in the County. If the county were to divest of the CHHA, however, it would have to still apply to and maintain a Licensed Home Care Services Agency (LHCSA) under Public Health Law Article 36, in order to make mandated public health visits.	Community Health Assessment and Municipal Public Health Services Plan: NYS Public Health Law 602.3(b)(4), NYCRR 40-1.40, 2.150, 2.151(a)(b)(c), Maternal Child Health NYCRR 40, 2.20-2.21; Public Health Law, Article 28 and Article 36 of the NYCRR governs Certified and Licensed Home Health Agencies	\$ 540,350	\$ 563,117	Combined county shares for Agency Admin, Maternal Child Health Program and Community Health Assessment. This does not include the county share of CHHA Admin. <i>These are high level estimates due to the short amount of time given to calculate these totals plus competing projects which were tied to reimbursement all due around the same time.</i>
Public Health	A4010-34	Long Term Home Healthcare Program (LTHHCP): provides coordinated services at home to Sullivan County residents who would otherwise require placement in a residential health care facility.	N			\$ (144,122)	\$ (78,806)	
Public Health	A4010-35	Child Safety Seat Program: Car seat checks and car seats and car seat installation for eligible infants and children.	N			\$ 748	\$ 1,942	
Public Health	A4010-36	Healthy Families of Sullivan: child abuse prevention program which consists of intensive work with at-risk families to build parenting skills, develop goals, promote healthy growth and development, and foster parent-child interaction and trusting relationships.	N			\$ 133,164	\$ 139,598	
Public Health	A4010-37	Community Health Worker Program: reduce unhealthy birth outcomes, such as prematurity, low birth weight, and birth defects.	N			\$ (1,808)	\$ 6,324	False surplus noted for 2012. The county share should have been \$5,809 (i.e. equal to Indirect Costs not covered by the grant). Subsequent to booking year end 2012 journal entries for funding program Administration, Treasurers reversed a portion of 2012 retirement costs which are to be spread out in the 2013 G/L.

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Public Health	A4010-44	Rural Health Network (RHN): Develops and implements	N			\$ 6,547	\$ 13,866	Understated county share for 2012. The county share should have been \$7,031 (i.e. equal to Indirect Costs not covered by the grant). See explanation above for CHWP.
Public Health	A4046	Physically Handicapped Children's Program (PHCP): Identification and referral to needed programs, and very limited financial assistance for medical care and support services to eligible individuals under 21 years of age who have physical disabilities and are ineligible for other medical payment programs.	N			\$ 15,324	\$ 15,422	
Public Health	A4050	Diagnostic and Treatment program (epidemiology): responsibility to monitor communicable diseases in Sullivan County, investigate and respond to outbreaks to reduce further spread of disease, implement health education programs about these health risks, and provide preventive treatment for many of the more dangerous contagious illnesses such as rabies, tuberculosis, and meningitis; provides childhood immunization clinics, flu clinics, animal rabies vaccination clinics, HIV counseling and testing, sexually transmitted infection diagnosis and treatment, lead poisoning prevention and case management, tuberculosis control, health emergency planning, and more; preventing and responding to chronic disease such as diabetes, asthma, cancer, etc.	Y	Program in its entirety	PHL 324, NYS Public Health Law Article 6, PHL 201, PHL 2100-2110, 2140-2146, Title 10 NYCRR 2.100, 2.10-2.12, 2.130, 2.131, 2.14, 2.16, 2.6, 39-40, 44, 405.11, Ag & Markets Article 7, PHL Article 2, and too many more to record here. Document available upon request.	\$ 213,198	\$ 234,458	
Public Health	A4059	Early Care: Early Intervention, Child Find, Children with Special Health Care Needs and Special Pre-School Services programs collectively comprise the Early Care Program; identifies and evaluates, through screening and evaluations, those infants, toddlers and preschoolers whose healthy development is compromised, and provides for appropriate intervention to improve child and family development.	Y	Program in its entirety; does not have to be under the auspices of a health department. Ulster County, for example, operates this program under its Social Services Department.	Public Health Law Section 2559-b, Part 69-4 of Chapter II of Title 10 governs the early intervention program Regulations of the Commissioner of Education Subchapter P, Pursuant to Sections 207, 4403 and 4410 of the Education Law – Part 200 –Student with Disabilities governs the Preschool Special Education Program.	\$ 2,567,569	\$ 2,497,414	

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Public Health	A4082	WIC Program: Nutritional support through healthy food and formula vouchers, education and breastfeeding support for eligible Sullivan County residents.	Y	According to Federal Law 7CFR246, WIC is not required to be at the local health department; it can also be housed at a non-profit, but there is at least one WIC in every county in NY State. Since WIC's inception, Sullivan County Public Health has been the only applicant in the County. PHS is in the beginning of year 2 of a 5 year contract with NYSDOH to operate the county's only WIC program.	Federal Law: 7CFR246	\$ 16,348	\$ 33,520	Understated county share for 2012. The county share should have been \$21,094 (i.e. equal to Indirect Costs not covered by the grant). See explanation above for CHWP.
Community Services	A4220	OASAS Chemical Dependency: provides evaluations by request; Coordinates alcohol and drug abuse treatment; group counseling; Comprehensive Drug and Alcohol evaluations; Forensic Evaluations take priority.	N					
Community Services	A4250	Drinking Driver Program: NY State DMV sanctioned educational experience for those motorists who have been convicted of a DWI or a DWAI	N					
Community Services	A4310	Administration: Regulatory Review, State Agency Policy and Regulatory Coordination, Legislative lobbying, DOH Managed Care, Behavioral Health Organization development, State-wide and County Planning process development and implementation.; behavioral health information clearinghouse; Coordinating and drafting of the Mental Hygiene Plan annually; Overseeing of various agencies that receive state funding; active on numerous task forces, committees, and coalitions throughout Sullivan County and Orange County; provides support and governance for all Corporate Compliance activities of the Department and converts across the division on this matter	Y	Functions of the Local Government Unit are mandated, as well as the Director position. Regulatory review, coordination of services, planning are all LGU functions. The County must ensure that individuals have access to services, but does not have to provide those services directly.				

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Community Services	A4320-40	Mental Health Clinic: develop and deliver high quality treatment services whereby people with a variety of mental disturbances reduce their need for hospital and institutional care, attain a positive self-image, contribute to their community, and develop coping skills sufficient for a happy and healthy life through individual Psychotherapy, Family Counseling, Group Therapy, Medication Therapy, Psychiatric Evaluations, Consultation & Education, Psychological Testing, Forensics Evaluations – Court	Y		Court ordered mental health evaluations for inmates at Sullivan County Jail			
Community Services	A4320-41	Treatment Reaching Youth (TRY): Clinic Satellite Outreach to Youth; allow access to services for children and families who have financial and transportation issues which would prevent them from seeking MH services otherwise	N					
Community Services	A4320-42	Case Management Services: Blended (both Children & Adult), ICM/SCM (both Children & Adult), Adult SPOA, SPOA C&Y, CSS Evaluation, Support Services (Alt Crisis), ICM Adult, Transition Mgt, Non-Medicaid Care Coordination, & CCSI	N					
Community Services	A4320-43	Continuing Day Treatment & Transport: bus transport; day program offering a wide array of psychiatric and rehabilitation services for SPMI (Severely and Persistently Mentally Ill) clients;	N					
Community Services	A4322	CCSI (United Way Contract); Family Support C&Y Contract; all outside contracts	N					
Family Services	A6010-38	Administration: Contracts; Contract Monitoring; Annual Plans; Policies & Procedures; Personnel	Y		Director of Social Services required; annual plans required to be submitted to the state State			
Family Services	A6010-50	Accounting: All accounting components of DFS - A/P, A/R, C/R, Trust Accounts, repayment of assistance, state billing, Grant monitoring, payroll, Flexible Fund Plan, budgeting, expense reports, charge-backs, process BICS paym'ts & reports, CCTA, monitoring payments of contracts and State changes, Handicapped children payments, school district billings, statem't of assistance for court, time studies, cost analysis, local impact	Y		Accounting for all Family Services programs State Laws: Part 575, 605,607, 612, 320, 586, 630, 381,312, 427, 628.3a4, 595, 597			

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Family Services	A6010-51	MIS/Records: Data entry of every application for assistance;/scanning of MA/TA/FS/HEAP cases; maintain records according to state standards; retrieval of records as needed; run WMS reports, COGNOS reports - Services cases; recertification apps, 3209 authorizations; maintenance of W9 records- data imaging	N					
Family Services	A6010-52	Food Stamps: Provide food assistance to reduce hunger and malnutrition by supplementing the food purchasing of eligible low income (eligible) individuals	Y	Must be provided to all that meet eligibility requirements - currently 11,228 recipients	Federal and State			
Family Services	A6010-52	HEAP: Administration of Home Energy Assistance Program	Y	Must be provided to all that meet eligibility requirements - currently 3,933 recipients	Federal and State			
Family Services	A6010-52	Employment programs for TANF, Food Stamps, Safety Net recipients	Y	Must be provided to all that meet eligibility requirements - currently 1,100 participants	Federal and State			
Family Services	A6010-52	Administration of SSI Maximization Program	Y	Must be provided to all that meet eligibility requirements - currently 50 recipients	Federal and State			
Family Services	A6010-52	Administration of Domestic Violence Programs across TA Screenings and referrals	Y	Must be provided to all that meet eligibility requirements - currently 82 cases	Federal and State			
Family Services	A6010-52	Administration of Temporary Housing Programs Screening and referrals case management	Y	Must be provided to all that meet eligibility requirements - currently 65 cases	Federal and State			

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Family Services	A6010-52	Administration of Drug and Alcohol Program Screenings and referrals	Y	Must be provided to all that meet eligibility requirements - currently 1,121 cases	Federal and State			
Family Services	A6010-52	Administration of TA Safety Net Programs	Y	Must be provided to all that meet eligibility requirements - currently 724 recipients	State			
Family Services	A6010-52	Administration of Temporary Assistance Programs	Y	Must be provided to all that meet eligibility requirements - currently 1,521 recipients	Federal and State			
Family Services	A6010-53	Administration of Medical Assistance: Medicaid eligibility, SSI cases, Foster Care cases, nursing Home, Community, Medicare, restricted recipient program document processing, eligibility recertification, spend downs, coverage issues, insurance providers, SSA contact/DCAP	Y	Must be provided to all that meet eligibility requirements; 17,598 recipients	Federal and State			
Family Services	A6010-54	Legal advice in all areas of family court law; represent DFS in CPS cases, removal of children, PINS, JD proceedings, petitions written, Foster Care actions; TPR petitions; Adult Services, fair hearings, guardianships, Support cases, Fraud cases HIPAA compliance office for County- Supervise the SIU unit and CSEU unit of DFS	Y	Must be available for all legal processes relating to DFS activities	Federal and State			
Family Services	A6010-55	Special Investigations Unit: Investigations of eligibility applications, allegations of fraud, recoupments, Front End Detections, Burials	Y	Confirm eligibility for all applicants, investigate allegations of fraud	Federal and State (Collections: Part 348; Burials: SSL141)			

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Family Services	A6010-56	Child Support/Child Support Enforcement Unit: establish, enforce, collect support in private support cases and in cases involving children in foster care and receiving public assistance, locate missing parents, establish paternity, medical support, investigation of financials, credit bureau checks, IRS tax refund offset, lottery intercepts property executions etc.	Y	Provide services to those that are eligible: Currently 1,245 recipients	Federal and State, Part 346			
Family Services	A6010-57	Child Protective Services: investigate all reports of child abuse and maltreatment and determine if report is indicated; Provide rehabilitative services to indicated case to remediate family problems and prevent further occurrences – services are CPS cases with preventive unit	Y	Must investigate all reports, 1,528 reports in 2011	Federal and State, SSL 423, 424			
Family Services	A6010-57	Preventative Services: Case management Services to maintain child in the home which must include day care, homemaker services , parent training , parent aid, transportation, clinical services, housing services, subsidies, 24 hour emergency services (cash, goods shelter) the services usually provided through vendor contracts	Y	Must be provided to all that meet eligibility requirements - Average monthly case load in 2011 was 106 cases and 41 I & R Cases	Federal and State, SSL 409 18NYCRR 423			
Family Services	A6010-57	Adult Services: Adult Protective Rep Payee(assigned by SSA), LTHHC, PCA, Guardianships, Information, referral Case management, Transportation, Application, assistance, HEAP/TA/Housing	Y	Must be provided to all that meet eligibility requirements - PCA 196 cases mo/avg; LTHHCP 77 mo/avg; PSA 77 cases mo/avg; Guardianships 7.5 year end; Rep payee 93 mo/avg	Federal and State, SSL 473			
Family Services	A6010-57	Foster Care: Administration of Foster Care programs	Y	Must be provided to all that meet eligibility requirements; 60-86 cases per year	Federal and State			

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Family Services	A6055-46-4615	Day Care: Day care assistance provided to eligible families with children under the age of 13 in need for employment/treatment requirements; Families with older special needs children are eligible under 18NYCRR 415.1/415.9	Y	Up to 200% of poverty level (level set by district; could choose to deliver at 150% of poverty)	Title 5-C Article 6SSL			
Family Services	A6070-46-4615	Services contracts: Preventive Services; Rehabilitative Services; Detention Prevention; Parent Training & Aid						
Family Services	A6100-58-46-4615	Medical Assistance: Health Insurance Premiums; Medicaid eligibility, SSI cases, Foster Care cases, nursing Home, Community, Medicare, restricted recipient program document processing, eligibility recertification, spend downs, coverage issues, insurance providers, SSA contact/D CAP backup	Y	Must be provided to all that meet eligibility requirements				
Family Services	A6100-59-46-4615	Medical Assistance: Medicaid (MMIS costs only)	Y	Must be provided to all that meet eligibility requirements; 17,598 recipients	Federal and State			
Family Services	A6109-46-4615	Family Assistance: Temporary Assistance provided to eligible households that have a minor dependent child living with parent/caretaker relative. Includes many types of assistance, EAF, JD/PINS, Institution placed; Includes fuel, housing assistance, can include multiple types of aid (FS, MA, daycare transportation, etc.) supplemental to rent, security deposits, etc.	Y	Must be provided to all that meet eligibility requirements; 1,521 recipients, 4 JD/PINS	State, 18 NYCRR 400 NYS SSL 20			

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Family Services	A6119-46-4615	Children Services, Foster Care, Handicapped, CSE -Schools, Independent Living: Case management, transportation, supervision, legal petitions, court reports, foster home recruitment and training, residential arrangements for court ordered placements, regulatory reports and contacts, adoption activities, home studies, reports, locate discharge resources, assure medical education needs	Y	Must be provided to all that meet eligibility requirements	Federal and State: FCA 756 NYCRR ADC 430.9			
Family Services	A6123-46-4615	Juvenile Delinquent Care: Court ordered placements, case management, aftercare, Same as foster care case management - non secure detention residential placements	Y	Must be provided to all that meet eligibility requirements	Federal and State: FCA 779 FCA720			
Family Services	A6129-46-4615	State Training School: Youth in custody of OCFS and placed in secure facilities	Y	Must be provided to all that meet eligibility requirements	Federal and State: FCA 779			
Family Services	A6140-46-4615	Safety Net: Cash/non cash assistance – CASE type 12 drug/alcohol; Shelter and utility assistance – exceptions with HIV dx; Homeless - hotels; Alcohol Rehab	Y	Must be provided to all that meet eligibility requirements; 724 recipients	State: Part 370,Part 352 of Office Regulations OTDA			
Family Services	A6141-46-4615	Emergency Aid for Adults (EAA); Veteran burials; Emergency assistance to individuals; families for single type issues/events – may assist with utilities when HEAP not open, etc. non-recurring expense	Y	Must be provided to all that meet eligibility requirements	State			
Family Services	A6142-46-4615	HEAP: Federally funded home energy assistance program to assist low-income(eligible) households in meeting energy expenses	Y	Must be provided to all that meet eligibility requirements	Federal and State			