

**HEALTH AND FAMILY SERVICES COMMITTEE
THURSDAY, June 6, 2013 11:15 AM**

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair,
Kathy LaBuda, Jonathan Rouis, and Cora Edwards**

**CALL TO ORDER
ATTENDANCE**

COMMENTS: Committee Chair/Commissioner

PROCLAMATION:

REPORTS:

1. **HEAL Grant Update/ACC Interim Administrator**
2. **Housing Tour**
3. **CDT Program Update**
4. **Chief Fraud Investigator- FIT**
5. **OFA- RSVP Seniors of the Year**

PRESENTATIONS:

1. **ACC Presentation – Toski & Co., P.C**
2. **Early Intervention/Preschool Program**

DISCUSSIONS:

1. **Public Health Restructure/WIC**
2. **Economic Development and Impacts on Social Services**

RESOLUTIONS:

Adult Care Center Resolutions - None

Department of Community Services Resolutions

1. **Agreement with Hudson Center for Health Equity and Quality for the Health Home Portal with the Department of Community Services.**

Department of Family Services Resolutions –

2. **To authorize County Manager to enter into agreement with the Sullivan County Child Care Council, Inc. for the provision of Informal Child Day Care related services.**

Office for the Aging -None

Public Health Services Resolutions - None

Youth Bureau - None

MONTHLY REPORTS

Adult Care Center – None

Community Services – 3

Family Services – 4-5

Office for the Aging – None

Public Health Services – 6

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joseph Todora, Director; Dept. of Community Services

Re: Request for Consideration of a Resolution: Agreement between Hudson Center

Date: May 22, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

With the Federal Government's passing & implementation of the Patient Protection & Affordable Care Act and the development of Health Homes S.C. Community Services needs to enter into an agreement with Hudson Center for Health Equity & Quality to allow the connection of with the installation or operation of Licensed Software for the Health Home Business Portal.

Is subject of Resolution mandated? Explain:

Not mandated at this time.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 22,108.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A 4322 - 40 - 4023

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>22,108.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Sherri Ehrlich, Senior Director] of [Hudson Center for Health Equity & Quality]

Nature of Other Party to Contract: Not-For-Profit Corporation Other: Health Homes

Duration of Contract: From 06/01/2013 To 05/31/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

For the next 5 years.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

At this time this is not a mandated service, but is needed to access clients records through the business portal with other agencies. The ability to share electronic medical records is a critical madandate through the Patient Protection & Affordable Care Act.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$22,108.00

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

procurement is not applicable /KJ.

Person(s) responsible for monitoring contract (Title): Joseph Todora, Director

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 5/31/13
- B. Management and Budget: Jaxet Myza Date 5/31/13
- C. Law Department: S. Yorsger Date 6/3/13
- D. County Manager: John Ross Date 5/31/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE.

RESOLUTION FOR AN AGREEMENT WITH HUDSON CENTER FOR HEALTH EQUITY AND QUALITY FOR THE HEALTH HOME PORTAL WITH THE DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, the Federal Government has passed the Patient Protection & Affordable Care Act, and

WHEREAS, a provision of the Patient Protection & Affordable Care Act allows states to develop and implement Health Homes, and

WHEREAS, the Hudson Center for Health Equity & Quality (“Hudson Center”) will allow the connection of installation or operation of Licensed Software for the Health Home Business Portal for Community Services to access client records, and

WHEREAS, critical component for service delivery in a Health Home is a shared medical records database for Health Home members and care management services, and

WHEREAS, the County of Sullivan, (“County”), through the Department of Community Services (DCS), has a need to enter into an agreement with Hudson Center for the licensing and installation of the licensed software for the health home portal, and

WHEREAS, the agreement shall have an initial term, expiring on the last day of the 12th month following the date the installation of licensed software has been completed. The agreement will be renewed annually for up to 4 additional years unless the County opts not to renew by so stating in writing 30 days prior to the expiration of any 1 year term, and

WHEREAS, Hudson Center has agreed to provide the licensing and installation of licensed software at a cost not to exceed \$22,108.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the County Manager to execute an agreement between the Department of Community Services and Hudson Center, and

BE IT FURTHER RESOLVED, the form of said agreement(s) shall be approved by the Sullivan County Attorney’s Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Randy J. Parker, Division of Health and Family Services Commissioner

Re: Request for Consideration of a Resolution:

Date: 6/6/2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

An agreement with SCCCC, Inc for informal child daycare related services that expires on 2/28/2013 will again be entered into 3/1/2013 -12/31/2013 at federally reimbursable costs not to exceed \$93,375

Is subject of Resolution mandated? Explain:

Legally-exempt child care is defined in Social Services Regulation 18 NYCRR 415.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 93,375.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6055-46-4615

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>0.00</u>	Other	\$ _____
Federal Government	\$ <u>93,375.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Sullivan County Child Care C] of [Liberty, NY]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 03/01/2013 To 12/31/2013

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 03/01/2012 To 02/28/2013

Amount authorized by prior contract(s): 112,051.00

Resolutions authorizing prior contracts (Resolution #s): 159-12

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Social Services Regulations 18 NYCRR 415

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$93,375 federal funds for the period 3/1/2013-12/31/2013

Efforts made to find Less Costly alternative:

RFP requested.

Efforts made to share costs with another agency or governmental entity:

RFP requested.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Social Services Regulations 18 NYCRR 415 - procurement not applicable

Person(s) responsible for monitoring contract (Title): DFS TA Director

Pre-Legislative Approvals:

- A. Director of Purchasing: Nancy Jones Date 5/31/13
- B. Management and Budget: Janet Milby Date 5/31/13
- C. Law Department: Thomas J. Cowley Date 5/31/13
- D. County Manager: John Bond Date 5/31/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE COUNTY MANAGER TO ENTER INTO
AGREEMENT WITH THE SULLIVAN COUNTY CHILD CARE COUNCIL, INC FOR
THE PROVISION OF INFORMAL CHILD DAY CARE RELATED SERVICES**

WHEREAS, the County of Sullivan, through the Department of Family Services has in place an agreement for the provision of Informal Child Day Care related services including the provision of Child Care Time and Attendance (CCTA) services that expires 2/29/2013; and

WHEREAS, the Sullivan County Child Care Council, Inc is capable of and willing to provide these services at a combined cost not to exceed \$93,375 during the period from 3/1/2013 through 12/31/2013 through purchase of service agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the Sullivan County Child Care Council, Inc at a cost not to exceed \$93,375 for Informal Child Day Care related and Child Care Time and Attendance (CCTA) services provided during the period from 3/1/2013 through 12/31/2013; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: JAN 1, 2013 - JAN 31, 2013						
	CLIENTS				CLIENTS	
	ON ROLLS:			ON ROLL:	CLIENTS	UNITS OF
PROGRAM	1/1/2013	ADMISSIONS	DISCHARGES	1/31/2013	SERVED	SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	443	27	53	417	470	941
***CHILDREN'S UNIT	44	6	3	47	50	158
TREATMENT REACHING YOUTH (SCHOOL-BASED)	104	16	3	117	120	272
FORENSIC UNIT	20	14	14	20	34	97
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0			0	0	22
TOTAL MENTAL HEALTH	611	63	73	601	674	1,490
CONTINUING DAY TREATMENT	57	5	5	57	62	2,580
ADULT CASE MANAGEMENT	60	1	0	61	56	220
BLENDED ICM/SCM (ADULT)	29	4	2	31	31	31
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	9	1	0	10	10	10
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	21	3	0	24	18	18
BLENDED ICM/SCM (CHILD)	25	1	8	18	16	16
CHEMICAL DEPENDENCY CLINIC	334	40	22	352	374	520
CHEM DEP: FORENSIC					39	90
WAITING LIST-SPOA Adult				3		
WAITING LIST-SPOA Child				1		
TOTAL TREATMENT PROGRAMS	535	55	37	557	606	3485
TRANSPORTION (CDT)	57	5	5	57	62	444
RCPC-MICHELE EHERTS	12	0	0	12	12	48
RPC-KATHY RYAN	12	1	1	12	12	12
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	321	150	53	15	13	
CM CIS	19	17	2	0	0	

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: JAN 1, 2012 TO JAN 31, 2012						
	CLIENTS				CLIENTS	
	ON ROLLS:			ON ROLL:	CLIENTS	UNITS OF
PROGRAM	1/1/2012	ADMISSIONS	DISCHARGES	1/31/2012	SERVED	SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	427	2	36	393	429	1105
***CHILDREN'S UNIT	30	0	3	27	30	125
TREATMENT REACHING YOUTH (SCHOOL-BASED)	102	5	9	98	107	160
FORENSIC UNIT	80	1	19	62	81	183
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0	0	0	0	0	11
TOTAL MENTAL HEALTH	639	8	67	580	647	1,573
CONTINUING DAY TREATMENT	57	2	0	59	59	2510
ADULT CASE MANAGEMENT	64	0	2	62	59	242
BLENDED ICM/SCM (ADULT)	27	4	1	30	29	29
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	11	1	1	11	10	9
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	18	4	0	22	20	20
BLENDED ICM/SCM (CHILD)	28	1	1	28	23	23
CHEMICAL DEPENDENCY CLINIC	198	36	24	210	234	630
CHEM DEP: FORENSIC	0	0	0	0	0	19
WAITING LIST-SPOA Adult	0	0	0	7	0	0
WAITING LIST-SPOA Child	0	0	0	3	0	0
TOTAL TREATMENT PROGRAMS	403	48	29	432	434	3482
TRANSPORTATION (CDT)	51	0	0	51	0	0
RCPC-MICHELLE EHERTS	9	3	0	12	12	12
RPC-KATHY RYAN	11	1	0	12	12	12
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	389	193	45	14	11	
CM CIS	21	16	3	1	0	



COUNTY OF SULLIVAN
Division of Health and Family Services
SULLIVAN COUNTY HUMAN SERVICES COMPLEX
COMMUNITY LANE
PO BOX 231
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
Monthly Report – March 2013

Sullivan County DHFS Office of Contract Compliance Monthly Report	
MARCH 2013	DFS
Total number of formal agreements in effect at the end of last month:	88
Total number of agreements which expired/were terminated at the end of last month:	22
Total number of agreements renewed or extended beginning this month:	5
Total number of new agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	71
Number of RFA/RFP/Proposals coordinated this month:	19
Number of intra-county arrangements coordinated this month:	1
Number of new agreements, addenda and/or modifications developed this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	6
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	1
Reports received by in-house end user/s:	0
Trend analyses of need indicators performed:	2
Total contract related technical assistances/supports provided:	93
Total number of program areas/types of service currently handling:	9 10
Total number of contracts currently managing:	71
Notes:	
Additional and/or non-contract related technical assistances/supports provided:	4
Other than DHFS agency technical assistances/supports provided:	



COUNTY OF SULLIVAN
Division of Health and Family Services
 SULLIVAN COUNTY HUMAN SERVICES COMPLEX
 COMMUNITY LANE
 PO BOX 231
 Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
 Monthly Report – April 2013

Sullivan County DHFS Office of Contract Compliance Monthly Report	
APRIL 2013	DFS
Total number of formal agreements in effect at the end of last month:	71
Total number of agreements which expired/were terminated at the end of last month:	1
Total number of agreements renewed or extended beginning this month:	1
Total number of new agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	71
Number of RFA/RFP/Proposals coordinated this month:	19
Number of intra-county arrangements coordinated this month:	1
Number of new agreements, addenda and/or modifications developed this month:	0
Performance and outcomes measures developed, identified and/or evaluated:	6
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	1
Reports received by in-house end user/s:	0
Trend analyses of need indicators performed:	2
Total contract related technical assistances/supports provided:	93
Total number of program areas/types of service currently handling:	9 10
Total number of contracts currently managing:	71
Notes:	
Additional and/or non-contract related technical assistances/supports provided:	4
Other than DHFS agency technical assistances/supports provided:	

Sullivan County Public Health Services

Monthly Report: April 2013

HOME HEALTH CARE:

Certified Home Health Agency

of new patients: 112

of discharges: 127

of home visits made (includes HHA visits) 1530

Maternal Child Health Program

of referrals: 18

of visits made: 88

Community Health Worker Program

of patients on caseload: 46

of home visits made: 73

of referrals: 23

Car Seat Program and Cribs for Kids Program

of car seat installations: 15

of car seat checks: 0

of cribs and education sessions: 6

Communicable Disease Program

of communicable diseases reported: 46

of STDs reported: 22

of Rabies-related incidents: 31

Rabies Clinics: 0

of animals receiving rabies vaccines: 0

people receiving post exposure prophylaxis
for rabies exposure: 5

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 2414 (Women: 561 Infants: 587; Children: 1266)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 182

Physically Handicapped Children's Program

of children on PHCP: 5

of children in CSHCN program: 5

Long Term Home Health Care Program

of skilled nursing home visits made: 150

of total patients on program: 78

of other home visits made: 1359

of Personal Emergency Response System: 67

Healthy Families of Sullivan Program

of families on program: 79

of home visits made: 218

of referrals: 41

Bilingual Outreach Worker

visits made: 28

of outreach: 45

Attended all immunization clinics for translation 4/16/13

Immunizations

of immunizations given: 65

of flu clinics: 0 (0 doses)

Lead Poisoning Prevention Program

children screened: 129

children with elevated Blood Lead Levels: 1

homes requiring NYSDOH inspection: 0

HIV Clinic

seen: 0

Pre-K Program

of children in program: 291

Child Find Program

of children in program: 58