



SULLIVAN COUNTY LEGISLATURE
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701
845-807-0435
845-807-0447 (fax)

EXECUTIVE COMMITTEE
August 15, 2013 at 11:30AM

COMMITTEE MEMBERS: Samuelson, Benson, LaBuda, Vetter, Rouis, Gieger,
Edwards, Steingart, Sorensen

I. ACTING COUNTY MANAGER'S MONTHLY REPORT

II. COUNTY ATTORNEY'S MONTHLY REPORT

III. DISCUSSION
Vacancies

IV. RESOLUTIONS :

1. Amend the Rules to the Sullivan County Legislature (needs to be untabled)
2. Adopt four (4) forms pursuant to the Sullivan County Ethics Law
3. Adopt the 2013-2014 Sullivan County Community College Budget
4. Create a Planner Position within the Department of Planning
5. Amend the 2013 contract with Cornell Cooperative Extension
6. Amend 275-13 regarding SCCC One Card System for Student's Use
7. Supporting the enactment of a Constitutional Amendment authorizing Class III Gaming in the State of New York
8. Reappoint Papa and appoint Nieke to the RSVP Advisory Committee
9. Appoint Nieke to the OFA Advisory Committee
10. Reappoint Carlin to the Sullivan County Commission on Human Rights
11. Create a full time Temporary Account Clerk/Database position

V. PUBLIC COMMENT

Vacancy Request Fact Sheet

Date: August 8, 2013
Department: Public Health Services
Department Head: Nancy McGraw
Position / Duties: Account Clerk (4082 #976)

Salary*: Entry - \$21,334; Full - \$22,457

*For all new teamsters hired after 9/1/10, their wages are to be reduced by 10% in compliance with their union agreement. If this were not the case, this position's entry and full wage rates would have been \$23,703 and \$24,951, respectively.

Benefits: Entry -\$24,558; Full - \$24,857

Total Cost: Entry -\$45,892; Full - \$47,314

County Share: \$0.00

Federal Share: For entry wages & benefits: \$38,503; for full wages & benefits: \$39,696

State Share: For entry wages & benefits: \$7,389; for full wages & benefits: \$7,618

Other: N/A

Mandated: Yes, contractual

Budgeted: Yes **Budget Line:** A4082-10-1011 – Personal Services Regular Pay and for the various benefits: A4082-80-8001 through A4082-80-8007

Date of Vacancy: ~~Before 3/7/2011~~ 2004

Notes:

Date Received _____	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes _____ No _____
Held _____	

VI

VACANCY REQUEST FACT SHEET

Date: August 5, 2013

Department: E911 Communications

Department Head: Alex Rau, E911 Coordinator

Position/Duties: ^{Position # 651} Emergency Services Dispatcher : Answer emergency & non-emergency calls, prioritize incidents, dispatch fire, EMS & law enforcement first responders, interface with outside state, local and federal agencies.

Salary: Entry \$35,511 Full \$37,380

Benefits: \$21,105

Total Cost: \$58,485

County Share: \$58,485

Federal Share: n/a

State Share: n/a

Other: n/a

Mandated: No

Budgeted: Yes **Budget line:** A3020-10-1011-651 ^{Position #}

Date of Vacancy: ~~7/16/13~~ 8/2/13

Notes: Impact if position not filled would include significant overtime, dispatcher burn-out, decrease in standard of service to public and first responders.

Date Received: 8/5/13 **Date Reviewed:** _____

Approved: _____ **Committee Vote:**

Denied: _____ **Yes** _____ **No** _____

Held: _____

V2

VACANCY REQUEST FACT SHEET

Date: August 5, 2013

Department: E911 Communications

Department Head: Alex Rau, E911 Coordinator

Position/Duties: ^{Position #2299} Emergency Services Dispatcher : Answer emergency & non-emergency calls, prioritize incidents, dispatch fire, EMS & law enforcement first responders, interface with outside state, local and federal agencies.

Salary: Entry \$35,511 Full \$37,380

Benefits: \$21,105

Total Cost: \$58,485

County Share: \$58,485

Federal Share: n/a

State Share: n/a

Other: n/a

Mandated: No

Budgeted: Yes **Budget line:** A3020-10-1011-2299 ^{Position #}

Date of Vacancy: 7/16/13

Notes: Employee resigned for personal reasons. Impact if position not filled would include significant overtime, dispatcher burn-out, decrease in standard of service to public and first responders.

Date Received: 8/5/13 **Date Reviewed:** _____

Approved: _____ **Committee Vote:**

Denied: _____ **Yes** _____ **No** _____

Held: _____

V3

Vacancy Request Fact Sheet

Date: 7/23/13

Department: Sheriff's Office - Jail

Department Head: Sheriff Michael Schiff/Chief Hal Smith

Position / Duties: Correction Officer Position #341

Salary: \$38,502 + \$950 uniform allow. = \$39,452

Benefits: \$30,973

Total Cost: \$70,425

County Share: 100%

Federal Share:

State Share:

Other:

Mandated: Yes

Budgeted: Y Budget Line: A3150

Date of Vacancy: 7/23/13

Notes: Vacancy created by Washington resignation

Date Received	<u>7/25/13</u>	Date Reviewed	_____
Approved	_____	Committee Vote:	
Denied	_____	Yes	_____ No _____
Held	_____		

V4

Vacancy Request Fact Sheet

Date: July 11, 2013

Department: Adult Care Center

Department Head: Deborah DeJesus

Position / Duties: #2069

Building Safety Monitor: This position is responsible for the monitoring of the lobby/entrance. This area is heavily used by residents and it is this individual's responsibility to ensure resident safety. This area is monitored 24 hrs a day. This person also welcomes visitors.

Salary: 22,457

Benefits: 17,337

Total Cost: 39,794

County Share: 1,335

Federal Share: 9,091

State Share: 24,813

Other: 4,555

Mandated:

Budgeted: Budget Line: 6020-77-10-1011

Date of Vacancy: 7/16/13

Notes:

This is a full time position and if approved to fill, will be filled by our current part time Building Safety Monitor

Date Received 07/29/13

Date Reviewed _____

Approved [Signature]

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V5

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk (HEAP) with Backfills **Budget Position:** 2668

This position is critical to provide for the safety and welfare of the general public and to ensure all emergency applications and phone calls are addressed for winter heat source/utilities in compliance with State Mandate that emergency applications for HEAP benefits be addressed in the allotted time constraint. The position also assists individuals throughout the year in accessing oil and utilities and/or heating resources. Replaces an employee promoted to SWE.

Salary: \$22,457

Benefits: \$24,856

Total Cost: \$47,313

County Share: 0

Federal Share: 47,313

State Share:

Other:

Mandated:

Budgeted: \$22,457
 \$24,856
 \$47,313

Budget Line: A6010-52-10
 A6010-52-80
 A6010-52-R4610R228

Date of Vacancy: 4/28/13

Notes: Impact if this position is not filled: Families will not receive oil, utilities and/or a heating source during the winter months and throughout the year.

Date Received _____

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

YES _____ **NO** _____

Held _____

V6

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Social Welfare Examiner (MA) with Backfills **Budget Position:** 2900
Conducts in-depth interviews to elicit sufficient information to approve or deny the applicants financial eligibility for assistance. Makes an evaluation of applicant's financial eligibility for assistance, may determine initial categorical eligibility, and evaluates available resources details regarding financial eligibility. Prepares and computes budget for the applicant. Makes referrals for full field investigation where presumption of fraud is indicated. Replaces employee moved to Sr. Caseworker in Services.

Salary: \$31,090

Benefits: \$17,679

Total Cost: \$48,769

County Share: 0

Federal Share: \$24,384

State Share: \$24,385

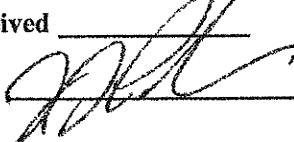
Other:

Mandated:

Budgeted:	\$31,090	Budget Line:	A6010-53-10
	\$17,679		A6010-53-80
	\$24,384		A6010-53-R4610R228
	\$24,385		A6010-53-R3610R104

Date of Vacancy: 4/15/2013

Notes: Requests for medical assistance will not be addressed in a timely and mandatory timeframe and could impact the health, safety and well-being of county residents.

Date Received _____
Approved  _____
Denied _____
Held _____

Date Reviewed _____
Committee Vote:
YES _____ **NO** _____

V7

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Social Welfare Examiner (MA) with Backfills **Budget Position:** 1913
Conducts in-depth interviews to elicit sufficient information to approve or deny the applicants financial eligibility for assistance. Makes an evaluation of applicant's financial eligibility for assistance, may determine initial categorical eligibility, and evaluates available resources details regarding financial eligibility. Prepares and computes budget for the applicant. Makes referrals for full field investigation where presumption of fraud is indicated. Replaces employee promoted to SSWE in MA.

Salary: \$31,090

Benefits: \$17,679

Total Cost: \$48,769

County Share: 0

Federal Share: \$24,384

State Share: \$24,385

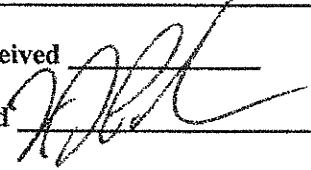
Other:

Mandated:

Budgeted:	\$31,090	Budget Line:	A6010-53-10
	\$17,679		A6010-53-80
	\$24,384		A6010-53-R4610R228
	\$24,385		A6010-53-R3610R104

Date of Vacancy: 7/1/2013

Notes: Requests for medical assistance will not be addressed in a timely and mandatory timeframe and could impact the health, safety and well-being of county residents.

Date Received _____	Date Reviewed _____
Approved  _____	Committee Vote:
Denied _____	YES _____ NO _____
Held _____	

V8

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Social Welfare Examiner (HEAP) with Backfills **Budget Position:** 2367
This position replaces an employee that resigned from the HEAP unit in TA. This position is critical to provide for the safety and welfare of the general public and to ensure all emergency applications and phone calls are addressed for winter heat source/utilities in compliance with State Mandate that emergency applications for HEAP benefits be addressed in the allotted time constraint. The position also assists individuals throughout the year in processing applications for oil and utilities and/or heating resources.

Salary: \$31,090

Benefits: \$27,433

Total Cost: \$58,523

County Share: 0

Federal Share: \$58,523

State Share:

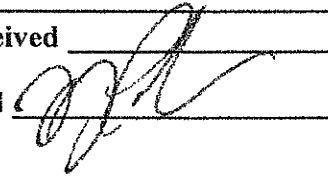
Other:

Mandated:

Budgeted:	\$31,090	Budget Line: A6010-52-10
	\$27,433	A6010-52-80
	\$58,523	A6010-52-R4610R228

Date of Vacancy: 6/22/13

Notes: Impact if this position is not filled: Families will not receive oil, utilities and/or a heating source during the winter months and throughout the year.

Date Received _____	Date Reviewed _____
Approved  _____	Committee Vote:
Denied _____	YES _____ NO _____
Held _____	

V9

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk TFT (HEAP) with Backfills **Budget Position:** 2666

This is an annual temporary position hired for 6 months for the HEAP season. This position is critical to provide for the safety and welfare of the general public and to ensure all emergency applications and phone calls are addressed for winter heat source/utilities in compliance with State Mandate that emergency applications for HEAP benefits be addressed in the allotted time constraint.

Salary: \$11,229

Benefits: \$3,806

Total Cost: \$15,035

County Share: 0

Federal Share: \$15,035

State Share: \$

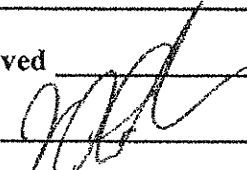
Other:

Mandated:

Budgeted:	\$11,229	Budget Line: A6010-52-10
	\$3,806	A6010-52-80
	\$15,035	A6010-52-R4610R228

Date of Vacancy:

Notes: Impact if this position is not filled: Families will not receive oil, utilities and/or a heating source during the winter months.

Date Received _____	Date Reviewed _____
Approved  _____	Committee Vote:
Denied _____	YES _____ NO _____
Held _____	

V10

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk TFT (HEAP) with Backfills **Budget Position:** 2781

This is an annual temporary position hired for 6 months for the HEAP season. This position is critical to provide for the safety and welfare of the general public and to ensure all emergency applications and phone calls are addressed for winter heat source/utilities in compliance with State Mandate that emergency applications for HEAP benefits be addressed in the allotted time constraint.

Salary: \$11,229

Benefits: \$3,806

Total Cost: \$15,035

County Share: 0

Federal Share: \$15,035

State Share: \$

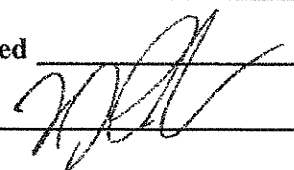
Other:

Mandated:

Budgeted:	\$11,229	Budget Line: A6010-52-10
	\$3,806	A6010-52-80
	\$15,035	A6010-52-R4610R228

Date of Vacancy:

Notes: Impact if this position is not filled: Families will not receive oil, utilities and/or a heating source during the winter months.

Date Received _____	Date Reviewed _____
Approved  _____	Committee Vote:
Denied _____	YES _____ NO _____
Held _____	

VIII

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk TFT (HEAP) with Backfills **Budget Position:** 2869

This is an annual temporary position hired for 6 months for the HEAP season. This position is critical to provide for the safety and welfare of the general public and to ensure all emergency applications and phone calls are addressed for winter heat source/utilities in compliance with State Mandate that emergency applications for HEAP benefits be addressed in the allotted time constraint.

Salary: \$11,229

Benefits: \$3,806

Total Cost: \$15,035

County Share: 0

Federal Share: \$15,035

State Share: \$

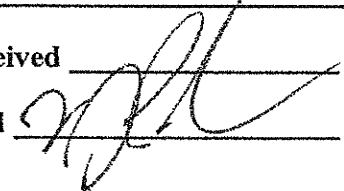
Other:

Mandated:

Budgeted:	\$11,229	Budget Line: A6010-52-10
	\$3,806	A6010-52-80
	\$15,035	A6010-52-R4610R228

Date of Vacancy:

Notes: Impact if this position is not filled: Families will not receive oil, utilities and/or a heating source during the winter months.

Date Received _____	Date Reviewed _____
Approved  _____	Committee Vote:
Denied _____	YES _____ NO _____
Held _____	

V12

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk TFT (HEAP) with Backfills **Budget Position:** 2780

This is an annual temporary position hired for 6 months for the HEAP season. This position is critical to provide for the safety and welfare of the general public and to ensure all emergency applications and phone calls are addressed for winter heat source/utilities in compliance with State Mandate that emergency applications for HEAP benefits be addressed in the allotted time constraint.

Salary: \$11,229

Benefits: \$3,806

Total Cost: \$15,035

County Share: 0

Federal Share: \$15,035

State Share: \$

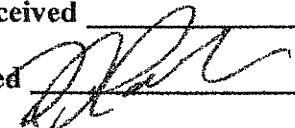
Other:

Mandated:

Budgeted:	\$11,229	Budget Line: A6010-52-10
	\$3,806	A6010-52-80
	\$15,035	A6010-52-R4610R228

Date of Vacancy:

Notes: Impact if this position is not filled: Families will not receive oil, utilities and/or a heating source during the winter months.

Date Received _____	Date Reviewed _____
Approved  _____	Committee Vote:
Denied _____	YES _____ NO _____
Held _____	

V13

Vacancy Request Fact Sheet

Date: 8/9/2013

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Senior Social Welfare Examiner (TA) with Backfills **Budget Position:** 75
Supervises of a group of workers establishing financial eligibility for the various programs administered by the local social services district. Serves as a working supervisor over a small group of Social Welfare Examiners. Reviews Social Welfare Examiner's recommendations and approves or disapproves it. Maintains communications with clients, vendors and other agencies via telephone, correspondence and personal contact to verify eligibility for services and update information on file.

Salary: \$34,709

Benefits: \$28,397

Total Cost: \$63,106

County Share: \$24,592

Federal Share: \$34,875

State Share: \$3,639

Other:

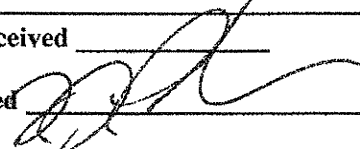
Mandated:

Budgeted:	\$34,709	Budget Line:	A6010-52-10
	\$28,397		A6010-52-80
	\$11,718		A6010-52-R4610R203
	\$19,518		A6010-52-R4610R228
	\$ 3,639		A6010-53-R4610R228
	\$ 3,639		A6010-53-R3610R104

Date of Vacancy: 5/28/2013

Notes: Applications for emergency and urgent shelter and/or food will not be processed in a timely and mandatory timeframe and could impact the health, safety and well-being of county residents.

Date Received _____ **Date Reviewed** _____

Approved  _____ **Committee Vote:**

Denied _____ **YES** _____ **NO** _____

Held _____

V14

Vacancy Request Fact Sheet

Date: August 12, 2013

Department: Center for Workforce Development

Department Head: Laura Quigley

Position / Duties: Employment & Training Specialist #752 - Provides orientation, Assessment, ind employment plan, development, case management, job readiness, search + placement Assistance, to recipients of TANF benefits. In addition, ensures client compliance w/ regulations, data deadlines, reports filed etc.

Salary: 31,385

Benefits: 29,024 = Health (Family) 20107 / FICA 2527 / WC 1652 / Retirement 4625 / Disability 1

Total Cost: 60,409

County Share: 0

Federal Share: 0

State Share: 100%

Other: 0

Mandated: services are mandated

Budgeted: y Budget Line: R1989-R313 / 10-101V 80-8001

Date of Vacancy: 9/3/13

Notes: individual is retiring

Date Received _____

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V15

Vacancy Request Fact Sheet

Date: August 13, 2013

Department: Sullivan County Jail

Department Head: Michael A. Schiff, Sheriff

Position / Duties: Supervisor Jail Nursing Services
Position #876 ✓

Salary: \$72,146.00 ✓

Benefits: \$36,846.00 ✓

Total Cost: \$108,992.00 ✓

County Share: \$108,992.00 ✓

Federal Share: 0

State Share: 0

Other: 0

Mandated: No

Budgeted: Budget Line: A3150 ✓

Date of Vacancy: 08/31/13

Notes:

Date Received 8/13/13

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V16

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND
THE RULES OF THE COUNTY LEGISLATURE**

WHEREAS, pursuant to Section 153 of the County Law, the Sullivan County Legislature and its committees shall conduct their meetings in accordance with the Rules of the Legislature, and

WHEREAS, these Rules shall be interpreted by the Executive Committee, with amendments and additional rules to be adopted in accordance with the provisions of Rule 65 after consideration by said committee, and

WHEREAS, in absence of a rule or order not covered by these Rules, Robert's Rules of Order shall govern.

WHEREAS, the Rules need to be amended to reflect current changes to Legislative Committee titles, and

NOW, THEREFORE BE IT RESOLVED, that the Rules are amended to reflect title changes and responsibilities to the Agricultural and Sustainability Policy Committee, Capital Planning and Budgeting Committee and Public Safety and Law Enforcement Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby adopts the Rules of the Legislature as amended.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT FOUR (4) FORMS PURSUANT TO THE SULLIVAN COUNTY ETHICS LAW

WHEREAS, pursuant to the provisions for the Sullivan County Ethics Law established by Local Law Number 3 of 2013, four forms need to be adopted, and

WHEREAS, the four (4) forms are Advisory opinion Request Form, the Ethics Complaint Form, Notice of Ethics Complaint and Response Form for Accused Individual, and the Receipt of Sullivan County Ethics Law Form.

NOW, THEREFORE, BE IT RESOLVED, that the the four (4) forms are Advisory opinion Request Form, the Ethics Complaint Form, Notice of Ethics Complaint and Response Form for Accused Individual, and the Receipt of Sullivan County Ethics Law Form are hereby adopted by the Sullivan County Legislature and will be attached to the Sullivan County Ethics Law upon filing with the Secretary of State.

ADVISORY OPINION REQUEST FORM

(This Form should be filed with Board of Ethics)

A person may request an advisory opinion from the Board of Ethics when he/she has a concern or belief that anticipated action may be a violation of the Ethics Law. For purposes of this Form, "Complainant" includes the individual seeking the advisory opinion.

This Form is not required, but its use is encouraged as a Request for Advisory Opinion. It must be in writing and verified by oath or affirmation. This form is deemed filed upon receipt by the Chairman of the Board of Ethics.

Complainant: _____

Address: _____

Telephone: _____ Email: _____

Public position held by Complainant: _____

Description of anticipated conduct that may cause a violation of the Ethics Law:

2A

(Please attach additional sheets if needed.)

I, _____, the Complainant herein, being duly sworn, state (or affirm) that having read the provisions of the Ethics Law, the statement(s) contained herein is / are true, except so far as they are stated to be based upon information and belief, and to the extent they are based upon information and belief, I believe them to be true.

This request for advisory opinion was executed on this _____ day of _____, 20____, by:

Signature of Complainant

Print name of Complainant

STATE OF NEW YORK)
COUNTY OF _____)

The foregoing instrument was acknowledged before me in Sullivan County, New York this _____ day of _____, 20_____.

Notary Public

My Commission Expires: _____

Any person who requests an Advisory Opinion regarding a potential violation of the Ethics Law knowing that material information provided therein is not true or that the information provided therein was made in reckless disregard for the truth may be subject to criminal prosecution as well as the reasonable costs incurred by the County of Sullivan in investigating the Complaint and the reasonable costs incurred by the accused individual in responding to the Complaint as provided in the Ethics Law.

**ETHICS COMPLAINT
FORM**

(This Form should be filed with Board of Ethics)

Any person may file a Complaint if he or she has information that a public officer or employee has violated the Sullivan County Ethics Law. It is not enough to merely allege that a public officer or employee has acted improperly. A Complaint must contain information supporting the allegation(s) that one or more of the provisions of the Ethics Law have been violated.

This Form is not required, but its use is encouraged as a Complaint. It must be in writing and verified by oath or affirmation. A Complaint must be filed with the Board within one year of the date the offense is alleged to have occurred, unless the offense was incapable of being discovered due to intentional acts on the part of the accused individual. This form is deemed filed upon receipt by the Chairman of the Board of Ethics.

Complainant: _____

Address: _____

Telephone: _____ Email: _____

County Official / Employee subject to complaint (i.e. accused individual):

Public position held by accused individual: _____

Approximate date of alleged violation(s): _____

Description of conduct by accused individual and section of Ethics Law alleged to have been violated:

20

(Please attach additional sheets if needed.)

I, _____, the Complainant herein, being duly sworn, state (or affirm) that, upon review of the Ethics Law, the allegation(s) contained herein is / are true, except so far as they are stated to be based upon information, and to the extent they are based upon information, I believe them to be true.

This Ethics Complaint was executed on this _____ day of _____, 20____, by:

Signature of Complainant

Print name of Complainant

STATE OF NEW YORK)
COUNTY OF _____)

The foregoing instrument was acknowledged before me in Sullivan County, New York this _____ day of _____, 20____.

Notary Public

My Commission Expires: _____

Any person who files a Complaint alleging a violation of the Ethics Law knowing that material information provided therein is not true or that the information provided therein was made in reckless disregard for the truth may be subject to criminal prosecution as well as the reasonable costs incurred by the County of Sullivan in investigating the Complaint and the reasonable costs incurred by the accused individual in responding to the Complaint as provided in the Ethics Law.

2D

**NOTICE OF ETHICS COMPLAINT and
RESPONSE FORM FOR ACCUSED INDIVIDUAL**

(This Form should be filed with Board of Ethics)

NOTICE

A sworn Complaint against you or involving you has been filed with the Sullivan County Board of Ethics. Pursuant to the Ethics Law, you have an opportunity to respond to the allegations.

This Form is not required, but its use is encouraged as your Response Form. Any response must be in writing and verified by oath or affirmation. A Response must be filed within fifteen (15) days of your receipt of this Notice. This form is deemed filed upon receipt by the Chairman of the Board of Ethics.

Accused Individual: _____

Address: _____

Telephone: _____ Email: _____

Public position held by Accused Individual: _____

Approximate date of alleged violation(s): _____

Description of conduct alleged to have been undertaken by Accused Individual and section of Ethics Law alleged to have been violated: (to be taken from Complaint form)

RESPONSE BY ACCUSED INDIVIDUAL:

2E

(Please attach additional sheets if needed.)

I, _____, the Accused Individual herein, being duly sworn, state (or affirm) that the statements contained herein are true, except so far as they are stated to be based upon information, and to the extent they are based upon information, I believe them to be true.

This Response to an Ethics Complaint was executed on this ____ day of _____, 20____, by:

Signature of Accused Individual

Print name of Accused Individual

STATE OF NEW YORK)
COUNTY OF _____)

The foregoing instrument was acknowledged before me in Sullivan County, New York this ____ day of _____, 20____.

Notary Public

My Commission Expires: _____

Any person who files a Response to a Complaint alleging a violation of the Ethics Law knowing that the information provided therein is not true or that the information provided therein was made in reckless disregard for the truth may be subject to criminal prosecution as well as the reasonable costs incurred by the County of Sullivan and its Board of Ethics in investigating the Response to the Complaint.

2F

RECEIPT OF SULLIVAN COUNTY ETHICS LAW

Name: _____

Address: _____

Telephone: _____ Email: _____

Public position held: _____

I, _____, the individual named herein, state that I have received a copy of the Sullivan County Ethics Law (electronically or otherwise) and agree to be bound by its provisions to the extent applicable to me.

Dated: _____

Signature of Recipient

Print name of Recipient

THIS SIGNED RECEIPT MUST BE DELIVERED TO THE CLERK OF THE SULLIVAN COUNTY LEGISLATURE, 100 NORTH STREET, MONTICELLO, NEW YORK 12701.

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RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE 2013-2014 SULLIVAN COUNTY COMMUNITY COLLEGE BUDGET

WHEREAS, the Sullivan County Community College Board of Trustees has filed its 2013-2014 Operating Budget with the Sullivan County Legislature, and

WHEREAS, the proposed Budget for 2013-2014 has appropriations in the amount of \$16,831,605 with the County's share to be raised by tax revenue in the amount of \$4,000,000, and

NOW THEREFORE BE IT RESOLVED, that the 2013-2014 Operating Budget be approved in the amount of \$16,831,605 and the County's share to be levied and assessed against the taxable real property of Sullivan County on the 2014 tax rolls at \$4,000,000.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO
CREATE A POSITION WITHIN THE DEPARTMENT OF PLANNING**

WHEREAS, there is a demonstrated need to increase the capacity within the Planning department, and

WHEREAS, it is necessary to create the position of Planner within the Planning department to assist in carrying out the mission and duties of the department.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the creation and filling of a Planner position within the Planning Department at grade XI of the Teamsters Local 445 salary schedule

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE AMEND THE 2013 CONTRACT BETWEEN THE COUNTY OF
SULLIVAN AND CORNELL COOPERATIVE EXTENSION**

WHEREAS, the annual contract with Cornell Cooperative Extension for 2013 was authorized by resolution 148 of 2013, and

WHEREAS, the County and Cornell Cooperative Extension both perform numerous agricultural related functions and work together on numerous agricultural related projects, and

WHEREAS, the County and Cornell Cooperative Extension both have vacancies in key agricultural positions, and

WHEREAS, it is prudent practice for governmental agencies to share services whenever possible due to ever decreasing revenues and in the context of the New York State imposed tax cap, and

WHEREAS, the County and Cornell Cooperative Extension are agreeable to enter into a contract modification to include agricultural related services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a modification of the contract with Cornell Cooperative Extension, to include specific agriculture related services, in an amount not to exceed \$25,000 for the period of 09/01/2013 through 08/31/2013, and

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that the deliverables within the contract modification will be reviewed after a six month period to determine the mutual benefit of the services provided by each agency.

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE AMENDING 275-13 AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE CAPITAL FUND TO PURCHASE A ONE CARD SYSTEM FOR STUDENT'S USE

WHEREAS, the Sullivan County Legislature passed Resolution No. 275-13 on July 18, 2013, and

WHEREAS, the third paragraph indicating "*\$200,000 will be spent by Compass Group USA to upgrade and renovate the cafeteria for the benefit of the college*" must be deleted.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 275-13 to reflect the deletion of the following language, "*\$200,000 will be spent by Compass Group USA to upgrade and renovate the cafeteria for the benefit of the college*" and the remainder of the resolution shall remain in full force and effect.

RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE SUPPORTING THE ENACTMENT OF A CONSTITUTIONAL AMENDMENT AUTHORIZING CLASS III GAMING IN THE STATE OF NEW YORK

WHEREAS, Governor Andrew M. Cuomo and the New York State Legislature have enacted the Upstate NY Gaming Economic Development Act, which includes an amendment to the New York State Constitution to allow Class III Gaming in New York State and authorizes the development of up to seven casinos; and

WHEREAS, the legislation authorizes the establishment of four destination gaming resorts in three distinct regions (Regions 1, 2 and 5), in Upstate New York, with a maximum of two projects to be located in the Catskills/Hudson Valley region (Region 1); and

WHEREAS, Sullivan County has been recognized as the premiere vacation destination in New York State for generations and has historically served as host to some of the world's most famous destination resorts; and

WHEREAS, Sullivan County, like the rest of New York State and the Country, has suffered significant negative economic impacts as a result of the recent global economic downturn; and

WHEREAS, Sullivan County has sought the legalization of Class III Casino Gaming for more than four decades, and

WHEREAS, gaming, as a single component within a destination resort, will provide the much needed catalyst to stimulate further economic growth in Sullivan County and support of our local community; and

WHEREAS, the development of destination gaming resorts would bring thousands of much needed quality jobs to Sullivan County; and

WHEREAS, the establishment of destination gaming resorts in Sullivan County will provide financial support for education and desperately needed property tax relief for Sullivan County taxpayers and communities statewide; and

WHEREAS, the establishment of destination gaming resorts will stop the flow of revenues for tourism and gaming crossing our borders into neighboring states and keep those dollars in New York State; and

WHEREAS, it is vital that the people of Sullivan County and the entire State of New York Vote Yes on Proposal #1 and that the referendum appearing on the November, 2013 ballot authorizing Class III Gaming be approved.

NOW THEREFORE BE IT RESOLVED, that Sullivan County enthusiastically supports the enactment of the constitutional amendment authorizing Class III Gaming in New York State, and asks that all municipalities of New York State join in expressing support for the amendment.

7A

Resolution No.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO REAPPOINT ONE MEMBER AND TO APPOINT ONE MEMBER TO THE RSVP ADVISORY COMMITTEE

WHEREAS, it is the desire to reappoint Onofrio (Chuck) Papa and to appoint Arleen Nieke to fill the vacancy of Vera Sclawy to the RSVP Advisory Committee, and

WHEREAS, the above reappointment and appointment is to commence on the date this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby reappoint and appoint the following members to the RSVP Advisory Committee, for the term to expire on the date opposite of name.

RSVP REAPPOINTMENT:

TERM:

Onofrio "Chuck" Papa
P O Box 721
9 Clark Street
South Fallsburg NY 12779

8/31/2016

RSVP APPOINTMENT

Arleen Nieke
114 Proctor Road
Eldred NY 12732

8/31/2016

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

Resolution No.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO APPOINT ONE MEMBER TO THE OFFICE FOR THE AGING ADVISORY COMMITTEE

WHEREAS, it is the desire to appoint Arleen Nieke to the Office for the Aging Advisory Committee to fill the vacancy of Vera Sclawy, and

WHEREAS, the above appointment is to commence on the date this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby appoint the following member to the Office for the Aging Advisory Committee, for the term to expire on the date opposite of name.

OFA APPOINTMENT:

TERM:

Arleen Nieke
114 Proctor Road
Eldred NY 12732

8/31/2016

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO REAPPOINT ONE MEMBER OF THE SULLIVAN COUNTY COMMISSION ON HUMAN RIGHTS

WHEREAS, pursuant to the Resolution No. 490-04 adopted on December 6, 2004, the Sullivan County Legislature created a Sullivan County Commission on Human Rights (“Commission”); and

WHEREAS, Resolution No. 109-05 adopted on march 17, 2005, the Sullivan County Legislature appointed the members to the Commission for designated terms; and

Due to the expiration of Chet Carlin’s term on 12/31/13 and

WHEREAS, the Commission sent a letter to the Sullivan County Legislature, received on August 1, 2013 requesting the Legislature to reappoint Chet Carlin to fill the vacancy for the remainder of the three year term which expires on December 31, 2015 and

WHEREAS, Resolution No. 113-06 adopted on March 16, 2006 indicates terms are to commence on January 1 and terminate on December 31 in the year in which they are scheduled to terminate.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby appoint the following member to the Commission for the following terms:

Reappoint:

Member
Chet Carlin

Term Expires
December 31, 2015

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO
CREATE A FULL-TIME TEMPORARY ACCOUNT CLERK/DATABASE POSITION
IN THE EARLY CARE PROGRAM AT PUBLIC HEALTH SERVICES**

WHEREAS, in order to bill for the 2011-2012 and the 2012-2013 school year sessions Medicaid billing for the Early Care Program, data needs to be entered into the K Systems which is a Medicaid billing program, and

WHEREAS, the close out period for entering these sessions is October 7, 2013 at which time Medicaid revenue will be lost if not entered for the 2011-2012 and the 2012-2013 school year, and

WHEREAS, there is a need for a full-time Temporary Account Clerk/Database position at Public Health Services in the Early Care Program to assist with the data entry of this documentation.

NOW, THEREFORE, BE IT RESOLVED, that the full-time Temporary Account Clerk/Database position be created as soon as possible, and the creation of this position also gives the department permission to fill for a period not to exceed 90 days.

**Moved by
Seconded by
and declared duly adopted on motion**

||

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To create a full-time temporary Account Clerk/Database position in the Early Care Progra

Date: August 9, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

In order to bill for the 2011-2012 and the 2012-2013 school year Medicaid billing for the Early Care Program, data needs to be entered into the Kinney System to avoid losing Medicaid revenue.

Is subject of Resolution mandated? Explain:

No, but this position will assist the Early Care fiscal staff by inputting eligible Pre-school data into the Kinney system for timely filing of Medicaid claims for SY 2011-'12 & '12-'13.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 11,138.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Medicaid revenue to be received from timely filing

Estimated Cost Breakdown by Source: of Pre-K claims would cover majority of pos. cost.

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) see above for source of funds

Verified by Budget Office: Janetmy

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

11A

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

11B

Pre-Legislative Approvals:

- A. Director of Purchasing: Angela Sene Date 8/14/13
- B. Management and Budget: Janet Myer Date 8/14/13
- C. Law Department: Therese Cawley Date 8/14/13
- D. County Manager: John P. Stone Date 8/14/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____