



SULLIVAN COUNTY LEGISLATURE
Planning, Environmental Management and Real Property Committee
Thursday, August 8, 2013 ~ 11:30 AM

**Committee Members: Alan Sorensen (Chair); Cindy Kurpil Gieger (Vice Chair);
Kathy LaBuda; Cora Edwards; and Ira Steingart**

AGENDA

DISCUSSION:

- 1. LWRP2 RFP Responses – Jill Weyer**
- 2. CFA Process**
- 3. Future of Planning**
- 4. Ag Planner Position & Cornell Cooperative Extension**

PRESENTATIONS: None

RESOLUTIONS:

COUNTY ATTORNEY

- 1. To authorize the County Manager to enter into Inter-Municipal Agreements with the Village of Bloomingburg, Village of Jeffersonville, Village of Monticello, Village of Woodridge and the Village of Wurtsboro.**

COUNTY TREASURER - None

PLANNING

- 2. To authorize contracts for the Historical and Cultural Assistance Program (HCAP).**
- 3. Declaring the Sullivan County Legislature Lead Agency, Issuing a Negative Declaration Pursuant to the New York State Environmental Quality Review Act, and Authorizing the Chairman of the Legislature to sign an Environmental Assessment form concerning the Eight-Year Review of an Agricultural District Pursuant to Article 25-AA of the Agriculture and Markets Law.**
- 4. To Approve and Adopt the Recommended Modification of Sullivan County Agricultural District No. 1.**

REAL PROPERTY

- 5. To Correct the 2013 Tax Roll of the Town Of Bethel for Tax Map #9.-1-66**
- 6. To Correct the 2013 Tax Roll of the Town Of Fallsburg for Tax Map #28.-1-50./7801**
- 7. To Correct the 2013 Tax Roll of the Town Of Tusten for Tax Map 16.-7-7**

DEPARTMENT/PROGRAM UPDATES AND REPORTS:

County Attorney: - None

County Treasurer: - Update on Current Issues

Real Property: - Monthly Deed and Subdivision Report

DIVISION DISCUSSION ITEMS:

PUBLIC COMMENTS:

RESOLUTION NO. INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO INTER-MUNICIPAL AGREEMENTS WITH THE VILLAGE OF BLOOMINGBURG, VILLAGE OF JEFFERSONVILLE, VILLAGE OF MONTICELLO, VILLAGE OF WOODRIDGE AND THE VILLAGE OF WURTSBORO

WHEREAS, the Village of Bloomingburg, Village of Jeffersonville, Village of Monticello, Village of Woodridge and the Village of Wurtsboro (“Villages”) have requested that the County of Sullivan (“County”) aid them in the enforcement of their delinquent real property taxes; and

WHEREAS, the County, through the offices of the County Treasurer, Real Property Tax Services and the County Attorney, have the experience and expertise to aid the Villages in the enforcement of their delinquent real property taxes; and

WHEREAS, the County can act as the Villages’ agent and commence and complete tax foreclosure proceedings on behalf of the Villages, pursuant to Article 11 of the Real Property Tax Law; and

WHEREAS, the County will charge the Villages a reasonable fee for administrative services and will be reimbursed by the Villages for the County’s out-of-pocket expenses; and

WHEREAS, in order for the County to act as the Villages’ agent and perform the services outlined above it will be necessary for the County and the Villages to enter into Inter-Municipal Agreements (“IMAs”).

NOW, THEREFORE, BE IT RESOLVED, that the County Manager, in conjunction with the County Attorney’s Office, are hereby authorized to negotiate the terms of the IMAs; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute IMAs with the Villages for a term commencing on November 1, 2013 and terminating on October 31, 2017, said IMAs to be approved as to form by the County Attorney’s Office.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Planning and Environmental Management, Jill M. Weyer, Acting Commissioner

Re: Request for Consideration of a Resolution: Historic and Cultural Assistance Program Awards

Date: July 18, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution awards funding to three projects of historic and cultural nature within Sullivan County. One award will help repair a bell tower in Lumberland, one award will help fund branding decals for the Upper Delaware Scenic Byway, and the third will help fund a historical brochure for Callicoon.

Is subject of Resolution mandated? Explain:

No, but the HCAP was funded by the Legislature for \$2,000 in 2013

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 2,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A8020-90-40-4034

If "No", specify proposed source of funds: A8020-90-4043

Estimated Cost Breakdown by Source:

County	\$ <u>2,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Rajz, Ramie, Sykes] of [Lumberland, UDSB, Delaware]

Nature of Other Party to Contract: .

Other: local government

Duration of Contract: From 08/08/2013 To 12/30/2013

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is a County funded grant program

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2000

Efforts made to find Less Costly alternative:

quotes recieved for all three projects

Efforts made to share costs with another agency or governmental entity:

grant is a 50% match to recieving entities' funds.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not a procurement *is not a procurement*

Person(s) responsible for monitoring contract (Title): Associate Planner

Pre-Legislative Approvals:

- A. Director of Purchasing: Garrett Jones Date 7/31/13
- B. Management and Budget: Janet Myer Date 8/1/13
- C. Law Department: Thomas J. Cowley Date 8/2/13
- D. County Manager: John P. Stovall Date 8/1/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE CONTRACTS FOR THE HISTORICAL AND CULTURAL ASSISTANCE PROGRAM (HCAP)

WHEREAS, the Sullivan County Legislature established and allocated funding for the creation of the Economic Development Assistance Program (EDAP) in 1998; and

WHEREAS, the Sullivan County Legislature changed the name of the program in 2007 to the Historical and Cultural Assistance Program (HCAP); and

WHEREAS, funds have been allocated in subsequent years to continue the HCAP; and

WHEREAS, the Sullivan County Legislature has authorized that \$2,000 be allocated in FY2013; and

WHEREAS, eligible program activities include renovation of locally historic structures, creation or expansion of museums and enhancing the viability of existing cultural attractions; and

WHEREAS, the Sullivan County Legislature approved the administration of the program by the Division of Planning & Environmental Management, and pursuant to Resolution No. 219-07 adopted on May 17, 2007; and

WHEREAS, the following applications for funding have been submitted, and are recommended by the Division of Planning and Environmental Management:

. Lumberland Bell Tower Repairs	\$800
Callicoon Business Association	\$650
Upper Delaware Scenic Byway	\$550

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves these projects and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorize the County Manager to enter into a contract(s) with these applicant(s) for these projects that meet the guidelines of the HCAP, said contracts to be in a form approved by the County Attorney.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer, Acting Commissioner, SC Division of Planning and Environmental Management

Re: Request for Consideration of a Resolution: Negative Declaration for Ag Dist 1 8- Year Review

Date: July 30, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution is to issue a negative declaration under SEQR for adding and removing parcels in the NYS Agricultural District 1 pursuant to the 8-Year Review

Is subject of Resolution mandated? Explain:

Agricultural Districts are thoroughly reviewed every 8 years allowing the opportunity for parcels to be added or removed.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

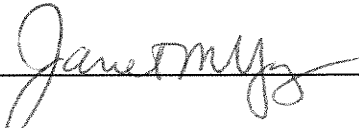
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *not applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Tony Lewis* Date *8/7/13*
B. Management and Budget: *Jared Meyer* Date *7/30/13*
C. Law Department: *Thomas J. Cowley* Date *8/2/13*
D. County Manager: *John Poterod* Date *8/1/13*
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. -13 INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE DECLARING THE SULLIVAN COUNTY LEGISLATURE LEAD AGENCY, ISSUING A NEGATIVE DECLARATION PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT, AND AUTHORIZING THE CHAIRMAN OF THE LEGISLATURE TO SIGN AN ENVIRONMENTAL ASSESSMENT FORM CONCERNING THE EIGHT-YEAR REVIEW OF AN AGRICULTURAL DISTRICT PURSUANT TO ARTICLE 25-AA OF THE AGRICULTURE AND MARKETS LAW

WHEREAS; Article 25-AA of the Agriculture and Markets Law grants the Sullivan County Legislature the authority to review its Agricultural Districts every eight years following their creation, and sets forth the procedures which must be followed in such review; and

WHEREAS, the New York State Department of Agriculture and Markets has consented to the Sullivan County Legislature being declared lead agency with respect to the environmental review of the proposed modification to Agricultural District No. 1; and

WHEREAS, the modification process requires the completion of an environmental assessment form.

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby declare itself as the lead agency to ensure compliance with the requirements of the New York State Environmental Quality Review Act (SEQRA); and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby accepts the Environmental Assessment described in the SEQRA Environmental Assessment Form (attached hereto); and

BE IT FURTHER RESOLVED, the Sullivan County Legislature hereby issues a Negative Declaration pursuant to the provisions of SEQRA, with respect to the proposal to modify Agricultural District No. 1; and

BE IT FURTHER RESOLVED, that the Chairman of the Sullivan County Legislature is hereby authorized to sign and execute the Environmental Assessment Form concerning the eight-year review of the Agricultural District No. 1.

ENVIRONMENTAL ASSESSMENT FORM

PART I

1. The proposed action is located in the County of Sullivan and the Town(s) of Cochecton, Callicoon, Bethel, Delaware, Fremont, Liberty, Tusten and Thompson.
2. The agency responsible for preparing this Environmental Assessment Form and determining environmental significance is the County Legislative Body of Sullivan County.
3. The name and address for the Clerk of the above named County is Daniel L. Briggs, 100 North Street, PO Box 5012, Monticello NY 12701.
4. Is this an application for the formation of a new agricultural district? Yes No If yes, what is the total number of acres to be included in this district? _____ acres
5. Is this an application to modify an existing district? Yes No If yes, what is the total number of acres comprising the district as it exists prior to modification? 114,957 acres
6. If this application involves a modification, will such modification result in a change in the size of the district? Yes No If yes, how many acres are involved in the change? 231.81 added and 237.58 removed
7. Is there a public controversy related to this district proposal? Yes No If yes, describe in space below:

During the July 18, 2013 public hearing, no negative public comments were received regarding any of the parcels recommended for inclusion or removal.

PART II

The Department of Agriculture and Markets, as lead agency for the Agricultural Districts Program, has conducted a programmatic review of the environmental effects of agricultural districting and has concluded that there is little likelihood of significant adverse environmental impact resulting from the formation or modification of such districts. It is, however, the responsibility of the agency preparing this form to review the site-specific proposal under consideration to determine if unique circumstances exist which increase the likelihood of environmental significance. If any such circumstances exist, please describe them on the space provided below and explain how the resulting impact will be mitigated. (Refer to the criteria contained in 6NYCRR§ 617.11 for aid in determining the likelihood of significance and whether or not it is material, substantial, large or important.)

PART III

Please indicate desire for lead agency status by checking the appropriate box below:

- Since the proposed action will be undertaken by the County Legislative Body and since any adverse environmental impacts will be primarily of local significance it is hereby recommended that this County Legislative Body serve as lead agency to insure compliance with the requirements of the State Environmental Quality Review Act. It has been determined that the only other agency required to undertake an action in this case is the Department of Agriculture and Markets.

- The County Legislative Body does not choose to nominate itself to serve as lead agency.

PART IV

The County Legislative Body of Sullivan County has determined that: (check one)

- The proposed action will not have a significant adverse environmental impact and therefore an Environmental Impact Statement is not required.

- Although unique circumstances beyond those anticipated by the Department of Agriculture and Markets in its programmatic environmental assessment will result from the proposed action, it has been determined that the proposed action will not have a significant adverse environmental impact.

- Due to unique circumstances detailed in Part II, significant environmental impact will result from the proposed action. Therefore, an Environmental Impact Statement will be required and will be prepared or approved by this County Legislative Body prior to undertaking any action.

This Environmental Assessment Form was prepared for the County of Sullivan by Sullivan County Legislature.

Authorized Signature

Telephone

Chairman of Legislature

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer, Acting Commissioner, SC Division of Planning and Environmental Management

Re: Request for Consideration of a Resolution: Inclusion/Removal of Parcels pursuant to Ag Dist 1 8- Year Review

Date: July 30, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution is to add/remove parcels in the NYS Agricultural District 1 pursuant to the 8-Year Review

Is subject of Resolution mandated? Explain:

Yes - Agricultural Districts are thoroughly reviewed every 8 years allowing the opportunity for parcels to be added or removed.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 8/7/13
- B. Management and Budget: Jane Miller Date 7/30/13
- C. Law Department: Thomas J. Cawley Date 8/2/13
- D. County Manager: John Bond Date 8/1/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. -13 INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO APPROVE AND ADOPT THE RECOMMENDED MODIFICATION OF SULLIVAN COUNTY AGRICULTURAL DISTRICT NO 1.

WHEREAS, Article 25-AA of the Agriculture and Markets Law requires the County review of an Agricultural District every eight years after its creation and sets forth the procedures which must be followed in such review; and

WHEREAS, pursuant to Resolution 336-05, the Sullivan County Legislature reviewed and modified Agricultural District No. 1 in 2005; and

WHEREAS, Agricultural District No. 1 must be reviewed by the Sullivan County Legislature in 2013; and

WHEREAS, the Sullivan County Agriculture and Farmland Protection Board and the Division of Planning and Environmental Management have recommended that Agricultural District No. 1 be modified; and

WHEREAS, the Sullivan County Legislature has reviewed the reports and recommendations of the Agriculture and Farmland Protection Board and the Division of Planning and Environmental Management; and

WHEREAS, a public hearing was held by the Sullivan County Legislature on July 18, 2013 at 4:20 pm for the purpose of reviewing Agricultural District No. 1 and considering the recommendation to modify and to hear all persons interested; and

WHEREAS, the necessary procedures for review, as set forth in Article 25-AA of Agriculture and Markets Law, have been completed.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby approve and adopt the recommendations of the Sullivan County Agriculture and Farmland Protection Board and the Division of Planning and Environmental Management and does hereby modify Agricultural District No. 1 consistent with those recommendations; and

BE IT FURTHER RESOLVED, that the plan, so adopted, be forwarded to the Commissioner of Agriculture and Markets and the Commissioner of the Department of Environmental Conservation for its review and approval.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lynda G. Levine, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution:

Date: August 1, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This Resolution to approve a correction fo the 2013 tax rolls for town and county purposes pursuant to section 556 of the Real Property Tax Law that was casued by an entry on the taxable portion of the assessment and tax roll of the assessed valuation of real property which should have been exempt pursuant to Section 420-a of the Real Property Tax Law.

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 556 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 8,837.12

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1989-99-47-4731

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____

Grant(s) \$ _____

State \$ _____

Other \$ 8,837.12

Federal Government \$ _____

(Specify) Liberty Central School District will be charged back for this expense,

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not applicable *K.F.* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 8/6/13
- B. Management and Budget: Janel Myz Date 8/6/13
- C. Law Department: Thomas Cowley Date 8/6/13
- D. County Manager: Julia Poter Date 8/6/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lynda G. Levine, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution:

Date: August 2, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This is a Resolution to approve a correction of the 2012 tax rolls for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry of 88 sewer units which should have been 14 sewer units.

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 556 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 948.13

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: funds to come from town sewer district

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>948.13</u>
Federal Government	\$ _____	(Specify)	<u>Town of Fallsburg</u>

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not applicable #f* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Tracy Jones Date 8/6/13
- B. Management and Budget: Janet My Date 8/16/13
- C. Law Department: Thomas J. Cowley Date 8/6/13
- D. County Manager: John Potow Date 8/6/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2013 TAX ROLL OF THE TOWN OF FALLSBURG
FOR TAX MAP #28.-1-50./7801**

WHEREAS, an application dated March 11, 2013 having been filed by Shlomo Tajerstein with respect to property assessed to said applicant on the 2013 tax roll of the Town of Fallsburg Tax Map #28.-1-50./7801 pursuant to Section 554 of the Real Property Tax Law, to correct a clerical error on said tax roll resulting from the incorrect entry of 88 sewer units on the tax bill which should have been 14 sewer units; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed her report dated April 2, 2013 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ **day of** _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lynda G. Levine, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution:

Date: August 2, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This is a Resolution to approve a correction of the 2013 tax rolls for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry on the assessment rolls of an incorrect class code which caused there to be an incorrect Solid Waste Fee applied to a single family residential property.

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 556 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 1,680.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1989-99-47-4731

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>1,680.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: -

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not applicable.

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 8/6/12
- B. Management and Budget: Janet Myers Date 8/6/13
- C. Law Department: Thomas J. Cowley Date 8/6/13
- D. County Manager: John Petrow Date 8/6/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2013 TAX ROLL OF THE TOWN OF TUSTEN FOR
TAX MAP 16.-7-7**

WHEREAS, an application dated July 10, 2013 having been filed by Ostap & Diana Dragan with respect to property assessed to said applicant on the 2013 tax roll of the Town of Tusten Tax Map #16.-7-7 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on said tax roll resulting from an incorrect class code applied to a single family residence which caused there to be an incorrect Solid Waste Fee to be applied to the property.

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed her report dated August 2, 2013 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ day of _____, 2013.