

## **PUBLIC WORKS COMMITTEE**

**August 8, 2013 – 10:15 AM**

Committee Members: LaBuda (Chair), Benson (Vice Chair),  
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

### **PRESENTATION:**

1. Jail Timeline and Options

### **DISCUSSIONS:**

1. Summer Season update

### **RESOLUTIONS:**

1. Resolution to authorize the County Manager to execute a Memorandum Of Understanding (MOU) with the New York State Unified Certification Program (NYSUCP)

### **REPORTS:**

### **PUBLIC COMMENT:**

# Sullivan County Jail

Timeline of Progress to Date and  
Next Steps

## 2005

- **March 17:** Res. # 114-05 directed the County Manager to proceed with the process necessary for proper site selection and construction of a new jail for Sullivan County.
- **May 13:** Request for Proposal issued for professional architectural/engineering and construction management services for the new jail project.
- Committee consisting of County legislators and staff interviews 3 firms for consideration:
  - Commissioner of Public Works
  - Commissioner of General Services
  - Sullivan County Sheriff
  - Jail Administrator
  - Chairman of the Public Works Committee
  - Chairman of the Public Safety Committee

## 2006

- **January 26:** Res. # 8-06 authorized a contract to be awarded to LaBella Associates for \$7,390,000, with a further contingent amount of \$300,000 for additional services that may be required to accomplish the completed project.
- **In the same resolution,** the Sullivan County Treasurer is authorized to commence preparation of a bonding resolution in the amount of \$7,690,000.
- **August 17:** Res. # 314-06 authorized execution of a contract with R.S. Lynch & Company to be engaged as a financial advisor for the Jail and Landfill Expansion projects, under the direction of the Treasurer (\$6,000 for the Jail project).
- **December 21:** Res. # 533-06 amended the scope of services provided by R.S. Lynch & Company to include preparation of a financial & economic analysis of the Jail project (\$24,000).

## 2007

- **March 20:** NYSCOC sends a letter to the Sullivan County Sheriff acknowledging approval of six sites for construction of a new jail facility:
  - Sullivan County Airport, Town of Bethel
  - Sullivan County Community College, Town of Fallsburg
  - Mapes Site, Town of Thompson
  - Three other privately owned properties in the Town of Thompson
- **In the same letter,** the NYSCOC served notice to the County that it would not entertain further applications for site approval given the sufficient array of highly suitable sites.
- **June 21:** Res. # 265-07 designated the Sullivan County Legislature as Lead Agency in the State Environmental Quality Review Act (SEQRA) process for the proposed jail.

## 2008

- **Jun 19:** Res. # 250-08 committed the County to move forward and authorized the County Manager to proceed with the conduct of the requisite environmental review, acquisition of land, design, and construction of a 303 bed new jail facility at the most efficient and cost-mitigated manner possible.
- **July 17:** Res. # 274-08 authorized the County to pursue designation of and act as Lead Agency for the SEQRA process for construction of the Sullivan County Jail (specific to Mapes property).
- **July 17:** Res. # 278-08 authorized the County Manager to execute an agreement for professional land surveying services with Conrad, Close and Ewald, P.C. (\$9,500)

## 2009

- **July 16:** Res. # 294-09 authorized the County Manager to execute a contract with Zubatkin Owner Representation, LLC for a peer review of the Sullivan County Jail project (\$60,000, plus reasonable and normally incurred project expenses).
- **August 6:** Res. # 309-09 designated the County as Lead Agency for the jail project, after the required 30 days had elapsed since all involved agencies were given written notice of the County's intentions to pursue Lead Agency.
- **September 10:** Res. # 358-09 accepted the Environmental Assessment and accompanying detailed reports submitted by LaBella Associates, and issued a Negative Declaration pursuant to the provisions of SEQRA, with respect to the proposed jail project at the Mapes site.

## 2009 (cont.)

- **September 10:** Res. # 359-09 authorized:
  - a contract for the purchase of the Mapes Farm as the site for the new Sullivan County Jail;
  - to enter into an agreement with the sellers and Mr. Steve Hunter pursuant to which Mr. Hunter would be retained to serve as the mutually agreed upon arbitrator to establish the final purchase price;
  - to enter into arbitration agreement with the arbitrator and the sellers governing the terms and conditions of arbitration; and
  - to commence price arbitration on the earliest date agreeable to all parties.
- **October 15:** Bond Resolution # 432-09 authorized the issuance of \$1,175,000 bonds to pay the cost of the acquisition of the Mapes property.

## 2010

- **January 27:** NYS Commission of Corrections visits the Sullivan County Jail and holds a public meeting to discuss the current jail and new jail project.
- **June 17:** Additional Money Bond Res. # 317-10 authorized the issuance of an additional \$820,000 bonds to pay part of the cost of the acquisition of the Mapes property after it was determined through binding arbitration that the maximum cost of the property was \$1,995,000.
- **July 8:** Resolution introduced at the Public Works Committee to formally declare the Mapes property as the location of the new jail after discussion about the Woodbourne Annex ended in a consensus that it would not be considered as the site of the future jail. The resolution is withdrawn after legislators request a brief analysis of 45 acres next to the Apollo. Legislators agree that the resolution would be presented the following week if nothing comes of the analysis.

## 2010 (cont.)

- July 15: Res. # 389-10:
  - Formally declared that the property known as the Mapes Farm as the location of the new Sullivan County Jail;
  - Committed the County to move forward with a 256 bed new jail facility inclusive of a core area that is appropriate for necessary future cell expansion as well as a geothermal system for heating, ventilation and air conditioning along with other sustainable processes deemed fiscally appropriate;
  - Authorized and directed the County Manager to move proceed with the design and construction bid documents at the most efficient and cost-mitigated manner possible;
  - To list any property tax increase associated with the construction of a new jail as a separate line on the County property tax bills for the purpose of financing the acquisition of land, design and construction of a 256 bed new jail facility;
  - The County would not move forward with adopting a bond resolution for the construction of the new jail facility until it has been determined that the County is in a fiscal position to sufficiently absorb the debt service associated with the new jail facility capital project.

## 2013

- **May 16:** NYS Comptroller's Office issues the findings of its audit on the Sullivan County Jail. The lone recommendation provided was for County Officials to "...consider the advantages of replacing their jail sooner than later.."
- The audit found that the County would save a projected \$108 million over the 50 year life of the new jail facility.
- Using the figures provided by the Comptroller's Office, except for the revenue for boarding inmates which is unlikely in year one, operating costs and debt service payment for a new jail would require a 2.49% tax increase in year one.

## 2013 (cont.)

- As part of the corrective action plan filed in response to the Comptroller's report, Sullivan County formed a committee to evaluate all relevant information including prior studies, current status and next steps with regard to the jail project and weigh its available options. This committee had its first meeting on July 17, 2013.
  - Reviewing cost estimates to build a new jail
  - Possible scheduling of a tour of an existing facility with a podular design
  - Evaluating financing options
    - County wide Public Safety district
    - Build privately and lease back

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Agreement

**Date:** August 8, 2013

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a Memorandum of Understanding (MOU) with the New York State Unified Certification Program (NYSUCP) allowing NYSUCP to make all certification eligibility decisions for Disadvantaged Business Enterprises (DBE) businesses.

**Is subject of Resolution mandated? Explain:**

Yes, US Code of Regulations 49 CFR 26.81

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

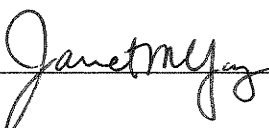
**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_ **Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_ **Other** \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_ **(Specify)** \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**



Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[the New York State Unified Certification Program (NYSUCP) \_\_\_\_\_]

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None \_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

US Code of Federal Regulations 49 CFR 26.81 \_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 00.00 \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A \_\_\_\_\_

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not applicable Kf

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supt.

Pre-Legislative Approvals:

- A. Director of Purchasing: Lady Jones Date 7/31/13
- B. Management and Budget: Janet Myers Date 8/2/13
- C. Law Department: Thomas J. Cowley Date 8/2/13
- D. County Manager: John Wood Date 8/1/13
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE NEW YORK STATE UNIFIED CERTIFICATION PROGRAM (NYSUCP)**

**WHEREAS**, The U.S Code of Federal Regulations (49 CFR 26.21) requires recipients of Federal Transportation Assistance to have a Disadvantaged Business Enterprise (DBE) Program meeting the requirements of 49 CFR 26, *Participation By DBE in DOT Financial Assistance Programs*; and

**WHEREAS**, these recipients include those which let the United States Department of Transportation (USDOT) assisted contracts and the Federal Aviation Administration (FAA) recipients receiving grants for airport planning or development who award prime contracts exceeding \$250,000.00 in FAA funds in a Federal fiscal year; and

**WHEREAS**, the Sullivan County Division of Public Works (SCDPW) has received numerous grants which exceed the \$250,000.00 threshold; and

**WHEREAS**, Section 49 CFR requires all recipients within each state participate in a Unified Certification Program (UCP) and sign an agreement establishing the UCP for the state; and

**WHEREAS**, the purpose of the UCP is to make all DBE certification eligibility decisions on behalf of all USDOT recipients in the respective state.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to execute the MOU with the NYSUCP in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – August 8, 2013**

**ACCOMPLISHMENTS (July 11 – August 8, 2013)**

**BUILDINGS & GROUNDS**

- Bridges #5 & 369 – deck repairs
- Flagged Bridges - #200, 264, 240, 285, 460 & 96
- Replaced Government Center RTU compressors
- Repaired HVAC units at the Shared Health and Travis buildings
- Replaced waste pump at Lake Superior
- Department of Health compliance repairs at the Adult Care Center
- Repaired Fuel Master system at the Landfill

**PARKS & RECREATION**

**Fort Delaware**

- Continued to operate Friday through Monday
- Hosted several special speaking engagements

**Lake Superior**

- Operated seven days per week
- Worked with the police on several cases of vandalism

**D & H Canal Linear Park & Interpretive Center**

- Operated weekends and Friday & Monday by appointment
- Purchased additional selection for resale in gift shop
- Attended D& H Canal Transportation Heritage Council Quarterly meeting.

**Minisink Battleground Park**

- Prepared park for and participated in Minisink Battle Commemoration
- Closed out UDC TAG project

**Sullivan County Museum**

- Addressed many building issues in preparation for Historical Society upcoming events

**General Parks**

- Continue to oversee HEAL Grant project
- Attended Ag & Sustainability Committee meeting
- Attended Health & Family Services meeting
- Participated in meeting with Stephen & Carol with NYPA
- Attended Park & Recreation Commission Monthly Meeting
- Issued many park permits and pavilion rentals

## **SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on vehicles as necessary
- Repaired accident damage to vehicles
- Made necessary repairs at work sites to keep road and bridge crews working
- Repaired landfill containers
- Rebuilt truck to convert to a rock body dump truck
- Replaced main beams on sanders
- Repaired chain saws, small equipment and mowers
- Assembled truck 169
- Sand blasted and painted Truck 171 and wheel rims
- Lubricated sanders
- Rebuilt the engine and front end in the John Deere backhoe
- Installed new synchros for forward/reverse on road mower
- Repaired the rear suspension in a Mack dump truck

## **SIGN SHOP**

- Fabricated 155 signs for Division of Public Works and Towns
- Repaired 87 signs on county roads and bridges
- Striped 71 miles of County and Town roads
- Painted stops and bars
- Entered sign inventory into computer

## **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction project and the potable water system design project

## **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 241 (CAL), 28 (DEL), 432 (HIG), 228 (LIB), 50, 377 (MAM), 270, 301, 340, 368 (NEV), 227, 237 (ROC), 85, 96, 200, 285 and 313 (THO)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL)
- Started review of NYSDOT comments for the Bridge 45 (FAL) Advanced Detailed Plans
- Inspected the grit tank and manhole needed for the Maplewood Rinse Rack Pretreatment System
- Provided coordination with the New York State Historic Preservation Office (SHPO) for the Sullivan County Community College Road Improvement project and obtained SHPO approval
- Continued close out work for the Bridge 192C (NEV) Pier Replacement project construction and inspection contracts
- Completed engineering for the replacement of the superstructure and abutment for Bridge 186 (DEL). Issued plans to DPW Operations for the implementation of construction

- work. Reviewed shop drawings
- Prepared certification documents for the closure of Robisch Hill Road for the implementation of a detour route during Bridge 186 (DEL) construction and issued notices to the Town of Delaware, emergency service providers and schools.
  - Continued administration and management work for the Bridge 76 (TUS) construction and inspection contracts
  - Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages
  - Continued follow up work with FEMA/NYSOEM for the correction of the Bridge 192c (NEV) funding documents
  - Continued follow-up work for the delivery of the new floor beams, stringers and decking for the Bridge 250 (ROC) rehabilitation project
  - Completed an evaluation of alternatives for the replacement/repair of the Bridge 100 (HIG) shoulder gratings
  - Provided assistance to NYSDOT with the Bridge 304 (Beaverkill Covered Bridge, ROC) interim repairs
  - Continued engineering assistance, inspection and concrete quality assurance testing for the repair of the Bridge 369 (ROC) structural deck
  - Assisted in the review of permit requirements for NYCDEP's installation of a turbidity probe at Bridge 192c (NEV)
  - Inspected the dam at Bridge 77 (Toasperm's Pond HIG) and Sunset Lake Dam (LIB) and completed a semi-annual inspection reports
  - Completed the preparation of specifications to obtain cores of the concrete abutments and wing walls for Bridge 359 (ROC) to be analyzed for strength and condition to determine their suitability for reuse for the replacement of the bridge
  - Coordinated survey work needed for the installation of the Maplewood Rinse Rack pre-treatment system
  - Provided assistance to operations for finalizing grades, paving and guide rail work for the Bridge 338 (FRE) replacement project
  - Continued monitoring CB 250 (ROC) stringers and floor beams and followed up on the procurement of materials
  - Participated in a public meeting, presented by NYSDOT, for the Bridge 304 rehabilitation project

## **BUILDINGS**

- Completed ten (10) foster care home inspections and reports as requested by the Department of Family Services
- Continued with the Department of State (DOS) mandated 2013 Building Code Inspections Program and Triennial Building Inspection Summary Chart
- Ongoing Tower Construction Notification System (TCNS) coordination for State Historic Preservation Office (SHPO) notification on six (6) proposed tower sites
- Ongoing Federal Communications Commission (FCC) radio license renewals online
- Updated radio license data chart

- Updated all Petroleum Bulk Storage (PBS) facility certifications with applications to the Department of Environmental Conservation (DEC) for to reflect the appointment of Edward McAndrew, Commissioner of Public Works
- Government Center office plan updates for Maintenance Charge Back Plans
- Reviewed and processed water testing lab invoices and vouchers
- Completed weekly testing at the Human Service Complex water chlorination system
- Prepared and submitted Sullivan County International Airport mandated monthly & Human Service Complex mandated quarterly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)
- Reviewed Human Service Complex mandated monthly water chlorination system Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); monitored progress for the second phase (armoring below a Geo-synthetically Reinforced Soil System wall) of an embankment project on County Road 49 (location B)
  - coordinated full-depth road repair and provided grading assistance in addition to the preparation for a significant wall repair project on County Road 55 (FHWA road)
- Continued to coordinate with NYSOEM representatives on the wind event of October, 2012; FEMA declared 4085 (Hurricane Sandy); submitted Category A P-4 - Category B and E funds received and June, 2006; FEMA declared 1650; County Road 178 embankment stabilization - submitted small accounting de-obligation P-4 allowing final version to be written
- Assessed and documented damage in the Woodridge area on County Roads 53 and 158 from a significant rain event on June 30<sup>th</sup> - coordinated with FHWA on initial damage estimates
- Continued to progress the County Road 173 reconstruction project (design services invoicing - abstract review mapping and right-of-way acquisition mapping comments to consultant) and the Sullivan County Community College infrastructure upgrade project (preparation of Initial Project Proposal/Final Design Report "IPP/FDR" and appendices)
- Reviewed the following for potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Roads 11 and 11A (HIG) – right-of-way limits and jurisdiction boundary with NYSDOT at the Barryville interstate bridge and County Road 173A (THO) – EPT Concord and NYSDOT conference call on highway work permit plan review - resolution for removal of County Road 173A from County highway inventory and transfer of maintenance responsibilities to the Town of Thompson
- Continued to monitor progress and coordinated with the contractor responsible for the paving of 14.5 miles of County Roads – tracked and verified daily quantities placed - coordinated daily independent quality assurance plant testing of materials - County Road 164 completed - County Roads 56, 166A and 172 ongoing

- Completed a Cadd basemap of recent County Bridge 105 (ROC) survey and provided guide rail and final grading layout at County Bridge 338 (ROC)
- Completed the annual dam monitoring survey required by NYSDEC at the Toasperm dam that is part of County Bridge 77 (HIG)
- Completed the survey layout of burial plot markers in row C, sections 2 and 3 at the Sullivan County Veterans' Cemetery (LIB)
- Completed the calculation of a revised tower location shifted eastward along with the corresponding survey layout of clearing limits at the proposed emergency services Wurtsboro tower site (MAM)
- Met with a representative of Columbia Gas at the Millennium pipeline crosser on County Road 94 (FRE) to discuss the repair of the dip in the pavement at that location
- Researched accident history using NYSDOT Accident Location Information System (ALIS) and inventoried existing signs at the intersection of County Road 15 and Ferndale Loomis Road (LIB)

**LAND & CLAIMS**

- Incidents – Government Center slip & fall, CR 175 sign, CR 85 accident damage, TK135 accident
- Complaints – CR 164 drainage pipe, CR 128 graffiti, CR 178 blocked culvert
- Claims – Mayorga (THO), Torres (FAL)
- Releases – CB 239, Follow-up – CB 186 (DEL) revisions notarized
- Continued correspondence – CR 24 Bridge project, CB 76 (TUS)
- Misc. – Radio Tower meeting & agreements, Thunderhill access, Covered Bridge buyout property, Pictometry training
- ROW – CR 175, CR 24, file deed for CR 14 easement
- Research landowners – CB 239
- FOIL – none

**PERMITS:**

| TYPE | NUM  | YEAR | NAME                                 | CR               |
|------|------|------|--------------------------------------|------------------|
| D    | 1692 | 2013 | Town of Rockland                     | 178              |
| O    | 1461 | 2013 | Sullivan County Transportation, Inc. | 142, 15, 71, 175 |
| O    | 1460 | 2013 | JD Specialized Trans. Co.            | 48, 49           |
|      |      |      |                                      |                  |

Subdivision/development review/correspondence: CR 175 (LIB) Granite, CR 62 Horvath (MAM), CR 103 permit, CR 128 logging access – denied, CB 192C permit  
 Inspections: CR 71, CR 173



## **PROJECTIONS (August 8 – September 12, 2013)**

### **BUILDINGS & GROUNDS**

- Bridges #340, 186, 22 & 301 – flag repairs
- Repair roof and replace hot water heater in the Jail
- Install safety rail at D&H Museum
- Upgrade fire alarm system at the Adult Care Center
- Replace lift at Maplewood Facility
- Install electric for fuel pump at the SC International Airport
- Replace SBR pump at the Landfill

### **PARKS & RECREATION**

- Continue to oversee seasonal park operations, ongoing grant projects, and attend meetings as required

### **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Continue to sandblast and paint truck 171 chassis
- Repair second Liberty container
- Make all necessary repairs to DPW and outside agency equipment
- Repair sanders
- Continue to repair low boy trailer
- Repair body damage on vehicles
- Service and repair summer use equipment
- Inspect plows and wings for repairs
- Paint the frame of the rock body dump truck
- Clean up the frames on 2 Western Star dump trucks and paint as needed
- Repair the front suspension in the landfill road tractor

### **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Paint stops and bars
- Stripe Town and County roads

### **Engineering:**

#### **AIRPORT**

- Complete monthly Airport Rescue Fire Fighting training (ARFF)
- Complete required monthly weather observation
- Continue coordination of the potable water system design project; the security perimeter roadway project and the County “T” Hangar Rehabilitation project

## **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review of comments made by NYSDOT with respect to the Bridge 45 (FAL) Advanced Detailed Plans
- Update the project management plan schedule and coordinate work scheduling with NYSDOT for the SCCC Road Improvement project
- Complete close out work for the Bridge 192c (NEV) construction and inspection contracts. Submit a reimbursement request to NYSOEM
- Continue monitoring of CB 250 (ROC) stringers and floor beams and follow up on the procurement of materials
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue administration and management work for the inspection and construction contracts and provide quality control inspections for the Bridge 76 (TUS) replacement project
- Start inspection and engineering assistance work for the Bridge 186 (DEL) superstructure replacement project
- Follow up with NYSEOM/FEMA for the appeals for Bridges 191 (FOR) and 192c (NEV)
- Complete inspections, technical assistance and concrete quality control testing for the Bridge 369 (ROC) deck repair project

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on chlorination system
- Department of State (DOS) mandated 2013 Building Code Inspections program
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with FEMA, NYSOEM, NYSDOT (for FHWA) and NYSDEC on the recovery from damage related to Hurricane Irene and Hurricane Sandy - County Roads 49 and 55 rip-rap retaining walls
- Continue to provide survey support services as needed for the 2013/2014 bridge and highway improvement programs

- Continue to provide survey support services for the emergency services tower upgrade project
- Continue with coordination and inspection for the contract paving of 14.5 miles of county roads
- Continue with preliminary design coordination, administration and planning for the reconstruction of the County Road 173 project
- Continue with design phase for proposed improvements at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various county roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

## SOLID WASTE & RECYCLING - MONTHLY REPORT

| Month        | 2012 tonnage (T) | 2013 tonnage (T) |
|--------------|------------------|------------------|
| January      | 2,977            | 3,113            |
| February     | 2,740            | 2,602            |
| March        | 3,732            | 3,178            |
| April        | 3,829            | 4,138            |
| May          | 5,655            | 4,888            |
| June         | 5,740            | 5,874            |
| July         | 8,467            |                  |
| August       | 8,370            |                  |
| September    | 4,251            |                  |
| October      | 4,304            |                  |
| November     | 3,712            |                  |
| December     | 3,124            |                  |
| <b>TOTAL</b> | <b>56,901</b>    |                  |

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (July 11 – August 8, 2013)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued work on annual reports for submittal to NYSDEC
- Completed review and submitted revisions/comments on Greenhouse Gas reporting to the EPA

### PROJECTIONS (August 8 – September 8, 2013)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Meet with consultant and contractor to closeout Landfill capping project
- Review submittals for groundwater and air quality monitoring

# Recycling Program

## ACCOMPLISHMENTS (July 11 – August 8, 2013)

- Ag film (“bale wrap”) recovery workshop with Cornell University at SUNY Morrisville
- Participated in the Town of Delaware Youth Program recycling presentation
- Water Sampling & Analysis bid for County/solid waste facilities
- Compost facility slides
- 2013 HHW Collection Event Program coordination
- Town of New Paltz Reuse Facility and Yard Waste Compost program site visit
- Sharps collection coordination at transfer stations
- Reviewed recycling program vouchers
- Updated recycling handout updates
- Continued propane tank collection at transfer stations
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables

## PROJECTIONS (August 8– September 8, 2013)

- 2013 HHW Collection Event pre-registrations, advertising & program preparations
- School recycling information & contact
- Prison compost site visit with Tim Bender, NYS Dept. of Corrections
- Review recycling program vouchers
- HHW, Recycling Coordinator Grant funding documentation
- Monthly DPW recycling program report
- Single Stream Recycling program ongoing education/program promotion
- Continue to prepare the Solid Waste Management Plan
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables