

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, September 12, 2013 9:00AM**

**Committee Members: Jonathan Rouis, Chair, Cindy Kurpil Gieger, Vice Chair,
Kitty Vetter, Cora Edwards, Gene Benson**

AGENDA

PRESENTATIONS: None

DISCUSSIONS: None

RESOLUTIONS

AUDIT - None

COUNTY TREASURER –None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To Modify the 2013 County Budget.**
- 2. To Apportion Mortgage Tax.**

MANAGEMENT INFORMATION SYSTEMS - None

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2013 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2013 Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

September 2013
 Modifications to the 2013 Sullivan County Budget

Account Code	Account Description	Revenue		Appropriation	
		Increase	Decrease	Increase	Decrease
A-1010-42-4201	OFFICE ADVERTISING			3,000	
A-1010-42-4205	OFFICE PRINTING				3,000
A-1165-46-4610	MISC SERV/EXP EMPL NOTARY/CERTIFICATION			182	
A-1165-47-4706	DEPT SPECL INVESTIGATIONS				182
A-1320-40-4002	CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES			25,150	
A-1410-10-42-4202	OFFICE MICROFILMING				159
A-1410-10-42-4207	OFFICE FURNITURE			159	
A-1420-41-4102	AUTO/TRAVEL LODGING			577	
A-1420-41-4103	AUTO/TRAVEL MEALS			200	
A-1420-42-4203	OFFICE OFFICE SUPPLIES			200	
A-1420-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER			405	
A-1420-46-4614	MISC SERV/EXP LABOR ARBITRATION				200
A-1450-42-4203	OFFICE OFFICE SUPPLIES			205	
A-1450-45-4504	SPEC DEPT SUPPLY ELECTION				205
A-1610-42-4203	OFFICE OFFICE SUPPLIES			4,000	
A-1610-42-4204	OFFICE POSTAGE				4,000
A-1620-20-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			1,400	
A-1620-22-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			150	
A-1620-22-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				150
A-1620-23-42-4203	OFFICE OFFICE SUPPLIES			250	
A-1620-23-45-4505	SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE			1,000	
A-1620-23-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			450	
A-1620-24-45-4505	SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE				350
A-1620-24-45-4549	SPEC DEPT SUPPLY SAFETY			350	
A-1620-24-45-4549	SPEC DEPT SUPPLY SAFETY			450	
A-1620-24-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			8,100	
A-1620-24-47-4732	DEPT BLDG/PROP ELECTRONIC MONITORING				100,000
A-1989-99-47-4736	DEPT CONTINGENT				8,600
A-3110-29-21-2106	FIXED ELECTRONIC/COMPUTER EQUIP				
A-3110-29-41-4103	AUTO/TRAVEL MEALS			1,000	
A-3110-29-41-4105	AUTO/TRAVEL REGISTRATION FEES				4,000
A-3110-29-43-4301	COMPUTER SUPPLIES			1,500	

A-3110-29-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT	7,100		
A-3110-29-46-4603	MISC SERV/EXP EMPL UNIFORM ALLOWANCE	12,500		
A-3110-29-46-4611	MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS	1,800		
A-3110-29-46-4612	MISC SERV/EXP EMPL TRAINING	6,000		3,500
A-3110-29-47-4744	DEPT CANINE UNIT			
A-3110-29-47-4767	DEPT NYS/US REGLTRY FEES/FINES/ASSESS	100		
A-3110-29-R1510-R247	SHERIFF FEE MISC FEE/REIMBURSMINT		13,250	
A-3110-30-41-4103	AUTO/TRAVEL MEALS	300		
A-3150-21-2103	FIXED MACHINERY/EQUIPMENT	5,050		
A-3150-41-4102	AUTO/TRAVEL LODGING	1,300		
A-3150-41-4103	AUTO/TRAVEL MEALS	700		
A-3150-41-4105	AUTO/TRAVEL REGISTRATION FEES			1,300
A-3150-45-4508	SPEC DEPT SUPPLY PRISONER RELATED			1,000
A-3150-45-4510	SPEC DEPT SUPPLY CLEANING/FOOD PREP			4,250
A-3150-47-4751	DEPT PRISONER HOUSING	100,000		
A-3315-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT	50		
A-3315-47-4752	DEPT MISC PROGRAM EXP			50
A-4010-33-10-1011	PERSONAL SERV REGULAR PAY			10,140
A-4010-33-10-1011	PERSONAL SERV REGULAR PAY			11,829
A-4010-33-10-1015	PERSONAL SERV OTHER PAY	3,000		
A-4010-33-40-4002	CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES			3,500
A-4010-33-40-4036	CONTRACT ADDICTION SERVICES	6,340		
A-4010-33-42-4205	OFFICE PRINTING	333		
A-4010-33-42-4207	OFFICE FURNITURE	300		
A-4010-33-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER	1,000		
A-4010-33-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			1,000
A-4010-33-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL	4,000		
A-4010-33-47-4707	DEPT MAINTENANCE IN LIEU OF RENT	6,496		
A-4010-33-47-4774	DEPT PUBLIC HEALTH EDUCATION	500		
A-4010-33-R1689-R248	HEALTH DEPT INCOME MISC LOCAL GRANTS		7,000	
A-4010-33-R3401-R167	ST AID PUBLIC HEALTH DEPARTMENTAL AID		7,000	
A-4010-34-10-1011	PERSONAL SERV REGULAR PAY			1
A-4010-34-41-4104	AUTO/TRAVEL MILEAGE/TOLLS	500		
A-4010-34-46-4603	MISC SERV/EXP EMPL UNIFORM ALLOWANCE			500
A-4010-34-47-4707	DEPT MAINTENANCE IN LIEU OF RENT		1	
A-4010-35-41-4103	AUTO/TRAVEL MEALS			100
A-4010-35-41-4104	AUTO/TRAVEL MILEAGE/TOLLS			200
A-4010-35-41-4107	AUTO/TRAVEL VOLUNTEER/CLIENT			120

A-4010-35-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER	420		
A-4010-36-41-4102	AUTO/TRAVEL LODGING		200	
A-4010-36-42-4203	OFFICE OFFICE SUPPLIES	600		
A-4010-36-42-4205	OFFICE PRINTING		400	
A-4010-44-40-4001	CONTRACT AGENCIES		5,100	
A-4010-44-41-4105	AUTO/TRAVEL REGISTRATION FEES		1,000	
A-4010-44-42-4204	OFFICE POSTAGE	100		
A-4010-44-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL	5,000		
A-4010-44-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL	2,200		
A-4010-44-45-4510	SPEC DEPT SUPPLY CLEANING/FOOD PREP		200	
A-4010-44-47-4709	DEPT INTERPRETERS FEES		1,000	
A-4050-41-4102	AUTO/TRAVEL LODGING		200	
A-4050-41-4104	AUTO/TRAVEL MILEAGE/TOLLS		700	
A-4050-42-4206	OFFICE PUBLICATIONS	500		
A-4050-44-4406	UTILITY WIRELESS COMMUNICATIONS	300		
A-4050-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL	1,500		
A-4050-47-4774	DEPT PUBLIC HEALTH EDUCATION		1,100	
A-4050-47-4774	DEPT PUBLIC HEALTH EDUCATION		3,300	
A-4050-47-4777	DEPT RABIES RELATED EXPENSES	3,000		
A-4082-10-1011	PERSONAL SERV REGULAR PAY		33,700	
A-4082-42-4203	OFFICE OFFICE SUPPLIES	1,000		
A-4082-42-4205	OFFICE PRINTING	200		
A-4082-42-4207	OFFICE FURNITURE	3,000		
A-4082-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER	7,000		
A-4082-45-4503	SPEC DEPT SUPPLY RECREATION	13,000		
A-4082-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL	1,000		
A-4082-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL	8,000		
A-4082-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT	500		
A-4310-43-4308	COMPUTER MIS CHARGEBACKS	30,095		
A-4310-R3490-R104	ST AID MENTAL HEALTH ADMINISTRATION		30,095	
A-4320-40-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL	2,200		
A-4320-43-40-4021	CONTRACT TRANSPORTATION		2,200	
A-5610-41-4109	AUTO/TRAVEL CO FLEET CHARGEBACK	352		
A-5610-44-4407	UTILITY UTILITY OTHER		300	
A-5610-45-4537	SPEC DEPT SUPPLY DIESEL FUEL	25		
A-5610-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE		77	
A-5680-R3594-R259	ST AID BUS/MASS TRANSPRT OPERATING ASSIST		2,400	
A-5680-R3594-R259	ST AID BUS/MASS TRANSPRT OPERATING ASSIST		700	

A-5680-R3594-R259	ST AID BUS/MASS TRANSPRT OPERATING ASSIST	1,000		
A-6010-38-42-4201	OFFICE ADVERTISING	50		
A-6010-38-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER		1,350	
A-6010-38-47-4710	DEPT DEPT MISC/OTHER	1,300		
A-6293-47-4710	DEPT DEPT MISC/OTHER	250		
A-6293-47-4760	DEPT CLIENT EXPENSES		250	
A-6610-41-4106	AUTO/TRAVEL REPAIRS/MAINTENANCE	1,000		
A-6610-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER	225		
A-6610-47-4712	DEPT EQUIP CALIBRATION		225	
A-7110-39-41-4104	AUTO/TRAVEL MILEAGE/TOLLS	50		
A-7110-39-41-4105	AUTO/TRAVEL REGISTRATION FEES		50	
A-7520-10-1011	PERSONAL SERV REGULAR PAY		800	
A-7520-42-4201	OFFICE ADVERTISING		535	
A-7520-42-4205	OFFICE PRINTING		265	
A-7520-45-4503	SPEC DEPT SUPPLY RECREATION		1,000	
A-7520-45-4532	SPEC DEPT SUPPLY SEED/MULCH ETC	50		
A-7520-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER	1,800		
A-7520-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER	800		
A-7520-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE		50	
A-7610-87-41-4102	AUTO/TRAVEL LODGING	55		
A-7610-87-41-4104	AUTO/TRAVEL MILEAGE/TOLLS		1,115	
A-7610-87-41-4108	AUTO/TRAVEL AUTO TRAVEL OTHER	60		
A-7610-87-41-4109	AUTO/TRAVEL CO FLEET CHARGEBACK	1,000		
A-7610-88-45-4510	SPEC DEPT SUPPLY CLEANING/FOOD PREP		1,025	
A-7610-88-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT	2,825		
A-7610-88-R1289-R247	GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT		1,800	
A-8020-90-10-1011	PERSONAL SERV REGULAR PAY		100	
A-8020-90-42-4201	OFFICE ADVERTISING	100		
A-9999-R2725-R239	VLT/TRIBAL STATE COMPACT MONEY MAIN	36,182		
	GENERAL FUND TOTALS	9,400	295,655	215,028
CL-8160-45-4527	SPEC DEPT SUPPLY MISC STONE	2,500		
CL-8160-45-4547	SPEC DEPT SUPPLY CHEMICALS		2,500	
	SOLID WASTE FUND TOTALS	-	2,500	2,500
D-3310-44-4406	UTILITY WIRELESS COMMUNICATIONS	350		
D-3310-45-4526	SPEC DEPT SUPPLY PAINT	3,300		
D-3310-45-4549	SPEC DEPT SUPPLY SAFETY		350	

D-51110-45-45-4518	SPEC DEPT SUPPLY ROAD SURFACE TREATMENT				7,000	
D-51110-45-45-4521	SPEC DEPT SUPPLY CULVERT PIPE				7,000	
D-51110-45-46-4611	MISC SERV/EXP EMPL SAFETY/PHYSICAL EXAMS			4,150		
D-51110-46-45-4525	SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES				3,300	
D-51110-46-45-4525	SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES				850	
D-51110-46-45-4526	SPEC DEPT SUPPLY PAINT			100		
D-51110-46-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			500		
D-51110-46-45-4542	SPEC DEPT SUPPLY WELDING			225		
D-51110-46-47-4701	DEPT RENTALS					4,150
D-51110-46-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			25		
	COUNTY ROAD FUND TOTALS			15,650		15,650
DM-5130-48-42-4203	OFFICE OFFICE SUPPLIES			125		
DM-5130-48-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			10,071		
DM-5130-48-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				8,100	
DM-5130-48-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			5,000		
DM-5130-48-47-4702	DEPT EQUIP SERVICE/REPAIRS					910
DM-9997-R2665-R338	SALE OF EQUIPMINT OTHER	14,286				
DM-9997-R5031-R209	INTERFUND TRANSFR GENERAL FUND		8,100			
	ROAD MACHINERY FUND TOTALS	14,286	8,100	15,196		9,010

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Daniel L. Briggs, Sullivan County Clerk

Re: Request for Consideration of a Resolution: To apportion the Mortgage Tax

Date: 8/20/13

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 4/1/13-6/30/13 to the various Towns and Villages

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Javet Myg

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 9/10/13
- B. Management and Budget: Janet Myz Date 9/9/13
- C. Law Department: S. Yaggen Date 9/10/13
- D. County Manager: John P. Stone Date 9/11/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE
TO APPORTION MORTGAGE TAX**

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of April 2013 to June 2013, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS	
Bethel	37,085.76
Callicoon	9,767.02
Cochecton	6,204.22
Delaware	8,528.00
Fallsburg	31,845.13
Forestburgh	4,567.79
Fremont	8,837.56
Highland	12,213.36
Liberty	18,501.50
Lumberland	7,343.58
Mamakating	153,259.20
Neversink	9,232.87
Rockland	15,210.40
Thompson	59,396.69
Tusten	7,013.67

VILLAGES	
Bloomingsburg	1,954.40
Jeffersonville	478.83
Liberty	3,237.08
Monticello	6,194.46
Woodridge	1,477.07
Wurtsboro	6,494.87

TOTAL	408,843.46
--------------	-------------------

**Moved by
adopted on motion**

seconded by

declared duly