



SULLIVAN COUNTY LEGISLATURE
Planning, Environmental Management and Real Property Committee
Thursday, September 12, 2013 ~ 11:30 AM

**Committee Members: Alan Sorensen (Chair); Cindy Kurpil Gieger (Vice Chair);
Kathy LaBuda; Cora Edwards; and Ira Steingart**

AGENDA

DISCUSSION:

- 1. Tax Certiorari**

PRESENTATIONS:

- 1. Upper Delaware Scenic and Recreational River National Park Service**

RESOLUTIONS:

COUNTY ATTORNEY - None

COUNTY TREASURER - None

PLANNING

- 1. To modify the agreement between the County and Rural Sullivan County Housing Corporation (RHSCO) to serve as Fair Housing Officer.**

REAL PROPERTY

- 2. To amend Resolution 316-13 to correct the 2012 Tax Roll of the Town of Fallsburg for Tax Map #28.-1-50./7801.**
- 3. To correct the 2012 Tax Roll of the Town of Fallsburg for Tax Map #28.-1-50./7401.**

DEPARTMENT/PROGRAM UPDATES AND REPORTS:

County Attorney: - None
County Treasurer: - Update on Current Issues
Real Property: - Monthly Deed and Subdivision Report

DIVISION DISCUSSION ITEMS:

PUBLIC COMMENTS:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer, Acting Commissioner of Planning

Re: Request for Consideration of a Resolution: Modify Contract for Fair Housing Officer

Date: 9/5/13

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To be in compliance with CDBG grant funds, a fair housing officer is required, pursuant to Reso 334-12, we entered into contract with Rural Sullivan Housing Corp to provide this service. A modification agreement is needed to define the terms of the agreement.

Is subject of Resolution mandated? Explain:

Yes, in order to be eligible for CDBG program funds, a Fair Housing officer is required

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 5,000.00

Are funds already budgeted? Yes No

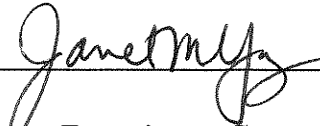
If "Yes" specify appropriation code(s): CDBG Admin reimbursed expense

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>5,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Pre-Legislative Approvals:

- A. Director of Purchasing: Carly Jones Date 9/10/13
B. Management and Budget: Janet Murphy Date 9/9/13
C. Law Department: S. Gasque Date 9/11/13
D. County Manager: John Bond Date 9/11/13
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PLANNING &
ENVIRONMENTAL MANAGEMENT REAL PROPERTY COMMITTEE TO MODIFY
THE AGREEMENT BETWEEN THE COUNTY AND RURAL SULLIVAN COUNTY
HOUSING CORPORATION (RHSCO) TO SERVE AS FAIR HOUSING OFFICER**

WHEREAS, Resolution 334-12 authorized the County of Sullivan to appoint RHSCO as Fair Housing Officer and authorized the County Manager to execute a contract with RHSCO for services; and

WHEREAS, the terms of Resolution 334-12 should have stated that the agreement would commence as of January 1, 2012 and allows for annual renewals for up to three years if mutually agreed under the same provisions.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute a modification to the agreement between the County and RHSCO to allow for a contract term of January 1, 2012 to December 31, 2013 with an allowance for annual renewals for up to three years as mutually agreed by the parties in such form as the County Attorney's Office shall approve, and to permit payment to RHSCO in advance for services rendered in relation to Community Development Block Grant Programs. All other provisions of the contract shall remain unchanged.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lynda G. Levine, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution:

Date: August 2, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This is a Resolution to approve a correction of the 2012 tax rolls for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry of 88 sewer units which should have been 14 sewer units.

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 556 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 948.13

Are funds already budgeted? Yes No

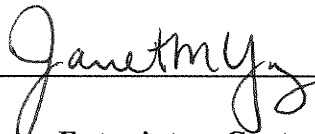
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: funds to come from town sewer district

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>948.13</u>
Federal Government	\$ _____	(Specify)	<u>Town of Fallsburg</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *not Applicable Kf* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Taty Jones* Date 9/10/13
- B. Management and Budget: *Janet Myers* Date 9/9/13
- C. Law Department: *S. Gasque* Date 9/11/13
- D. County Manager: *John Wood* Date 9/11/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AMEND RESOLUTION 316-13 TO CORRECT THE 2012 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #28.-1-50./7801

WHEREAS, an application dated July 17, 2013 having been filed by Shlomo Tajerstein with respect to property assessed to said applicant on the 2012 tax roll of the Town of Fallsburg Tax Map #28.-1-50./7801 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on said tax roll resulting from the incorrect entry of 88 sewer units on the tax bill which should have been 14 sewer units; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed her report dated August 2, 2013 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error, and

WHEREAS, Resolution No. 316-13 was adopted by the Sullivan County Legislature on August 15, 2013 correcting the 2013 tax roll with respect to this property in error.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that Resolution No. 316-12 be hereby amended to correct the 2012 tax rolls for the Town of Fallsburg Tax Map #28.-1-50./7801; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,
Seconded by _____,
and adopted on motion _____ **day of** _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lynda G. Levine, Director of Real Property Tax Services

Re: Request for Consideration of a Resolution:

Date: September 6, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This is a Resolution to approve a correction of the 2012 tax rolls for town and county purposes pursuant to section 556 of the Real Property Tax Law that was caused by an incorrect entry of 88 sewer units which should have been 14 sewer units.

Is subject of Resolution mandated? Explain:

This Resolution is mandated by Section 556 of the Real Property Tax Law

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 948.13

Are funds already budgeted? Yes No

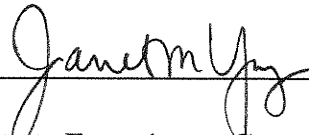
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: funds to come from town sewer district

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>948.13</u>
Federal Government	\$ _____	(Specify)	<u>Town of Fallsburg</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Wesley Jones Date 9/10/13
B. Management and Budget: Janet My... Date 9/9/13
C. Law Department: S. Gardner Date 9/10/13
D. County Manager: John Bond Date 8/6/13
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY PLANNING, ENVIRONMENTAL
MANAGEMENT AND REAL PROPERTY COMMITTEE TO
CORRECT THE 2012 TAX ROLL OF THE TOWN OF FALLSBURG
FOR TAX MAP #28.-1-50./7401**

WHEREAS, an application dated August 19, 2013 having been filed by Steven & Rifkah Sznazer with respect to property assessed to said applicant on the 2012 tax roll of the Town of Fallsburg Tax Map #28.-1-50./7401 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on said tax roll resulting from the incorrect entry of 88 sewer units on the tax bill which should have been 14 sewer units; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed her report dated August 26, 2013 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

Moved by _____,

Seconded by _____,

and adopted on motion _____ day of _____, 2013.