

RECESSED PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE

September 19, 2013 – 8:00 a.m.

**Committee Members: Cora Edwards, Chair; Gene Benson, Vice-Chair;
Kathy LaBuda, Ira Steingart, Alan Sorensen**

ROLL CALL

PLEDGE OF ALLEGIANCE

RESOLUTIONS:

- 1. To authorize award and execution of contract with SJB Services Incorporated for Geo-Technical Soil Drilling & Investigations for the Emergency Communications Upgrade Project.**
- 2. To authorize award and execution of contract with Blue Wing for Construction Management Services, Project Management Services and Radio Consulting Services, including Standards of Operation and Training for the Emergency Communications Upgrade Project.**
- 3. To authorize award and execution of contract with the Chazen Companies.**
- 4. To authorize award and execution of contract with Carousel Industries, Incorporated.**

PUBLIC COMMENT

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Richard Martinkovic, Public Safety Commissioner

Re: Request for Consideration of a Resolution: Authorize award and contract execution with SJB Services Inc, for geo-technical services/soil boring

Date: 9/19/2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will authorize award and contract execution for geo-technical & soil boring services related to the Public Safety Radio Upgrade Project. While the majority of this contract will be funded by through round #1 and round#2 of the State Interoperable Communications Grant Program (SICGP), the balance will be funded through revenues available in the projects' capital fund from wireless carrier relocation settlements.

Is subject of Resolution mandated? Explain:

This resolution is in support of carrying out the goals of the PS radio upgrade project and those associated with the award of the SICGP.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 33,000.00

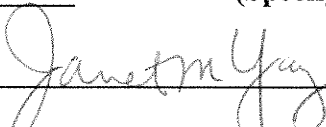
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H53-3997-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>11,000.00</u>	Grant(s)	\$ <u>22,000.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [SJB Services, Inc] of
[Hamburg, NY]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/19/2013 To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

In order to meet the goals of round 1 and round 2 of the SICGP it is necessary to conduct soil borings to determine soil conditions at communication sites.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$33,000

Efforts made to find Less Costly alternative:

County does not have the available resorces in-house.

Efforts made to share costs with another agency or governmental entity:


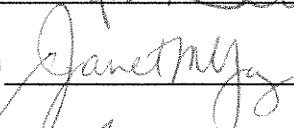

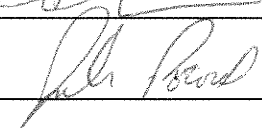
Portion of cost will be reimbursed by SICGP for work associated with tasks outlined in round 1 and round 2 of grant award.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP process handled by County OGS

Person(s) responsible for monitoring contract (Title): Richard Martinkovic

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 9/18/13
- B. Management and Budget:  Date 9/18/13
- C. Law Department:  Date 9.18.13
- D. County Manager:  Date 9/18/13
- E. Other as Required: _____ Date _____

Vetted in Public Safety Committee on 09/19/2013

Resolution No. _____

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH SJB SERVICES,
INCORPORATED**

WHEREAS, Request for Proposals were received for Geo-Technical Soil Drilling & Investigations for the Emergency Communications Upgrade Project, and

WHEREAS, SJB Services, Incorporated, 167 South Park Avenue, Hamburg, New York 14075, is the lowest responsible Contractor for such work, and

WHEREAS, the Division of Emergency Management has reviewed the proposal and recommends award.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with SJB Services, Incorporated, in accordance with RFP, R-13-46, for an amount not to exceed \$33,000.00, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Richard Martinkovic, Public Safety Commissioner

Re: Request for Consideration of a Resolution: Authorize award and contract execution with Blue Wing Services

Date: 9/19/2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will authorize award and contract execution for project mgmt, construction mgmt & consulting services related to the Public Safety Radio Upgrade Project. While the majority of this contract will be funded by through round #1 and round#2 of the State Interoperable Communications Grant Program (SICGP), the balance will be funded through revenues available in the projects' capital fund from wireless carrier relocation settlements.

Is subject of Resolution mandated? Explain:

This resolution is in support of carrying out the goals of the PS radio upgrade project and those associated with the award of the SICGP.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 127,550.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H53-3997-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>25,510.00</u>	Grant(s)	\$ <u>102,040.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet M. Yu

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Blue Wing Services] of
[St. Paul, MN]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/19/2013 To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

In order to meet the goals of round 1 and round 2 of the SICGP, project management and administration is a mandated component of receiving the award.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$127,550

Efforts made to find Less Costly alternative:

County does not have the available resorces in-house.

Efforts made to share costs with another agency or governmental entity:


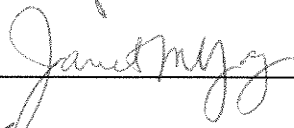
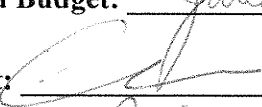
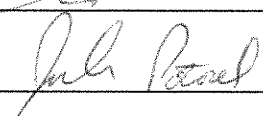
Majority of cost will be reimbursed by SICGP for work associated with tasks outlined in round 1 and round 2 of grant award.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP process handled by County OGS

Person(s) responsible for monitoring contract (Title): Richard Martinkovic

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 9/18/13
- B. Management and Budget:  Date 9/18/13
- C. Law Department:  Date 9-18-13
- D. County Manager:  Date 9/18/13
- E. Other as Required: _____ Date _____

Vetted in Public Safety Committee on 09/19/2013

Resolution No. _____

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH BLUE WING**

WHEREAS, Request for Proposals were received for Construction Management Services, Project Management Services and Radio Consulting Services, including Standards of Operation and Training, for the Emergency Communications Upgrade Project, and

WHEREAS, Blue Wing, PO Box 16318, St. Paul, Minnesota 55116, is the lowest responsible Contractor for such work, and

WHEREAS, the Division of Emergency Management has reviewed the proposal and recommends award.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with Blue Wing, in accordance with RFP's, R-13-43, R-13-44 and R-13-45, for an amount not to exceed \$127,550.00, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Richard Martinkovic, Public Safety Commissioner

Re: Request for Consideration of a Resolution: Authorize award and contract execution with The Chazen Companies

Date: 9/19/2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will authorize award and contract execution for environmental review services related to the Public Safety Radio Upgrade Project. While the majority of this contract will be funded by through round #1 and round#2 of the State Interoperable Communications Grant Program (SICGP), the balance will be funded through revenues available in the projects' capital fund from wireless carrier relocation settlements.

Is subject of Resolution mandated? Explain:

This resolution is in support of carrying out the goals of the PS radio upgrade project and those associated with the award of the SICGP.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 29,405.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H53-3997-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>20,850.00</u>	Grant(s)	\$ <u>8,555.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [The Chazen Companies] of
[Poughkeepsie, NY]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/19/2013 To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

NYS DEC mandates that a SEQRA be completed.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$29,405

Efforts made to find Less Costly alternative:

County does not have the available resorces in-house.

Efforts made to share costs with another agency or governmental entity:



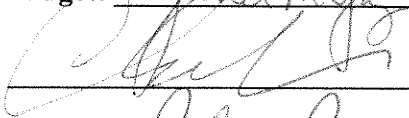
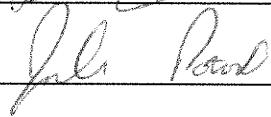
N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP process handled by County OGS

Person(s) responsible for monitoring contract (Title): Richard Martinkovic

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 9/18/13
- B. Management and Budget:  Date 9/18/13
- C. Law Department:  Date 9-18-13
- D. County Manager:  Date 9/18/13
- E. Other as Required: _____ Date _____

Vetted in Public Safety Committee on 09/19/2013

Resolution No. _____

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH THE CHAZEN
COMPANIES**

WHEREAS, a proposal was received from the The Chazen Companies, 21 Fox Street, Poughkeepsie, New York 12601, for additional services required for the SEQRA and NEPA Environmental Assessment for the Emergency Communications Upgrade Project, and

WHEREAS, The Chazen Companies, is our current vendor for these services as per the agreement dated May 6, 2011, and entered into pursuant to Resolution No. 179-11, adopted by the Sullivan County Legislature on April 21, 2011 (“Original Agreement”) and Modification Agreement dated January 1, 2013, and

WHEREAS, it is necessary to continue services with The Chazen Companies to complete the Environmental Review Process and related documentation, including filings, notifications, approvals and additional tests as related to the original contract requirements, and

WHEREAS, a letter and proposal, dated September 17, 2013, has been provided by The Chazen Companies, outlining the additional services required, and

WHEREAS, the Division of Emergency Management has reviewed the proposal and recommends award.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with The Chazen Companies, in an amount not to exceed \$29,405.00, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Richard Martinkovic, Public Safety Commissioner

Re: Request for Consideration of a Resolution: Authorize award and contract execution with Carousel Industries for E911 Phone System

Date: 9/19/2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will authorize award and contract execution for the replacement of the E911 primary and backup phone system as part of the NYS Public Safety Answering Point (PSAP) grant award.

Is subject of Resolution mandated? Explain:

This resolution is in support of carrying out the goals of the NYS PSAP grant program award.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 583,853.15

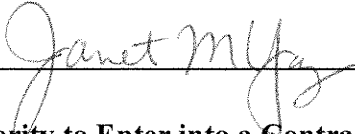
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H53-3997-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ <u>583,853.15</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Carousel Industries] of
[Exeter, Rhode Island]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From 09/19/2013 To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Necessary to upgrade and maintain a functional E911 telephone system for the residents of Sullivan County.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$583,853.15

Efforts made to find Less Costly alternative:

Bid process utilized and this solution is less costly then our existing system.

Efforts made to share costs with another agency or governmental entity:

NYS Grant funded

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Bid process handled by County OGS

Person(s) responsible for monitoring contract (Title): Richard Martinkovic

Pre-Legislative Approvals:

- A. Director of Purchasing: *Angela Lewis* Date 9/18/13
- B. Management and Budget: *Janet Myers* Date 9/18/13
- C. Law Department: *[Signature]* Date 9-18-13
- D. County Manager: *John Board* Date 9/18/13
- E. Other as Required: _____ Date _____

Vetted in Public Safety Committee on 09/19/2013

Resolution No. _____

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH CAROUSEL
INDUSTRIES, INCORPORATED**

WHEREAS, bids were received for purchase and installation of a telephone system for the E911 Center, White Lake, New York, and

WHEREAS, Carousel Industries, Incorporated, 659 County Trail, Exeter, Rhode Island 92822, is the lowest responsible Bidder for such work, and

WHEREAS, the Division of Emergency Management has reviewed the proposal and recommends award.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with Carousel Industries, Incorporated, in accordance with B-13-47, for an amount not to exceed \$583,853.15, which includes the telephone system, options and maintenance for years 2-5, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.