

HEALTH AND FAMILY SERVICES COMMITTEE

TUESDAY, October 3, 2013 11:15 AM

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair,
Kathy LaBuda, Jonathan Rouis, and Cora Edwards**

**CALL TO ORDER
ATTENDANCE**

COMMENTS: Committee Chair/Commissioner

REPORTS:

- 1. HEAL Grant Update – Deborah DeJesus, ACC Administrator**
- 2. Homeless Housing Update – Randy Parker, Commissioner**
- 3. Fraud Investigative Team Summary – Gerry Dietz, Director of Fraud Investigations**

PRESENTATIONS: None

DISCUSSIONS:

- 1. DSS Contract Compliance**
- 2. Foster Care Recruitment Efforts**
- 3. Recommendations from CPS**

RESOLUTIONS:

Adult Care Center Resolutions - None

Department of Community Services Resolutions - None

Department of Family Services Resolutions - None

Office for the Aging

- 1. To authorize the County Manager to sign Office for the Aging Annual Implementation Plan.**

Public Health Services Resolutions - None

Youth Bureau – None

MONTHLY REPORTS

Adult Care Center – 2

Community Services – 3

Family Services – 4-6

Office for the Aging – None

Public Health Services – 7

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Deborah E. Allen, Director, Office for the Aging

Re: Request for Consideration of a Resolution:

Date: 9/19/13

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize County Manager to sign Office for the Aging Annual Implementation Plan. State and Federal regulations require that the County prepare an Annual Plan outlining to be provided through mentioned programs in paragraph one of resolution.

Is subject of Resolution mandated? Explain:

Yes, Mandated/Budgeted.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

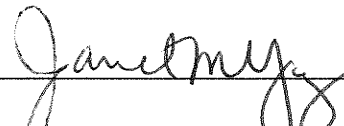
Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$0.00	Grant(s)	\$0.00
State	\$0.00	Other	\$0.00
Federal Government	\$0.00	(Specify)	0

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

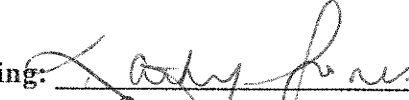
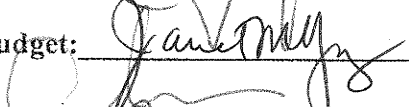
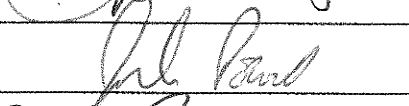
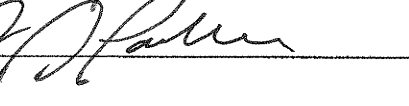

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 10/1/13
- B. Management and Budget:  Date 10/1/13
- C. Law Department:  Date 10/2/13
- D. County Manager:  Date 10/2/13
- E. Commissioner:  Date 09/20/2013

Vetted in _____ Committee on _____

Resolution No.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
TO AUTHORIZE THE COUNTY MANAGER TO SIGN OFFICE FOR THE AGING
ANNUAL IMPLEMENTATION PLAN.**

WHEREAS, the Sullivan County Office for the Aging, Older Americans Act, Wellness in Nutrition, New York State Community Services for the Elderly Program, Expanded In-Home Services for the Elderly Program, Congregate Services Initiative, State Transportation Program, Caregiver Resource Center, Health Insurance Information Counseling and Assistance Program, Title V, and Long Term Care Insurance Educations and Outreach program authorize the expenditure of Federal and State funds for services for older people in Sullivan County; and

WHEREAS, State and Federal regulations require that the County prepare an Annual Plan outlining services to be provided through the above-mentioned programs; and

WHEREAS, the above-mentioned regulations require the County Manager to sign the Annual Plan; and

WHEREAS, the Sullivan County Office for the Aging will complete the required Annual Plan.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to sign any and all applications and agreements required to implement the Sullivan County Office for the Aging Annual Plan; and

BE IT FURTHER RESOLVED, that these applications and agreements be in such form as approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State and Federal allocations.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

SULLIVAN COUNTY ADULT CARE CENTER 2013 MONTHLY REPORT

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Expenses												
Budgeted					\$6,380,205	\$6,380,205	8,386,327	9,302,465				
\$16,815,465												
Paid YTD												
Revenues												
Budgeted					6428,157	7,087,379	7,866,460	8,569,997				
\$16,815,465												
Received YTD												
% Occupancy					68.61%	67.42	68.87	97.55%				
pvt pay					6.83	5.75	5.79	5.91				
medicaid					88.19	89.36	89.10	88.94				
medicare					4.98	4.89	5.10	5.15				
Funded Positions					23	24	21	24				
(182) Vacancies												
# Activity					9348	8357	8072	8325				
Participation												
Meals prepared					13722	13176	13723	13712				
residents												
families												
registrants												
staff												
Meals contract					6032	5509	5926	5835				
MOW												
Occupational					146	172	216	162				
Therapy tx												
RNC tx					193	205	190	169				
Physical Therapy												
tx												
RNC tx					48	40	2	47				
Sp/Swallow tx												
Hearing tx												
Day Care vis					296	293	279	316				
% Occupancy					87.06%	86.18%	82.06	82.94%				
PT					0	14	6	0				
OT					0	1	5	0				
ST					0	01	0	0				

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: AUG 1, 2013 - AUG 31, 2013						
PROGRAM	CLIENTS ON ROLLS: 8/1/2013	ADMISSIONS	DISCHARGES	CLIENTS ON ROLL: 8/31/2013	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	441	39	41	439	480	912
***CHILDREN'S UNIT	52	3	3	52	55	132
TREATMENT REACHING YOUTH (SCHOOL-BASED)	102	10	20	92	112	41
FORENSIC UNIT	22			22	22	185
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0			0		38
TOTAL MENTAL HEALTH	617			605	669	1,308
CONTINUING DAY TREATMENT	48	4	4	48	52	2,754
ADULT CASE MANAGEMENT	58	14	5	67	72	256
BLENDED ICM/SCM (ADULT)	33	2	3	32	35	53
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	12	4	0	16	16	16
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	30	3	1	32	33	30
BLENDED ICM/SCM (CHILD)	18	1	1	18	19	14
CHEMICAL DEPENDENCY CLINIC	383	30	29	384	413	613
CHEMICAL DEPENDENCY- FORENSIC					60	59
WAITING LIST-SPOA Adult						
WAITING LIST-SPOA Child						
TOTAL TREATMENT PROGRAMS	582	58	43	597	700	3,795
TRANSPORTION (CDT)	46			46	65	504
RCPC-MICHELLE EHERTS	10			10	12	
RPC-KATHY RYAN	12			12	12	
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	442	166	49	10	8	
CM CIS	13	12	0	0	0	
COMMUNITY SERVICES STATISTICAL SUMMARY FOR: AUG 1, 2012 - AUG 31,2012						
PROGRAM	CLIENTS ON ROLLS: 8/1/2012	ADMISSIONS	DISCHARGES	CLIENTS ON ROLL: 8/31/2012	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	438	46	41	443	484	968
***CHILDREN'S UNIT	46	5	4	47	51	101
TREATMENT REACHING YOUTH (SCHOOL-BASED)	114	7	22	99	121	69
FORENSIC UNIT	19	20	15	24	39	114
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0	0	0	0	0	18
TOTAL MENTAL HEALTH	617	78	82	613	695	1,270
CONTINUING DAY TREATMENT	50	3	4	49	53	2,606
ADULT CASE MANAGEMENT	60	0	0	60	57	256
BLENDED ICM/SCM (ADULT)	28	2	0	30	27	27
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	8	1	0	9	9	9
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	22	2	1	23	15	15
BLENDED ICM/SCM (CHILD)	27	1	0	28	20	20
CHEMICAL DEPENDENCY CLINIC	252	42	24	270	294	437
CHEM DEP: FORENSIC	0	0	0	0	0	58
WAITING LIST-SPOA Adult	3	0	0	0	0	0
WAITING LIST-SPOA Child	4	0	0	0	0	0
TOTAL TREATMENT PROGRAMS	454	51	29	469	475	3,428
TRANSPORTION (CDT)	50	0	0	50	0	908
RCPC-MICHELLE EHERTS	10	2	0	12	12	46
RPC-KATHY RYAN	12	0	0	12	12	65
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	354	159	57	12	10	
CM CIS	10	9	1	0	0	

hrs

1 way

?

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JANUARY	496	508	555	451	472	440	4526	4535	4668	5195	5220	6105	2588	2610	2693	938	923	1115
FEBRUARY	515	572	557	483	453	443	4551	5109	5717	5200	5579	6104	2612	2655	2708	926	1074	1100
MARCH	518	568	533	497	457	440	4574	5160	5796	5284	5616	6234	2619	2963	2704	945	1067	1095
APRIL	520	571	523	480	456	455	4605	5187	5817	5366	5710	6336	2606	2683	2701	963	1071	1099
MAY	524	582	509	495	473	439	4714	5170	5808	5544	5760	6351	2642	2692	2710	999	1073	1098
JUNE	492	571	500	445	466	433	4552	5214	5719	5419	5799	6379	2637	2694	2713	969	1087	1111
JULY	492	547	494	432	453	413	4575	5221	5716	5424	5789	6455	2641	2713	2731	999	1089	1092
AUGUST	513	532	470	412	416	396	4663	5371	5715	5453	5896	6517	2644	2723	2730	1011	1090	1100
SEPTEMBER	515	529		423	434		4777	5410		5478	5892		2642	2714		1052	1085	
OCTOBER	536	547		417	432		4821	5462		5454	5934		2663	2699		1052	1085	
NOVEMBER	539	563		442	445		4877	5499		5457	6010		2659	2705		1060	1095	
DECEMBER	553	562		455	441		5010	5571		5462	6014		2672	2705		1069	1109	
AVERAGE	518	554	556	453	450	442	4687	5242	5193	5395	5768	6105	2635	2715	2701	999	1071	1108
	6%	8%	0%	-3%	0%	-2%	6%	13%	-1%	7%	7%	6%	4%	4%	-1%	7%	8%	3%

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2012 YTD	2013 YTD	2013 AUG
SUPPORT COLLECTIONS	9525506	6459627	846976
TOTAL NON-DFS	8864554	6014118	794813
TOTAL DFS	660952	445509	52163
TANF	636301	609380	74807
NON-TANF	250106	163891	22644
TOTAL PETITIONS FILED	471	234	33
# PATERNITIES ESTABLISHED	274	156	23
# OPEN CASES	5567	5528	17

ADULT SERVICES UNIT	2012 YTD	2013 YTD	2013 AUG
PERSONAL CARE AIDES			
CASES OPENED	61	57	10
CASES CLOSED	81	34	3
# CASES (AVG.)	161	164.625	178
LTHCP			
CASES OPENED	44	17	0
CASES CLOSED	23	34	5
# CASES (AVG.)	83	76.75	71
PERS			
CASES OPENED	34	14	0
CASES CLOSED	59	20	1
# CASES (AVG.)	81	69.125	69
PSA REFERRALS			
SELF NEGLECT	49	38	6
NEGLECT BY CARE GIVER	17	8	1
PHYSICAL	12	2	0
VERBAL/EMOTIONAL	11	5	0
FINANCIAL	17	26	2
SEXUAL	27	0	0
MENTAL ILL	49	68	4
DRUG/ALCOHOL	3	1	1
DEMENTIA	12	3	1
POOR HOUSING CONDITIONS	40	28	4
EVICTED/HOMELESS	54	23	3
PSA			
CASES OPENED	219	153	18
CASES CLOSED	228	203	28
# CASES (AVG.)	109	139.5	148
GUARDIANSHIPS			
OPEN	11	81	10

CHILDREN SERVICES UNIT	2012 YTD	2013 YTD	2013 AUG
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1292	1064	130
# OF INDICATED REPORTS	205	203	36
PHYSICAL ABUSE	17	8	1
EMOTIONAL ABUSE	0	0	0
SEXUAL ABUSE	1	8	0
NEGLECT	135	89	12
DOMESTIC VIOLENCE	20	15	1
EDUCATIONAL NEGLECT	33	48	1
# OF UNFOUNDED REPORTS	393	662	115
# OF COURT ORDERED 1034 INVESTIGATIONS	32	23	2
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	55	68.5	70
AVG. MONTHLY CASELOAD (RESIDENTIAL)	16	12.375	15
PREVENTIVE			
AVG. MONTHLY CASELOAD	106	101.625	93
SPECIAL INVESTIGATIONS UNIT			
# REFERRALS RECEIVED	3465	2,827	258
# COMPLAINTS DISMISSED	944	633	56
# ASSIGNED FOR INVESTIGATION	2799	2,195	203
# CASES COMPLETED	2916	1,996	150
# CASES, YEAR END	694	820	820
FRAUD COMPLAINTS AND INVESTIGATIONS			
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	2317	1,719	165
# CASES SUBSTANTIATED	2229	1,716	146
# CASES UNSUBSTANTIATED	2	0	0
COST AVOIDANCE	13944118	\$ 12,565,674	\$ 1,215,054
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	55662	\$87,397	\$270
PROPERTY LIENS	83576	\$115,407	\$0
ESTATE CLAIMS	2773327	\$19,681	\$15,920
INSURANCE, MORTGAGES	74384	\$300	\$0
RECOUPMENTS	na	\$70,339	\$7,698
RESTITUTION	na	\$22,709	\$3,623
RESOURCE UNIT TOTAL:	na	\$315,833	\$27,511
BURIALS:			
# REQUESTED	130	90	9
# APPROVED	80	55	4
COSTS	221412	\$162,084	\$9,375



Mountains of Opportunities

COUNTY OF SULLIVAN
Division of Health and Family Services
SULLIVAN COUNTY HUMAN SERVICES COMPLEX
COMMUNITY LANE
PO BOX 231
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
Monthly Report – August 2013

Sullivan County DHFS Office of Contract Compliance Monthly Report	
AUGUST 2013	DFS
Total number of formal agreements in effect at the end of last month:	71
Total number of agreements which expired/were terminated at the end of last month:	0
Total number of agreements renewed, extended or re-initiated this month:	1
Total number of new agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	72
Number of RFA/RFP/Proposals coordinated this month:	1
Number of intra-county arrangements coordinated this month:	1
Number of new agreements, addenda and/or modifications developed this month:	1
Performance and outcomes measures developed, identified and/or evaluated:	0
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	48
Reports received by in-house end user/s:	0
Trend analyses of need indicators performed:	2
Total contract related technical assistances/supports provided:	111
Total number of program areas/types of service currently handling:	10
Total number of contracts currently managing:	72
Notes:	
Additional and/or non-contract related technical assistances/supports provided:	4
Other (i.e., DHFS agency technical assistances/supports) provided:	

Sullivan County Public Health Services

Monthly Report: August 2013

HOME HEALTH CARE:

Certified Home Health Agency

of new patients: 131
of discharges: 134
of home visits made 1876 (includes HHA visits)

Maternal Child Health Program

of referrals: 30
of visits made: 110

Community Health Worker Program

of patients on caseload: 39
of home visits made: 78
of referrals: 0

Car Seat Program and Cribs for Kids Program

of car seat installations: 10
of car seat checks: 1
of cribs and education sessions: 5

Communicable Disease Program

of communicable diseases reported: 174
of STDs reported: 32
of Rabies-related incidents: 30
Rabies Clinics: 0
of animals receiving rabies vaccines: 0
people receiving post exposure prophylaxis
for rabies exposure: 2
of HIV Testing: 2

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 4,816 (Women: 1070, Infants: 1128, Children: 2618)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 161

Physically Handicapped Children's Program

of children on PHCP: 2
of children in CSHCN program: 2

Long Term Home Health Care Program

of skilled nursing home visits made: 160
of total patients on program: 75
of other home visits made: 1349
of Personal Emergency Response System: 59

Healthy Families of Sullivan Program

of families on program: 74
of home visits made: 207
of referrals: 45

Bilingual Outreach Worker

visits made: 40
of outreach: 50
Attended all immunization clinics for translation-8/20/13

Immunizations

of immunizations given: 69
of flu clinics: 0 (doses)

Lead Poisoning Prevention Program

children screened: 99
children with elevated Blood Lead Levels: 3
homes requiring NYSDOH inspection: 0

Pre-K Program

of children in program: 156

Child Find Program

of children in program: 63

DEPARTMENT HIGHLIGHTS:

- A temporary Account Clerk was hired in the Early Care Program to assist with back Preschool Medicaid Billing
- Billing staff are temporarily working overtime to meet the Oct. deadline for preparing and obtaining all required documentation on over 175 files before submitting back billing to Medicaid for preschool special education services; this process began once the moratorium on Medicaid billing was lifted by the state in July.