

PUBLIC WORKS COMMITTEE

October 10, 2013 – 10:15 AM

Committee Members: LaBuda (Chair), Benson (Vice Chair),
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

PRESENTATION:

DISCUSSIONS:

1. Solid Waste User Fee

RESOLUTIONS:

1. Resolution to authorize the award of engineering services for the design of airport drainage improvements for Sullivan County International Airport.
2. Resolution to authorize the execution of a contract modification with Poley Paving Corporation.
3. Resolution to rescind a drainage easement along County Road 14.
4. Resolution to authorize Supplemental Agreement #2 with NYSDOT for the County Road 173 project.
5. Resolution to authorize the payment rate for centerline miles for the contract year July 1, 2013 – June 30, 2014.

REPORTS:

PUBLIC COMMENT:

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: October 10, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Design of the "Airport Drainage Improvements Project" - Design Only at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 68,900.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Capital Account H03

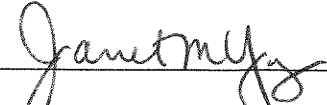
If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>3,545.00</u>	Grant(s)	\$ _____
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State	\$ <u>3,545.00</u>	Other	\$ _____
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Federal Government	\$ <u>63,810.00</u>	(Specify)	_____
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Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of [Passreo Associates _____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2013 To 10/13/2016

Is this a renewal of a prior Contract? Yes ___ No X

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No X

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the FAA have entered into an agreement for funding of the project. Passero Associates was hired based upon a qualified-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 68,900.00


Efforts made to find Less Costly alternative:

N/A _____

Efforts made to share costs with another agency or governmental entity:

N/A _____

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)


N/A - State Approved Engineer 

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super't'd

Pre-Legislative Approvals:

A. Director of Purchasing:  Date 10/7/13

B. Management and Budget:  Date 10/7/13

C. Law Department:  Date _____

D. County Manager:  Date 10/9/13

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR THE DESIGN OF AIRPORT DRAINAGE IMPROVEMENTS FOR SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, Resolution No. 335-13 authorized the County Manager to apply for and execute AIP Grants, Agreements, Contracts, Certifications and Documentation for Engineering Services; and

WHEREAS, a grant has been fully executed the amount of \$70,900.00; and

WHEREAS, the FAA has obligated funding for 90% of the total cost of the project at the Sullivan County International Airport; and

WHEREAS, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services to the firm Passero Associates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$68,900.00 for Engineering services; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project: and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract Modification

Date: October 10, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a Contract Modification with Poley Paving Corp. for additional work for the installation of the Potable and Non-Potable water systems for the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$98,698.50

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$9,869.85</u>	Grant(s)	\$ _____
State	<u>\$88,828.65</u>	Other	\$ _____
Federal Government	<u>\$0.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Thomas Poley] of
[Poley Paving Corporation]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Contractor is already completing other work associated with this under contract.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
N/A

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 10/7/13
- B. Management and Budget: [Signature] Date 10/7/13
- C. Law Department: [Signature] Date _____
- D. County Manager: [Signature] Date 10/9/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE THE EXECUTION OF A CONTRACT MODIFICATION WITH POLEY PAVING CORPORATION

WHEREAS, the County entered into an agreement with Poley Paving Corporation for the installation of a Potable Water System to the Sullivan County International Airport by Resolution 211-13; and

WHEREAS, additional work was requested by the County to install additional piping and electrical service for the non-potable water service for the purpose of fire protection to the Airport and an upgrade to an existing drainage pipe, in accordance B-13-16; and

WHEREAS, there is no additional cost to the County beyond the original amount budgeted by Resolution 323-09.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a contract modification for the aforementioned services with Poley paving Corporation, PO Box 916, Liberty, NY, 12754 at a cost not to exceed \$98,698.50, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

RESOLUTION NO. 323-09 INTRODUCED BY THE CAPITAL PLANNING AND BUDGETING COMMITTEE TO AMEND THE CAPITAL PLAN TO AUTORIZE THE PROCUREMENT OF AN AIRPORT RESCUE AND FIREFIGHTING VEHICLE, CONSTRUCTION/INSTALLATION OF AN ON-SITE AND CONSTRUCTION OF A GRAVEL PERIMETER SECURITY ROAD, UTILIZING AUTHORIZED FUNDS FROM THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the County of Sullivan has been awarded additional State funds to improve the Sullivan County International Airport (SCIA) property, and

WHEREAS, it is in the best interest of the County to further the development and improvement of the SCIA, and

WHEREAS, the New York State Department of Transportation has awarded funding to Sullivan County for equipment procurement and project construction/implementation.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature of the County of Sullivan, hereby amends the adopted Capital Plan in accordance with Section C2.02(N) of the Sullivan County Charter, upon a two-thirds vote of the membership thereof as follows:

1. The Division of Public Works is authorized to procure an airport rescue and firefighting vehicle \$230,000 (\$23,000 County Share, \$207,000 State Share)
2. The Division of Public Works is authorized to construct/implement an on-site potable water system to SCIA and the Airport Industrial Site \$1,135,000 (\$113,500 County Share, \$1,021,500 State Share)
3. The Division of Public Works is authorized to construct a gravel perimeter security road at the SCIA \$286,500 (No County Share)

Moved by Mrs. LaBuda, seconded by Mr. Hiatt, put to a vote with Mr. Sager and Mr. Armstrong absent, unanimously carried and declared duly adopted on motion August 20, 2009.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To Rescind a Drainage Easement along

Date: October 10, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The drainage easement (over Bethel 34.-4-7 from County Road 14) acquired by the County in 1954 is no longer necessary and shall be extinguished. Request that the Chairman be authorized to execute all necessary documents to extinguish the drainage easement.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: N/A

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [N/A] of
[]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A _____

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A _____

Efforts made to find Less Costly alternative:

N/A _____

Efforts made to share costs with another agency or governmental entity:

N/A _____

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
N/A

Person(s) responsible for monitoring contract (Title): N/A

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 10/7/13
- B. Management and Budget: [Signature] Date 10/7/13
- C. Law Department: [Signature] Date _____
- D. County Manager: [Signature] Date 10/9/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO RESCIND A DRAINAGE EASEMENT ALONG COUNTY ROAD 14

WHEREAS, since the reconstruction of County Road No. 14, the County Superintendent of Highways, has determined that a portion of the drainage easement, as shown as E-14-2 on Easement Map No. E-14-2 is no longer necessary; and

WHEREAS, as a result of the replacement of the town sanitary sewer upgrade in addition to other improvements along County Road No. 14, there is a need for a realignment of a drainage easement as show on a Boundary and Topographic Survey prepared by Sullivan County Division of Public Works; and

WHEREAS, Angel Rojas, Jr. and Antonio Fernandez are owners of real property located on County Road 14 (State Route Fifty-Five) and depicted on the Town of Bethel Real Property Tax Map as 34.-4-7; and

WHEREAS, pursuant to Resolution No. 310-11 adopted by the Sullivan County Legislature on July 21, 2011 the County acquired an appropriate drainage easement from Mr. Rojas and Mr. Fernandez; and

WHEREAS, a deed and map were filed in the Sullivan County Clerk's Office at Instrument No. 2013-4799 on June 28, 2013 attesting to the County interest in the drainage easement; and

WHEREAS, the prior drainage easement acquired by the County in 1954 is no longer necessary and pursuant to an understanding with Mr. Rojas and Mr. Fernandez the prior easement must be extinguished.

NOW, THEREFORE, BE IT RESOLVED, that the drainage easement acquired by the County in 1954, over Bethel 34.-4-7 shall be extinguished; and

BE IT FURTHER RESOLVED, that the Chairman is hereby authorized to execute all documents necessary to extinguish/rescind the drainage easement.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E., Commissioner

Re: Request for Consideration of a Resolution: Co. Rd. 173 Execute Supp. Agree. #2

Date: 10/10/2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Execute a supplemental agreement (No. 2) with NYSDOT which allocates
additional funding for preliminary design, right-of-way incidentals and
right-of-way acquisition.

Is subject of Resolution mandated? Explain:

No. The County has been advancing this federal-aid project through the design
phase for several years.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 55,401.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D 5020-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>554.00</u>	Grant(s)	\$ _____
State	\$ <u>4,155.08</u>	Other	\$ <u>831.02</u>
Federal Government	\$ <u>49,860.90</u>	(Specify)	<u>Village of Monticello</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [NYS Dept. of Transportation] of
[150 Wolf Road, Albany, NY 12232]

Nature of Other Party to Contract: Professional

Other:

Duration of Contract: From 08/06/2013 To 12/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and NYSDOT have entered into an agreement for funding of the project. A consultant was hired based upon a pre-qualified selection process to provide engineering design services under the direction of DPW engineering staff.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$55,401.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE FUNDING IN THE FIRST INSTANCE OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A FEDERAL-AID TRANSPORTATION PROJECT.

WHEREAS, a Project for East Broadway in the Village of Monticello and County Road 173 in the Town of Thompson, Sullivan County, P.I.N. 9752.91 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at a ratio of 90% Federal funds and 10% non-Federal Funds; and

WHEREAS, Resolution 358-03 and Resolution 49-06 previously authorized the Project and the appropriation of \$545,000; and for Preliminary Engineering and Right-of-Way Incidentals work; and

WHEREAS, the County of Sullivan desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the cost of the Locally Administered costs for Preliminary Engineering, Right-of-Way Incidentals and Right-of-Way Acquisition work; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves of the Project and authorizes the County Treasurer to pay in the first instance 100% of the Federal and non-Federal share of the cost for Preliminary Engineering, Right-of-Way Incidentals and Right-of-Way Acquisition work for the project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$ 55,401 is hereby appropriated in budget and made available to cover the cost increase of participation in the above phases of the Project; and

BE IT FURTHER RESOLVED, that in the event the full Federal and non-Federal share of the cost of the project exceeds the amount appropriated above, the Sullivan County Legislature shall convene as soon as possible to appropriate said excess amount upon notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, that the County Manager of the County of Sullivan is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or Marchiselli Aid on behalf of the County of Sullivan with the New York State Department of Transportation, in such forms as approved by the County Attorney, to advance, approve, and administer the Project; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Authorizing payment rate for Centerline

Date: October 10, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the payment rate to various Towns providing snow & ice removal on County roads for the centerline miles for the contract year July 1, 2013 through June 30, 2014.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 1,360,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): D-5142-40-4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>1,360,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of [various Towns _____]

Nature of Other Party to Contract: Other: Township

Duration of Contract: From 07/01/2013 To 06/30/2014

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2012 To 06/30/2013

Amount authorized by prior contract(s): 1,360,000.00

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Contract rates can be renewed for July 1, 2014 - June 30, 2015

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not currently have staffing levels to complete snow & ice removal on all County road.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 1360000 + any future rate increase

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable. Quotes obtained

by DPW -
Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Jay Jones Date 10/3/13.
- B. Management and Budget: Jane Miller Date 10/7/13
- C. Law Department: S. Yarger Date 10/13/13
- D. County Manager: John Bond Date 10/9/13
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION AUTHORIZING THE PAYMENT RATE FOR CENTERLINE MILES FOR THE CONTRACT YEAR JULY 1, 2013– JUNE 30 2014.

WHEREAS, the County of Sullivan, per Resolution No. 359-12, dated October 18, 2012, entered into contract with the Towns of Bethel, Callicoon, Delaware, Fallsburg, Forestburgh, Fremont, Highland, Liberty, Lumberland, Mamakating, Neversink Rockland and Thompson to provide Snow and Ice control on various County Roads through June 30, 2015; and

WHEREAS, the contract states the Towns will be paid the rate Sullivan County received from the State of New York for snow and ice control on state highways the previous snow and ice season; and

WHEREAS, the County of Sullivan was paid the rate of \$5,496.66 per centerline mile for the 2012 -2013 contract year; and

WHEREAS, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the towns and villages for the control of snow and ice conditions on County Roads located within the Towns and Village; and

WHEREAS, said section of the Highway Law of the State of New York requires the approval by resolution of each of the legislative bodies of such County, Towns;

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan pay the amount of \$5,496.66 per centerline mile for two lane highways and \$8,244.99 for three lane highways to the aforementioned Towns for the contract year July 1, 2013 – June 30, 2014.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2013.

**RESOLUTION NO. 359-12 INTRODUCED BY PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT
WITH THE TOWNS FOR SNOW AND ICE REMOVAL**

WHEREAS, Section 135-a of the Highway Law of the State of New York authorizes the County to enter into contracts with the Towns for the control of snow and ice conditions on County Roads located within the Towns; and

WHEREAS, said section of the Highway law of the State of New York requires the approval by resolution of the legislative bodies of the County and the involved Towns; and

WHEREAS, it is the recommendation of the Division of Public Works that the County enter into three (3) year contracts with the involved Towns subject to annual appropriation by the Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute contracts, commencing on July 1, 2012 and terminating on June 30, 2015, with the Town of Bethel, Town of Callicoon, Town of Delaware, Town of Fallsburg, Town of Forestburgh, Town of Fremont, Town of Highland, Town of Liberty, Town of Lumberland, Town of Mamakating, Town of Neversink, Town of Rockland, and Town of Thompson at a total annual cost not to exceed \$1,360,000 in the first year of the contract; and

BE IT FURTHER RESOLVED, that the contracts be in a form approved by the Sullivan County Attorney.

Moved by Mrs. LaBuda, seconded by Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion October 18, 2012.

PUBLIC WORKS COMMITTEE
Monthly Report – October 10, 2013

ACCOMPLISHMENTS (September 12 – October 10, 2013)

BUILDINGS & GROUNDS

- Bridges #71, 297, 105 & 241 – flag repairs
- Installed new water line at the Road Patrol building
- Repaired wiring & electric in the Emergency Operation Center
- Replaced transfer switch at the Tennanah Lake radio tower
- Delivered and picked up voting machines for the Board of Elections
- Removed old antennas at the Thunder Hill radio tower
- Repaired various kitchen equipment at the Jail
- Continued painting at the Ferndale Transfer Station
- Inspected and repaired the Adult Care Center alarm system
- Cleaned leachate line at the Landfill
- Replaced window at Community Services

PARKS & RECREATION

Fort Delaware

- Continued closing for season
- Tallied seasonal attendance and revenue figures
- Reviewed punch list items with Director and operations
- Began, with Director, to plan for 2014 season

Lake Superior

- Tallied seasonal attendance and revenue figures
- Reviewed punch list items with operations
- Responded to hunting inquiries

D & H Canal Linear Park & Interpretive Center

- Continued operating through Columbus Day
- Continued making improvements to facility and grounds with Director
- Met with National Park Service about the potential relocating of a large three dimensional model to the interpretive center

Sullivan County Museum

- Completed time cards
- Responded to building issues
- Reviewed facility use requests & issued permit for facility use

General Parks

- Worked with operations to close out summer season at all parks
- Issued park permits as necessary
- Continued work on Interpretation project at Minisink Battleground

- Continued to meet with OSE concerning County Sustainability projects
- Attended Ag & Sustainability Committee Meeting
- Attended Health & Family Services Committee Meeting
- Coordinated HEAL Grant meeting with Architects, Construction Manager, Contractors, and County Staff to flesh out remainder of project
- Reviewed and approved HEAL Grant payment applications
- Continued working on various buildings projects/issues

SHOP STAFF

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on vehicles as necessary
- Repaired accident damage to vehicles
- Made necessary repairs in the field to keep road and bridge crews working
- Repaired landfill containers
- Repaired sanders as needed
- Repaired chain saws and small equipment
- Repaired mowers as needed
- Assembled Truck 171
- Painted frames on Trucks 173 & 174
- Sandblasted and painted wheel rims
- Rebuilt frame on container 812 for Liberty complex
- Repaired the rear axle on Truck 155
- Replaced all wheel seals on Loader 188
- Serviced generators at several locations

SIGN SHOP

- Fabricated 175 signs for Division of Public Works and Towns
- Repaired 111 signs on county roads and bridges
- Striped 96 miles of County and Town roads
- Painted stops and bars
- Entered sign inventory into computer

AIRPORT

- Completed Monthly Airport Rescue and Fire Fighting Training (ARFF)
- Completed required Monthly Weather Observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design and construction project and the Airport Drainage Rehab Project

BRIDGES

- Addressed NYSDOT bridge flags for Bridges: 98 (BET); 22 (CAL); 273 (DEL); 45 (FAL); 51, 297 (LIB); 221, 227, and 250 (ROC); and Railroad Bridge (TUS)
- Prepared and submitted applications for stream disturbance permits to NYSDEC for Bridges 297 (LIB) and 71 (MAM)

- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL). Obtained approval from NYSDOT to include the replacement of traffic light poles and signal heads at the CR 53/River Road intersection
- Completed review of responses prepared by Barton & Loguidice with respect to the Bridge 45 (FAL) Advanced Detailed Plans and coordinated the future programming of the CR 53/River Road intersection traffic signals controller
- Continued close out work for the Bridge 192C (NEV) Pier Replacement Project construction and inspection contracts
- Continued engineering assistance and inspection during construction for the Bridge 186 (DEL) rehabilitation project
- Continued administration and management work for the Bridge 76 (TUS) construction and inspection contracts
- Attended a meeting with a property owner adjacent to the Bridge 76 (TUS) construction site and resolved issues through coordination with the construction contractor
- Continued follow-up work with NYSOEM/FEMA to appeal the denial of funding for the Bridge 191 (FOR) Hurricane Irene damages. Prepared a draft correspondence to our Federal representative to request assistance
- Continued assistance for soliciting quotations for services to obtain concrete testing of the abutments and wing walls for Bridge 359 (ROC)
- Completed the preparation of bid documents for the procurement of soil boring services for Bridges 359 (ROC) and 112 (CAL)
- Started preliminary engineering work for the rehabilitation of Bridge 359 (ROC)
- Continued monitoring of CB 250 (ROC) stringers and floor beams and follow up on the procurement of materials
- Completed inspection work for repairs to Bridge 227 (ROC) wind bracing
- Completed preliminary design of scour protection for Bridge 105 (ROC)
- Revised specification for the re-solicitation of ice control material bid
- Completed computations for determining the area of influence of highway loads and continued preliminary design of alternatives for repairs needed to Bridge 100 (HIG)
- Prepared independent computations for checking the design of the pre-stressed concrete beams for Bridge 186 (DEL)
- Started annual bridge inspections

BUILDINGS

- Completed five (5) foster care home inspections and reports as requested by the Department of Family Services
- Continue with the Department of State (DOS) mandated 2013 Building Code Inspections Program and Building Inspection Summary Chart
- Radio license KD28736 letter of concurrence to the Hamptonburgh fire district
- Ongoing Tower Construction Notification System (TCNS) coordination on six (6) proposed tower sites
- Ongoing Federal Communications Commission (FCC) radio license renewals online
- Petroleum Bulk Storage (PBS) Five Year Renewal Registration Application for the Maplewood Maintenance Facility

- Petroleum Bulk Storage (PBS) tank inspections at all facilities for conformance with NYSDEC regulations
- Reviewed and processed water testing lab invoices and vouchers
- Water sampling with new test lab at Landfill & various building locations
- Prepared and submitted Sullivan County International Airport mandated monthly & Human Service Complex mandated quarterly Water Bacteriological Reports and letters to the New York State Department of Health (NYSDOH)
- Prepared and submitted the Sullivan County Human Service Complex mandated water triennial Primary Inorganic Chemical Report and letter to the NYSDOH
- Completed weekly testing at the Human Service Complex water chlorination system
- Reviewed Human Service Complex mandated monthly water chlorination system Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); County Road 49 (FOR) (location B) - heavy stone rip-rap wall and armoring below a Geo-synthetically Reinforced Soil System wall - assembled engineering backup to date for upcoming closeout; County Road 55 (MAM) (FHWA road) - inspected and documented wall construction to date - executed a supplemental agreement that allocated an additional 15% State funding and submitted to NYSDOT
- Continued to progress the County Road 173 (THO) reconstruction project (held a conference call with NYSDOT to resolve Final Design Report comments - executed a no cost time extension and submitted to NYSDOT) and the Sullivan County Community College infrastructure upgrade project (submitted reimbursement request no. 1 to NYSDOT)
- Reviewed the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Roads 15 (LIB) - Site Plan and access to Camp Gila; County Road 15 (LIB) intersection with Ferndale Loomis Road - prepared a summary for Town officials detailing safety actions taken to date; County Road 42 (LUM) - marked out approved speed zone sign locations; County Road 53 (FAL) - additional ADP comments on pavement sections and traffic lights; County Road 103 (THO) - Forest Park sewer line extension plans and speed zone request from Fraser Road to Kutsher Road; County Road 173 (THO) - reviewed and ranked expression of interest packages from three (3) pre-approved consultants for the EPT Concord development and proposed roundabout at the intersection of County Road 173 and former County Road 173A (coordinated the removal of all County owned signs - County Road 173A now a Town of Thompson highway) and measured stopping sight distances for four (4) requested school bus stop ahead signs on County Roads 11, 41, 81 and 149
- Continued to close out the 2013 paving contract - prepared change order no. 1 (reduction in contract) to zero out all quantities
- Completed the mark out of full depth repair sections on County Road 16

(FAL/LIB/NEV) and the mark out of truing and leveling sections on County Road 123 (CAL/ROC)

- Met with a contractor on County Road 94 (FRE) to estimate and coordinate a pavement repair at a Millennium pipeline crosser (cost of repair to be paid by Millennium)
- Completed a Cadd basemap of recent County Bridge 313 (THO) survey and provided centerline bearing layout on both abutments at County Bridge 186 (DEL) along with detailed pavement elevations at County Bridge 112 (CAL)
- Completed a planimetric and topographic field survey of an area adjacent to the main entrance at the Adult Care Center (LIB)
- Completed the survey layout of burial plot markers in rows A and B, sections 1, 2 and 3 at the Sullivan County Veterans' Cemetery (LIB)
- Completed grading layout for the final reclamation of the borrow area at the Sullivan County Sanitary Landfill (THO)
- Completed the annual dam monitoring survey required by NYSDEC at the Sunset Lake dam (LIB)
- Prepared a revised FAA 1A survey certification for the proposed Wurtsboro emergency services tower site and measured areas to be disturbed at the proposed Tennenah Lake emergency services tower site
- Met with representatives of the Center for Discovery to discuss possible improvements to County Road 104 in Hurleyville (FAL)

LAND & CLAIMS

- Incidents – Tire – CR 55, Paint – Mamakating roads
- Accident – Pick up 86, Excavator 133, Truck 16, Roll-off 209, Roll-off 207
- Complaints – CB 76 meeting, CR 105 drainage, CR 74 no parking
- Claims – Gessner (LIB)
- Releases – CB 105 release received
- Continued correspondence – CB 76 (TUS), CB 105, CR 103 subdivision
- Misc. – chemical spray, easement resolution
- Radio Towers - access
- ROW – CR 141
- FOIL – D&H

PERMITS:

TYPE	NUM	YEAR	NAME	CR
D	1696	2013	Poley Paving	183
U	1673	2013	Bandwidth	179A, 179, 178, 176, 175, 174, 59
U	1674	2013	NYSEG	56

Subdivision/development review/correspondence: CR 146 Ward (LIB), CR 32 (LUM) Sand Pond, CR 74 (LIB)

Inspections: none

ROJECTIONS (October 10 – November 14, 2013)

BUILDINGS & GROUNDS

- Bridge #186 – superstructure replacement
- Bridge #227 – timber repairs
- Repair siding at the Ferndale Transfer Station
- Replace lift at Maplewood Facility
- Repair cabins at Fort Delaware
- Repair sidewalk at the Government Center
- Install new sidewalks at the Adult Care Center

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Close for season
- Compile seasonal data
- Begin planning for next season

Sullivan County Museum

- Continue to complete time cards
- Continue to respond to building issues
- Continue to review facility use requests

General Parks

- Continue to work with OSE on sustainability projects
- Continue to work on HEAL Grant project
- Continue to address hunting inquiries at Lake Superior
- Continue to work on interpretative project at Minisink Battleground
- Attend Community Relations Committee meeting at Del. Valley Job Corps
- Attend Steering Committee meeting with Sullivan Renaissance
- Continue to plan, as time allows, for 2014 programming at Fort Delaware
- Continue to assist, as needed, with buildings and commissioner duties

SHOP STAFF

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Continue to put tools and equipment away at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair plows
- Repair low boy trailer
- Repair body damage on vehicles
- Install sanders on vehicles

- Repair the rear suspension on Truck 155
- Make spare parts for sanders
- Repair sanders as needed
- Prepare loaders for winter

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Paint stops and bars
- Stripe Town and County roads
- Continue entering sign inventory into computer

Engineering:

AIRPORT

- Complete Monthly Fire Fighting Training (ARFF)
- Complete required Monthly Weather Observations
- Continue coordination of the potable water system design and construction project; the security perimeter roadway project; the County "T" Hangar Rehabilitation Project and the Airport Drainage Rehab Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete a final review of consultant responses to NYSDOT comments with respect to the Bridge 45 (FAL) Advanced Detailed Plans and submit responses to NYSDOT
- Continue close out work for the Bridge 192c (NEV) construction and inspection contracts. Submit a reimbursement request to NYSOEM
- Continue monitoring of CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue administration and management work for the inspection and construction contracts and provide quality control inspections for the Bridge 76 (TUS) replacement project
- Continue inspection and engineering assistance work for the Bridge 186 (DEL) superstructure replacement project
- Follow up with NYSOEM/FEMA with respect to the appeals for Bridges 191 (FOR) and 192c (NEV)
- Complete design work/details for the replacement/repair of the Bridge 100 (HIG) shoulder gratings
- Continue preliminary engineering work for the rehabilitation of Bridge 359 (ROC).
- Start preliminary engineering for the rehabilitation of Bridge 298 (LIB)
- Review bids and recommend award of soil boring services for Bridges 359 (ROC) and 112 (CAL)
- Review quotations and recommend award for services to provide concrete coring and

testing for Bridge 359 (ROC)

- Review bids, test materials and recommend award for the ice control materials contracts
- Continue annual inspection of bridges

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on chlorination system
- Petroleum Bulk Storage (PBS) tank inspections at all facilities for conformance with NYSDEC regulations
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to work with NYSDOT (for FHWA) on the recovery from damage related to Hurricane Irene - County Road 55 rip-rap retaining wall project
- Continue to provide survey support services as needed for the 2013/2014 bridge and highway improvement programs
- Continue to provide survey support services for the emergency services tower upgrade project
- Continue with final accounting and closeout of the contract paving of 14.5 miles of County roads (bonding requirements and retainage release)
- Continue with final design coordination, administration and planning for the reconstruction of the County Road 173 project
- Retain a consultant for the design review of the County Road 173 roundabout
- Continue to final design phase for proposed improvements at the Sullivan County Community College
- Layout additional plot markers at the Veterans' Cemetery
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2012 tonnage (T)	2013 tonnage (T)
January	2,977	3,113
February	2,740	2,602
March	3,732	3,178
April	3,829	4,138
May	5,655	4,888
June	5,740	5,874
July	8,467	9,713
August	8,370	8,107
September	4,251	
October	4,304	
November	3,712	
December	3,124	
TOTAL	56,901	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (September 12 – October 10, 2013)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Met with consultant in regard to closeout Landfill capping project

PROJECTIONS (October 10 – November 14, 2013)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Review submittals for groundwater and air quality monitoring
- Continue work on closeout of the Landfill capping project
- Prepare specifications and acquire containers for Highland Transfer Station.

Recycling Program

ACCOMPLISHMENTS (September 12 – October 10, 2013)

- 2013 HHW Collection Event pre-registrations, advertising, program coordination, & conduct Collection Event
- Scrap metal load vendor check
- 3rd Quarterly Performance Measures report
- Water sampling & analysis at County/solid waste facilities
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Public Works Committee recycling & HHW program updates
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Solid Waste Task Force participation
- Sharps collection coordination with Medi-Transport Services at transfer stations
- Rx Task Force participation with Public Health Services

PROJECTIONS (October 10 – November 14, 2013)

- Scrap metal bid specification review
- HHW Event NYSDEC compliance reporting
- School recycling information & contact
- Public Works Committee recycling & HHW program updates
- Review recycling program vouchers
- HHW 2013 NYSDEC Reimbursement Grant information
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Solid Waste Task Force participation
- Water sampling & analysis at solid waste facilities
- Rx Task Force participation with Public Health Services