

**PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE**

**December 12, 2013 – 12:45 p.m.**

**Committee Members: Cora Edwards, Chair; Gene Benson, Vice-Chair;  
Kathy LaBuda, Ira Steingart, Alan Sorensen**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS: None**

**DISCUSSION:**

1. Emergency Preparedness

**RESOLUTIONS:**

1. To adopt NIMS Training Policy for Emergency Services.
2. To authorize the County Manager to execute a contract amendment with Verizon of New York Inc. to continue maintenance of Enhanced 911 Telephone Equipment.

**REPORTS**

- **Update: Public Safety/Emergency Management** **Richard Martinkovic, Commissioner**
  - **Alex Rau** **E-911**
- **Update: Law Enforcement**
  - **District Attorney's Office** **Jim Farrell, District Attorney**
  - **Probation Department** **Jeffrey Mulinelli, Director**
  - **Sullivan County Sheriff's Office** **Michael A. Schiff, Sheriff**

**PUBLIC COMMENT**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Commissioner Richard Martinkovic

Re: Request for Consideration of a Resolution: To adopt NIMS Training Policy

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To clarify available NIMS training courses at Emergency Services Training Center.

---

---

---

---

Is subject of Resolution mandated? Explain:

Yes - through Presidential Homeland Security Directive 5

Does Resolution require expenditure of funds? Yes \_\_\_ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable - Ah

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Angen Lewis Date 12/10/13
- B. Management and Budget: Janet Myfy Date 12/10/13
- C. Law Department: S. Gasper Date 12/10/13
- D. County Manager: John P. Stord Date 12/10/13
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE**

**RESOLUTION TO ADOPT NIMS TRAINING POLICY FOR EMERGENCY SERVICES**

**WHEREAS**, the Sullivan County Legislature adopted Resolution No. 272-05, which established the National Incident Management System (NIMS) as the County's standard for incident management pursuant to Homeland Security Presidential Directive (HSPD)-5, and

**WHEREAS**, the Commissioner of Public Safety would like to clarify the available NIMS training at the Sullivan County Emergency Services Training Center using the attached policy.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby adopts the attached NIMS Training Policy for the Sullivan County Emergency Services Training Center.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2013**



***Emergency Management  
/Homeland Security***

***Sullivan County Government Center  
100 North Street, PO Box 5012  
Monticello, NY 12701-5012***

***Emergency Services Training  
Center***

***John Hauschild, Training Coordinator  
Phone: 845-807-0509  
Fax: 845-292-0968  
E-Mail: [John.Hauschild@co.sullivan.ny.us](mailto:John.Hauschild@co.sullivan.ny.us)***

---

**NIMS TRAINING POLICY FOR EMERGENCY SERVICES**

Sullivan County, New York is a NIMS compliant County as per the Presidential directive (HSPD-5). All Emergency personnel and County Employees in Sullivan County, New York are given the opportunity for NIMS Training. This training is provided in online (if available) and classroom format. All County Employees will complete the required level of NIMS training as per their position.

NIMS training 700 is offered to all entry level first responders and Emergency Personnel (Fire, EMS, Law Enforcement, County Employees Etc.) at the Sullivan County Emergency Services Training Center.

NIMS training 100 is offered to all entry level first responders and Emergency Personnel (Fire, EMS, Law Enforcement, County Employees Etc.) at the Sullivan County Emergency Services Training Center.

NIMS training 200 is offered to all entry level first responders and Emergency Personnel (Fire, EMS, Law Enforcement, County Employees Etc.) at the Sullivan County Emergency Services Training Center.

NIMS training 300 is offered to all Middle Management Leaders and Emergency Operations Center staff (Fire, EMS, Law Enforcement, County Employees Etc.) at the Sullivan County Emergency Services Training Center.

NIMS training 400 is offered to all Command Staff, Agency Administrators, Emergency Managers etc.(Fire, EMS, Law Enforcement, County Employees Etc.) at the Sullivan County Emergency Services Training Center.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Alex Rau, E911 Coordinator

**Re:** Request for Consideration of a Resolution: To ammend contract with Verizon of New York to extend maintenance of E911 telephone system.

**Date:** 12/6/2013

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will authorize a contract ammendment to extend maintenance of the E911 telephone system from the current 12/31/2013 to 3/31/2014.

**Is subject of Resolution mandated? Explain:**

Yes - we must maintain E911 telephone system for public safety.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 8,850.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A3020-44-4405 2014 Funds

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>8,850.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [Verizon of New York] of  
[New York]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 01/01/2014 To 03/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 06/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 12,300.00

Resolutions authorizing prior contracts (Resolution #s): 206-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

County must continue to maintain it's E911 telephone system

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 8,850

Efforts made to find Less Costly alternative:

n/a

Efforts made to share costs with another agency or governmental entity:

n/a

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Quote

Person(s) responsible for monitoring contract (Title): E911 Coordinator



**Pre-Legislative Approvals:**

- A. Director of Purchasing: Amson Lewis Date 12/10/13
- B. Management and Budget: Janet Myer Date 12/10/13
- C. Law Department: S. Y. Glasgow Date 12/10/13
- D. County Manager: John P. Stroh Date 12/10/13
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY PUBLIC SAFETY COMMITTEE  
TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT  
AMENDMENT WITH VERIZON OF NEW YORK INC. TO CONTINUE  
MAINTENANCE OF ENHANCED 911 TELEPHONE EQUIPMENT**

**WHEREAS**, the County of Sullivan executed an agreement with Verizon New York pursuant to resolution 192-08 to supply equipment and maintenance for the operation of the E911 telephone system, and

**WHEREAS**, the County of Sullivan executed an agreement with Verizon New York pursuant to resolution 206-13 to extend maintenance for the operation of the E911 telephone system through 12/31/2013, and

**WHEREAS**, the County is awaiting a final grant contract execution from NYS DHSES to allow the County to move forward with replacing the current E911 telephone system which is beyond manufacturer support; and

**WHEREAS**, Verizon is willing to extend the agreement for an additional 3 months to provide maintenance of the E911 phone system as the County awaits final grant contract.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a contract amendment with Verizon Of New York Inc. to provide maintenance of Enhanced 911 telephone equipment for an additional 3 month term expiring 3/31/2014 and a cost not to exceed \$8,850.00. Such agreement to be in a form approved by the County Attorney's Office.