

## **PUBLIC WORKS COMMITTEE**

**December 12, 2013 – 10:15 AM**

Committee Members: LaBuda (Chair), Benson (Vice Chair),  
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

### **PRESENTATION:**

### **DISCUSSIONS:**

### **RESOLUTIONS:**

1. Resolution to authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation.
2. Resolution to amend Title VI of the Solid Waste Management Rules regarding disposal fees.

### **REPORTS:**

### **PUBLIC COMMENT:**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Enter into agreement with Hudson Transit

Date: December 12, 2013

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into agreement with Hudson Transit Lines, Inc. for the provision of public transportation.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$65,000.00

Are funds already budgeted? Yes  No

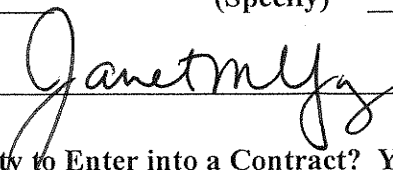
If "Yes" specify appropriation code(s): A-5680-40-4021 2014 FUNDS

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$65,000.00	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: \_\_\_\_\_



Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Hudson Transit Lines, Inc. \_\_\_\_\_]

Nature of Other Party to Contract: \_\_\_\_\_ Other: Transportation

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 65,000.00

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house to provide service.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$65,000

Efforts made to find Less Costly alternative:

No other mass transit service provider available in county.

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
Previously quoted. \_\_\_\_\_

Person(s) responsible for monitoring contract (Title): Edward McAndrew, P.E.

Pre-Legislative Approvals:

- A. Director of Purchasing: Amson Lewis Date 12/10/13
- B. Management and Budget: Janet Myers Date 12/10/13
- C. Law Department: S. Hargrave Date 12/10/13
- D. County Manager: John Hood Date 12/10/13
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH HUDSON TRANSIT LINES, INC. FOR THE PROVISION OF PUBLIC TRANSPORTATION**

**WHEREAS**, pursuant to Resolution No. 585-07 adopted by the Sullivan County Legislature on December 20, 2007 the County entered into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation; and

**WHEREAS**, it is in the best interest of the County to continue having Hudson Transit Lines, Inc. continue to provide such services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation for the year 2014 at a cost not to exceed \$65,000; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.

**RESOLUTION NO. 585-07 INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH HUDSON TRANSIT LINES, INC. FOR THE PERIOD JANUARY 1, 2008 THROUGH DECEMBER 31, 2008**

**WHEREAS**, pursuant to Resolution No. 293-07 adopted by the Sullivan County Legislature on June 21, 2007 the County entered into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation; and

**WHEREAS**, the agreement was for a term commencing on January 1, 2007 and terminating on September 30, 2007; and

**WHEREAS**, the agreement was modified on September 27, 2007 by Resolution No. 430-07 extending the term from October 1, 2007 to December 31, 2007; and

**WHEREAS**, it is in the County's best interest to enter into an agreement for the term of January 1, 2008 to December 31, 2008.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation for the term of January 1, 2008 to December 31, 2008; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Department of Law.

**Moved by Mr. Rouis, seconded by Mrs. Binder, put to a vote, unanimously carried and declared duly adopted on motion December 20, 2007.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: to amend the Solid Waste tipping fees

**Date:** December 12, 2013

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend Title VI of the Solid Waste Management Rules regarding disposal fees and modify the per ton cost of disposal and the minimum charge for weighed material.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

*Janet Myg*

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_



Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable - AR

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: Rayson Lewis Date 12/10/13
- B. Management and Budget: Janet Myron Date 12/10/13
- C. Law Department: S. Grogan Date 10/12/13
- D. County Manager: John Poter Date 12/10/13
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AMEND TITLE VI OF THE SOLID WASTE MANAGEMENT RULES REGARDING DISPOSAL FEES**

**WHEREAS** the Sullivan County Solid Waste Management Rules (hereinafter the Rules) were adopted by the County Legislature; and

**WHEREAS**, it has, from time to time, been necessary to modify and amend the Rules.

**NOW, THEREFORE, BE IT RESOLVED**, that the following subsections a, b, d, l, and m of Section 620.1 of Title VI of the Rules be amended to read as follows; and

Title VI

620.1 Disposal Fees –

- a) Compacted Solid waste in Bulk:  
In the first paragraph replace \$85.00 with \$95.00 and \$10.75 with \$11.00 and 250 pounds with 220 pounds.
- b) Construction and Demolition (C&D) and bulk waste:  
In the first paragraph replace \$85.00 with \$95.00 and \$10.75 with \$11.00 and 250 pounds with 220 pounds.
- d) Regulated wastes with special NYSDEC permit only, and subject to approval by the Commissioner:  
Replace \$85.00 per ton with \$95.00 per ton.
- l) Rubble / Aggregate  
Replace \$85.00 per ton with \$95.00 per ton.
- m) Select Building Demolition Debris  
Replace \$85.00 per ton with \$95.00 per ton.

**BE IT FURTHER RESOLVED**, that this amendment shall take effect February 1<sup>st</sup> 2014.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2013.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – December 12, 2013**

**ACCOMPLISHMENTS (November 14 – December 12, 2013)**

**BUILDINGS & GROUNDS**

- Bridge #186 – superstructure replacement
- Bridge #82 – flag repairs
- Bridge #359 – core drilling
- Completed new walkway/patio area at the Adult Care Center
- Repaired water main and container at the Landfill

**PARKS & RECREATION**

**D & H Canal Linear Park & Interpretive Center**

- Completed time cards
- Worked with Director on various exhibit enhancements
- Started planning for next year

**Sullivan County Museum**

- Completed time cards
- Responded to building issues
- Reviewed facility use requests & issued permit for facility use
- Completed employee evaluations

**General Parks**

- Worked with Operations to identify necessary parks improvements
- Continued weekly meetings with OSE
- Attended Ag & Sustainability Committee meeting
- Attended Health & Family Services Committee meeting
- Continued HEAL Grant project oversight
- Continued working with Grants and General Services on HEAL Grant reporting
- Continued to respond to hunting inquiries
- Continued to work with Triathlon planner about future event
- Began accepting Fort Delaware 2014 Student Day reservations
- Met with Planning and County Attorney offices about parkland designation
- Attended Steering Committee meeting with Sullivan Renaissance
- Completed Annual Report for Parks Dept.
- Assisted with Buildings Dept. and Commissioner duties as needed

**SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs in the field to keep road and bridge crews working
- Repaired landfill containers

- Repaired sanders as needed
- Repaired chain saws and small equipment
- Removed mower decks and installed snow blowers
- Repaired tandem trucks as sanders are being installed
- Sandblasted and painted wheel rims
- Serviced and repaired snow blowers
- Removed rear from Backhoe 131 and made necessary repairs
- Installed sanders
- Serviced generators at several locations
- Greased and prepared loaders for winter
- Put stationary generator on an axle
- Replaced radiator and made miscellaneous repairs to Loader 185

### **SIGN SHOP**

- Fabricated 112 signs for Division of Public Works and Towns
- Repaired 88 signs on county roads and bridges
- Striped 40 miles of County and Town roads
- Painted stops and bars
- Entered sign inventory into computer

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting Training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the ARFF Building Construction Project; the potable water system design project; the Airport Drainage Rehab Project; the Terminal Rehabilitation grant and the State grant for the purchase of the 15 bay hangar

### **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 45, 425 (FAL), 228, 297, 436 (LIB), 71 (MAM), 361 (NEV), 250 (ROC) and 96 (THO)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL)
- Continued coordination with FEMA and NYSOEM for the reimbursement of project costs for the Bridge 192C (NEV) Pier Replacement project and for the repair of the Bridge 191 (FOR) stream embankment that was damaged by Hurricane Irene
- Submitted a Project Completion and Certification report to initiate the close out of the Bridge 191 (FOR) stream embankment repair project and for expediting the process for reimbursement of project costs
- Completed engineering assistance and inspection work during construction for the Bridge 186 (DEL) rehabilitation project
- Completed quality control inspections for the Bridge 76 (TUS) construction and inspection contracts and started work for the close out of the inspection and construction contracts
- Started project management and quality control inspections for a contract to obtain soil boring services for Bridges 359 (ROC) and 112 (CAL)

- Continued engineering work for the rehabilitation of Bridge 359 (ROC) and Bridge 298 (LIB)
- Continued monitoring CB 250 (ROC) stringers and floor beams
- Completed the preparation of the annual bridge inspection report
- Provided inspection and assistance during the start of repairs to the Bridge 82 (FOR) steel gratings
- Completed assistance to the Town of Delaware for their preparation of documents to procure funding for the Kohlertown Flood Mitigation project
- Provided testing of concrete for the construction of a concrete patio slab at the Adult Care Center
- Completed an inspection and the preparation of a semiannual report for the Sunset Lake Dam (LIB) and the Bridge 77 Toasperm's Pond Dam (HIG)
- Completed preparation of the Bridge portion of the Annual Report
- Completed the preparation Plans of Action (POAs) for seven (7) scour critical bridges as required by NYSDOT
- Completed submission of a CHIPS reimbursement request to NYSDOT
- Provide quality control testing for checking paint thickness for two purchased landfill containers

## **BUILDINGS**

- Completed five (5) foster care home inspections and reports as requested by the Department of Family Services
- Adult Care Center floor plan updates as per the HEAL Grant Interior Renovation Project for nurses call station bidding
- Human Service Complex square footage calculations and plans for each office at the DFS, DCS and SCF buildings
- Government Center heating system zone valve plans/chart updates
- Ongoing Tower Construction Notification System (TCNS) coordination on six (6) proposed tower sites
- Ongoing Federal Communications Commission (FCC) radio license renewal forms and required notification forms online
- Petroleum Bulk Storage (PBS) tank inspections at Sullivan County facilities for conformance with NYSDEC regulations
- Reviewed water test results and processed water test lab invoices
- Prepared and submitted Sullivan County International Airport mandated monthly & Human Service Complex mandated quarterly water bacteriological reports and letters to the New York State Department of Health (NYSDOH)
- Completed weekly testing at the Human Service Complex water chlorination system
- Reviewed Human Service Complex mandated monthly water chlorination system Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Attended New York State Department of State mandated building code training
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Prepared Communications section of the 2013 Annual Report for submittal

- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); submitted project completion and certification report (P-4) to NYSOEM for the last two (2) remaining projects (County Road 49 wall and County Bridge 192c)
- Submitted a detailed damage inspection report to NYSOEM for repairs to County Road 53 (FAL) (FHWA road) as a result of flooding in June 2013 (NY 13-02)
- Continued to progress the County Road 173 (THO) reconstruction project (assisted consultant with archeological addendum - executed a no cost time extension for consultant) and the Sullivan County Community College (FAL) infrastructure upgrade project (started preparation of plans, specifications and estimate) (PS & E)
- Reviewed the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 14 (BET) - performed ball bank analysis for curve warning sign; County Road 62 (MAM) - submitted a speed limit reduction request to NYSDOT; County Road 103 (THO) - measured stopping sight distance for a requested school bus stop ahead sign; County Road 104 (FAL) - feasibility of accommodating a bike lane in the existing shoulders; and Town Highway 27 (BET) - research road history and length for clerk
- Completed the close out of the 2013 paving contract (final sub-contractor payment proof received - contract retainage released)
- Prepared a quote for the rental of portable, specialized, crushing equipment to process recycled asphalt product or RAP generated during the milling of various county roads
- Coordinated and inspected the repair of a pavement subsidence at a Columbia Gas pipeline crosser on County Road 94 (FRE) (all costs for repair were borne by Millennium pipeline)
- Completed beam layout on both abutments and provided final grading layout at County Bridge 186 (DEL)
- Completed as-built survey location of existing helipad markings at the NYS troopers barracks (LIB)
- Prepared FAA 1A survey certifications for the proposed Tennanah Lake (FRE) and Thunder Hill (NEV) emergency services tower sites and completed GPS observations at the proposed Delaware (DEL) emergency services tower site - prepared an agreement modification and change order to the soil borings contract
- Continued with the review of the NYSDOT's annual local roads listings for the County and Town highway systems in order to reconcile the State's and the County's local highway mileages for certification as part of the Consolidated Local Street and Highway Improvement Program (CHIPS)
- Attended final session of soil and water stream management and flood response site training (completion certificate received)

## LAND & CLAIMS

- Accidents – Pick up 12
- Complaints – CR 65 drainage
- Claims – Huertas (COC) research
- Releases – SCIA
- Follow-up – CR 164 drainage
- Continued correspondence – CB 45 agreement signed by all parties
- Misc. – CB 237 overweight vehicle, CR 53 DEC interest
- Radio Towers – Misc. information
- ROW – CR 149 sidewalk project
- FOIL – CR 62 Chestnut Ridge

## PERMITS:

TYPE	NUM	YEAR	NAME	CR
M	3027	2013	Center for Discovery	104
M	3028	2013	SYDA Foundation	52
M	3029	2013	Nicolay & Laura Santana	112
D	1698	2013	Millennium	94
U	1675	2013	Peg Bandwidth	178
U	1676	2013	Peg Bandwidth	104
U	1677	2013	Peg Bandwidth	52

Subdivision/development review/correspondence: CR 128 (CAL) illegal access, CR 51 SCCC (FAL) sight distance, CR 17 (NEV) Maxon access research  
Inspections: CR 104

## **PROJECTIONS (December 12, 2013 – January 9, 2014)**

### **BUILDINGS & GROUNDS**

- Repair overhead door at the Ferndale Transfer Station
- Repair cabin at Ford Delaware
- Bridge #250 – secure floor beams
- Repair siding, calibrate and repair sensors at the Landfill

### **PARKS & RECREATION**

- Continue to work with OSE on sustainability projects
- Continue to work on HEAL Grant project
- Continue to address hunting inquiries at Lake Superior
- Continue to work on interpretative project at Minisink Battleground
- Continue to oversee SC Museum
- Write and send letters to potential returning seasonal employees
- Continue to plan for 2014 programming at Fort Delaware & D&H Canal
- Continue to assist, as needed, with buildings and commissioner duties
- Continue to accept 2014 Student Day reservations for Fort Delaware

### **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair plow trucks as needed
- Repair body damage on vehicles
- Finish installing sanders on vehicles
- Make spare parts for sanders
- Start mower repairs
- Rebuild transmission for stock

### **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Paint stops and bars
- Clean striper for winter
- Continue entering sign inventory into computer

### **Engineering:**

### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations



- Continue coordination of the potable water system design project; the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; the Airport Drainage Rehab Project; the Terminal Rehabilitation grant and the State grant for the purchase of the 15 bay hangar

## **BRIDGES**

- Provide follow up work for NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Continue FEMA/NYSOEM close out work for the reimbursement of costs for the replacement of the Hurricane Irene damaged Bridge 192c (NEV) support pier and the repair of the Bridge 191 (FOR) stream embankment
- Continue monitoring CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR & CHIPS programs
- Continue administration and management work for the close out of the Bridge 76 (TUS) replacement project inspection and construction contracts.
- Continue design work/details for the replacement/repair of the Bridge 100 (HIG) shoulder gratings
- Continue engineering work for the rehabilitation of Bridge 359 (ROC) and Bridge 298 (LIB) projects
- Provide follow up for contract soil boring services for Bridges 359 (ROC) and 112 (CAL)
- Coordinate the taking of concrete cores and testing for the determination of the condition of Bridge 359 (ROC) stem and wing walls
- Provide inspection of borings to be taken for Bridges 359 (ROC) and 112 CAL)

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on chlorination system
- Attend New York State Department of State mandated building code training
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide mandated "Uniform Code Administration and Enforcement Report" to the Department of State (DOS) prior to the January 31, 2014 deadline
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2013/2014 bridge and

highway improvement programs

- Continue with the annual fall pavement evaluation road survey (RSMS)
- Continue with review of NYSDOT local highway inventories for all fifteen (15) towns
- Continue to provide survey support services for the emergency services tower upgrade project
- Continue with final design coordination, administration and planning for the reconstruction of the County Road 173 project
- Retain a consultant for the design review of the County Road 173 roundabout
- Continue to final design phase for proposed improvements at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2012 tonnage (T)	2013 tonnage (T)
January	2,977	3,113
February	2,740	2,602
March	3,732	3,178
April	3,829	4,138
May	5,655	4,888
June	5,740	5,874
July	8,467	9,713
August	8,370	8,107
September	4,251	4,821*
October	4,304	4,564
November	3,712	
December	3,124	
<b>TOTAL</b>	<b>56,901</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (November 14 – December 12, 2013)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Discussed with consultant in regard to closeout Landfill capping project
- Prepared change order resolutions for the MRF/TS & Landfill capping projects

\* Tonnage updated for September 2013 based on available data

### PROJECTIONS (December 12, 2013 – January 9, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Review submittals for groundwater and air quality monitoring
- Continue work on closeout of the Landfill capping project
- Acquire containers for Highland Transfer Station as requested by NYSDEC

# Recycling Program

## ACCOMPLISHMENTS (November 14 – December 12, 2013)

- ReCommunity Single Stream Recycling load weights
- Rx Task Force substance abuse workshop with Recovery Center
- E-Scrap CRT fee change
- Rx Task Force participation with Public Health Services
- Scrap metal bid vendor recommendation
- Water sampling & analysis at County/solid waste facilities
- Public Works Committee recycling program update
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Solid Waste Task Force participation
- Sharps collection coordination with Medi Transport Services at transfer stations
- Annual DPW recycling program report

## PROJECTIONS (December 12, 2013 – January 19, 2014)

- Begin NYSDEC annual report preparations
- 2014 fee schedule and handout updates
- Hauler license updates, decal preparation
- Preparation of updated E-Scrap removal specifications
- Rx Task Force physician awareness seminar with Public Health Services
- Scrap metal new contract - vendor coordination
- School recycling information & contact
- Public Works Committee recycling update
- Review recycling program vouchers
- HHW 2013 NYSDEC Reimbursement Grant information
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Solid Waste Task Force participation
- Water sampling & analysis at solid waste facilities