



**SULLIVAN COUNTY LEGISLATURE**  
**SULLIVAN COUNTY GOVERNMENT CENTER**  
100 NORTH STREET  
PO BOX 5012  
MONTICELLO, NY 12701  
845-807-0435  
845-807-0447 (fax)

**EXECUTIVE COMMITTEE**  
**January 16, 2014 at 11:30AM**

**COMMITTEE MEMBERS:** Samuelson, Vetter, LaBuda, Rouis, Gieger,  
Edwards, Benson, Steingart, Sorensen

**I. DISCUSSION**

1. Vacancy Requests
2. IDA vacancies

**II. RESOLUTIONS :**

1. Appoint Travis Tyler, MS, PT to the Sullivan County Public Health Services Professional Advisory Committee
2. Appoint Catherine Iral to the Sullivan County Commission on Human Rights
3. Appoint Edwin Jackson to the Sullivan County Revolving Loan Fund Advisory Board
4. Authorize the County Attorney to Pay a Professional pursuant to Resolution No. 325-11 in Excess of the \$5,000.00 Cap
5. Amend Resolution No. 276-13
6. Accepting the recommendations of the Sullivan County Solid Waste/Recycling Fee Grievance Committee
7. Set Public Hearing for February 20, 2014 at 1:50PM for a proposed local law entitled *Sullivan County Best Value Purchasing Policy*
8. Approve employment agreement with County Manager Joshua Potosek.

**III. PUBLIC COMMENT**

**Vacancy Request Fact Sheet**

**Date:** December 17, 2013

**Department:** Dept. of Community Services

**Department Head:** Joe Todora, Director; DCS

**Position/Duties:** Staff Social Worker I (#489) / This person provides intakes & screenings of new clients. The position evaluates & diagnoses patients & their problems. They provide individual, group & family therapy. The Social Worker I helps patients with the recovery from mental illness & developing social supports in their environment. The position may also refer clients to other agencies. They also write all necessary clinical documentation for assessment and treatment as per regulation and department policy, plus participates in team meetings regarding the more difficult clients.

**Salary:** \$38,046 / \$40,048

**Benefits:** \$28,400 / \$28,932

**Total Cost:** \$66,446 / \$68,980

**County Share:** 0

**Federal Share:** 0

**State Share:** 0

**Other: Revenues** \$66,446 / \$68,980 plus from Medicaid, Medicare, 3<sup>rd</sup> party insurance & billing

**Mandated:** No

**Budgeted:** Yes    **Budget Line:** A4320-40-10-10-11

**Date of Vacancy:** 12/23/2013

**Notes:** Person was promoted to SSWII as of 12/23/2013

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<b>Date Received</b> _____	<b>Date Reviewed</b> <u>12/20/13</u>
<b>Approved</b> _____	<b>Committee Vote:</b>
<b>Denied</b> _____	YES _____ NO _____
<b>Held</b> _____	

✓ 1

Vacancy Request Fact Sheet

Date: January 10, 2014

Department: Division of Public Works

Department Head: Edward McAndrew, Commissioner

Position / Duties: Various Seasonal positions within the Parks Department

ok  
8/8

Salary: See Attached

Benefits:

Total Cost: Varies (hours depend upon weather, season length, etc.)

County Share: 100%

Federal Share: N/A

State Share: N/A

Other: N/A

Mandated:

Budgeted: Yes Budget Line: Various

Date of Vacancy: Seasonal

Notes:

Date Received 1/14/14

Date Reviewed \_\_\_\_\_

Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

Held \_\_\_\_\_

V2



**COUNTY OF SULLIVAN**  
**DIVISION OF PUBLIC WORKS**  
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100 NORTH STREET  
PO BOX 5012  
MONTICELLO, NY 12701

**TO:** Vacancy Review Committee

**FROM:** Edward McAndrew, P.E.  
Commissioner

**CC:** Kristin Porter  
Director of Parks, Recreation & Beautification

**DATE:** January 07, 2014

**SUBJECT:** 2014 Seasonal Positions ✓3

Permission is requested to fill the following seasonal positions beginning April 1, 2014:

Position Number(s)	Job Class Number	Title	Location	Wage Rate (reflects updated minimum wage rate)
1478 ✓	2306	Assist Director, Fort Delaware	FD	\$11.25 start, + .25 each year
1548 ✓	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
1566 ✓	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
1589 ✓	2070	Director, Fort Delaware	FD	\$13.25 start, + .25 each year
1598-1602 ✓	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1603, 1626 ✓	8158	Park Entry Attendant	LSSP	\$ 8.00 start, + .25 each year
1858 ✓	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1860 ✓	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1862 ✓	8136	Laborer I Seasonal (CT Leader)	CT	\$ 9.00 start, + .25 each year
1864 ✓	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1866 ✓	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1940 ✓	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1941 ✓	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1947 ✓	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1996, 1997 ✓	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
1998 ✓	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1999, 2000 ✓	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
2072, 2073 ✓	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2087, 2089-2091 ✓	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2102 ✓	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
2565 ✓	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
2566 ✓	5053	Lifeguard Seasonal	LSSP	\$ 8.50 start, + .50 each year
2811 ✓	5074	Director, County Historical Sites	D&H	\$11.25 start, + .25 each year
2812 ✓	5074	Asst. Dir., County Historic Sites	D&H	\$10.25 start, + .25 each year

Positions include Lake Superior (LSSP), Fort Delaware (FD), D & H Canal Museum (D&H), DPW Interns (DPW) and the Sullivan County Clean Team (CT). All positions are funded in the 2014 adopted budget.



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**TO:** Vacancy Review Committee

**FROM:** Edward McAndrew, P.E.  
Commissioner

**CC:** Kristin Porter  
Director of Parks, Recreation & Beautification

**DATE:** January 07, 2014

**SUBJECT:** 2014 Seasonal Positions – Lake Superior V4

Permission is requested to fill the following seasonal positions beginning April 1, 2014:

Position Number(s)	Job Class Number	Title	Location	Wage Rate (reflects updated minimum wage rate)
1478	2306	Assist Director, Fort Delaware	FD	\$11.25 start, + .25 each year
1548	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
1566	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
1589	2070	Director, Fort Delaware	FD	\$13.25 start, + .25 each year
1598-1602	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1603, 1626	8158	Park Entry Attendant	LSSP	\$ 8.00 start, + .25 each year
1858	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1860	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1862	8136	Laborer I Seasonal (CT Leader)	CT	\$ 9.00 start, + .25 each year
1864	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1866	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1940	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1941	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1947	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1996, 1997	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
1998	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1999, 2000	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
2072, 2073	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2087, 2089-2091	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2102	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
2565	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
2566	5053	Lifeguard Seasonal	LSSP	\$ 8.50 start, + .50 each year
2811	5074	Director, County Historical Sites	D&H	\$11.25 start, + .25 each year
2812	5074	Asst. Dir., County Historic Sites	D&H	\$10.25 start, + .25 each year

Positions include Lake Superior (LSSP), Fort Delaware (FD), D & H Canal Museum (D&H), DPW Interns (DPW) and the Sullivan County Clean Team (CT). All positions are funded in the 2014 adopted budget.



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**TO:** Vacancy Review Committee  
**FROM:** Edward McAndrew, P.E.  
Commissioner  
**CC:** Kristin Porter  
Director of Parks, Recreation & Beautification  
**DATE:** January 07, 2014  
**SUBJECT:** 2014 Seasonal Positions – Fort Delaware Museum of Colonial History V5

Permission is requested to fill the following seasonal positions beginning April 1, 2014:

Position Number(s)	Job Class Number	Title	Location	Wage Rate (reflects updated minimum wage rate)
1478	2306	Assist Director, Fort Delaware	FD	\$11.25 start, + .25 each year
1548	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
1566	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
1589	2070	Director, Fort Delaware	FD	\$13.25 start, + .25 each year
1598-1602	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1603, 1626	8158	Park Entry Attendant	LSSP	\$ 8.00 start, + .25 each year
1858	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1860	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1862	8136	Laborer I Seasonal (CT Leader)	CT	\$ 9.00 start, + .25 each year
1864	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1866	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1940	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1941	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1947	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1996, 1997	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
1998	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1999, 2000	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
2072, 2073	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2087, 2089-2091	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2102	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
2565	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
2566	5053	Lifeguard Seasonal	LSSP	\$ 8.50 start, + .50 each year
2811	5074	Director, County Historical Sites	D&H	\$11.25 start, + .25 each year
2812	5074	Asst. Dir., County Historic Sites	D&H	\$10.25 start, + .25 each year

Positions include Lake Superior (LSSP), Fort Delaware (FD), D & H Canal Museum (D&H), DPW Interns (DPW) and the Sullivan County Clean Team (CT). All positions are funded in the 2014 adopted budget.



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**TO:** Vacancy Review Committee

**FROM:** Edward McAndrew, P.E.  
Commissioner

**CC:** Kristin Porter  
Director of Parks, Recreation & Beautification

**DATE:** January 07, 2014

**SUBJECT:** 2014 Seasonal Positions – DPW *V6*

Permission is requested to fill the following seasonal positions beginning April 1, 2014:

Position Number(s)	Job Class Number	Title	Location	Wage Rate (reflects updated minimum wage rate)
1478	2306	Assist Director, Fort Delaware	FD	\$11.25 start, + .25 each year
1548	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
1566	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
1589	2070	Director, Fort Delaware	FD	\$13.25 start, + .25 each year
1598-1602	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1603, 1626	8158	Park Entry Attendant	LSSP	\$ 8.00 start, + .25 each year
1858	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1860	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1862	8136	Laborer I Seasonal (CT Leader)	CT	\$ 9.00 start, + .25 each year
1864	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1866	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1940	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1941	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1947	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1996, 1997	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
1998	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1999, 2000	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
2072, 2073	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2087, 2089-2091	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2102	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
2565	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
2566	5053	Lifeguard Seasonal	LSSP	\$ 8.50 start, + .50 each year
2811	5074	Director, County Historical Sites	D&H	\$11.25 start, + .25 each year
2812	5074	Asst. Dir., County Historic Sites	D&H	\$10.25 start, + .25 each year

Positions include Lake Superior (LSSP), Fort Delaware (FD), D & H Canal Museum (D&H), DPW Interns (DPW) and the Sullivan County Clean Team (CT). All positions are funded in the 2014 adopted budget.



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**TO:** Vacancy Review Committee  
**FROM:** Edward McAndrew, P.E.  
Commissioner  
**CC:** Kristin Porter  
Director of Parks, Recreation & Beautification  
**DATE:** January 07, 2014  
**SUBJECT:** 2014 Seasonal Positions – Clean Team V7

Permission is requested to fill the following seasonal positions beginning April 1, 2014:

Position Number(s)	Job Class Number	Title	Location	Wage Rate (reflects updated minimum wage rate)
1478	2306	Assist Director, Fort Delaware	FD	\$11.25 start, + .25 each year
1548	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
1566	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
1589	2070	Director, Fort Delaware	FD	\$13.25 start, + .25 each year
1598-1602	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1603, 1626	8158	Park Entry Attendant	LSSP	\$ 8.00 start, + .25 each year
1858	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1860	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
1862	8136	Laborer I Seasonal (CT Leader)	CT	\$ 9.00 start, + .25 each year
1864	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
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1947	8136	Laborer I Seasonal	DPW	\$ 8.00 start, + .25 each year
1996, 1997	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
1998	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1999, 2000	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
2072, 2073	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2087, 2089-2091	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2102	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
2565	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
2566	5053	Lifeguard Seasonal	LSSP	\$ 8.50 start, + .50 each year
2811	5074	Director, County Historical Sites	D&H	\$11.25 start, + .25 each year
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Positions include Lake Superior (LSSP), Fort Delaware (FD), D & H Canal Museum (D&H), DPW Interns (DPW) and the Sullivan County Clean Team (CT). All positions are funded in the 2014 adopted budget.





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**TO:** Vacancy Review Committee  
**FROM:** Edward McAndrew, P.E.  
Commissioner  
**CC:** Kristin Porter  
Director of Parks, Recreation & Beautification  
**DATE:** January 07, 2014  
**SUBJECT:** 2014 Seasonal Positions – D&H Canal Museum & Interpretive Center

V8

Permission is requested to fill the following seasonal positions beginning April 1, 2014:

Position Number(s)	Job Class Number	Title	Location	Wage Rate (reflects updated minimum wage rate)
1478	2306	Assist Director, Fort Delaware	FD	\$11.25 start, + .25 each year
1548	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
1566	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
1589	2070	Director, Fort Delaware	FD	\$13.25 start, + .25 each year
1598-1602	5053	Lifeguard Seasonal	LSSP	\$ 9.50 start, + .50 each year
1603, 1626	8158	Park Entry Attendant	LSSP	\$ 8.00 start, + .25 each year
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1996, 1997	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
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1999, 2000	8144	Student Worker Seasonal	CT	\$ 8.00 start, + .25 each year
2072, 2073	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2087, 2089-2091	8144	Student Worker Seasonal	FD	\$ 8.00 start, + .25 each year
2102	8136	Laborer I Seasonal	LSSP	\$ 8.00 start, + .25 each year
2565	8135	Park Manager	LSSP	\$15.50 start, + .50 each year
2566	5053	Lifeguard Seasonal	LSSP	\$ 8.50 start, + .50 each year
2811	5074	Director, County Historical Sites	D&H	\$11.25 start, + .25 each year
2812	5074	Asst. Dir., County Historic Sites	D&H	\$10.25 start, + .25 each year

Positions include Lake Superior (LSSP), Fort Delaware (FD), D & H Canal Museum (D&H), DPW Interns (DPW) and the Sullivan County Clean Team (CT). All positions are funded in the 2014 adopted budget.

**Vacancy Request Fact Sheet**

**Date:** 1/16/2014

**Department:** DFS

**Department Head:** Randy J. Parker, Commissioner

**Position/Duties:** Senior Caseworker w/ backfills

**Budget Position:** new position

This position was created in the 2014 Budget. The Senior Caseworker position is to be assigned to CPS. Senior Caseworker investigates hotline reports received from the NYS Central Register for Child Abuse and Maltreatment that alleges that children have been neglected and/or abused. Position requires investigation of the allegations. An assessment of the family's needs is conducted. Interventions and service referrals are required to address identified issues in the family and to ensure that the children are safe and their basic needs are met.

**Salary:** 44,497 ✓

**Benefits:** 21,252

**Total Cost:** 65,749

**County Share:** 12,492

**Federal Share:** 32,875

**State Share:** 20,382

**Other:**

**Mandated:** Yes

**Budgeted:** Yes

<b>Budget Line:</b> A6010-57-10	44,497
A6010-57-80	21,252
A6010-57-R4610R228	32,875
A6010-57-R3610R167	20,382

**Date of Vacancy:** 1/1/2014 New Position *Jay*

**Notes:** \_\_\_\_\_

**Date Received** \_\_\_\_\_ **Date Reviewed** \_\_\_\_\_

**Approved** \_\_\_\_\_ **Committee Vote:**

**Denied** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**Held** \_\_\_\_\_

**Reviewed** *[Signature]*

V9

**Vacancy Request Fact Sheet**

**Date:** 1/16/2014

**Department:** DFS

**Department Head:** Randy J. Parker, Commissioner

**Position/Duties:** Senior Caseworker w/ backfills

**Budget Position:** new position

This position was created in the 2014 Budget. The Senior Caseworker position is to be assigned to CPS. Senior Caseworker investigates hotline reports received from the NYS Central Register for Child Abuse and Maltreatment that alleges that children have been neglected and/or abused. Position requires investigation of the allegations. An assessment of the family's needs is conducted. Interventions and service referrals are required to address identified issues in the family and to ensure that the children are safe and their basic needs are met.

**Salary:** 44,497

**Benefits:** 21,252

**Total Cost:** 65,749

**County Share:** 12,492

**Federal Share:** 32,875

**State Share:** 20,382

**Other:**

**Mandated:** Yes

**Budgeted:** Yes

**Budget Line:** A6010-57-10 44,497

A6010-57-80 21,252

A6010-57-R4610R228 32,875

A6010-57-R3610R167 20,382

**Date of Vacancy:** 1/1/2014 New Position *[Signature]*

**Notes:** \_\_\_\_\_

**Date Received** \_\_\_\_\_

**Date Reviewed** \_\_\_\_\_

**Approved** \_\_\_\_\_

**Committee Vote:**

**Denied** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**Held** \_\_\_\_\_

**Reviewed:** *[Signature]*

V10

Vacancy Request Fact Sheet

Date: 1/16/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Senior Caseworker w/ backfills

Budget Position: new position

This position was created in the 2014 Budget. The Senior Caseworker position is to be assigned to CPS. Senior Caseworker investigates hotline reports received from the NYS Central Register for Child Abuse and Maltreatment that alleges that children have been neglected and/or abused. Position requires investigation of the allegations. An assessment of the family's needs is conducted. Interventions and service referrals are required to address identified issues in the family and to ensure that the children are safe and their basic needs are met.

Salary: 44,497

Benefits: 21,252

Total Cost: 65,749

County Share: 12,492

Federal Share: 32,875

State Share: 20,382

Other:

Mandated: Yes

Budgeted: Yes

Budget Line: A6010-57-10	44,497
A6010-57-80	21,252
A6010-57-R4610R228	32,875
A6010-57-R3610R167	20,382

Date of Vacancy: 1/1/2014 New Position *[Signature]*

Notes: \_\_\_\_\_

Date Received \_\_\_\_\_

Date Reviewed \_\_\_\_\_

Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed *[Signature]*

VII

Vacancy Request Fact Sheet

Date: 1/16/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Senior Caseworker w/ backfills

Budget Position: 229 ✓ *JP*

The Senior Caseworker position is to be assigned to Foster Care. Senior Caseworker provides professional case work in specialized areas which may involve investigation of and resolution of difficult problem cases as well as the determination and recommendation of the needs for services and the development of plans to resolve the problem. Reviews and approves service plans recommended by the Caseworker to carry out goals to meet the needs of individuals or families.

Salary: 44,497

Benefits: 21,252

Total Cost: 65,749

County Share: 12,492

Federal Share: 32,875

State Share: 20,382

Other:

Mandated: Yes

Budgeted: Yes

Budget Line:	A6010-57-10	44,497
	A6010-57-80	21,252
	A6010-57-R4610R228	32,875
	A6010-57-R3610R167	20,382

Date of Vacancy: 2/7/2014

Notes: \_\_\_\_\_

Date Received \_\_\_\_\_

Date Reviewed \_\_\_\_\_

Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed: *Randy J. Parker*  
Randy J Parker *(KJW)*

V12

Vacancy Request Fact Sheet

Date: 1/16/2014

Department: DFS

Department Head: Randy J. Parker

Position/Duties: Contract Monitor w/ Backfills

Budget Position: 2174 ✓

Contract Monitor is responsible for compiling and analyzing information to be used in the monitoring and evaluation of programs. Works closely with the Divisional and individual department administrators and program staff to assure contract compliance and program efficacy.

Salary: \$36,707

Benefits: \$10,703

Total Cost: \$47,410

County Share: \$9,008

Federal Share: \$23,705

State Share: \$14,697

Other:

Mandated: Yes

Budgeted: Yes Budget Line: A6010-57-10 \$36,707.00  
A6010-57-80 \$10,702.79  
A6010-57-R4610R228 \$23,705  
A6010-57-R3610R167 \$14,697

Date of Vacancy: 6/1/2013 ✓

Notes:

Date Received \_\_\_\_\_

Date Reviewed \_\_\_\_\_


Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed:   
Randy J. Parker

V13

Vacancy Request Fact Sheet

Date: 1/16/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Caseworker w/ backfills

Budget Position: 2140 ✓

The Caseworker position is to be assigned to Foster Care. Caseworker provides case work services for individuals and/or their families, including children, to assist them in their economic, emotional, social and environmental difficulties. Caseworker formulates and carries out plans to meet the needs of the individual or family. Provides counseling to motivate the individual or family to increase their own capacity and confidence in their ability to handle problems.

Salary: \$40,844.

Benefits: \$20,593

Total Cost: \$61,437

County Share: \$11,673

Federal Share: \$30,719

State Share: \$19,045

Other:

Mandated:

Budgeted:

Budget Line: A-6010-57-10 \$40,844  
A-6010-57-80 \$20,593  
A-6010-57-R4610R228 \$30,719  
A-6010-57-R3610R167 \$19,045

Date of Vacancy: 1/6/2014 ✓

Notes:

Date Received \_\_\_\_\_

Date Reviewed \_\_\_\_\_

Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed: Randy J. Parker  
Randy J. Parker (KW)

V14

Vacancy Request Fact Sheet

Date: January 7, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Food Service Helper #2873 part time  
Tray set up/delivery, washing pots, assisting cooks with meal prep, nourishment set up

Salary: 13,640 ✓

Benefits: ~~5,437~~ 8,759

Total Cost: ~~19,077~~ 22,399

County Share: ~~640~~ 750

Federal Share: ~~4358~~ 5,118

State Share: ~~11,895~~ 13,966

Other: <sup>2,565</sup>~~2,184~~ Balance from Medicare, Medicaid, Private Ins. and Private pay

Mandated: No

Budgeted: Yes Budget Line: EI-6020-75 ✓

Date of Vacancy: ~~1/24/2013~~ 5/31/12 ✓ jg

Notes: this position will be utilized to cover weekends and absences from unexpected disabilities which are currently being covered with overtime

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Date Received 01/07/2014 Date Reviewed \_\_\_\_\_  
Approved [Signature] Committee Vote: \_\_\_\_\_  
Denied \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Held \_\_\_\_\_

V15



Vacancy Request Fact Sheet

Date: January 8, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Marketing Outreach Coordinator- new position 2014 Budget  
This position will be the starting point for admissions the facility. This person will focus on getting beds filled.  
This position will be used to market the facility for potential admissions.

Salary: 38,046 ✓

Benefits: ~~5,437~~ 28,323

Total Cost: ~~43,483~~ 66,369

County Share: ~~1,458~~ 2223

Federal Share: ~~9,934~~ 15,165

State Share: ~~27,113~~ 41,381

Other: ~~4,977~~ <sup>7600</sup> Balance from Medicare, Medicaid, Private Ins. and Private pay

Mandated: No

Budgeted: Yes Budget Line: EI-6020-81 ✓

Date of Vacancy: new position in 2014 Budget ✓ *gry*

Notes:

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Date Received 01/13/2014 Date Reviewed \_\_\_\_\_  
Approved *[Signature]* Committee Vote: \_\_\_\_\_  
Denied \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Held \_\_\_\_\_

V16

Vacancy Request Fact Sheet

Date: January 8, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Ward Clerk – new position 2014 Budget  
Making/following up on appointments for residents, completing lab work requests, arranging transportation for appointments, logging monthly weights, setting up discharge records for hospital admissions

Salary: 24,553 ✓

Benefits: ~~5,437~~ 24,853

Total Cost: ~~29,990~~ 49,406

County Share: ~~1,006~~ 1,655

Federal Share: ~~6,852~~ 11,289

State Share: ~~18,700~~ 30,805

Other: ~~3,433~~ <sup>5957</sup> Balance from Medicare, Medicaid, Private Ins. and Private pay

Mandated: No

Budgeted: Yes Budget Line: EI-6020-81 ✓

Date of Vacancy: new position in 2014 Budget ✓ *JD*

Notes: We currently have 3 ward clerks and this position will be needed when the Adult Care Center opens the Rehabilitation Unit

Date Received 01/13/2014

Date Reviewed \_\_\_\_\_

Approved *M. Khan*

Committee Vote: \_\_\_\_\_

Denied \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_

Held \_\_\_\_\_

V17

Vacancy Request Fact Sheet

**Date:** 01/15/14

**Department:** Planning

**Department Head:** Jill M. Weyer

**Position / Duties:** Account Clerk/Database - *New position 2014 Budget*  
Clerical office work, accounts payable, phone calls, counter help, filing, meeting coordination and follow-up

**Salary:** \$23,325 entry \$24,553 full

**Benefits:** \$24,399 entry \$24,726 full

**Total Cost:** \$47,724 entry, \$49,279 full

**County Share:** 100%

**Federal Share:** 0%

**State Share:** 0%

**Other:** depending on grants awarded, some admin \$\$ may be recouped

**Mandated:** No - but will assist with mandated duties

**Budgeted:** Y **Budget Line:** *A-8020-90-10 +*  
*A-8020-90-80*

**Date of Vacancy:** 01/01/2014 *✓ JY*

**Notes:**

**Date Received** \_\_\_\_\_

**Date Reviewed** \_\_\_\_\_

**Approved** \_\_\_\_\_

**Committee Vote:**

**Denied** \_\_\_\_\_

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Held** \_\_\_\_\_

*V18*

**RESOLUTION            INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT  
A NEW MEMBER TO THE SULLIVAN COUNTY PUBLIC HEALTH SERVICES  
PROFESSIONAL ADVISORY COMMITTEE**

**WHEREAS**, pursuant to 10 NYCRR (New York Codes, Rules & Regulations) Section 763.11 (a) (13) requires that Sullivan County Public Health Services Certified Home Health Agency and Long Term Home Health Care Program establish a Professional Advisory Committee to consist of “a group of professional personnel, which includes one or more physicians, registered professional nurses, and representatives of the professional therapeutic services provided by the agency” and “at least one member who cannot be an owner nor employee compensated by the agency”, and

**WHEREAS**, due to the untimely death of Dr. Fried a vacancy exists on the Sullivan County Professional Advisory Committee, and

**WHEREAS**, Travis Tyler MS, PT is willing and qualified to serve the remaining term of Dr. Fried from 1/1/2014 to 12/31/2014 on the Professional Advisory Committee. .

**NOW, THEREFORE, BE IT RESOLVED**, that the following individual be appointed to Sullivan County Public Health Services Professional Advisory Committee, pursuant to Section 763.11 (13) of NYCRR, with the term of 1/1/14-12/31/14.

Travis Tyler MS, PT  
168 Pucky Huddle Rd.  
Bethel, NY 12720

**Moved by  
Seconded by  
and adopted on motion**

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE  
TO APPOINT ONE MEMBER TO THE SULLIVAN COUNTY COMMISSION  
ON HUMAN RIGHTS**

**WHEREAS**, pursuant to Resolution No. 490-04 adopted on December 6, 2004, the Sullivan County Legislature created a Sullivan County Commission on Human Rights (“Commission”); and

**WHEREAS**, Resolution No. 109-05 adopted on March 17, 2005, the Sullivan County Legislature appointed the members to the Commission for designated terms; and

**WHEREAS**, Resolution No. 113-06 adopted on March 16, 2006 indicates terms are to commence on January 1 and terminate on December 31 in the year in which they are scheduled to terminate.

**WHEREAS**, there is a vacancy on the Commission due to the resignation of Henry Belser, and

**WHEREAS**, the Commission sent a letter to the Sullivan County Legislature, received on December 12, 2013, requesting the Legislature appoint an individual to fill this vacancy for the remainder of the three year term which expires on December 31, 2014, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby appoint the following member to the Commission for the following terms:

**Appoint:**

Member  
Catherine Iral

Term Expires  
December 31, 2014  
(fill Henry Belser’s unexpired term)

**RESOLUTION NO.            INTRODUCED BY THE EXECUTIVE COMMITTEE TO  
APPOINT EDWIN JACKSON TO THE SULLIVAN COUNTY REVOLVING LOAN  
FUND (RLF) ADVISORY BOARD**

**WHEREAS**, pursuant to Resolution 142-11, members were appointed to the Sullivan County Revolving Loan Fund (RLF) Advisory Board, for the purpose of reviewing and making recommendations to the County Legislature with respect to County loan funds; and

**WHEREAS**, a vacancy exists on the Board and was advertised on the County website under Board Vacancies, as required; and

**WHEREAS**, a letter of interest was received from Edwin Jackson and the Advisory Board recommends his appointment.

**NOW THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby appoints Edwin Jackson to the Sullivan County Revolving Loan Fund Advisory Board.

**Moved by           , seconded by           , put to a vote, resolution as amended, carried and declared  
duly adopted on motion           .**

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY ATTORNEY TO PAY A PROFESSIONAL PURSUANT TO RESOLUTION NO. 325-11 IN EXCESS OF THE \$5,000.00 CAP**

**WHEREAS**, pursuant to Resolution No. 325-11 the County Attorney retained the services of Roemer, Wallens Gold & Mineaux LLP (hereinafter, the “Firm”) to investigate personnel complaints at the Division of Health and Family Services, and

**WHEREAS**, Resolution No. 325-11 was utilized since it was anticipated the cost of such services would not exceed \$5,000.00. That limit was written into the retainer agreement, and

**WHEREAS**, in July Mr. Roemer advised the County Attorney the cost would likely exceed the \$5,000.00, but did not have figures at that time. Mr. Roemer’s letter was furnished to the County Legislature, and

**WHEREAS**, on September 5<sup>th</sup> Mr. Roemer provided a tentative estimate of the total cost, and on September 19<sup>th</sup> the County Attorney met with the Executive Committee to update the Legislators, and

**WHEREAS**, on September 25<sup>th</sup> the County Attorney advised Mr. Roemer to separate out the bills for the excess over \$5,000.00, and

**WHEREAS**, on September 27, 2013 the Law Department received a copy of the Firm’s completed Report and Recommendation to the Personnel Officer, dated September 24, 2013, and

**WHEREAS**, the Firm’s total bill for its services came to \$13,533.52, and

**WHEREAS**, thereafter the County Attorney spoke with Mr. Roemer and stated that while the County Attorney appreciated that the firm had in fact been careful and thorough and expended a great deal of time on the matter, the final bill was significantly in excess of what the County Legislature expected based on earlier communications and asked whether the Firm might be able to reduce the bill somewhat, and

**WHEREAS**, to date the County has paid the Firm \$4,881.00, and

**WHEREAS**, on December 3, 2013, Mr. Roemer sent a letter to the County Attorney stating that while the matter had taken much more legal time than originally anticipated in order to properly investigate the matter and prepare a thorough report, in consideration of the County's financial situation and the on-going relationship between County and the Firm they would write down the final invoice to a total balance due of \$5,000.00, and

**WHEREAS**, given the foregoing the total expenditure for the matter would be reduced from \$13,533.00 to \$9,881.00, and

**WHEREAS**, the County Attorney is satisfied the work was done thoroughly and professionally, and that the reduced final invoice should be paid.

**NOW THEREFORE BE IT RESOLVED**, that the County Attorney is hereby authorized to pay the Firm an additional \$5,000.00 (in addition to the \$4,881.00 already paid) as the remainder of the fee.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
and adopted on motion \_\_\_\_\_ 2013



**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO  
AMEND RESOLUTION NO. 276-13**

**WHEREAS**, the County Legislature adopted Resolution No. 276-13 on July 18, 2013; and

**WHEREAS**, there is a need to amend Resolution No. 276-13; and

**WHEREAS**, **Section** 603.7 of the Codes and Regulations of the State of New York permits Sullivan County to apply for matching funds through the SUNY Construction Fund for the New York State share of projects that are normally permitted within an approved capital construction budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby amends Resolution No. 276-13 and authorizes the Sullivan County Community College to request matching funds in the amount of \$108,316.26; and

**BE IT FURTHER RESOLVED**, that no funds from the County's General Fund should be committed for this purpose.

**RESOLUTION OF THE EXECUTIVE COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.**

**WHEREAS**, the Sullivan County Legislature (“Legislature”) Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

**WHEREAS**, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) to review written appeals from property owners, and

**WHEREAS**, the Committee wishes to report its recommendations to the Legislature, and

**WHEREAS**, the Committee has reviewed appeals and it recommends approving reduction/elimination of the solid waste fee for properties detailed on the Recommended Approval List attached hereto as Appendix “A” and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Legislature acknowledges receipt of the Committee’s recommendations detailed on Appendix “A” and hereby ratifies said recommendations contained on Appendix A.

**BE IT FURTHER RESOLVED**, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014.

Jan. Solid Waste  
2014 Tax Bills

Recommended Approval List Appendix "A"  
GRAND VIEW PALACE PARCELS

Range	11.-1-39.01./0101	to	11.-1-39.01./0112
	11.-1-39.01./0201	to	11.-1-39.01./0212
	11.-1-39.01./0301	to	11.-1-39.01./0313
	11.-1-39.01./0401	to	11.-1-39.01./0412
	11.-1-39.03./0201	to	11.-1-39.03./0221
	11.-1-39.03./0301	to	11.-1-39.03./0321
	11.-1-39.04./0201	to	11.-1-39.04./0218
	11.-1-39.04./0301	to	11.-1-39.04./0318
	11.-1-39.05./0101	to	11.-1-39.05./0150
	11.-1-39.05./0201	to	11.-1-39.05./0250
	11.-1-39.06./0201	to	11.-1-39.06./0211
	11.-1-39.06./0301	to	11.-1-39.06./0311
	11.-1-39.07./0201	to	11.-1-39.07./0231
	11.-1-39.07./0301	to	11.-1-39.07./0331
	11.-1-39.08./0101	to	11.-1-39.08./0125
	11.-1-39.08./0201	to	11.-1-39.08./0225
	11.-1-39.08./0301	to	11.-1-39.08./0325
	11.-1-39.09./0101	to	11.-1-39.09./0104
	11.-1-39.10./0101	to	11.-1-39.10./0103
	11.-1-39.11./0101		*
	11.-1-39.12./0201	to	11.-1-39.12./0205
	11.-1-39.12./0302	to	11.-1-39.12./0305

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED THE "SULLIVAN COUNTY BEST VALUE PURCHASING POLICY"**

**WHEREAS**, there has been introduced at a meeting of the Sullivan County Legislature held on January 16, 2014 a proposed Local entitled "Sullivan County Best Value Purchasing Policy."

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on said proposed local law by the Sullivan County Legislature on February 20, 2014 at 1:50 p.m., in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.

COUNTY OF SULLIVAN  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on January 16, 2014, a proposed Local Law entitled the "Sullivan County Best Value Purchasing Policy."

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on February 20, 2014 at 1:50 p.m. at which time all persons interested will be heard.

DATED: Monticello, New York  
January 16, 2014

ANNMARIE MARTIN  
Clerk of the Legislature  
County of Sullivan, New York

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE EXECUTIVE COMMITTEE TO  
ENTER INTO AN EMPLOYMENT AGREEMENT WITH JOSHUA POTOSEK AS THE  
SULLIVAN COUNTY MANAGER**

**WHEREAS**, pursuant to Resolution No. 433-13 adopted on December 19, 2013, the Sullivan County Legislature appointed Joshua Potosek to serve as County Manager, and

**WHEREAS**, the Sullivan County Charter (Section C3.01) provides that the County Legislature may enter into an agreement for the County Manager to serve through the first year of the term of the next Legislature, and

**WHEREAS**, the County Legislature and Mr. Potosek have negotiated an agreement pursuant to which Mr. Potosek would serve as County Manager, subject to specific termination provisions, at his present salary until December 31, 2016.

**NOW THEREFORE BE IT RESOLVED**, that the Chairman of the County Legislature is hereby authorized to execute the aforesaid agreement with Mr. Potosek.