

## **PUBLIC WORKS COMMITTEE**

**January 9, 2014 – 10:15 AM**

Committee Members: LaBuda (Chair), Benson (Vice Chair),  
Samuelson, Rouis, Kurpil Gieger, Edwards, Sorensen

### **PRESENTATION:**

1. Sullivan County Jail

### **DISCUSSIONS:**

### **RESOLUTIONS:**

1. Resolution to authorize the County Manager to enter into an agreement with the New York State Unified Court System for cleaning services as well as minor and emergency repairs.

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To enter into agreement with Unified C

Date: January 9, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into an agreement with the NYS  
Unified Court System for cleaning services as well as minor and emergency  
repairs.

Is subject of Resolution mandated? Explain:

N/A

Does Resolution require expenditure of funds? Yes \_\_\_ No  ~~Yes~~

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janel M. [Signature]

Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [ Unified Court System ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: ,

Other:

Duration of Contract: From 04/01/2013 To 03/31/2018

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 04/01/2008 To 03/31/2013

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County receives payment for work done.

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): County receives payment

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A not applicable

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 1/8/14
- B. Management and Budget: [Signature] Date 1/8/14
- C. Law Department: [Signature] Date \_\_\_\_\_
- D. County Manager: [Signature] Date 1/8/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE**

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS**

**WHEREAS**, the Unified Court System is desirous of entering into an agreement with Sullivan County for cleaning services as well as minor and emergency repairs to the court facilities; and

**WHEREAS**, the County has provided this service to the Unified Court System for numerous years and wishes to enter into a new five year contract; and

**WHEREAS**, for the fiscal period April 1, 2013 – March 31, 2014 the Unified Court System is prepared to pay the County \$215,721 for its services, with future payments to be negotiated annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an agreement for cleaning services as well as minor and emergency repairs for the period of State Fiscal years 2013-2014 through 2017-2018, effective April 1, 2013 and terminating March 31, 2018.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014.

**RESOLUTION NO. 493-08 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS**

**WHEREAS**, the Unified Court System is desirous of entering into an agreement with Sullivan County for cleaning services as well as minor and emergency repairs to the court facilities; and

**WHEREAS**, the County has provided this service to the Unified Court System for numerous years and wishes to enter into a new five year contract; and

**WHEREAS**, for the fiscal period April 1, 2008-March 31, 2009 the Unified Court System is prepared to pay the County \$211,681 for its services, with future payments to be negotiated annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an agreement for cleaning services as well as minor and emergency repairs for the period of State Fiscal Years 2008-2009 through 2012-2013, effective April 1, 2008 and terminating March 31, 2013.

**Moved by Mrs. Binder, seconded by Mr. Armstrong, put to a vote with Mrs. Goodman absent, unanimously carried and declared duly adopted on motion December 18, 2008.**

STATE OF NEW YORK)

§:

COUNTY OF SULLIVAN)

I, ANNMARIE MARTIN, Clerk to the Legislature of the County of Sullivan, do hereby certify that I have compared the foregoing copy of a

resolution with the original thereof now on file in my office and that the same is a correct transcript therefrom and of the whole of said original.  
WITNESS my hand and seal of said Legislature this 18<sup>th</sup> day of December 2008.

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CLERK TO THE SULLIVAN COUNTY LEGISLATURE

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – January 9, 2014**

**ACCOMPLISHMENTS (December 12, 2013 – January 9, 2014)**

**BUILDINGS & GROUNDS**

- Repaired siding at the Ferndale Transfer Station
- Replaced wall and repaired siding at the Landfill
- Repaired gas sensor and MRF baler at the Monticello Transfer Station
- Repaired plumbing and the roof at the Adult Care Center
- Removed tree at D&H
- HVAC repairs at County buildings
- Bridge #243 – installed test piles

**PARKS & RECREATION**

**Fort Delaware Museum of Colonial History**

- Started planning for 2014 Season
- Sent return letters to seasonal staff

**Lake Superior State Park**

- Started planning for 2014 Season
- Sent return letters to seasonal staff

**D & H Canal Linear Park & Interpretive Center**

- Completed time cards
- Worked with Director on various exhibit enhancements
- Started planning for next year

**Sullivan County Museum**

- Completed time cards
- Responded to building issues
- Reviewed facility use requests & issued permit for facility use

**General Parks**

- Completed vacancy review paperwork for seasonal positions
- Continued weekly meetings with OSE
- Attended Ag & Sustainability Committee meeting
- Attended Health & Family Services Committee meeting
- Continued HEAL Grant project oversight
- Continued working with Grants and General Services on HEAL Grant reporting
- Continued to respond to hunting inquiries
- Continued to work with Triathlon planner about future event
- Continued accepting Fort Delaware 2014 Student Day reservations
- Attended LWRP meeting in Narrowsburg w/ Planning
- Completed Accomplishment and Goals Report for Parks Dept.

- Assisted with Buildings Dept. and Commissioner duties as needed

### **SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs on the road to keep road and bridge crews working
- Repaired landfill containers
- Repaired and installed sanders as needed
- Repaired chain saws and small equipment
- Serviced water pumps and put away for winter
- Repaired tandem trucks as sanders are being installed
- Sandblasted and painted wheel rims
- Serviced and repaired snow blowers
- Removed rear from BH131 and make necessary repairs
- Greased and prepared loaders for winter
- Put stationary generator on an axle

### **SIGN SHOP**

- Fabricated 56 signs for Division of Public Works and Towns
- Repaired 71 signs on county roads and bridges
- Striped 12 miles of County and Town roads
- Painted stops and bars
- Entered sign inventory into computer

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the Potable Water System Construction project; the Airport Drainage Rehab project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

### **BRIDGES**

- Addressed NYSDOT bridge flags for Bridges 112 (CAL) and 345 (TUS)
- Continued project administration, management and submission of reimbursement requests for contract services being provided for Bridge 45 (FAL)
- Continued coordination with FEMA and NYSOEM for the reimbursement of project costs for the Bridge 192C (NEV) Pier Replacement Project and for the repair of the Bridge 191 (FOR) stream embankment that was damaged by Hurricane Irene
- Continued close out of works for the Bridge 186 (DEL) rehabilitation project and the Bridge 76 (TUS) construction and inspection contracts
- Provided contract administration work for the Soil Boring Contract
- Continued engineering work for the rehabilitation of Bridge 359 (ROC)
- Continued monitoring of CB 250 (ROC) stringers and floor beams
- Provided additional assistance to the Town of Delaware for their preparation of

- documents to procure funding for the Kohlertown Flood Mitigation Project
- Continued engineering work for the rehabilitation of Bridge 298 (LIB)
- Completed preparation of the fourth quarter performance report
- Completed a summary for 2013 Accomplishments and planning for 2014 Goals
- Inspected the Sullivan County Solid Waste Facility's MRF and Transfer Station tipping area concrete flooring as per NYSDEC requirements
- Coordinated the preparation of the plans, specifications and bid documents by Barton & Loguidice for the project to replace Bridge 45 (FAL)
- Participated in a meeting with PENNDOT and NYSDOT for the replacement of the interstate Pond Eddy Bridge
- Finalized the preparation of semi-annual reports for the Bridge 77/Toasperm Dam (HIG) and Sunset Lake Dam (LIB)
- Finalized the preparation of the Bridge Unit's section of the Annual Report
- Started preliminary engineering for the Bridge 243 (MAM) rehabilitation project
- Coordinated the driving of test sheet piles by our Forces for the determination of the suitability of a sheet pile abutment for the Bridge 243 (MAM) rehabilitation project
- Started preliminary engineering for the rehabilitation of Bridge 461 (MAM)
- Participated in the Strategic National Stockpile Subcommittee meeting of the County's Local Emergency Planning Committee. Also provided assistance to the subcommittee for the preparation of updated planning documents

## **BUILDINGS**

- Completed six (6) foster care home inspections and reports as requested by the Department of Family Services
- Adult Care Center HEAL Grant Interior Renovation Project inspection and issued Certificate of Occupancy
- Updated 2013 Building Inventory Chart and square footages
- Ongoing Tower Construction Notification System (TCNS) coordination on six (6) proposed tower sites
- Ongoing Federal Communications Commission (FCC) radio license renewal forms and required notification forms online
- Created 2014 Radio License Data Chart for tracking 155 radio frequencies
- Updated foster home inspection checklist
- Reviewed water test results and processed water test lab invoices
- Prepared and submitted Sullivan County International Airport mandated monthly water bacteriological report and letter to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Reviewed Human Service Complex mandated monthly water chlorination system Operation Report calculations and prepared letter for submittal to the New York State Department of Health (NYSDOH)
- Attended New York State Department of State mandated building code training
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Prepared 2013 Accomplishments and 2014 Goals Report for submittal

- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to progress the County Road 173 (THO) reconstruction project and the Sullivan County Community College (FAL) infrastructure upgrade project (continued with preparation of draft plans, specifications and estimate) (PS & E)
- Reviewed the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: Town Highways 70 and 85 (LIB) - submitted speed limit reduction requests to NYSDOT; Town Highway 98 (BET) - research road history and length for clerk; County Road 15 (LIB) - reviewed NYSDOT highway safety investigation report at Ferndale Loomis intersection; County Road 81 (ROC) - remeasured stopping sight distance for a requested school bus stop ahead sign; County Road 92 (ROC) - reviewed speed limit reduction request and curve advisory speed; County Road 102 (THO) - performed ball bank analysis for curve warning sign; County Road 104 (FAL) - realignment of Greber Road intersection with 104; and Apollo Plaza (THO) - researched record deeds and survey maps involved in pending sale
- Reviewed bid quotes and recommended award for the rental of portable, specialized, crushing equipment to process recycled asphalt product or RAP generated during the milling of various county roads - coordinated the delivery of equipment and work schedule
- Coordinated and inspected the paving of approaches and deck on County Bridge 186 (DEL)
- Completed GPS observations at the proposed Tusten emergency services tower site and prepared FAA 1A survey certifications for both the Tusten and Delaware emergency services tower sites
- Completed GPS observations and staked two (2) potential glide slope obstruction points at the Sullivan County airport (BET)
- Completed the review of the NYSDOT's annual local roads listings for the County and Town highway systems in order to reconcile the State's and the County's local highway mileages for certification as part of the Consolidated Local Street and Highway Improvement Program (CHIPS) - revised all fifteen (15) official Town highway maps - prepared detailed mapping exhibits using GIS depicting measurement changes to the highway systems - submitted mileage change templates, revised red line inventories and final certifications of mileage to the Highway Data Services Bureau at NYSDOT
- Updated the 2013-2014 snow and ice map and provided copies to operations and 911
- Researched specifications and prepared bid documents for precast temporary concrete barriers
- Attended an FHWA intersection safety training session hosted by NYSDOT Region 8 and attended a meeting with interested agencies related to the replacement of the Pond Eddy interstate bridge (LUM)

## **LAND & CLAIMS**

- Accidents – Truck 199
- Complaints – CR 164 drainage – field investigation, CR 102 obstructions
- Claims – Huertas (COC) research

- Incident – CR 75 oil spill, MRF building
- Releases – CB 243, CB 359
- Follow-up – CR 164 drainage, SCIA
- Misc. – CR 157 DEC probe
- Radio Towers – Misc. information, Shandelee correspondence new owners
- ROW – CR 175, CB 243, CR 154
- FOIL – CR 62 Chestnut Ridge

## **PERMITS**

- Letters sent to numerous permit holders with outstanding permit bonds
- Returned bonds for compliance of terms or retain for violations or unclaimed over two years
- Denied extension of permit of CR 113
- Conducted field meetings on CR 154 and CR 179
- Researched existing access on CR 17
- CR 175 pole relocation

Subdivision/development review/correspondence: CR 62 continued complaints, inspection, photos, CR 176 proposed tunnel

Inspections: CR 95, CR 93, CR 65, CR 172

## **PROJECTIONS (January 9 – February 13, 2014)**

### **BUILDINGS & GROUNDS**

- Road Patrol building – flooring/ wall repairs and wiring project
- Repair salt dome at Maplewood
- Repair caustic tank at the Landfill
- Repair heating at the Mamakating Transfer Station
- Repair the overhead door at the Monticello Transfer Station
- Replace the overhead door at the Ferndale transfer Station

### **PARKS & RECREATION**

- Continue to work with OSE on sustainability projects
- Continue to work on HEAL Grant project
- Continue to address hunting/ice fishing inquiries at Lake Superior
- Continue to work on interpretative project at Minisink Battleground
- Continue to oversee SC Museum
- Receive returning seasonal employee applications
- Continue to accept 2014 Student Day reservations for Fort Delaware
- Continue to plan Lake Superior 2014 season
- Continue to plan for 2014 programming at Fort Delaware & D&H Canal
- Attend D&H Transportation Heritage Council Quarterly Meeting
- Continue to assist, as needed, with buildings and commissioner duties

## **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair plow trucks as needed
- Repair body damage on vehicles
- Install used cab on BH131
- Fabricate spare parts for sanders
- Begin road mower repairs
- Rebuild transmission for stock

## **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Clean striper for winter
- Continue entering sign inventory into computer
- Sign inventory

## **Engineering:**

### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar
- Finalize the coordination of the potable water system construction project

### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Continue FEMA/NYSOEM close out work for the reimbursement of costs for the replacement of the Hurricane Irene damaged Bridge 192c (NEV) support pier and replacement of the repair of the Bridge 191 (FOR) stream embankment
- Continue monitoring of CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements from the HBRR
- Continue administration and management work for the close out of the Bridge 76 (TUS) replacement project inspection and construction contracts
- Continue design work/details for the replacement/repair of the Bridge 100 (HIG) shoulder gratings
- Continue engineering work for the rehabilitation of Bridge 359 (ROC) project and the of Bridge 298 (LIB) project

- Provide quality control inspection work for the soil boring services contract
- Continue preliminary engineering for the rehabilitation of Bridge 461 (MAM) and for the Bridge 243 (MAM) rehabilitation project
- Prepare a summary report for the inspection of the Sullivan County Solid Waste Facility's MRF and Transfer Station tipping area concrete flooring and provide recommendations for maintenance needs

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide mandated "Uniform Code Administration and Enforcement Report" to the Department of State (DOS) prior to the January 31, 2014 deadline
- Prepare the Annual Water Quality Report (AWQR) for the Sullivan County Human Service Complex as mandated by the NYSDOH
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2013/2014 bridge and highway improvement programs
- Continue to provide survey support services for the emergency services tower upgrade project
- Prepare annual end of year resurfacing report and annual miles by jurisdiction report
- Continue with final design coordination, administration and planning for the reconstruction of the County Road 173 project
- Retain a consultant for the design review of the County Road 173 roundabout
- Continue to final design phase for proposed improvements at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

## **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

## **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2012 tonnage (T)	2013 tonnage (T)
January	2,977	3,113
February	2,740	2,602
March	3,732	3,178
April	3,829	4,138
May	5,655	4,888
June	5,740	5,874
July	8,467	9,713
August	8,370	8,107
September	4,251	4,821
October	4,304	4,564
November	3,712	2,892*
December	3,124	
<b>TOTAL</b>	<b>56,901</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (December 12, 2013- January 9, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Prepared modification agreements for the MRF/TS & Landfill capping projects
- Scheduled MRF/TS floor inspection as required by NYSDEC permit

\* Tonnage for November through November 25, 2013

### PROJECTIONS (January 9 – February 13, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Review submittals for groundwater and air quality monitoring
- Continue work on closeout of the Landfill capping project

# Recycling Program

## ACCOMPLISHMENTS (December 12, 2013 – January 9, 2014)

- Begin NYSDEC annual report preparations (Electronic Scrap Reports, Facilities Reports, Annual Recycling Report) for all facilities
- 2014 Fee Schedule.
  - SC Climate Action Plan Materials Management contributions
- Christmas Tree Recycling at Transfer Stations
- Handout updates for 2014
- Hauler License updates, decal preparation
- Preparation of updated E-Scrap Removal & Recycling specifications
- Rx Task Force Countywide physician awareness seminar with Public Health Services
- SCCC Countywide composting discussion with Dr. Hilgersom, John Lopez, Catskill Mountainkeeper
- School recycling information & contact
- Public Works Committee recycling update
- Review recycling program vouchers
- HHW 2013 NYSDEC Reimbursement Grant submittal information
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Solid Waste Task Force participation
- Water sampling & analysis at solid waste facilities
- ReCommunity Single Stream Recycling load weights
- Q4 Performance Measures report

## PROJECTIONS (January 9 – February 13, 2014)

- Continue preparation of NYSDEC annual reports (Electronic Scrap Reports, Facilities Reports, Annual Recycling Report) for all facilities
- Hudson Valley Regional Council meeting
- Hauler License updates, decal preparation
- Establish additional Rx Collection Drop Boxes throughout Sullivan County
- Rx Task Force nurse practitioner awareness seminar with Public Health Services
- Scrap Metal new contract - vendor coordination
- School recycling information & contact
- Public Works Committee recycling update
- Review recycling program vouchers
- HHW 2013 NYSDEC Reimbursement Grant information
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers Department and Office of General

Services for marketing, sale and tracking of recyclables

- Solid Waste Task Force participation
- Water sampling & analysis at solid waste facilities