

**HEALTH AND FAMILY SERVICES COMMITTEE  
THURSDAY, February 6, 2014 9:15 AM**

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair,  
Kathy LaBuda, Jonathan Rouis, and Ira Steingart**

**CALL TO ORDER  
ATTENDANCE**

**COMMENTS: Committee Chair/Commissioner**

**REPORTS:**

- 1. HEAL Grant Update – Deborah DeJesus, ACC Administrator**
- 2. Fraud Unit/Child Support Update- Gerry Dietz, Director of Fraud Investigations**

**PRESENTATIONS:**

- 1. The PRASAD Project – Dr. Maria Cecilia Escarra, Executive Director**
- 2. DFS Vendor Application Process**

**DISCUSSIONS:**

- 1. Welfare to Work Update**

**RESOLUTIONS:**

**Adult Care Center Resolutions -None**

**Department of Community Services Resolutions - None**

**Department of Family Services Resolutions - None**

**Office for the Aging - None**

**Public Health Services Resolutions - None**

**Youth Bureau – None**

**MONTHLY REPORTS**

Adult Care Center – 2

Community Services – 3-4

Family Services – 5-14

Office for the Aging – None

Public Health Services – 15

**SULLIVAN COUNTY ADULT CARE CENTER 2013 MONTHLY REPORT**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Expenses												
Budgeted					\$6,380,205	\$6,380,205	8,386,327	9,302,465	\$10,133,809	\$10,802,965	\$11,791,489	\$13,430,3
Paid YTD												
Revenues												
Budgeted					6428,157	7,087,379	7,866,460	8,569,997	\$9,280,604	\$9,985,689	\$10,600,213	\$11,229,5
Received YTD												
% Occupancy					68.61%	67.42	68.87	97.35%*	96.58%*	93.89%*	90.03%*	89.76%*
pvt pay					6.83	5.75	5.79	5.91	5.74	5.67	5.62	5.66%
medicaid					88.19	89.36	89.10	88.94	89.26	89.38	89.58	89.48%
medicare					4.98	4.89	5.10	5.15	5.01	4.95	4.80	4.86%
Funded Positions					23	24	21	24	25	22	24	24
(182) Vacancies												
# Activity					9348	8357	8072	8325	8437	8347	8538	9,078
Participation												
Meals prepared					13722	13176	13723	13712	13240	13504	12770	12972
residents												
families												
registrants												
staff												
Meals contract					6032	5509	5926	5835	5320	5897	4320	4391
MOW												
Occupational					146	172	216	162	141	208	243	239
Therapy tx												
RNC tx												
Physical Therapy					193	205	190	169	135	146	142	156
tx												
RNC tx												
Sp/Swallow tx					48	40	2	47	51	21	31	44
Hearing tx												
Day Care vis					296	293	279	316	293	316	217	231
% Occupancy					87.06%	86.18%	82.06	92.94%	86.18%	92.94%	63.82%	78.54%
PT					0	14	6	0	1	5	0	0
OT					0	1	5	0	2	6	0	0
ST					0	01	0	0	0	1	0	0

\*114 available beds

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: DEC 1, 2013 - DEC 30, 2013						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:		
	12/1/2013	ADMISSIONS	DISCHARGES	12/31/2013	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	426	39	49	416	465	910
***CHILDREN'S UNIT	42	5	2	45	47	117
TREATMENT REACHING YOUTH (SCHOOL-BASED)	95	13	9	99	108	221
FORENSIC UNIT	29	18	16	31	47	110
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						17
<b>TOTAL MENTAL HEALTH</b>	<b>592</b>	<b>75</b>	<b>76</b>	<b>591</b>	<b>667</b>	<b>1,375</b>
CONTINUING DAY TREATMENT*	44	2	1	45	46	1,916
ADULT CASE MANAGEMENT	52	4	1	55	54	174
BLENDED ICM/SCM (ADULT)	54	0	1	53	24	37
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	16	2	0	18	18	18
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	38	0	1	37	16	37
BLENDED ICM/SCM (CHILD)	21	1	1	21	15	10
CHEMICAL DEPENDENCY CLINIC	374	30	21	383	404	481
CHEMICAL DEPENDENCY- FORENSIC					42	59
WAITING LIST-SPOA Adult						
WAITING LIST-SPOA Child						
<b>TOTAL TREATMENT PROGRAMS</b>	<b>599</b>	<b>39</b>	<b>26</b>	<b>612</b>	<b>619</b>	<b>2,732</b>
TRANSPORTION (CDT)	53			53	56	316
RCPC-MICHELLE EHERTS	12			12	12	46
RPC-KATHY RYAN	12	0	0	12	11	11
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	362	162	41	5	4	
CM CIS	4	3	1	0	0	
<b>COMMUNITY SERVICES STATISTICAL SUMMARY FOR: DEC 1, 2012 - DECL 31,2012</b>						
PROGRAM	CLIENTS ON ROLLS:			CLIENTS ON ROLL:		
	12/1/2012	ADMISSIONS	DISCHARGES	12/31/2012	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	447	36	40	443	483	825
***CHILDREN'S UNIT	42	7	5	44	49	101
TREATMENT REACHING YOUTH (SCHOOL-BASED)	97	17	10	104	114	329
FORENSIC UNIT	33	10	23	20	43	98
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0	0	0	0	6	6
<b>TOTAL MENTAL HEALTH</b>	<b>619</b>	<b>70</b>	<b>78</b>	<b>611</b>	<b>695</b>	<b>1,359</b>
CONTINUING DAY TREATMENT	53	6	2	57	59	2,300
ADULT CASE MANAGEMENT	56	3	1	58	54	198
BLENDED ICM/SCM (ADULT)	29	1	0	30	24	24
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	9	0	1	8	9	8
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	23	0	2	21	16	16
BLENDED ICM/SCM (CHILD)	27	0	3	24	15	15
CHEMICAL DEPENDENCY CLINIC	323	26	15	334	349	391
CHEM DEP: FORENSIC	0	0	0	0	39	44
WAITING LIST-SPOA Adult	6	0	0	0	0	0
WAITING LIST-SPOA Child	7	0	0	0	0	0
<b>TOTAL TREATMENT PROGRAMS</b>	<b>533</b>	<b>36</b>	<b>24</b>	<b>532</b>	<b>565</b>	<b>2,996</b>
TRANSPORTION (CDT)	53	0	0	53	53	794
RCPC-MICHELLE EHERTS	12	0	0	12	12	0
RPC-KATHY RYAN	12	0	0	12	12	11
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	408	165	58	14	10	
CM CIS	21	17	1	0	0	

# Sullivan County Department of Community Services

## December 2013 Brief

### **Ongoing Operations:**

Our overall operations were performed slightly below last year's pace. However, both the mental health and the chemical dependency outpatient treatment clinic's productivity were up compared to last year (see statistics attached). The Department served over 1200 Sullivan County residents in December.

The transition of the Day Treatment program to a Personal Recovery Oriented Services (PROS) program continued with the last of the trainings for staff, as well as, orientation with RSS was completed. The Resolutions to enter into a contract with RSS was approved by the Legislature and the transition of PROS is scheduled to take place as of 2/3/14.

### **Local Government Units Activities:**

The Department was also able to receive an additional \$40,000 in one time state aid to assist Sullivan County Friends and Advocates for the Mentally Ill (FAMH) to transition their "Stepping Stones Drop-in Center" to a more peer operation "Recovery Center" in collaboration with Action Toward Independence (ATI) and Rockland Psychiatric Center (RPC). Meanwhile both ATI/FAMI and the Department continue to advocate with the local Legislature and Office of Mental Health to fully fund their Peer run program.

The Department agreed to support a low income mixed use supported housing program operated in the Town of Thompson by Occupations Inc. and their partner developer. This development will lead to 20 new supported apartment opportunities for Sullivan County people with serious mental illness. The project, if funded and should break ground this spring.

The Final Office of Mental Health Regional Centers of Excellence Hudson Valley and State-wide Work Committees met to develop their recommendations to the Commissioner of Mental Health for the closure and development of local mental health services to support people with serious mental health needs in our region. The emphasis of these plans is the re-allocation of State resources into the counties as the State closes state psychiatric beds. The State Office of Mental Health announced a reinvestment of approximately \$110,000 per bed closure into the community.

Other regular activities performed were: the meeting of the internal corporate compliance committee reviewing internal operations, Legislative committee actions, New York State Conference of Local Mental Hygiene Executive and Directors Committee Meetings, preparation of the NYSAC Spring Legislative Public Health/Mental Health Committee resolutions and committee agenda, and Regional Health Home Steering Committee meeting.



*Mountains of Opportunities*

**COUNTY OF SULLIVAN**  
**Division of Health and Family Services**  
**SULLIVAN COUNTY HUMAN SERVICES COMPLEX**  
COMMUNITY LANE  
PO BOX 231  
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance  
Monthly Report – December 2013

Sullivan County DHFS Office of Contract Compliance Monthly Report	
DECEMBER 2013	DFS
Total number of formal agreements in effect at the end of last month:	72
Total number of agreements which expired/were terminated at the end of last month:	0
Total number of agreements renewed, extended or re-initiated this month:	0
Total number of new agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	72
Number of RFA/RFP/Proposals coordinated this month:	0
Number of intra-county arrangements coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	2
Performance and outcomes measures developed, identified and/or evaluated:	0
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	1
Reports received by in-house end user/s:	0
Trend analyses of need indicators performed:	2
Total contract related technical assistances/supports provided:	47
Total number of program areas/types of service currently handling:	10
Total number of contracts currently managing:	72
Notes:	
Additional and/or non-contract related technical assistances/supports provided:	4
Other than DHFS and/or technical assistances/supports provided:	

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JANUARY	496	508	555	451	472	440	4526	4535	4668	5195	5220	6105	2588	2610	2693	938	923	1115
FEBRUARY	515	572	557	483	453	443	4551	5109	5717	5200	5579	6104	2612	2655	2708	926	1074	1100
MARCH	518	568	533	497	457	440	4574	5160	5796	5284	5616	6234	2619	2963	2704	945	1067	1095
APRIL	520	571	523	480	456	455	4605	5187	5817	5366	5710	6336	2606	2683	2701	963	1071	1099
MAY	524	582	509	495	473	439	4714	5170	5808	5544	5760	6351	2642	2692	2710	999	1073	1098
JUNE	492	571	500	445	466	433	4552	5214	5719	5419	5799	6379	2637	2694	2713	969	1087	1111
JULY	492	547	494	432	453	413	4575	5221	5716	5424	5789	6455	2641	2713	2731	999	1089	1092
AUGUST	513	532	470	412	416	396	4663	5371	5715	5453	5896	6517	2644	2723	2730	1011	1090	1100
SEPTEMBER	515	529	462	423	434	379	4777	5410	5689	5478	5892	6538	2642	2714	2730	1052	1085	1077
OCTOBER	536	547	463	417	432	371	4821	5462	5672	5454	5934	6582	2663	2699	2714	1052	1085	1085
NOVEMBER	539	563	459	442	445	387	4877	5499	5675	5457	6010	6565	2659	2705	2702	1060	1095	1076
DECEMBER	553	562	446	455	441	368	5010	5571	5786	5462	6014	6580	2672	2705	2692	1069	1109	1089
AVERAGE	518	554	498	453	450	414	4687	5242	5648	5395	5768	6396	2635	2713	2711	999	1071	1095
	6%	7%	-10%	-3%	0%	-8%	6%	12%	8%	7%	7%	11%	4%	3%	0%	7%	7%	2%

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2012 YTD	2013 YTD	2013 DEC
SUPPORT COLLECTIONS	9525506	9340224	737263
TOTAL NON-DFS	8864554	8720501	677793
TOTAL DFS	660952	619723	59470
TANF	636301	829248	36499
NON-TANF	250106	255487	22971
TOTAL PETITIONS FILED	471	324	17
# PATERNITIES ESTABLISHED	274	242	2
# OPEN CASES	5567	5488	-12

ADULT SERVICES UNIT	2012 YTD	2013 YTD	2013 DEC
<b>PERSONAL CARE APRES</b>			
CASES OPENED	61	75	1
CASES CLOSED	81	58	1
# CASES (AVG.)	161	167.5833333	172
<b>LTHHCP</b>			
CASES OPENED	44	18	0
CASES CLOSED	23	42	0
# CASES (AVG.)	83	73.16666667	65
<b>PERS</b>			
CASES OPENED	34	18	0
CASES CLOSED	59	28	2
# CASES (AVG.)	81	68.25	65
<b>PSA REFERRALS</b>			
SELF NEGLECT	49	59	7
NEGLECT BY CARE GIVER	17	10	0
PHYSICAL	12	4	1
VERBAL/EMOTIONAL	11	5	0
FINANCIAL	17	37	4
SEXUAL	27	0	0
MENTAL ILL	49	92	3
DRUG/ALCOHOL	3	1	0
DEMENTIA	12	3	0
POOR HOUSING CONDITIONS	40	42	4
EVICTIION/HOMELESS	54	35	1
<b>PSA</b>			
CASES OPENED	219	221	14
CASES CLOSED	228	260	7
# CASES (AVG.)	109	139.9166667	149
<b>GUARDIANSHIPS</b>			
OPEN	11	126	13

CHILDREN SERVICES UNIT	2012 YTD	2013 YTD	2013 DEC
<b>CHILD PROTECTIVE SERVICES</b>			
# OF NEW REPORTS	1282	1595	115
# OF INDICATED REPORTS	205	287	22
PHYSICAL ABUSE	17	13	2
EMOTIONAL ABUSE	0	1	0
SEXUAL ABUSE	1	8	0
NEGLECT	135	131	11
DOMESTIC VIOLENCE	20	22	2
EDUCATIONAL NEGLECT	33	51	0
# OF UNFOUNDED REPORTS	393	855	43
# OF COURT ORDERED 1034 INVESTIGATIONS	32	37	1
<b>FOSTER CARE</b>			
AVG. MONTHLY CASELOAD (TRADITIONAL)	55	70.25	76
AVG. MONTHLY CASELOAD (RESIDENTIAL)	16	13.66666667	16
<b>PREVENTIVE</b>			
AVG. MONTHLY CASELOAD	106	99.91666667	92
<b>SPECIAL INVESTIGATIONS UNIT</b>			
<b>FRAUD, COMPLAINTS AND INVESTIGATIONS</b>			
# REFERRALS RECEIVED	3465	3,814	192
# COMPLAINTS DISMISSED	944	803	11
# ASSIGNED FOR INVESTIGATION	2798	3,012	181
# CASES COMPLETED	2916	2,806	175
# CASES: YEAR END	694	823	829
<b>FRONT END DETECTIONS (FEDS) (INCLUDES EMV)</b>			
# CASES REFERRED	2317	2,401	163
# CASES SUBSTANTIATED	2229	2,391	138
# CASES UNSUBSTANTIATED	2	0	0
COST AVOIDANCE	13944118 \$	17,974,446 \$	1,067,286 \$
<b>RESOURCES UNIT (RECOVERIES)</b>			
ACCIDENT LIENS	55662	\$140,138	\$8,417
PROPERTY LIENS	83578	\$130,444	\$6,650
ESTATE CLAIMS	2773327	\$105,848	\$0
INSURANCE, MORTGAGES	74384	\$300	\$0
RECOUPMENTS	na	\$101,896	\$7,696
RESTITUTION	na	\$33,664	\$4,808
RESOURCE UNIT TOTAL:	na	\$512,290	\$27,571
<b>BURIALS</b>			
# REQUESTED	130	141	15
# APPROVED	80	91	11
COSTS	221412	\$241,556	\$27,227

# Division of Health and Family Services

December 2013 Monthly Report

RANDY J. PARKER, COMMISSONER

February 6, 2014



# Division of Health and Family Services

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## December 2013 Monthly Report

### **Adult Care Center:**

**Site Visit/HEAL Grant:** The NYS DOH conducted a site visit on January 21st. The renovated lobby and Rehabilitation Unit were inspected by two sanitarians. Representatives from DPW and ACC accompanied the inspectors on their three hour inspection. The DOH issued a small list of items to be completed and documents they require.

The Executive Leadership of the Family Council has been kept informed of the construction status. Letters to families and residents will be forthcoming informing them of the status of the project and the plans to open the Rehabilitation Unit.

A ribbon cutting ceremony is being planned to celebrate the opening of the newly renovated first floor which includes: Dementia Unit, Rehabilitation Unit and the Lobby.

**Dementia Training:** Staff training on working with residents with dementia, in a sensitive and person centered approach, has been scheduled. Topics will include: defining dementia, impact of dementia on how people function, ways to help those with dementia, communication challenges, non-verbal strategies, ways to improve verbal communication, ways dementia impacts behavior, and how to understand/reduce/eliminate behaviors.

**Feasibility Study:** The study is in the information gathering phase.

**Finance Administrative Officer:** The Civil Service list has been canvased and interviews are underway.

### **Community Services:**

**Ongoing Operations:** Our overall operations were performed slightly below last year's pace. However, both the mental health and the chemical dependency outpatient treatment clinic's productivity were up compared to last year (see statistics attached). The Department served over 1200 Sullivan County residents In December.

The transition of the Day Treatment program to a Personal Recovery Oriented Services (PROS) program continued with the last of the trainings for staff, as well as, orientation with RSS was completed. The Resolution to enter into a contract with RSS was approved by the Legislature and the transition of PROS is scheduled to take place as of 2/3/14.

**Local Government Units Activities:** The Department was also able to receive an additional \$40,000 in one time state aid to assist Sullivan County Friends and Advocates for the Mentally Ill (FAMH) to transition their "Stepping Stones Drop-in Center" to a more peer operation "Recovery Center" in collaboration with Action Toward Independence (ATI) and Rockland Psychiatric Center (RPC). Meanwhile both ATI/FAMI and the Department continue to advocate with the local Legislature and Office of Mental Health to fully fund their Peer run program.

The Department agreed to support a low income mixed use supported housing program operated in the Town of Thompson by Occupations Inc. and their partner developer. This development will lead to 20 new



supported apartment opportunities for Sullivan County people with serious mental illness. The project, if funded, should break ground this spring.

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### **Family Services:**

#### **Contracts**

In December 2013 this office had seventy 79 active DFS agreements in place of all types.

The total of 79 active agreements includes 11 agreements of various formats required by state agencies.

9 with a range of providers (DOH required state model facilitated enrollment protocols with 3 providers, DOH required state model MOU for MA Outreach with 4 providers, DOH required MOU delineating LDSS, DDSO & DOH responsibilities in regard to adult protective services, DOH required state model provider referral agreements with 2 comprehensive Medicaid case management (CMCM) providers, and 2 with state agencies (OCFS for child protective service and child welfare services related funded portable information technology and OTDA for use of Imaging/Enterprise Document Repository (I/EDR)).

The remaining 53 agreements are for the provision of service across the areas of Child Care (3), Child Support (2), Domestic Violence/Family Violence related (1), Supplemental Nutrition Assistance Program (SNAP fka Food Stamps) related (2), institutional Foster Care (18), Homeless/Housing related (1), Medicaid/Medical Assistance program related (12), Preventive services related (5), Non-Secure Detention (NSD) services related (1), Professional services (5), and Welfare-to-Work related (3).

Major issues in the department that are being worked on - In December 2013 this office further researched the county child and family services plan (CFSP) annual plan update for 2013 requirements to ensure its submission to meet the OCFS deadline and provided and clarified with OCFS for DFS requirement to activate existing additional informal/legally exempt child care standard for 2014 APU, finalized negotiated changes to welfare-to-work employment and training memorandum of agreement, completed 3 separate reviews of foster care payments reports from fiscal unit (1 report on 2012/2013 contract payments and 2 reports on 2013/2014 contract payments) resulting in initiation of 3 contract modifications.

State reports - In December 2013 this office forwarded a copy of an overdue estimated expenditures fiscal report to bring the district in compliance with OCFS reporting deadline, and also resolved 3rd quarter 2013 child care provider registration and inspection reporting data capture error by OCFS and subcontractor error in proportion of cost applicable to 2014 OCFS funded program costs.

Corporate compliance activities - In December 2013 this office ran exclusions lists at System for Awards Management (SAM), the US Department of Health and Human Services Office of the Inspector General, and NYS Office of the Medicaid Inspector General and compared those against active DFS contractors and DFS staff names with the monthly results published to DFS shared access drives.

Contract monitoring - In December 2013 this office handled 47 contract monitoring contacts, supporting documentation reviews and interactions required to process to fully executable status and evidence maintenance of compliance to contract file records.

### Fraud Investigations

Special Investigations: As of 12/1/13 the Special Investigations Unit had 823 Active Investigations. During the month 192 total Fraud Referrals were received resulting in 181 investigations assigned to the Unit and 11 were dismissed. The Fraud Investigators completed 175 Investigations. As of 12/31/13 the end of the month total was 829 active investigations.

The unit received 163 referrals for Front End Detection and Eligibility Verification Review investigations. The unit closed 138 FEDS/EVR investigations resulting in a \$1,067,286 Monthly Cost Avoidance.

The unit collected \$8,417 for Accident Liens, \$6,650 for Property Liens, \$7,696 for Recoupments, and \$4,808 for Restitution, a total of \$27,571 in Resource and Collection Recovery.

The Unit received 15 requests for indigent burials resulting in 11 burials being approved, a \$27,227 total indigent burial costs.

Child Support Enforcement: The Child Support Enforcement Unit Collections for the month of December 2013 are \$737,262.58. The total TANF collections are \$36,499.03 and the total DFS NON-TANF collections are \$22,970.60. The DFS total amount collected is \$59,469.63.

There were 17 petitions filed in the month of December 2013 and 2 Paternity Establishments (including acknowledgements). The total CSEU cases open as of December 2013 are 5,488.

### Services

Foster Care/Adoption: As of December, 2013 there are 92 children in foster care. 24 of the total number are in residential centers or group home settings. 11 of the total number are freed for adoption. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

Child Protective Services: The CPS unit received 115 new reports alleging child abuse and/or maltreatment December, 2013. 19 of these reports were assigned to the FVRT.

Preventive: The preventive unit has 92 open cases at the end of December, 2013. During December there were 21 new referrals. The unit also has 47 active referrals that are receiving assessments and/or short term services.

Adult Services: The adult services unit has 149 open PSA cases at the end of December 2013. Of the 149, 81 are representative payee cases and 13 guardianships. Personal care aide services are provided to cases. There are 65 long term cases and 65 PERS (personal emergency response) cases.

Department Challenges:

Efforts are underway to fill the five vacant Senior Caseworker and Caseworker vacancies. Three new hires will be added to Child Protective Services.

The age, condition and reliability of the county vehicles continue to be a concern for field based staff.

Temporary Assistance (TA)

As of 12/31/13, the breakdown of Temporary Assistance active cases was as follows:

- 446 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 368 PA SN cases ( Public Assistance, Safety Net)
- 5786 NPA FS (Non- Public Assistance, Food Stamp)
- 2868 HEAP cases (Home Energy Assistance Program)

Medical Assistance (MA)

As of 12/31/13, the breakdown of Medical Assistance active cases was as follows:

- 6580 MA cases (Medical Assistance)
- 2692 MA/ SSI cases ( Medical Assistance/ Supplemental Security Income)
- 1089 FHP cases (Family Health Plus)

Department Goals:

- Increase training for staff on topics, such as timely processing of cases, state regulations, interviewing techniques, budgeting, etc.
- Reorganize caseloads to address shortage of staff in keys areas
- Implement checklists for case processing to reduce errors in data entry and expedite application processing
- Increase communication and collaboration between all units in the division to coordinate efforts, i.e. fraud and TA/FS

Reports and Plan Updates:

- Biennial Employment Plan- reviewing corrections and finalizing the report
- Child and Family Services Plan for the DFS and Youth Bureau- revising and finalizing the report
- Completion of the Child Care Quarterly audit
- Contract monitoring:
- Review of contracted homeless case management services to evaluate services required with reduced number of homeless cases.
- Review of contracted employment services to include changes made to the Biennial Employment Plan.

Office for the Aging:

EISEP Services, we provided 41 clients with 10,557.25 hours of Personal Care which enables them to remain in their own homes.

Home Delivered Meals, we provided 330 clients with 54,151 meals. An important part of this program is the fact that many of these clients do not see another person other than the Meals on Wheels Drivers.

Congregate meals, we provided 347 clients with 25,128 meals. The congregate setting provides socialization and activities for our clients.

Medical transportation, we provided 206 clients with transportation to 1,739 medical appointments.

Shopping Bus, mandated by the Title IIIB Program, we provided 221 clients with transportation to Shoprite and Wal-Mart on a weekly basis for a total of 6,824 units of service. We provide a shopping bus to each Township once per week. Many of these clients can no longer drive & it is their only way to go shopping.

Legal Assistance, mandated by the Title IIIB Program, we provided 21 clients with legal services through our contract with Frances Clemente.

Information & Assistance, we provided 1,924 clients with information & assistance. This includes HIICAP Services, entitlement, assisting with applications for Food Stamps, Medicaid, Public Assistance and just providing information regarding services which may benefit them.

Caregiver Services were provided to 120 clients with caregiver counseling and assistance.

Emergency Medical Alerts, we provided 35 clients with medical alert buttons. This is done through the Caregiver & EISEP programs.

The New York State Office for the Aging mandates that we have a Registered Dietitian for the nutrition programs. We have not been compliant since February 2012 when Cornell Cooperative terminated their RD. Our contract with Cornell was for \$18,500 for a part time RD. We have asked Lynda Levine's assistance with perhaps creating a position within the nutrition department for a full time RD to meet this mandate since we have been unable to locate an RD to provide part time hours for the amount of funding we have available.

We are unsure of the length of time NYSOFA will allow us to remain out of compliance.

### **Public Health:**

On December 9, 2013, Sullivan County Preschool Special Education Program received a payment for \$246,309 for Preschool Medicaid Revenue for the 2011/2012 and for the 2012/2013 school years.

The 2013-17 Community Health Assessment and Community Health Improvement Plans have been completed and copies will be distributed to health and human service providers and community leaders involved in the planning process. The documents are also available on the county website, public health department's web page under Health Related Data and Reports.

<http://co.sullivan.ny.us/Departments/DepartmentsNZ/PublicHealthServices/HealthRelatedDataandReports/tabid/3316/Default.aspx>

SCPHS was awarded a *County Health Rankings & Roadmaps grant* to plan a Health Summit to identify action steps with key community partners to implement community health improvement strategies. This \$4,900 grant is from January through May 2014.

- Caseload volume in key program areas:
  - o See monthly statistics in program areas above.
  - o Caseload trends over time are being developed in a chart format for future reports to give a better basis for YTD comparisons.
  - o Census in the CHHA is up from historical patterns, and down in the LTHHC program.

- Major issues in the department that are being worked on
    - o Building maintenance concerns
    - o Personnel
  - State reports –fiscal officer working on Article 6 state aid application for 2014.
  - Corporate compliance activities- checked monthly with no findings
- Contract monitoring- Looking at ways to streamline this process internally going forward. Many contracts are expiring and will need renewals or extensions.

**Youth Bureau:**

Activities in basic program areas: The Youth Bureau funded 25 youth programs in 2013. OCFS-funded youth programs are mandated to report how many children they serve on an annual basis, and not monthly. This being the case, the Youth Bureau cannot report numbers of children served on a monthly basis. Programs are in the process of submitting their year-end reports for 2013, and numbers of youth served will be reported in January's report.

During December, I assisted youth programs with their 2013 annual reports, and preparing those reports for submission to OCFS. In addition to technical assistance to programs with reports, I assisted programs with their annual claims.

State reports submitted: 2013 Program Annual Assessments for all OCFS funded programs are due to the State by February 15, 2014, and will be submitted on time. In addition, the annual Child and Family Services Plan Update is due to the State by February 28, 2014. The Youth Bureau portion of this plan is in process.

Contract/program monitoring and compliance: In addition to reviewing program reports and claims, I maintained phone and e-mail contact with virtually all funded programs. I conducted on-site monitoring visits to a number of funded programs, including CASA, Children's Community Chorus, and the Town of Tusten. Programs are in compliance as to their program activities and OCFS procedures.

# Sullivan County Public Health Services

## Monthly Report: December 2013

### HOME HEALTH CARE:

#### Certified Home Health Agency

# of new patients: 92  
# of discharges: 110  
# of home visits made 1450 (includes HHA visits)

#### Maternal Child Health Program

# of referrals: 17  
# of visits made: 91

#### Car Seat Program and Cribs for Kids Program

# of car seat installations: 2  
# of car seat checks: 0  
# of cribs and education sessions: 0

#### Communicable Disease Program

# of communicable diseases reported: 109  
# of STDs reported: 21  
# of Rabies-related incidents: 20  
# Rabies Clinics: 0  
# of animals receiving rabies vaccines: 0  
# people receiving post exposure prophylaxis  
for rabies exposure: 2  
# of HIV Testing: 2

### WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

# of WIC participants served: 1741 (Women: 396    Infants: 426    Children: 919)

### CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

#### Early Intervention Program

# of children in program: 134

#### Physically Handicapped Children's Program

# of children on PHCP: 1  
# of children in CSHCN program: 2

#### Long Term Home Health Care Program

# of skilled nursing home visits made: 181  
# of total patients on program: 74  
# of other home visits made: 1431  
# of Personal Emergency Response System: 53

#### Healthy Families of Sullivan Program

# of families on program: 70  
# of home visits made: 167  
# of referrals: 79

#### Immunizations

# of immunizations given: 22  
# of flu clinics: 0

#### Lead Poisoning Prevention Program

# children screened: 60  
# children with elevated Blood Lead Levels: 4  
# homes requiring NYSDOH inspection: 2

#### Bilingual Outreach Worker

# visits made: 30  
# of outreach: 45  
Attended all immunization clinics for translation 12/4