

**MANAGEMENT AND BUDGET COMMITTEE  
THURSDAY, February 13, 2014 11:45 AM**

**Committee Members: Jonathan Rouis, Chair, Gene Benson, Vice Chair,  
Kitty Vetter, Cora Edwards, Ira Steingart**

**AGENDA**

**PRESENTATIONS:**

1. NYS Executive Budget and Property Tax Relief

**DISCUSSIONS:**

1. Potential Revenue Sources

**RESOLUTIONS**

**AUDIT - None**

**COUNTY TREASURER - None**

**GRANTS- None**

**MANAGEMENT AND BUDGET –**

1. To adopt a Bond Resolution Cover Memo and Summary.
2. To apportion Mortgage Tax.
3. To execute an agreement with Sullivan Wawarsing Rural Economic Area Partnership (REAP) Zone Board.
4. To allocate funding to the Upper Delaware Scenic Byway, Inc.
5. To authorize a contract with the Partnership for Economic Development in Sullivan County.
6. To authorize a contract with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc.
7. To authorize the County Manager to enter into a contract with Literacy Volunteers of Sullivan County.
8. To authorize a contract with the Sullivan County Library Alliance.
9. To authorize execution of a year 2014 annual contract between the County of Sullivan and Sullivan County Head Start, Inc.
10. To authorize execution of a contract with the Federation of Sportsmen's Clubs of Sullivan County.
11. To provide up to \$5,200 to the Delaware Highlands Conservancy.
12. To renew an agreement with the Delaware Valley Arts Alliance (DVAA) Inc.
13. To authorize execution of the 2014 Annual Contract between the County of Sullivan and Creative Think Tank, Inc.
14. To authorize execution of the 2014 Annual Contract between the County of Sullivan and Cornell Cooperative Extension.
15. To authorize the County Manager to enter into a contract with Community Action Commission to Help the Economy (CACHE).

- 16. To authorize County Manager to enter into agreements for the Provision of Community Optional Preventive Services (COPS) Preventive Services.**
- 17. To appropriate \$12,312 to Catskill Association of Tourism Services (CATS) for Promotion of Regional Tourism.**
- 18. To authorize execution of the 2014 Annual Contract between the County of Sullivan and Visitors Association.**
- 19. To authorize a Memorandum of Agreement with the Sullivan County Soil and Water District for Watershed Planning and the Stream Maintenance and Remediation Programs.**
- 20. To authorize execution of the 2014 Annual Contract between the County of Sullivan and Sullivan County Soil & Water Conservation.**
- 21. To authorize the County Manager to execute a contract with Sullivan Alliance for Sustainable Development.**

#### **MANAGEMENT INFORMATION SYSTEMS-**

#### **PUBLIC COMMENT**

## NYS Executive Budget and Property Tax Relief

### NYS Executive Budget

- The budget proposed by Governor Cuomo does not appear to significantly shift any new costs from the State to the counties.
- Likewise, the budget does not appear to significantly reduce local costs associated with state mandated programs.
- It includes the restoration of \$10 million for local administration of E-911 services, of which Sullivan County gets approximately \$36,000.
- The NYS Executive Budget proposes two state tax credits that will impact the County and its decisions with regard to the County Operating Budget.

## State Tax Credits: Property Tax "Freeze" and Circuit Breaker

- The Governor has proposed the Real Property Tax Freeze Personal Income Tax Credit, a two-year "freeze" on property taxes beginning in 2015, in the form of a state tax credit.
- In order for residents to receive the benefit of the "freeze" the taxing jurisdiction must meet certain criteria set by the State.
- Additionally, the proposed Residential Real Property Personal Income Tax Credit, otherwise known as the "Circuit Breaker," would create a refundable tax credit based on an individual homeowner's ability to pay (household income).
- The circuit breaker would be available to homeowners living in jurisdictions that adhere to the 2% property tax cap.

## Property Tax Freeze: Year One

- In 2015 the residents of a taxing jurisdiction would be eligible for the Property Tax Freeze State Tax Credit only if the county, town, village, school district or special district were to adopt a "freeze compliant budget."
- A "freeze compliant budget" is a budget that falls within the 2% tax cap.
- The State would provide a tax credit equal to the increase in property taxes for each eligible jurisdiction.
- The Chief Executive Officer of the local government unit must certify that the budget is freeze compliant by the 21<sup>st</sup> day of the fiscal year to which it applies.



## Property Tax Freeze: Year Two

- Taxing jurisdictions seeking eligibility for the second year of the Property Tax Freeze State Tax Credit must develop and submit an efficiency plan that results in the following savings over the aggregate tax levies for all participating jurisdictions:
  - At least 1% savings in 2017
  - At least 2% savings in 2018
  - At least 3% savings in 2019
- The aggregate tax levies for Sullivan County and its 15 towns is approximately \$112,000,000. In the event that the County and all towns participated, the savings that would have to be realized as a result of the efficiency plan are as follow:
  - 1% - \$1,119,201.64
  - 2% - \$2,238,403.27
  - 3% - \$3,357,604.91

## Property Tax Freeze: Year Two (cont.)

- The County would act as lead district for the efficiency plan. If the County chooses not to participate, the town or village with the largest population would serve as lead district.
- By June 1, 2014 the Chief Executive Officer or Budget Officer for each municipality participating in the efficiency plan must submit a written certification that the local government will undertake its best efforts to implement the plan by the end of the fiscal year beginning in 2017.
- By June/July 2015, the efficiency plan must be submitted to the Secretary of State, as well as written certification from the Chief Financial Officer of the lead district that the actions specified will result in savings.
- At the same time, the Chief Financial Officer must also submit a list of eligible local governments that are signatories, all certifications, and an analysis of savings to be achieved by the efficiency plan by the end of 2017.

## Impacts of Tax Freeze to Property Tax Payers

- \* The average assessed value of a single family home is \$105,400 in Sullivan County. Staying within the 2% tax cap in 2014, the average property tax increase in Sullivan County was \$27.79.
- \* Had the Governor's proposal been in place for the 2014 fiscal year, the average single family homeowner would save \$27.79 in year one and \$55.58 in year two.
- \* It is currently unclear what would happen in year three when the tax credit is no longer available.
- \* It should be noted that this accounts only for the County portion of property taxes. Savings to the average homeowner could be significantly higher in the event that all taxing jurisdictions participated in both years of the tax freeze.
  - \* If we assume that the County portion of taxes accounts for 25% of the average homeowner's total tax bill (including school districts), the average homeowner would save \$111.16 in year one and \$222.32 in year two.

## Next Steps for the County

- \* The New York State budget is due by March 31, 2014, at which point a final version of the Property Tax State Tax Credit will be available.
- \* The County will have to decide relatively quickly whether or not it intends to participate in the development of an efficiency plan for year two of the freeze (assuming the current criteria remain unchanged).
- \* Towns will also have to make decisions on their intentions to participate in year two of the freeze.
- \* The manner in which the County, Towns, Villages and other taxing jurisdictions move forward will be dependent upon participation in the program.

### Other Opportunities to Reduce Property Taxes

- The New York State Association of Counties, of which Sullivan County is a member, agrees with the Governor that property tax relief must be a priority for New York State.
- However, NYSAC has advocated for property tax relief by reducing the amount of county spending that is mandated by the State.
- As an example, Sullivan County's share of Medicaid is \$21,504,572 in 2014. This represents 39.6% of the County's total tax levy, which is \$55,600,927.
- If the State were to take over 100% of the cost of Medicaid, then the County would be able to reduce the property tax levy by this amount.

### Impacts of State Medicaid Takeover to Property Tax Payers

- The total County share of Medicaid outside of New York City is \$2.2 billion.
- The Governor's proposed property tax freeze would cost the State \$1 billion dollars.
- The savings on an average single family home in Sullivan County would be approximately \$450.00 in the event that the State were to take over 100% of the Medicaid bill.
- If the \$1 billion dollars allocated for the property tax freeze were instead allocated to the takeover of 50% of the Medicaid bill, the average single family homeowner would save approximately \$225.00 on their property tax bill.
- It should be noted that New York City is not subject to the tax cap legislation and is thus not eligible for the property tax freeze.



### **Additional Benefits of Tax Relief through Mandate Relief**

- Guarantees a savings to the taxpayer, as opposed to possible savings based upon a taxing jurisdiction's ability to meet the 2% tax cap or find sufficient savings from efficiency plans to meet the State's criteria.
- All County homeowners would likely benefit from the State takeover of mandated costs, which is not necessarily true under the property tax freeze due to equalization rates.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Adopt a Bond Resolution Cover Memo and Summary

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To adopt a Bond Resolution Cover Memo and Summary  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**  
No  
\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s):** \_\_\_\_\_

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |          |           |          |
|--------------------|----------|-----------|----------|
| County             | \$ _____ | Grant(s)  | \$ _____ |
| State              | \$ _____ | Other     | \$ _____ |
| Federal Government | \$ _____ | (Specify) | _____    |

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**



Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Cynthia Sewell Date 2-10-14
- B. Management and Budget: \_\_\_\_\_ Date \_\_\_\_\_
- C. Law Department: S. Gaspar Date \_\_\_\_\_
- D. County Manager: John Ross Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO ADOPT A BOND RESOLUTION COVER MEMO AND SUMMARY**

**WHEREAS**, the Sullivan County Legislature receives requests for the authorization of the issuance of bonds, and

**WHEREAS**, the issuance of bonds and the resulting debt service payments could have an impact on the Sullivan County operating budget and tax levy, and

**WHEREAS**, it would be in the best interest of the County for bond resolutions to be accompanied by a cover memo and summary detailing the potential impacts of the issuance of bonds, and

**WHEREAS**, the cover memo and summary should include a description and justification of the projects to be funded, the amount being requested, anticipated impact to the County's operating budget for subsequent fiscal years based upon an analysis of new debt and retiring debt, and an explanation of the potential impacts to the County's bond rating; and

**WHEREAS**, the cover memo and summary must be reviewed by the Sullivan County Treasurer, the Sullivan County Office of Management and Budget, and Sullivan County Manager prior to consideration to the accompanying bond resolution by the Sullivan County Legislature.

**NOW THEREFORE BE IT RESOLVED THAT** the Legislature directs that, commencing with the March, 2014 Legislative Committee meetings, the annexed, new "Bond Resolution Cover Memo and Summary" be annexed to every bond resolution, and

**BE IT FURTHER RESOLVED THAT** the "Bond Resolution Cover Memo and Summary" shall be submitted in addition to the existing "Combined Legislative Memorandum, Certificate of Availability of Funds and Resolution Cover Memo."

## Bond Resolution Cover Memo and Summary

*The following information must be provided prior to consideration of any bond resolution by the Sullivan County Legislature. If the resolution is seeking bonds with different terms for multiple projects, you must provide a separate form for each individual project, or a spreadsheet that contains all of the required information.*

Name of Project(s): \_\_\_\_\_

Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Justification/Need:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Term of Bond/Year of Retirement \_\_\_\_\_ Years/Retires in 20\_\_

Estimated Interest Rate: \_\_\_\_\_%

Estimated Annual Payment (in next fiscal year): \$ \_\_\_\_\_

Total Retiring Debt (in next fiscal year) \$ \_\_\_\_\_

Net Impact to County Budget (estimated annual payment less retiring debt) \$ \_\_\_\_\_

Associated Property Tax Increase/Decrease \_\_\_\_\_%

Will issuance of these bonds negatively impact the County's bond rating? \_\_\_\_\_Y \_\_\_\_\_N

Explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Reviewed By:**

County Treasurer: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Management & Budget: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

County Manager: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

*\*Please attach additional supporting documents as needed. Attach the completed form and supporting documentation to the bond resolution for consideration by the Sullivan County Legislature.*

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Sullivan County Clerk

**Re:** Request for Consideration of a Resolution: To apportion the Mortgage Tax

**Date:** 2/7/14

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 10/1/13-12/31/13 to the various Towns and Villages

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**Is subject of Resolution mandated? Explain:**

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**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution: \$ \_\_\_\_\_**

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s): \_\_\_\_\_**

**If "No", specify proposed source of funds: \_\_\_\_\_**

**Estimated Cost Breakdown by Source:**

**County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_**

**State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_**

**Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_**

**Verified by Budget Office:**  \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**



Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_ N/A

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 2-10-14
- B. Management and Budget: *[Signature]* Date 2/10/14
- C. Law Department: *S. Gasque* Date \_\_\_\_\_
- D. County Manager: *[Signature]* Date 2/10/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE  
TO APPORTION MORTGAGE TAX**

**WHEREAS**, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

**WHEREAS**, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of October 2013 to December 2013, to the Clerk of the Legislature, and

**WHEREAS**, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

**NOW, THEREFORE, BE IT RESOLVED**, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

| <b>TOWNS</b> |           |
|--------------|-----------|
| Bethel       | 36,320.70 |
| Callicoon    | 14,000.96 |
| Cochecton    | 2,091.49  |
| Delaware     | 7,771.70  |
| Fallsburg    | 18,462.11 |
| Forestburgh  | 10,013.69 |
| Fremont      | 10,806.68 |
| Highland     | 13,748.57 |
| Liberty      | 43,385.71 |
| Lumberland   | 14,400.23 |
| Mamakating   | 44,311.47 |
| Neversink    | 16,620.99 |
| Rockland     | 13,639.07 |
| Thompson     | 41,092.58 |
| Tusten       | 7,075.67  |

| <b>VILLAGES</b> |          |
|-----------------|----------|
| Bloomington     | 721.21   |
| Jeffersonville  | 922.29   |
| Liberty         | 7,916.13 |
| Monticello      | 4,661.89 |
| Woodridge       | 629.50   |
| Wurtsboro       | 1,808.34 |

|              |                   |
|--------------|-------------------|
| <b>TOTAL</b> | <b>310,400.98</b> |
|--------------|-------------------|

**Moved by  
adopted on motion**

**seconded by**

**declared duly**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Jill M. Weyer

**Re:** Request for Consideration of a Resolution: Advance REAP Zone \$2500 to cover expenses

**Date:** 01/31/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will advance \$2500 to the REAP Zone Board to cover expenses associated with maintaining the board - insurance requirements, legal notices, etc. to efficiently use staff time more effectively. The REAP Zone allows the County to apply for funding for our economically depressed area and the Board supports many projects seeking funding through various agencies.

**Is subject of Resolution mandated? Explain:**

No, but without County funding this federal designated board would not be able to sustain itself

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 2,500.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A8020-90-47-4763 (2014)

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                    |           |          |
|--------------------|--------------------|-----------|----------|
| County             | \$ <u>2,500.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____           | Other     | \$ _____ |
| Federal Government | \$ _____           | (Specify) | _____    |

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Sullivan Wawarsing REAP ] of  
\_\_\_\_\_

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

necessary to pay bills associated with the REAP Zone and ot be eligible for REAP set asides and to allow support letters for other grant programs

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2500

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known to date

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): Jill M. Weyer



**Pre-Legislative Approvals:**

- A. Director of Purchasing: Cynthia Sears Date 2-10-14
- B. Management and Budget: Janet Myg Date 2/10/14
- C. Law Department: S. Y. Gaspar Date \_\_\_\_\_
- D. County Manager: John Powell Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO EXECUTE AN AGREEMENT WITH SULLIVAN WAWARSING RURAL ECONOMIC AREA PARTNERSHIP (REAP) ZONE BOARD**

**WHEREAS**, according to Resolution 194-12, the Sullivan County Legislature affirmed its support for the continuance of the Sullivan-Wawarsing REAP Zone, and

**WHEREAS**, the REAP Zone Board is critical to supporting and obtaining funding for this economically depressed zone; and

**WHEREAS**, REAP was historically administered through the Division of Planning and Environmental Management but there is a need to formalize the agreement; and

**WHEREAS**, the current balance in the REAP account is \$273.73 which is not sufficient to cover REAP expenses; and

**WHEREAS**, funding must be provided to the Board in order for them to pay vendors directly for expenses incurred by the REAP Board.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with the REAP Board in an amount not to exceed \$2,500; and

**BE IT FURTHER RESOLVED**, that the authorized agreement shall be utilized to offset the Sullivan – Wawarsing REAP Zone Board expenses for the year 2013; and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, put to a vote, carried and declared duly adopted on motion

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Allocate Funding

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To allocate funding to the Upper Delaware Scenic Byway, Inc.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 1,360.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A8020-90-40-4033

If "No", specify proposed source of funds: \_\_\_\_\_

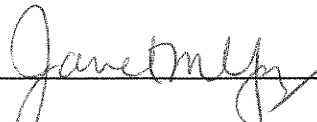
**Estimated Cost Breakdown by Source:**

|        |             |          |          |
|--------|-------------|----------|----------|
| County | \$ 1,360.00 | Grant(s) | \$ _____ |
|--------|-------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Upper Delaware Scenic Byw ] of  
\_\_\_\_\_ ]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2014

Amount authorized by prior contract(s): 1,360.00

Resolutions authorizing prior contracts (Resolution #s): 106-13

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

funding is needed to provide support for the Upper Delaware Scenic Byway's educational and promotional enhancement mission  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 1360

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): Jill M. Weyer

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Caryn Lewis Date 2-10-14
- B. Management and Budget: Janet Myz Date 2/10/14
- C. Law Department: S. Gasque Date \_\_\_\_\_
- D. County Manager: John Wood Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO ALLOCATE FUNDING TO THE UPPER DELAWARE SCENIC BYWAY, INC.**

**WHEREAS**, New York State Route 97 was designated the Upper Delaware Scenic Byway on August 6, 2002; and

**WHEREAS**, the Upper Delaware Scenic Byway, Inc. 501(c)(3) not-for-profit organization has been working toward promoting the Rt. 97 Upper Delaware Scenic Byway; and

**WHEREAS**, funding is needed to provide support for the Upper Delaware Scenic Byway's educational and promotional enhancement mission.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes an allocation for the Upper Delaware Scenic Byway in an amount not to exceed \$1,360 for the year 2014 for educational and promotional purposes; and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract with

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a contract with the Partership for Economic Development in Sullivan County

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 75,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A6989-40-4009

If "No", specify proposed source of funds: \_\_\_\_\_

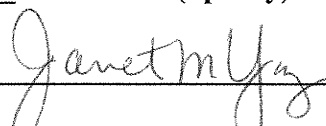
**Estimated Cost Breakdown by Source:**

|        |                     |          |          |
|--------|---------------------|----------|----------|
| County | \$ <u>75,000.00</u> | Grant(s) | \$ _____ |
|--------|---------------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Partnership for Economic De ] of  
\_\_\_\_\_

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 51,000.00

Resolutions authorizing prior contracts (Resolution #s): 105-13

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Provides promotional and advertising services, new business acquisition, existing business expansion and other related activities  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 75,000

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Cynthia Lewis* Date 2-10-14
- B. Management and Budget: *Janet Myz* Date 2/10/14
- C. Law Department: *S. J. Yasgar* Date 2/11/14
- D. County Manager: *John Wood* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTRACT WITH THE PARTNERSHIP FOR ECONOMIC DEVELOPMENT IN SULLIVAN COUNTY**

**WHEREAS**, the Partnership for Economic Development in Sullivan County, a not-for-profit corporation, consisting of various public and private agencies and businesses of the County of Sullivan, provides promotional and advertising services, new business acquisition, existing business expansion and other related activities; and

**WHEREAS**, the most recent agreement between the County and the Partnership for Economic Development expired on December 31, 2014; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a contract with the Partnership for Economic Development in the amount of \$75,000 for the year 2014, in such form as approved by the County Attorney, and

**BE IT FURTHER RESOLVED** that the Partnership for Economic Development shall submit as plan for the specific uses of the appropriation of \$75,000 in 2014 to the County Manager, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a contract with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation, Inc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**

No

\_\_\_\_\_

\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 1,360.00

Are funds already budgeted? Yes  No

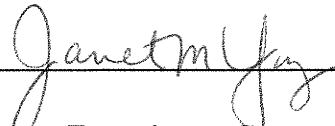
If "Yes" specify appropriation code(s): A8720-40-4013

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                    |           |          |
|--------------------|--------------------|-----------|----------|
| County             | \$ <u>1,360.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____           | Other     | \$ _____ |
| Federal Government | \$ _____           | (Specify) | _____    |

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Sullivan County Long Beard ] of  
\_\_\_\_\_

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 1,360.00

Resolutions authorizing prior contracts (Resolution #s): 110-13

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

provides services, activities and educational programs for the  
youth in Sullivan County  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$1360

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Andrew Senio* Date 2-10-14
- B. Management and Budget: *Janet Myer* Date 2/10/14
- C. Law Department: *S. Grogan* Date 2/11/14
- D. County Manager: *John Board* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH THE SULLIVAN COUNTY LONG BEARDS NEW YORK STATE CHAPTER, NATIONAL WILD TURKEY FEDERATION INC.**

**WHEREAS**, the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc. provides services, activities and educational programs for the youth in Sullivan County; and

**WHEREAS**, the County of Sullivan has appropriated \$1,360 in the 2014 County Budget for the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract for the year 2014 at a cost not to exceed \$1,360 with the Sullivan County Long Beards New York State Chapter, National Wild Turkey Federation Inc. to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into a contract with Literacy Volunteers of Sullivan County.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 2,906.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A7560-40-4030

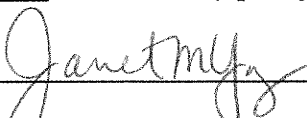
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County                      \$ 2,906.00                      Grant(s)                      \$ \_\_\_\_\_

State                         \$ \_\_\_\_\_                      Other                         \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_                      (Specify)                      \_\_\_\_\_

*Verified by Budget Office:* 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [Literacy Volunteers] of  
\_\_\_\_\_

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 2,906.00

Resolutions authorizing prior contracts (Resolution #s): 104-13

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

provides a variety of free services to help people achieve personal goals through literacy  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 2906

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): County Manager's Office

Pre-Legislative Approvals:

- A. Director of Purchasing: *Ann M Lewis* Date 2-10-14
- B. Management and Budget: *Jamie Myer* Date 2/10/14
- C. Law Department: *S. Gaspar* Date 2/11/14
- D. County Manager: *Paul Rosal* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH LITERACY VOLUNTEERS OF SULLIVAN COUNTY**

**WHEREAS**, the Literacy Volunteers of Sullivan County is a not-for-profit organization that provides a variety of free services to help people achieve personal goals through literacy; and

**WHEREAS**, through a trained corps of volunteer tutors it is the mission of the Literacy Volunteers of Sullivan County to foster and enhance family literacy and assist adults functioning at low levels of literacy and further proficiency in English as a second language; and

**WHEREAS**, it is the goal of the Literacy Volunteers of Sullivan County to halt the rising tide of illiteracy in Sullivan County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorize the County Manager to enter into a contract with the Literacy Volunteers of Sullivan County for the year 2014 at a cost not to exceed \$2,906, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a contract with the Sullivan County Library Alliance

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 7,850.00

Are funds already budgeted? Yes  No

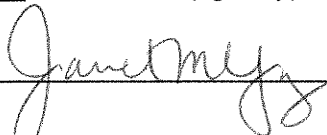
If "Yes" specify appropriation code(s): A7560-40-4029

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                    |           |          |
|--------------------|--------------------|-----------|----------|
| County             | \$ <u>7,850.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____           | Other     | \$ _____ |
| Federal Government | \$ _____           | (Specify) | _____    |

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [Library Alliance] of  
[\_\_\_\_\_]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 7,850.00

Resolutions authorizing prior contracts (Resolution #s): 103-13

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Library Services  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 7850

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Alyson Lewis Date 2-10-14
- B. Management and Budget: Janet Myers Date 2/10/14
- C. Law Department: S. G. Gamm Date 2/11/14
- D. County Manager: John Paul Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A CONTRACT WITH THE SULLIVAN COUNTY LIBRARY ALLIANCE**

**WHEREAS**, the Sullivan County Legislature has appropriated \$7,850 in the 2014 Budget for the Sullivan County Library Alliance; and

**WHEREAS**, the County of Sullivan is desirous of supporting the Library Alliance.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized by the Sullivan County Legislature to execute a contract for the period January 1, 2014 through December 31, 2014 with the Sullivan County Library Alliance in an amount not to exceed \$7,850 and in such form approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a year 2014 Annual Contract between the County of Sullivan and Sullivan County Head Start, Inc.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 31,396.00

**Are funds already budgeted? Yes  No**

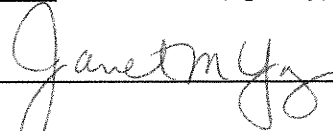
**If "Yes" specify appropriation code(s):** A6326-40-4001

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                     |           |          |
|--------------------|---------------------|-----------|----------|
| County             | \$ <u>31,396.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____            | Other     | \$ _____ |
| Federal Government | \$ _____            | (Specify) | _____    |

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Head Start ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 31,396.00

Resolutions authorizing prior contracts (Resolution #s): 107-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Services pertaining to preschool programs for low income families, among other things

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 31,396

Efforts made to find Less Costly alternative:

none known

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Arupm Sewo* Date *2-10-14*
- B. Management and Budget: *Janet Myers* Date *2/10/14*
- C. Law Department: *S. J. Jorgensen* Date *2/11/14*
- D. County Manager: *John Posad* Date *2/11/14*
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A YEAR 2014 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY HEAD START, INC.**

**WHEREAS**, the County of Sullivan contracts with Sullivan County Head Start, Inc. for services pertaining to preschool programs for low income families, among other things; and

**WHEREAS**, the annual contracts with Sullivan County Head Start, Inc. needs to be renewed for the year 2014 to assure the continued delivery of service and payments.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute the 2014 annual contract, for the period January 1, 2014 through December 31, 2014, with Sullivan County Head Start, Inc., at a maximum funding level of \$31,396, in such form as approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of a contract with the Federation of Sportsmen's Clubs of Sullivan County.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 12,240.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A8720-40-4013

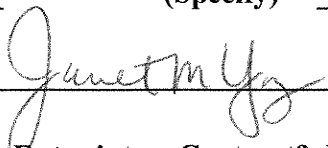
**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|        |                     |          |          |
|--------|---------------------|----------|----------|
| County | \$ <u>12,240.00</u> | Grant(s) | \$ _____ |
|--------|---------------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Federation of Sportsmen's ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 12,240.00

Resolutions authorizing prior contracts (Resolution #s): 102-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

provides services, activities and programs related to habitat improvement and public access to hunting, fishing and wildlife conservation/improvement

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 12,240

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Raymond Sews Date 2-10-14
- B. Management and Budget: Janet Myz Date 2/10/14
- C. Law Department: S. Gaspar Date 2/11/14
- D. County Manager: John Bond Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT WITH THE FEDERATION OF SPORTSMEN'S CLUBS OF SULLIVAN COUNTY**

**WHEREAS**, the Federation of Sportsmen's Clubs of Sullivan County provides services, activities and programs related to habitat improvement and public access to hunting, fishing and wildlife conservation/improvement; and

**WHEREAS**, the County of Sullivan has appropriated \$12,240 in the 2014 County Budget for the Federation of Sportsmen's Clubs of Sullivan County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to enter into a contract at a cost not to exceed \$12,240 for the year 2014 with the Federation of Sportsmen's Clubs of Sullivan County to enable payment of the budgeted appropriation in such form as approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To provide up to \$5,200 to the Delaware Highlands Conservancy  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**

No  
\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 5,200.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A7560-40-4027

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                    |           |          |
|--------------------|--------------------|-----------|----------|
| County             | \$ <u>5,200.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____           | Other     | \$ _____ |
| Federal Government | \$ _____           | (Specify) | _____    |

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [Delaware Highlands Conserva] of  
\_\_\_\_\_

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 5,200.00

Resolutions authorizing prior contracts (Resolution #s): 101-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:  
efforts to publicize the presence of the national symbol, the American Bald Eagle, in the County for purposes of tourism development

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 5200

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Caryn Lewis* Date 2-10-14
- B. Management and Budget: *Janet Myer* Date 2/10/14
- C. Law Department: *S. Yaeger* Date 2/11/14
- D. County Manager: *Jh. P. Reed* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO PROVIDE UP TO \$5,200 TO THE DELAWARE HIGHLANDS CONSERVANCY**

**WHEREAS**, the Sullivan County Legislature has supported efforts to publicize the presence of the national symbol, the American Bald Eagle, in the County for purposes of tourism development, and

**WHEREAS**, the increase in the number of these magnificent birds in the County has resulted in numerous newspaper articles and other publicity generating public attention to the area, and

**WHEREAS**, the Delaware Highlands Conservancy, a fledgling organization, is solely responsible for guiding visitors to the observation sites, and

**WHEREAS**, the increase in the number of tourist throughout various communities in the County is of benefit to restaurants, bed and breakfasts and other tourism related businesses.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes a sum up to \$5,200 to the Delaware Highlands Conservancy for eagle activities for the year 2014, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To renew an agreement with the Delaware Valley Arts Alliance (DVAA) Inc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**

No

\_\_\_\_\_

\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 14,535.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A7560-40-4004

**If "No", specify proposed source of funds:** \_\_\_\_\_

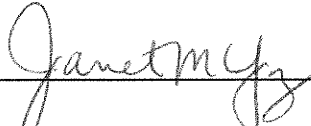
**Estimated Cost Breakdown by Source:**

|        |                     |          |          |
|--------|---------------------|----------|----------|
| County | \$ <u>14,535.00</u> | Grant(s) | \$ _____ |
|--------|---------------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ DVAA ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 14,535.00

Resolutions authorizing prior contracts (Resolution #s): 100-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

furtherance of the arts and cultural activities are necessary functions for society and development of the County of Sullivan

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 14,535

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Amyon Seuss Date 2-10-14
- B. Management and Budget: Janet Myer Date 2/10/14
- C. Law Department: S. Yaggar Date 2/11/14
- D. County Manager: John Bond Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO RENEW AN AGREEMENT WITH THE DELAWARE VALLEY ARTS ALLIANCE (DVAA) INC.**

**WHEREAS**, the furtherance of the arts and cultural activities are necessary functions for society and development of the County of Sullivan; and

**WHEREAS**, Delaware Valley Arts Alliance, Inc. has demonstrated a commitment to the arts and to the community; and

**WHEREAS**, the County of Sullivan has appropriated \$14,535 in the 2014 County budget for the Delaware Valley Arts Alliance, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute an agreement between the County and the Delaware Valley Arts Alliance, Inc. for provision of art services to the residents, artists and art groups of the County, which services shall include management and distribution of the County Cultural Calendar, referral services relating to County arts resources, and acting as a conduit for grant funds for the County's individual artists and non-profit arts groups for \$14,535 for the period from January 1, 2014 to December 31, 2014 said contract to be in such form as approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of the 2013 annual contract between the County of Sullivan and Creative Think Tank, Inc.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 33,048.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A3010-40-4045

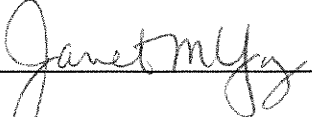
**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|        |                     |          |          |
|--------|---------------------|----------|----------|
| County | \$ <u>33,048.00</u> | Grant(s) | \$ _____ |
|--------|---------------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ DVAA ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional  Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 33,048.00

Resolutions authorizing prior contracts (Resolution #s): 108-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 33,048

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Crystal Sears Date 2-10-14
- B. Management and Budget: Janet Myer Date 2/10/14
- C. Law Department: S. Yeager Date 2/11/14
- D. County Manager: John Bond Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2014 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CREATIVE THINK TANK, INC.**

**WHEREAS**, the County of Sullivan contracts with various agencies for services; and

**WHEREAS**, the annual contract with this agency needs to be renewed for 2014 to assure continued delivery of service and payments.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute the 2014 annual contract with the Creative Think Tank, Inc. at the following maximum funding level for the period January 1, 2014 through December 31, 2014:

1. **CREATIVE THINK TANK, INC.** – maximum amount \$33,048.

**BE IT FURTHER RESOLVED**, that the form of such annual contract be approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of the 2014 annual contract between the County of Sullivan and Cornell Cooperative Extension

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 440,000.00

**Are funds already budgeted? Yes  No**

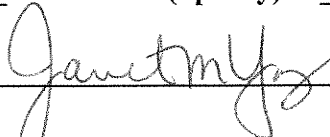
**If "Yes" specify appropriation code(s):** A8989-99-40-4035

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                      |           |          |
|--------------------|----------------------|-----------|----------|
| County             | \$ <u>440,000.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____             | Other     | \$ _____ |
| Federal Government | \$ _____             | (Specify) | _____    |

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Cornell Cooperative Ext. ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 332,000.00

Resolutions authorizing prior contracts (Resolution #s): 148-13

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 440,000

Efforts made to find Less Costly alternative:

none known

Efforts made to share costs with another agency or governmental entity:

none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Angela Lewis Date 2-10-14
- B. Management and Budget: Janet Myer Date 2/10/14
- C. Law Department: S. Yastrow Date 2/11/14
- D. County Manager: Jh. Wood Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2014 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CORNELL COOPERATIVE EXTENSION**

**WHEREAS**, the County of Sullivan contracts with various agencies for services; and

**WHEREAS**, the annual contract with this agency needs to be renewed for 2014 to assure continued delivery of service and payments.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute the 2014 annual contract at the following maximum funding level for the period January 1, 2014 through December 31, 2014:

**CORNELL COOPERATIVE EXTENSION** – maximum amount \$415,000.  
**SHARED AGRICULTURAL POSITION** - \$25,000.

**BE IT FURTHER RESOLVED**, that the form of such annual contract be approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to enter into a contract with Community Action Commission to Help the Economy (CACHE)

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 18,360.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A6310-40-4001

If "No", specify proposed source of funds: \_\_\_\_\_

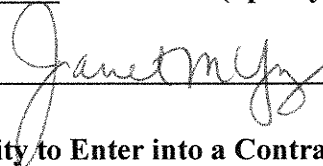
**Estimated Cost Breakdown by Source:**

|        |                     |          |          |
|--------|---------------------|----------|----------|
| County | \$ <u>18,360.00</u> | Grant(s) | \$ _____ |
|--------|---------------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**



**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Angela Lewis* Date 2-10-14
- B. Management and Budget: *Janet Myers* Date 2/10/14
- C. Law Department: *S. Yagmur* Date 2/11/14
- D. County Manager: *John Bond* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH COMMUNITY ACTION COMMISSION TO HELP THE ECONOMY (CACHE)**

**WHEREAS**, the Community Action Commission to Help the Economy (CACHE) is a private non-profit agency operating in Sullivan County under an approved federal program as defined in Section 99-h of the General Municipal Law; and

**WHEREAS**, the County of Sullivan has appropriated \$18,360 in the 2014 Sullivan County Budget to provide funding to such agency for its program; and

**WHEREAS**, CACHE has requested such funding to defray the cost of such program operated by it.

**NOW, THEREFORE, BE IT RESOLVED,**

1. The County Manager shall execute an agreement with the Community Action Commission to Help the Economy (CACHE) for the purpose of providing funds for the period from January 1, 2014 to December 31, 2014 in an amount not to exceed \$18,360 per year, to defray costs of the program not paid by federal funding, said sum to be paid upon voucher in quarterly installments, said contract to be in a form approved by the County Attorney.
2. CACHE shall, at its own cost and expense, provide such books, records and fiscal information as may be required by the Office of Audit and Control.

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Randy J. Parker, Health and Family Services Commissioner

Re: Request for Consideration of a Resolution:

Date: 3/6/2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize COPS-Preventive services contract. NYS OCFS funding is available for COPS-approved preventive services. DFS will again contract for the provision of OCFS COPS-approved preventive services with Sullivan County Unit - Town of Wallkill Boys and Girls Clubs, Inc.

Is subject of Resolution mandated? Explain:

Yes preventive services are required per 18 NYCRR 423.

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 98,043.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A6070 46 4615

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County                    \$ 35,590.00                    Grant(s)                    \$ \_\_\_\_\_

State                     \$ 62,453.00                    Other                         \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Boys & Girls Clubs, Inc ] of [ The Town of Wallkill, NY ]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 10/01/2013 To 09/30/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 10/01/2012 To 09/30/2013

Amount authorized by prior contract(s): 98,043.00

Resolutions authorizing prior contracts (Resolution #s): 98-13

Future Renewal Options if any:

As approved and funded by NYS OCFS.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Preventive Services are required per 18 NYCRR 423. New COPS program funding for discharged foster children was eliminated effective 10-01-10 per SFY 2011-2012 budget with existing programs', such as this, funding continued.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$98,043.

Efforts made to find Less Costly alternative:

N/A this is a state OCFS approved provider for the services.

Efforts made to share costs with another agency or governmental entity:  
N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
N/A this is a state OCFS approved provider for the services.

Person(s) responsible for monitoring contract (Title): Services Director

Pre-Legislative Approvals:

- A. Director of Purchasing: *Rayson Sew* Date 2-10-14
- B. Management and Budget: *Janet Myers* Date 2/10/14
- C. Law Department: *S. Jorgensen* Date 2/11/14
- D. County Manager: *John Seal* Date 2/11/14
- E. Commissioner: *[Signature]* Date 02/06/2014

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**Resolution No.**

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE  
RESOLUTION TO AUTHORIZE COUNTY MANAGER TO ENTER INTO  
AGREEMENTS FOR THE PROVISION OF COMMUNITY OPTIONAL PREVENTIVE  
SERVICES (COPS) PREVENTIVE SERVICES**

**WHEREAS**, the County of Sullivan, through the Department of Family Services, contracts for the provision of certain preventive services; and

**WHEREAS**, funding to purchase certain New York State Office of Children and Family Services (OCFS) approved preventive services at 63.7% state funds upon availability from OCFS may be passed through the Department of Family Services with a 36.3% local share match, as allocated by the County of Sullivan; and

**WHEREAS**, the County of Sullivan, through the Department of Family Services, contracts for the provision of OCFS approved COPS-Preventive services with Sullivan County Unit - The Town of Wallkill Boys & Girls Clubs, Inc; and

**WHEREAS**, the Sullivan County Unit - The Town of Wallkill Boys & Girls Clubs, Inc is capable and willing to provide such services at a cost not to exceed amounts funded.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the Sullivan County Unit - The Town of Wallkill Boys & Girls Clubs, Inc at a cost not to exceed amounts approved by NYS OCFS for the period from October 1, 2013 through September 30, 2014; and

**BE IT FURTHER RESOLVED**, these contracts are at the County's discretion, subject to annual appropriation, in the event that COPS funding is reduced or eliminated, the County shall remain committed to funding the Boys and Girls Club in the amount of \$41,280.00; and; and

**BE IT FURTHER RESOLVED**, the maximum of these contracts not exceed the Department of Family Services budgeted amount for COPS-Preventive related services; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Department of Law.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek, Acting County Manager

**Re:** Request for Consideration of a Resolution: To appropriate \$12,312 to CATS

**Date:** April 18, 2013

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To appropriate \$12,312 to Catskill association of Tourism Services (CATS) for  
promotion of Regional Tourism

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 12,312.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A7560-40-4028

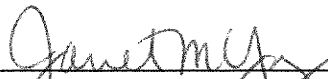
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|        |                     |          |          |
|--------|---------------------|----------|----------|
| County | \$ <u>12,312.00</u> | Grant(s) | \$ _____ |
|--------|---------------------|----------|----------|

|       |          |       |          |
|-------|----------|-------|----------|
| State | \$ _____ | Other | \$ _____ |
|-------|----------|-------|----------|

|                    |          |           |       |
|--------------------|----------|-----------|-------|
| Federal Government | \$ _____ | (Specify) | _____ |
|--------------------|----------|-----------|-------|

*Verified by Budget Office:* 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Catskill Association of Tourism \_\_\_\_\_]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:**

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 15,390.00

Resolutions authorizing prior contracts (Resolution #s): 199-13

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$12,312

Efforts made to find Less Costly alternative:

It is a Regional Marketing Campaign (Unique Service)

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

Terms of State Initiative

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
Terms of Initiative

Person(s) responsible for monitoring contract (Title): County Manager Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Caym Senis Date 2-10-14
- B. Management and Budget: Janet Myer Date 2/10/14
- C. Law Department: S. Gasler Date 2/11/14
- D. County Manager: John Rosal Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO APPROPRIATE \$12,312 TO CATSKILL ASSOCIATION OF TOURISM SERVICES (CATS) FOR PROMOTION OF REGIONAL TOURISM**

**WHEREAS**, Resolution No. 470-01 provided for an appropriation for promotion of regional tourism,

**WHEREAS**, each county within the region agreed to contribute funding for regional tourism marketing as per the terms of Senator John Bonacic's initiative, and

**WHEREAS**, the County of Sullivan is a member of the region and as such committed to participating in regional promotion.

**NOW, THEREFORE, BE IT RESOLVED**, that \$12,312 be appropriated for the promotion of regional tourism payable to Catskill Association of Tourism Services for the fiscal year 2014, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of the 2014 Annual Contract between the County of Sullivan and Visitors Association

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 517,500.00

*(2014 Annual Contract estimated and budgeted for \$467,500)*

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A6410-40-4011

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County \$ 517,500.00

*amount dependant on Room Tax Collections.*

Grant(s) \$ \_\_\_\_\_

State \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_

(Specify) \_\_\_\_\_

*S.Y.*

**Verified by Budget Office:** \_\_\_\_\_

*Janet Myer*

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Visitor's Association ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional  Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013  
Amount authorized by prior contract(s): 517,500.00  
Resolutions authorizing prior contracts (Resolution #s): 380-12

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No   
If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Tourism and Promotion  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 467,500

Efforts made to find Less Costly alternative:  
none known  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:  
none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Arlyn Lewis* Date 2-10-14
- B. Management and Budget: *Janet Myers* Date 2/10/14
- C. Law Department: *S. Yastur* Date 2/11/14
- D. County Manager: *John Bond* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2014 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND VISITORS ASSOCIATION**

**WHEREAS**, the County of Sullivan contracts with various agencies for services; and

**WHEREAS**, the annual contract with this agency needs to be renewed for 2014 to assure continued delivery of service and payments; and

**WHEREAS**, the County Legislature desires to assure a smooth and uninterrupted flow of tourism promotion services , inclusive of a “Local-Match” tourism marketing program for 2014, and

**WHEREAS**, the County Legislature has appropriated \$50,000 to the SCVA, said funding shall be utilized for the “Local-Match” tourism marketing program

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute the 2014 annual contract at the following maximum funding level for the period January 1, 2014 through December 31, 2014:

**VISITORS ASSOCIATION** – in accordance with New York State Tax Law § 1202-j, at a maximum appropriation of eighty five (85%) per cent of the revenues derived by the County by the imposition of its five (5%) per cent hotel and motel room tax, for the promotion of tourism in the County

**BE IT FURTHER RESOLVED**, that there shall be an additional amount of \$50,000 incorporated into the 2014 annual contract which shall provide that the Visitor’s Association shall provide the County with a “Local-Match” tourism promotion marketing program

**BE IT FURTHER RESOLVED**, that the form of such annual contract be approved by the County Attorney, and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**Moved by, seconded by,** put to a vote , resolution carried and declared duly adopted on motion.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize a Memorandum of Agreement with the Sullivan County Soil and Water District for Watershed Planning and the Stream Maintenance and Remediation Programs.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 100,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A8745-47-4786

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                      |           |          |
|--------------------|----------------------|-----------|----------|
| County             | \$ <u>100,000.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____             | Other     | \$ _____ |
| Federal Government | \$ _____             | (Specify) | _____    |

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Soil & Water ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2012

Amount authorized by prior contract(s): 200,000.00

Resolutions authorizing prior contracts (Resolution #s): 101-12

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 100,000

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Cynthia Lewis Date 2-10-14
- B. Management and Budget: Janet Myer Date 2/10/14
- C. Law Department: S. Gaspar Date 2/11/14
- D. County Manager: John Poter Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A MEMORANDUM OF AGREEMENT WITH THE SULLIVAN COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR WATERSHED PLANNING AND THE STREAM MAINTENANCE AND REMEDIATION PROGRAMS**

**WHEREAS**, the County of Sullivan (“County”) has contracted with the Sullivan County Soil & Water Conservation District (“District”) for the past several years and would like to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County; and

**WHEREAS**, the success of the 2012 Stream Maintenance and Remediation Programs (the “Programs”) has caused the Division of Public Works to request an extension of the Programs; and

**WHEREAS**, the Programs educate municipalities and the public, assess the potential areas of concern and maintain the streams throughout the County; and

**WHEREAS**, the County, through its Division of Public Works, is currently implementing project components of the Programs; and

**WHEREAS**, in order to implement the Programs the County wishes to continue working with the District and other affiliated agencies to minimize flood damage; and

**WHEREAS**, the District has both the expertise and personnel necessary to aid the County in its implementation of the Programs and is integral to the continuation of the Programs; and

**WHEREAS**, the cost of the District’s services associated with the Programs shall not exceed \$100,000 for the term of January 1, 2014 through December 31, 2014.

**NOW, THEREFORE BE IT RESOLVED**, that the County Manager is hereby authorized to execute a Memorandum of Agreement with the District for the continuation, implementation and completion of the Programs for the term January 1, 2014 through December 31, 2014, at a cost not to exceed \$100,000, in such form to be approved by the County Attorney.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize execution of the 2013 Annual Contract between the County of Sullivan and Sullivan County Soil & Water Conservation

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 198,535.00

**Are funds already budgeted? Yes  No**

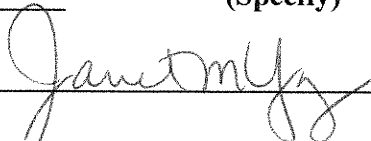
**If "Yes" specify appropriation code(s):** A8745-40-4040

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

|                    |                      |           |          |
|--------------------|----------------------|-----------|----------|
| County             | \$ <u>198,535.00</u> | Grant(s)  | \$ _____ |
| State              | \$ _____             | Other     | \$ _____ |
| Federal Government | \$ _____             | (Specify) | _____    |

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Soil & Water ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes  No \_\_\_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 198,535.00

Resolutions authorizing prior contracts (Resolution #s): 164-13

Future Renewal Options if any:  
\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 198,535

Efforts made to find Less Costly alternative:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

none known  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a  
\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Raymond Scurio Date 2-10-14
- B. Management and Budget: Janet Myers Date 2/10/14
- C. Law Department: S. Yasgur Date 2/11/14
- D. County Manager: John Rosend Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014



**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2014 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT**

**WHEREAS**, the County of Sullivan contracts with various agencies for services; and

**WHEREAS**, the annual contract with this agency needs to be renewed for 2014 to assure continued delivery of service and payments.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute the 2014 annual contract at the following maximum funding level for the period January 1, 2014 through December 31, 2014:

1. **SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT** – maximum amount \$198,535.

**BE IT FURTHER RESOLVED**, that the form of such annual contract be approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that compliance with all of the reporting requirements of this resolution and resolution 477-06 shall be a precondition for continued eligibility for funding by the County of Sullivan.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joshua Potosek

**Re:** Request for Consideration of a Resolution: Authorize a contract

**Date:** 02/7/2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a contract with Sullivan Alliance for Sustainable Development

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution:** \$ 60,000.00

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** A6989-40-4013

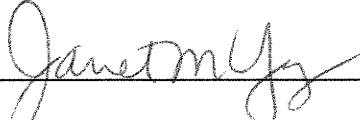
**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County**                      \$ 60,000.00                      **Grant(s)**                      \$ \_\_\_\_\_

**State**                         \$ \_\_\_\_\_                      **Other**                         \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_                      **(Specify)** \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [SASD] of [ ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes X No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2013 To 12/31/2013

Amount authorized by prior contract(s): 60,000.00

Resolutions authorizing prior contracts (Resolution #s): 112-13

Future Renewal Options if any:

Is Subject of Contract - i.e. - the goods and/or services Mandated? Yes No X

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

[Blank lines for mandate source and requirements]

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]: technical assistance from an organization knowledgeable in the field of sustainability to provide general sustainable policy recommendations to the Sullivan County Legislature

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 60,000

Efforts made to find Less Costly alternative: none known

Efforts made to share costs with another agency or governmental entity: none known

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.) n/a

Person(s) responsible for monitoring contract (Title): County Manager's Office

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Ann M Lewis* Date 2-10-14
- B. Management and Budget: *Janet Myr* Date 2/10/14
- C. Law Department: *[Signature]* Date 2/11/14
- D. County Manager: *[Signature]* Date 2/11/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Management & Budget Committee on 02/13/2014

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH SULLIVAN ALLIANCE FOR SUSTAINABLE DEVELOPMENT**

**WHEREAS**, the County has determined that there is a need for technical assistance from an organization knowledgeable in the field of sustainability to provide general sustainable policy recommendations to the Sullivan County Legislature, and

**WHEREAS**, Sullivan Alliance for Sustainable Development is a local organization whose efforts in advancing sustainable practices have proven successful in the form of grant procurement and public outreach efforts, and

**WHEREAS**, Sullivan Alliance for Sustainable Development's accomplishments has received national recognition, and

**WHEREAS**, it is prudent public policy to dedicate resources for further implementation of the "Green Vision".

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The County Manager is hereby authorized to execute a contract with Sullivan Alliance for Sustainable Development to provide technical assistance and other assistance as may be requested and agreed to by both parties. Such assistance is to include funding strategies, information dissemination to the general public and such other activities as the Legislature deems appropriate.
2. The contract period shall be from January 1, 2014 through December 31, 2014.
3. The County Manager is hereby authorized to sign and execute an agreement with Sullivan Alliance for Sustainable Development in an amount not to exceed (\$60,000), in a form that is acceptable to the County Attorney.

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute an agreement with Sullivan Alliance for Sustainable Development to permit them to utilize a portion of office space in the Sullivan County Government Center at 100 North Street, Monticello, NY to establish a local office, said agreement to be in a form approved by the County Attorney's Office.