



EXECUTIVE COMMITTEE
March 20, 2014 at 2:30PM

COMMITTEE MEMBERS: Samuelson, Vetter, LaBuda, Rouis, Gieger,
Edwards, Benson, Steingart, Sorensen

- I. COUNTY MANAGER'S MONTHLY REPORT**
- II. COUNTY ATTORNEY'S MONTHLY REPORT**

III. DISCUSSION

- 1. Vacancy Requests
- 2. DA/DFS Investigators and Assistant District Attorneys

IV. RESOLUTIONS :

- 1. Supporting the siting of the first two Class III Gaming Casino Destination Resorts in the Catskill Region strictly in the County of Sullivan (Chairman Samuelson)
- 2. Adopt a list of those public officials and employees of the County of Sullivan who are required to file a Financial Disclosure Statement (The Clerk)
- 3. Appoint Carol Roig and Howard Siegel to the Sullivan County Industrial Development Agency (IDA) Board (Chairman Samuelson)
- 4. Create a Bond Policy (Requested by Legislator Edwards)
- 5. Authorize contract with NYSDOH and NYS Mental Hygiene Offices (Joe Todora)
- 6. Amend contract with Sullivan County Partnership for Economic Development (Legislator Steingart)
- 7. Provide funding to the Sullivan County IDA for the less than trailer load local food distribution hub (Legislator Steingart)
- 8. Authorize contract with a consultant to develop a Comprehensive Coordinated Transportation Services Plan (PEMRP)
- 9. Submit a pre-application to Pew Charitable Trusts/Robert Wood Johnson Foundation (PEMRP)
- 10. Proclaim April 7th through April 13th 2014 as National Public Health Week in Sullivan County (requested by Legislator Gieger)
- 11. Authorize contract with Sullivan County BOCES to provide youth services (Laura Quigley)
- 12. Amend Resolution No. 67-14 to modify date to February 1st for Asst. District Attorneys
- 13. Accept a State Assistance Grant Award from the NYS Division of Criminal Justice Services (Sheriff)
- 14. Authorize to apply, accept and administer an RBEG application (PEMRP)

V. PUBLIC COMMENT

Vacancy Request Fact Sheet

Date: 3/11/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk/DB w/ Backfills Budget Position#: 151 *g*

Performs entry level account clerical, auditing, and bookkeeping functions, with additional responsibility for frequently performing alpha and numeric data entry functions using a standard keyboard and personal computer. Employee works under general supervision on standard assignments.

Salary: \$27,008 (Approx)

Benefits: \$15,497 (with Family Health = 25,381)

Total Cost: \$42,505

County Share: \$7,919

Federal Share: \$22,060

State Share: \$12,526

Other:

Mandated:

Budget Line: A6010 50 10 \$27,008 A6010 50 80 \$15,497
A6010 52 R4610 R228 \$22,060 A6010 57 R3610 R104 \$12,526

Date of Vacancy: 1/18/2013

Notes: *?* _____

Date Received 3/13/14 Date Reviewed _____

Approved _____ Committee Vote:

Denied _____ YES _____ NO _____

Held _____

Reviewed: *[Signature]*
Randy J. Parker

Vacancy Request Fact Sheet

Date: March 4, 2014

Department: Division of Public Works

Department Head: Edward McAndrew, P.E., Commissioner

Position / Duties: ^{Pos 1536 gny} Laborer II - The County is obligated to maintain its infrastructure for the use and safety of the traveling public. This position plays an essential role by providing manual labor and also operating motorized equipment and trucks at a basic level. This position forms a foundation of DPW operations of mowing, snow & ice control, patching blacktop, etc. _{backfill needed.}

Salary: \$45,500.00

Benefits: \$31,526.56

Total Cost: \$77,026.56

County Share: 100 %

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Budget Line: D-5110-45

Date of Vacancy: February 26, 2014

Notes:

Date Received 3/14/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V2

Vacancy Request Fact Sheet

Date: 3/17/14

Department: Sheriff's Office - Jail Medical Unit

Department Head: Sheriff Michael A. Schiff/Chief Harold L. Smith, Jr.

Position / Duties: ^{Pos 981} Per Diem Registered Nurse - fill in, as needed, for nurses who are on vacation or sick leave ^{Jay}

Salary: \$32.32/hour

Benefits: \$ 8.29/hour (25.65%)

Total Cost: \$40.61/hour

County Share: 100%

Federal Share:

State Share:

Other:

Mandated:

Budgeted: **Budget Line:** A3150

Date of Vacancy: 2/21/14

Notes:

Date Received <u>3/17/14</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes _____ No _____
Held _____	

V3

Vacancy Request Fact Sheet

Date: 3/11/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Social Welfare Examiner w/ Backfills

Budget Position#: 805 *Jy*

Conducts in-depth interviews to elicit sufficient information to approve or deny the applicants financial eligibility for assistance. Reviews certification forms to determine all statements are complete and consistent with information provided. Makes an evaluation of applicant's financial eligibility for assistance, may determine initial categorical eligibility, and evaluates available resources details regarding financial eligibility. Prepares and computes budget for the applicant. Makes referrals for full field investigation where presumption of fraud is indicated.

Salary: \$31,090

Benefits: \$27,433

Total Cost: \$58,523

County Share:\$17,001

Federal Share: \$37,297

State Share: \$4,225

Other:

Mandated:

Budgeted: Budget Line: A6010 52 10 \$31,090 A6010 52 80 \$27,433
A6010 52 R4610 R228 \$37,297 A6010 53 R3610 R104 \$4,225

Date of Vacancy: 3/28/2014

Notes: _____

Date Received 3/13/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

YES _____ NO _____

Held _____

Reviewed: *RJP*
Randy J. Parker

V4

Vacancy Request Fact Sheet

Date: February 3, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Domestic Aide

Budget Position: 2151 *fy*

Making beds, making sure residents' personal care products are available, assisting residents to their healthcare appointments outside of the facility

Salary: \$ 22,457

Benefits: \$ 24,168

Total Cost: \$ 46,625

County Share: 1,562

Federal Share: 10,654

State Share: 29,071

Other: 5,338

Mandated: no

Budgeted: yes Budget Line: EI-6020-62

Date of Vacancy: 3/23/13

Notes: Currently the Adult Care Center has 3 Domestic Aides which cover the 3 open units. This position will be needed upon the opening of the 4th unit.

Date Received 2/21/14 Date Reviewed _____

Approved _____ Committee Vote:

Denied _____ YES _____ NO _____

Held _____


Reviewed: *Randy J. Parker*
Randy J. Parker

V5

Vacancy Request Fact Sheet

Date: February 24, 2014

Department: Dept. of Community Services

Department Head: Joe Todora, Director; DCS 

Position/Duties: Staff Social Worker I (#975) / This person provides intakes & screenings of new clients. The position evaluates & diagnoses patients & their problems. They provide individual, group & family therapy. The Social Worker I helps patients develop and implements their recovery from mental illness as well as helps develop social supports. The position may also refer clients to other agencies. They also write all necessary clinical documentation for assessment and treatment as per regulation and department policy, plus participates in team meetings regarding the more difficult clients.

Salary: \$38,046 / \$40,048

Benefits: \$28,400 / \$28,932

Total Cost: \$66,446 / \$68,980

County Share: 0

Federal Share: 0

State Share: 0

Other: Revenues \$66,446 / \$68,980 plus from Medicaid, Medicare, 3rd party insurance & billing

Mandated: No

Budgeted: Yes Budget Line: A4320-40-10-10-11

Date of Vacancy: 2/27/2014

Notes: Person resigned

Date Received 3/3/14 Date Reviewed _____

Approved _____ Committee Vote:

Denied _____ YES _____ NO _____

Held _____

Reviewed by 

Randy J. Parker, Commissioner
Division of Health & Family Services

V6

Vacancy Request Fact Sheet

Date: February 24, 2014

Department: Dept. of Community Services

Department Head: Joe Todora, Director; DCS

Position/Duties: Staff Social Worker I (#1609) *JT* This person provides intakes & screenings of new clients. The position evaluates & diagnoses patients & their problems. They provide individual, group & family therapy. The Social Worker I helps patients develop and implements their recovery from mental illness as well as helps develop social supports. The position may also refer clients to other agencies. They also write all necessary clinical documentation for assessment and treatment as per regulation and department policy, plus participates in team meetings regarding the more difficult clients.

Salary: \$38,046 / \$40,048

Benefits: \$28,400 / \$28,932

Total Cost: \$66,446 / \$68,980

County Share: 0

Federal Share: 0

State Share: 0

Other: Revenues \$66,446 / \$68,980 plus from Medicaid, Medicare, 3rd party insurance & billing

Mandated: No

Budgeted: Yes Budget Line: A4320-40-10-10-11

Date of Vacancy: 3/7/2014

Notes: Person resigned

Date Received 3/3/14 Date Reviewed _____

Approved _____ Committee Vote:

Denied _____ YES _____ NO _____

Held _____

Reviewed by: *RJP*
Randy J. Parker, Commissioner
Division of Health & Family Services

V7

Vacancy Request Fact Sheet

Date: March 11, 2014

Department: Public Health Services

Department Head: Nancy McGraw, Public Health Director

Position / Duties: Public Health Nurse - Position # 4010-33.2185 ^{1/88}

Salary: \$65,199 (This total includes experiential differential, longevity and contractual stipend for last person in position but excludes the 2014 bonus of \$750.) (The base wage for this position is \$60,099.)

Benefits: \$33,346

Total Cost: \$98,545

County Share: \$0

Federal Share: \$0

State Share: \$0

Other: Medicare, Medicaid and third party insurances cover the personnel cost of this position

Mandated: No

Budgeted: Yes **Budget Line:** A4010.33-10-1011 and for the various benefits: A4010-33-80-8001 through A4010-33-80-8007

Date of Vacancy: 3/5/14

Notes:

Date Received 3/13/14 **Date Reviewed** _____

Approved _____ **Committee Vote:**

Denied _____ **Yes** _____ **No** _____

Held _____

J.P.R.
2/13/14

V8

Vacancy Request Fact Sheet

Date: March 11, 2014

Department: Public Health Services

Department Head: Nancy McGraw, Public Health Director

Position / Duties: Registered Professional Nurse Position # 4010-33.2502 *lyg*

Salary: \$57,373 (This total includes experiential differential, longevity and contractual stipend for last person in position but excludes the 2014 bonus of \$750.) (The base wage for this position is \$52,073.)

Benefits: \$31,261

Total Cost: \$88,634

County Share: \$0

Federal Share: \$0

State Share: \$0

Other: Medicare, Medicaid and third party insurances cover the personnel cost of this position

Mandated: No

Budgeted: Yes **Budget Line:** A4010.33-10-1011 and for the various benefits: A4010-33-80-8001 through A4010-33-80-8007

Date of Vacancy: 9/24/13

Notes:

Date Received 3/13/14 **Date Reviewed** _____

Approved _____ **Committee Vote:**

Denied _____ **Yes** _____ **No** _____

Held _____

N. McGraw
03/13/14

V9

Vacancy Request Fact Sheet

Date: February 20, 2014

Department: Division of Public Works

Department Head: Edward McAndrew, P.E.
Commissioner of Public Works

Position / Duties: Bus Driver RPT #1236 ✓

Transportation currently provides shopping transportation for Seniors, nutrition and medical runs for Seniors and Veterans. Drivers are needed to continue to provide these services.

Salary: \$15.0707/hr. (Approx 23,600/yr)

Benefits: \$7,500.00 (estimated - % of salary)

Total Cost: Approx \$31,100

County Share: 100%

Federal Share:

State Share:

Other:

Mandated:

Budgeted: x Budget Line: A-5680

Date of Vacancy: February 11, 2014

Notes:

Date Received 2/27/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

VID

RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE
SUPPORTING THE SITING OF THE FIRST TWO CLASS III GAMING CASINO
DESTINATION RESORTS IN THE CATSKILL REGION STRICTLY IN THE COUNTY
OF SULLIVAN

WHEREAS, the exceptional efforts of Governor Andrew M. Cuomo and the New York State Legislature brought about the enactment of the Upstate NY Gaming Economic Development Act, which included an amendment to the New York State Constitution to allow Class III Gaming in New York State,

WHEREAS New York State will now develop up to four casinos in upstate New York;
and

WHEREAS, on November 5, 2013, the voters of the State of New York voted for and supported the enactment of the constitutional amendment authorizing Class III Gaming in New York State,

WHEREAS on November 5, 2013, the voters of Sullivan County provided the largest plurality of votes for such enactment of the constitutional amendment authorizing Class III Gaming in New York State,

WHEREAS, the passage of said constitutional amendment and the concurrent legislation authorized the establishment of four destination gaming resorts in three distinct regions (Regions 1, 2 and 5), in Upstate New York, with a maximum of two projects to be located in any one Region

WHEREAS, Sullivan County is located in the Catskill/Hudson Valley Region 1, and

WHEREAS, Sullivan County has been recognized as the premiere vacation destination in New York State for generations and has historically served as host to some of the world's most famous destination resorts; and

WHEREAS, Sullivan County was home to multiple destination resorts which contained thousands of hotel rooms and accompanying amenities such as retail, entertainment, and sports attractions.

WHEREAS the local infrastructure of Sullivan County was always sufficiently able to handle all economic, social and environmental direct and indirect impacts of the many destination resorts; visiting tourists, and the employees who worked in these facilities;
and

WHEREAS, Sullivan County's tourist economy was one of the cornerstones of vibrant, middle class that comprised many of its towns, villages, and hamlets;

WHEREAS, the intent of the enabling legislation is to spur economic development and job creation to revive upstate New York's economy; no more important is the revival of Sullivan County's once vibrant economy

WHEREAS, Sullivan County, has experienced a significant downturn in its tourist economy over the last half century and stands now as one of the most economically challenged areas in New York State;

WHEREAS Sullivan County's working class and small businesses, as well as tax ratables, have significantly suffered from this downturn;

WHEREAS, Sullivan County ranked last in New York State in year 2013 job creation and was the only area in the Hudson Valley that experienced a year-over-year decrease in private-sector employment, according to Johnny Nelson, labor market analyst for the state, and

WHEREAS, Sullivan County, through its local and state officials and local business community has historically sought the legalization of Class III Casino Gaming for more than four decades, and

WHEREAS, gaming, as a single component within a destination resort, will provide the much needed catalyst to stimulate further economic growth in Sullivan County; and

WHEREAS the current proposals in Sullivan County are for sustainable resort destinations that will comply with New York State's environmental regulations to mitigate all environmental impacts, and

WHEREAS, the development of destination gaming resorts and the siting of TWO Casino Gaming Destination Resorts would bring thousands of much needed quality jobs and economic growth to Sullivan County that now already exists in neighboring counties that are in the Catskill Region I; and

WHEREAS, the establishment of destination resorts in Sullivan County will provide financial support for education and desperately needed property tax relief for Sullivan County taxpayers and communities statewide; and

WHEREAS, the establishment of destination resorts will stop the flow of revenues for tourism and gaming crossing our borders into neighboring states and keep those dollars in Sullivan County and New York State

1A

WHEREAS, the establishment of destination resorts in Sullivan County will meet the intent and spirit of the enabling legislation and revive and rebuild our history and economy; and

NOW THEREFORE BE IT RESOLVED, that Sullivan County enthusiastically supports the siting of TWO Class III Gaming Destination Resorts in Sullivan County to meet the intent and language of the constitutional amendment authorizing Class III Gaming in New York State.

Moved by _____, seconded by _____, put to a vote

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE LIST OF THOSE PUBLIC OFFICIALS AND EMPLOYEES OF THE COUNTY OF SULLIVAN WHO ARE REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT

WHEREAS, pursuant to Section 201 (3) of the Sullivan County Ethics Law adopted May 23, 2013, the County Legislature must annually determine by resolution who is required to file a Financial Disclosure Statement, and

WHEREAS, the County Legislature has determined that persons with the following titles are required to file a Financial Disclosure Statement:

Accounts Payable Coordinator, Audit
Administrator, Adult Care Center
Administrator, Department of Motor Vehicles
Airport Superintendent
Assistant Commissioner to Planning and Environmental Management
Assistant County Attorney (2)
Assistant County Attorney Part time
Assistant Director of Aging Services
Assistant Director of Nursing Services/Patient Care
Assistant Director of Purchasing and Central Services
1st Assistant District Attorney
2nd Assistant District Attorney
3rd Assistant District Attorney
4th Assistant District Attorney
5th Assistant District Attorney
6th Assistant District Attorney
7th Assistant District Attorney
Assistant Director of Risk Management & Insurance
Attorneys, Department of Family Services (2)
Attorney, Industrial Development Agency
Attorney, Sullivan County Funding Corporation
Board of Ethics members
Board of Trustees, Sullivan County Community College
Chairman of the Legislature
Chief Civil Officer
Chief Deputy Patrol Division/Internal Affairs
Chief Information Officer
Clerk to the Legislature
Commissioner, Board of Elections (2)
Commissioner, Division of Health and Family Services
Commissioner, Planning and Environmental Management
Commissioner, Division of Public Safety
Commissioner, Division of Public Works
Coordinator, Child Support Enforcement Unit
Coordinator, Children with Special Needs, Public Health
Coroner (4)
Correction Captain, Sullivan County Jail

Correction Lieutenant, Sullivan County Jail
County Attorney
County Auditor
County Clerk
County Legislator (8)
County Manager
County Treasurer
Deputy Clerk to the Legislature
Deputy Commissioner of Elections (2)
Deputy Commissioner of Family Services
Deputy Commissioner of Public Works, Engineering
Deputy Commissioner of Management and Budget
Deputy County Manager/Commissioner Management and Budget
Deputy Director of Community Services
Deputy Director of Real Property Tax Services III
Deputy Public Health Director
Deputy County Clerk
Deputy County Treasurer
Deputy County Treasurer II
Director of Administration and Case Management
Director, Center for Workforce Development
Director of Development and Application Support, MIS
Director of Operations and Network Administration, MIS
Director, Community Services
Director, Department of Real Property Tax
Director of Family Services
Director of Fraud Investigations
Director, Human Resources
Director, Municipal Weights and Measures
Director, Nursing Services
Director, Office for the Aging
Director, Parks, Recreation and Beautification Programs,
Director, Probation II
Director, Public Health Services
Director, Purchasing and Central Services
Director, Rehabilitation Services, ACC Physical Therapy
Director, Risk Management & Insurance
Director of Services, Family Services
Director, Temporary Assistance – Department of Family Services
Director, Veterans Service Agency
Director, Youth Bureau
District Attorney
District Attorney Investigators
Division Contract Compliance Officer, Health and Family Services
E-911 Coordinator
Economic Development Programs Supervisor
Executive Assistant, County Manager
Executive Director, Human Rights

Facilities Bridge Superintendent
Fiscal Administrative Officer, Adult Care Center Fiscal Services
Fiscal Administrative Officer, Family Services
Fiscal Administrative Officer, Health Finance (2)
Fiscal Administrative Officer, Management and Budget
Garage Superintendent
Grants Administration Supervisor
Industrial Development Agency Members
Jail Administrator, Sheriff's Office
One Stop Manager, CWD
Payroll Coordinator /Software Support Technician
Personnel Officer
President, Sullivan County Community College
Road Maintenance Superintendent
Secretary, Industrial Development Agency
Sheriff
Special Counsel Workers Compensation part time
Sr. Accountant, Treasurer Accounting
Sr. Assistant County Attorney (part-time)
Sr. Family Services Attorney
Sr. Fiscal Administrative Officer, Sheriff Civil
Sr. Fiscal Administrative Officer, Treasurer Accounting part time
Staff Accountant, Treasurer Accounting
Sullivan County Funding Corporation Member
Treasurer, Industrial Development Agency
Trustee, Sullivan County Community College
Undersheriff
Vice Chair, Industrial Development Agency
Vice President for Administrative Services, SCCC

WHEREAS, Section 201 of the Ethics Law requires that all statements shall be filed on or before the fifteenth day of May of each year, and

WHEREAS, it is duly noted that some of the above positions are presently vacant.

NOW, THEREFORE, BE IT RESOLVED, that the above list represents the 2014 list of titles set by the Sullivan County Legislature of those persons required to file a Financial Disclosure Statement with the Clerk of the Sullivan County Legislature on or before May 15, 2014.

AnnMarie Martin, Clerk
Sullivan County Legislature
P.O. Box 5012, 100 North Street
Monticello, New York 12701

Phone 845 807 0435

2b

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT
CAROL ROIG AND HOWARD SIEGEL TO THE SULLIVAN COUNTY INDUSTRIAL
DEVELOPMENT AGENCY (IDA) BOARD**

WHEREAS, Due to the resignations of Harold Gold and Harris Alport, there are two vacancies, and

and

WHEREAS, Ms. Roig and Mr. Siegel have been nominated to fill the vacancies left by Harold Gold's and Harris Alport's resignation, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby appoint Carol Roig and Howard Siegel to the Sullivan County IDA Board effective immediately.

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO CREATE A BOND POLICY

WHEREAS, Sullivan County currently does not have a bond policy in place, and

WHEREAS, a Sullivan County bond policy is necessary and prudent in allocating financial resources to multiple capital projects.

NOW THEREFORE, BE IT RESOLVED that the Sullivan County Legislature authorizes the creation of a bond policy to be created and adopted.

BE IT FURTHER RESOLVED, that this bond policy must be put in place and voted upon by the full legislative board before any further bond issuance takes place.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora; Director

Re: Request for Consideration of a Resolution: Contract with NYS DOH and NYS Mental Hygiene Offices

Date: March 14, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Contract through an MOU with NYS DOH, NYS OMH, NYS OPWDD and NYS OASAS and the Local Government Units to perform Medicaid administration activities and reimbursement for those services.

Is subject of Resolution mandated? Explain:

Yes, oversight, planning for and development of Medicaid behavioral health services is part of the mandated function of the Local Government Unit.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 0.00

Are funds already budgeted? Yes No ___

If "Yes" specify appropriation code(s): A4310-R4489-R297

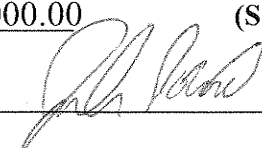
If "No", specify proposed source of funds: No funds required

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ 300,000.00 (Specify) _____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [NYS DOH & state agencies] of [New York State DOH and OPWDD, OMH & OASAS.]

Nature of Other Party to Contract: .

Other: State agencies

Duration of Contract: From 04/01/2014 To 12/31/15 ~~03/31/2019~~

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

DCS will get reimbursement of Federal Salary Sharing by performing Medicaid administration activities and reimbursement for those services.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is Federal Salary Sharing money and a MOU is now required for reimbursement.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$300,000.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Director

Pre-Legislative Approvals:

A. Director of Purchasing: *L. Jones* Date 03/18/2014

B. Management and Budget: *J. P. [unclear]* Date 03/18/2014

C. Law Department: *S. Yagor* Date 03/18/2014

D. County Manager: *J. P. [unclear]* Date 03/18/2014

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE.

RESOLUTION TO ENTER INTO A CONTRACT WITH NEW YORK STATE DEPARTMENT OF HEALTH AND THE NEW YORK STATE MENTAL HYGIENE OFFICES.

WHEREAS, the County of Sullivan, through the Department of Community Services (DCS) Local Government Unit (LGU) has a Memorandum of Understanding with the New York State Department of Health (DOH), the Office of Mental Health (OMH), the Office for People with Developmental Disabilities (OPWDD), the Office of Alcoholism and Substance Abuse Services (OASAS); and

WHEREAS, such a contract is performance of certain Medicaid Administrative Activities and for the Cost Allocation Plan (CAP) for the Medicaid Administration claiming process to start April 1, 2014 and shall remain in effect until December 31, 2015, and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the County Manager to enter into an agreement for a term from April 1, 2014 and shall remain in effect until December 31, 2015 with NYS DOH, OMH, OPWDD and OASAS for the county to receive the cost allocation plan for the Medicaid Administration claiming process.

BE IT FURTHER RESOLVED, the form of said contract approved by the Sullivan County Attorney's Office.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

5

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potossek, County Manager

Re: Request for Consideration of a Resolution: To amend contract with SC Partnership for Economic Development

Date: March 20, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend the contract with the SC Partnership for Economic Development for the purposes of providing a strategic geographic advantage analysis as it pertains to siting class III gaming facilities in Sullivan County.

Is subject of Resolution mandated? Explain:

No, however, this study will be beneficial in the pursuit of the development of Class III gaming in Sullivan County.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 25,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Contingent

Estimated Cost Breakdown by Source:

County	\$ <u>25,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Sullivan County Partnership] of
[Bridgeville, NY]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:**

Duration of Contract: From 01/01/2014 To 12/31/2014

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2014 To 12/31/2014

Amount authorized by prior contract(s): 75,000.00

Resolutions authorizing prior contracts (Resolution #s): February M&B Committee

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is an amendment to an existing contract to authorize additional funds for a study which will be helpful in the County's pursuit of class III gaming.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$100,000

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): County Manager's Office

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 3/18/14.
- B. Management and Budget: Janet Myers Date 3/17/14
- C. Law Department: [Signature] Date 3/18/14
- D. County Manager: [Signature] Date _____
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND THE CONTRACT WITH THE SULLIVAN COUNTY PARTNERHISP FOR ECONOMIC DEVELOPMENT FOR THE PURPOSES OF PROVIDING A STRATEGIC GEOGRAPHIC ADVANTAGE ANALYSIS AS IT PERTAINS TO SITING CLASS III GAMING FACILITIES IN SULLIVAN COUNTY

WHEREAS, it is expected that several entities will be submitting applications to the Resort Gaming Facility Location Board to build and operate a Class III Gaming destination resort in Sullivan County, NY, and

WHEREAS, it is prudent for Sullivan County to commission an independent third party report that analyzes the strategic advantages in having Class III Gaming in Sullivan County as opposed to other areas of the State, and

WHEREAS, the strategic analysis would highlight ways in which Sullivan County would meet the objectives stated in the State Legislation, and

WHEREAS, the final report would assist the County and the applicants for a Class III Gaming license in making the case to the Resort Gaming Facility Location Board that Sullivan County is the ideal place in the State for two licenses.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract amendment with the Sullivan County Partnership for Economic Development to provide an analysis of the strategic geographic advantages in hosting Class III Gaming in Sullivan County, for an additional amount not to exceed \$25,000.00, and in such form as the County Attorney shall approve.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Scott Samuelson, Legislative Chairman

Re: Request for Consideration of a Resolution: To provide funding to the SC IDA for the Less than Trailer Load local food distribution hub

Date: March 20, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To provide funding to the Less than Trailer Load Local Food Distribution Hub Network which will enable farmers and food producers in Sullivan County and the region to efficiently access wholesalers and the thriving local and regional markets for their products.

Is subject of Resolution mandated? Explain:

No, this funding would support the local and regional agriculture industry.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 110,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: A-1989-99-47-4735

Estimated Cost Breakdown by Source:

County	\$ <u>110,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable / K.F.*

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Lacey Jones* Date *3/18/14*
- B. Management and Budget: *Julie Reed* Date *3/18/14*
- C. Law Department: *S. S. [Signature]* Date *3/18/14*
- D. County Manager: *Julie Reed* Date *3/18/14*
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS TO PROVIDE FUNDING TO THE SULLIVAN COUNTY INDUSTRIAL DEVELOPMENT AGENCY FOR PURPOSES OF THE LESS THAN TRAILER LOAD LOCAL FOOD DISTRIBUTION HUB NETWORK

WHEREAS, the Sullivan County economy relies heavily upon agriculture as a major industry in the County, and

WHEREAS, there exists over 300 farms in Sullivan County encompassing approximately 50,000 acres, and contributing at least \$80,000,000 toward the Sullivan County economy on an annual basis, and

WHEREAS, the County Legislature has repeatedly shown support to for the agriculture industry and stressed its importance through the creation of the Agriculture and Sustainability Policy Committee, the creation of the Agriculture Advisory Committee, the commissioning of various studies to examine the industry and ways to improve the sector, the development of the Sullivan County Farmland Protection Plan and through various grant and loan programs that directly benefit agriculture and farming related businesses, and

WHEREAS, the Sullivan County Industrial Development Agency, in conjunction with various partners, including other not-for-profits and private sector business has committed and secured significant funding for the Less than Trailer Load Local Food Distribution Hub Network Project (“The Project”), and

WHEREAS, “The Project” will enable farmers and food producers in Sullivan County and the region to efficiently access wholesalers and the thriving local and regional markets, and

WHEREAS, it is estimated that “The Project” will benefit at least 100 farmers and create 16 direct jobs in the region as well as an estimated 25 construction jobs, and

WHEREAS, “The Project” will provide New York consumers with greater access to healthy, nutritious foods grown in New York State, and

WHEREAS, funding is required to equip a centrally located aggregation and distribution facility in Glen Wild that will utilize existing transportation and distribution logistics and infrastructure, and

WHEREAS, the Sullivan County IDA in conjunction with other partners has secured and committed significant funding toward the project, and

WHEREAS, “The Project” has received \$220,000 from the USDA Rural Business Enterprise Grant, a \$90,000 USDA Rural Business Opportunity Grant, a \$200,000 grant through the 2013 New York State Consolidated Funding round, in addition to \$250,000 in matching funds from the IDA, and significant private sector investments, and

WHEREAS, although the Sullivan County Industrial Development agency was able to secure \$200,000 through the 2013 New York State Consolidated Funding Application process, the amount awarded was \$110,000 less than the \$310,000 that was requested, and

7

WHEREAS, the Sullivan County Industrial Development Agency is in need of \$110,000 of funding to fully fund the project, and

WHEREAS, the Sullivan County Legislature desires to provide \$110,000 of funding to the Sullivan County Industrial Development agency for “The Project” to support the vitally important local and regional agricultural community.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes an allocation for the Sullivan County Industrial Development Agency in an amount not to exceed \$110,000 for “The Project”; and

BE IT FURTHER RESOLVED, that the County Manager is authorized to execute any and all necessary documents to provide funding to the IDA for the project, in a form approved by the County Attorney’s Office; and

BE IT FURTHER RESOLVED, that the allocation will be funded from the Contingent – New Initiatives account, A-1989-99-47-4735.

T.A.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer, Acting Commissioner of Planning

Re: Request for Consideration of a Resolution: Contract with consultant

Date: March 11, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Contract with a consultant to develop a Comprehensive Coordinated Transportation Services Plan, for a budget not to exceed \$75,000.

Is subject of Resolution mandated? Explain:

No, however creation of an approved (by New York State) coordinated transportation and human-services plan is required for many federal rural transit funding programs.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 75,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: USDA 2013 Rural Business Opportunity Grant

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ <u>75,000.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Albert T. Stoddard III, PhD PE] of [LSC Transportation Consultants, Inc., of Colorado Springs, CO]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 04/01/2014 To 03/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Leveraging staff and local community input to obtain professional expertise in this field towards developing cost-saving solutions to the County's and community's transportation challenges.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Not to exceed \$75,000 for contract period (through 3/31/15)

Efforts made to find Less Costly alternative:

RFP issued; national posting of RFP thru NYS Contract Reporter; sought referrals from NYS DOT representative.

Efforts made to share costs with another agency or governmental entity:

USDA Rural Development grant covers full cost of services.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP issued by DGS on behalf of DPEM; responses reviewed by DPEM, DPW, DHFS,

CWD and others, including representatives of community coalition on transportation.

Person(s) responsible for monitoring contract (Title): Planning Commissioner

→ RFP # R-14-01 *AKJ* 8²

Pre-Legislative Approvals:

- A. Director of Purchasing: *Lashy Jones* Date *3/18/14*
- B. Management and Budget: *Janet Myz* Date *3/17/14*
- C. Law Department: *S. Y. Jasgur* Date *3/17/14*
- D. County Manager: *John Bond* Date *3/17/14*
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. INTRODUCED BY THE PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH LSC TRANSPORTATION CONSULTANTS, INC., TO CONDUCT A COORDINATED TRANSPORTATION SERVICES PLAN

WHEREAS, the Division of Planning and Environmental Management (“DPEM”) with input from the Division of Public Works, the Center for Workforce Development, the Division of Health and Family Services and other stakeholders, developed Request for Proposals No. R-14-01 (the “RFP”) to seek Transportation Planning Services related to creation of a Comprehensive Coordinated Transportation Services Plan for the County; and

WHEREAS, DPEM staff and representatives of a Transportation Policy Committee and a Community Steering Committee, both created to help oversee the project, reviewed the proposals received and interviewed all five (5) firms who submitted proposals; and

WHEREAS, DPEM staff and the committee members have concluded that, based on their evaluation the firms, the firm of LSC Transportation Consultants, Inc., most appropriately meets the requirements for experience, approach and budget outlined in the RFP and appears to bring significant value to this project, and have therefore recommended that said firm be selected as the consultant for this project;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute a contract with LSC Transportation Consultants, Inc., in an amount not to exceed \$75,000.00, as per this firm’s proposal submitted in response to the RFP, said contract to be in such form as the County Attorney shall approve.

Moved by _____, seconded by _____, put to a vote, carried and declared duly adopted on motion

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Freda C. Eisenberg, Commissioner of Planning

Re: Request for Consideration of a Resolution: Pew/RWJF Health Improvement Project grant

Date: March 17, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Submit a pre-application "brief proposal" to Pew Charitable Trusts/Robert Wood Johnson Foundation Health Impact Project. If successful, County will receive funding & technical assistance for a "Health Impact Assessment" on potential public health benefits and strategies related to the planned Food Hub and other local/regional agriculture development policies, geared to improving access to healthy food, nutrition and wellness in the County.

Is subject of Resolution mandated? Explain:

No, however project addresses 2013 Community Health Improvement Plan which is mandated. Note: Planning is supporting Public Health Service who will be lead on grant.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Pew/RWJF Health Improvement Project (HIP)

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: Professional _____ Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE
TO AUTHORIZE THE PREPARATION AND SUBMISSION OF A PRE-APPLICATION
“BRIEF PROPOSAL” TO THE HEALTH IMPACT PROJECT, A PROGRAM OF THE PEW
CHARITABLE TRUSTS AND THE ROBERT WOOD JOHNSON FOUNDATION, SEEKING
FINANCIAL AND TECHNICAL SUPPORT FOR A HEALTH IMPACT ASSESSMENT
(“HIA”) ON THE RELATIONSHIPS BETWEEN FOOD SYSTEMS AND OVERALL
COMMUNITY HEALTH WITHIN THE COUNTY**

WHEREAS, the Pew Charitable Trusts and the Robert Wood Johnson Foundations are collaborators on a nationwide effort known as the Health Impact Project (“HIP”), which has issued a Call for Proposals seeking interest projects of state and local governments and not-for-profit organizations interested in undertaking Health Impact Assessments (“HIA’s”) on policies, projects or programs under consideration in the their communities; and

WHEREAS, the Sullivan County Public Health Service (“SCPHS”) in November 2013 issued a Community Health Assessment (“CHA”) and a Community Health Improvement Plan (“CHIP”), outlining critical issues and proposed solutions with regard to the relatively poor public health conditions within the county; and

WHEREAS, the CHIP cites prevention of chronic disease as a priority area for ongoing policy efforts and resources, prominent within that area being the prevalence of heart disease, cancer and diabetes, which are known to be influenced by overweight and obesity in all sectors of the population; and

WHEREAS, the County, through the Division of Planning and Environmental Management (“DPEM”), and many non-profit and institutional partners have focused on supporting local agriculture and improving the prospects for agriculture and food production within the county as a means of economic development and greater prosperity, including the proposed development of a “food hub” or hubs that will increase the access of local producers to local and regional markets for their goods;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes SCPHS and DPEM to prepare and submit a pre-application “brief proposal” for a Demonstration Project Grant by April 2, 2014, and, if invited to do, to submit a full proposal by June 25, 2014, and, if successful, authorizes the County Manager and/or the Chair of the County Legislature to execute any and all necessary documents to accept the award; and

BE IT FURTHER RESOLVED, that if funding is made available, SCPHS shall administer the funds and the grant program with technical support from DPEM and from the Department of Grants Administration; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken for the use of this funding.

Moved by , seconded by , put to a vote, carried and declared duly adopted on motion

Grant Concept Approval Form

The Division of Management and Budget must acknowledge ALL grants in concept prior to an application submission. This form must be submitted directly to the Department of Grants Administration within OMB. This form must be submitted upon the Notification of Funding Availability (NOFA)

Date Form is submitted: March 17, 2014 Grant Deadline: April 2 (Brief Proposal); June 25 (Full)

Type of Grant Submission: Hard Copy e-File Grants.gov Other: _____

CFDA # N/A (if applicable) American Recovery & Reinvestment Act (ARRA) Funding Yes No
DUNS # _____

Contact Person/Title and Department Name: Nancy McGraw, Dir. Of Public Health Svcs.; Ethan Cohen, Chief Planner

Grant Title and Granting agency/Organization: Health Impact Project, collaboration of RW Johnson Fdn. and Pew Trust

Amount Requested: \$100,000 Term of the Grant: start Oct. 1, 2014 end Mar. 31, 2016 (18 mos.)

How will this grant benefit the Division/Department?

The HIP will provide funding and technical assistance for a Health Impact Assessment of projects and policies addressing local food production & distribution; the HIA will leverage these efforts to improve public health by increasing access to healthy food & awareness of nutrition, and its impact on overall wellness.

Matching Funds:

1. Will a CASH Match be required for the grant? Yes No If yes, specify amount and how the match will be met.

2. Explain other match requirements and County obligations of the grant (staff time, space, technology, equipment, etc.)
Budget will involve staff and consultants paid for with grant funds AND in-kind contributions of time by current staff & partners.

3. Does the grant involve the acquisition of technology? (software, hardware, etc.) Yes No

Personnel:

4. Does this grant create new county government positions? Yes No

If Yes, justify the hiring of a new staff vs. sub-contracting a service or explain if existing staff can be utilized:

County Obligations:

5. Is the county required to initially use county funds in order to be reimbursed by the grant? Yes No
If Yes, please explain the timeframe for advance funding and reimbursement:

If awarded, grant will fund 20% at contract signing; 35% after 6 months; 35% after 12 months; 10% upon completion

6. What is the plan for after the grant expires?

A. The program/project will be discontinued and all grant funded positions terminated? Yes No

B. If no, please describe alternatives: _____

7. Will there be any ongoing impact on county budgets after the grant expires? Yes No If yes, please describe:

8. What will happen with the equipment and/or assets purchased with grant funds after the grant expires?

Owned by and available to the county County-owned and used by the department

Other: No equipment or assets are expected to be purchased with grant funds.

Grant Assistance: (Requests are reviewed and will receive assistance, if available, in order of priority set by the County Manager)

9. What assistance will you need to submit this application?

None – review and approval only

Coordinate application (track progress and internal deadlines, obtain signatures, support letters, etc.)

Facilitate collaboration between departments, towns, villages, agencies, organization, etc

Grant Review and Final Edit

Grant Packaging

Grant narrative, documentation and financial analysis

Approval: OMB Commissioner

Date: 3/17/14

9A



2014 Call for Proposals

Advancing Smarter Policies for Healthier Communities

Application Deadline

April 2, 2014

HEALTH **IMPACT** PROJECT

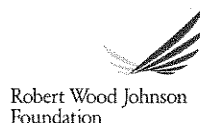
Call for proposals

This call for proposals, or CFP, supports two types of initiatives: 1) health impact assessment demonstration projects that inform a specific decision, with a focus on tribes, states, and territories that have had limited experience with HIAs to date; and 2) HIA program grants that enable organizations with previous HIA experience to develop sustainable HIA programs that integrate HIAs and related approaches in policymaking at the local, state, or tribal level.

What is an HIA?

A health impact assessment helps to identify and address the likely health benefits and risks of a decision made in a field outside the health sector. The major health problems facing the nation—such as obesity, asthma, heart disease, diabetes, and injuries—are driven by the conditions of where we live and work. HIAs help to address those problems by factoring health into decisions in education, social and economic policy, and other sectors to inform the policies that shape our lives.

A collaboration of the
Robert Wood Johnson Foundation and
The Pew Charitable Trusts



96

Key Dates and Deadlines

March 5, 2014

Demonstration project informational webinar on HIA, the CFP, and the application process. Registration is required. Please visit www.healthimpactproject.org to register.

March 6, 2014

Program grant informational webinar on the CFP and application process. Registration is required. Please visit www.healthimpactproject.org to register.

April 2, 2014 (6 p.m. EDT)

Deadline for receipt of brief proposals.

April 30, 2014

Applicants notified by email of invitation to submit a full proposal.

May 28, 2014

Optional HIA training in Washington, DC, for invited full proposal demonstration project applicants.

June 25, 2014 (6 p.m. EDT)

Deadline for receipt of full proposals (including proposal narrative, budget, and supporting organizational and financial information).

Sept. 30, 2014

Notification of awards.

Total awards

- Up to six demonstration projects will be awarded. Grants will be up to \$100,000 each and must be completed within 18 months.
- Up to five program grants will be awarded. Grants will be up to \$250,000 each and must be completed within 24 months. Program grants must provide an additional \$100,000 in matching funds or in-kind support from the grantee or partner organizations.

Support for additional projects may become available because the Health Impact Project also collaborates with funders to support HIAs on specific topics or in a defined state or region. To receive announcements through the mailing list, please enter your email address in the "Stay Informed" section of the Health Impact Project website, www.healthimpactproject.org.

Eligibility criteria

Eligible applicant organizations include:

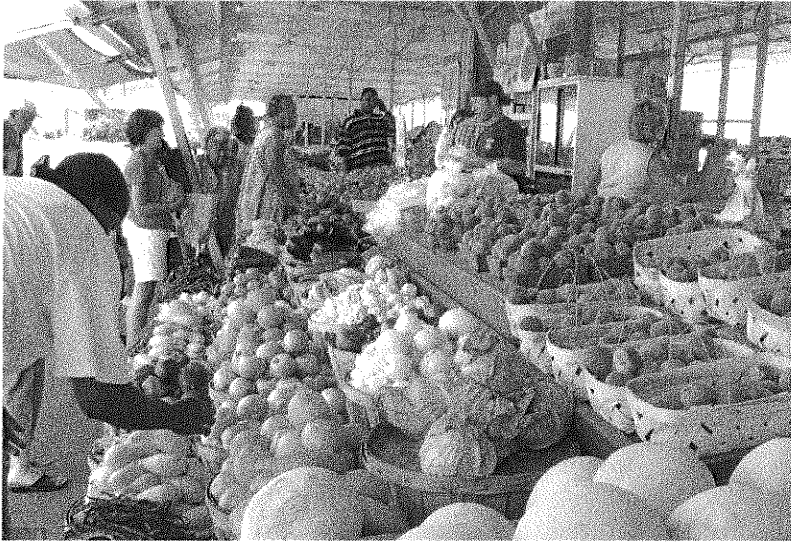
- State, tribal, or local agencies.
- Tax-exempt educational institutions.
- Tax-exempt organizations described in Section 501(c)(3) of the Internal Revenue Code that are not private foundations or nonfunctionally integrated Type III supporting organizations.

Applicant organizations must be located in the United States or its territories at the time of application. Please see full call for proposals for additional eligibility criteria.

Additional eligibility criteria for program grant applicants

- Program grantees must provide a minimum of \$100,000 in matching funds, either through in-kind contributions or through outside funding sources.
- At the time of brief proposal submission, program grant applicants must have completed one high-quality, successful HIA that achieved valuable results such as influencing the outcome of a decision or developing a collaborative partnership with policymakers outside the health sector. Prior HIA experience is not required for demonstration project applicants.

9C



Selection Criteria

See full call for proposals for complete selection criteria. Preference will be given to HIAs in one or more of the following categories:

- HIAs that focus on an innovative topic for which relatively few HIAs have been completed, for example, criminal justice, education, fiscal and economic policy, and disaster recovery.
- HIAs proposed by a federally recognized U.S. tribe.

HIAs proposed in states where there has been limited or no HIA activity, and where there are no ongoing, systematic efforts to build the field. For the list of states that will receive preference, please see the call for proposals. The preference for HIAs proposed in areas that have had limited experience with HIAs to date does not apply to program grants.


How to apply

The application process consists of two stages: (1) Applicants submit a brief proposal that describes the proposed project and includes an estimated budget. (2) If invited, select applicants then submit a full proposal, budget, budget narrative, and other documentation.

All brief proposals must be submitted via the online application system at <http://apply.healthimpactproject.org> no later than April 2, 2014, 6 p.m. EDT.

**For questions, email healthimpactproject@pewtrusts.org
or call 202-540-6012.**

9d



Robert Wood Johnson Foundation



Phone: 202-540-6012

Email: healthimpactproject@pewtrusts.org

Project website: healthimpactproject.org

The Health Impact Project, a collaboration of the Robert Wood Johnson Foundation and The Pew Charitable Trusts, is a national initiative designed to promote the use of health impact assessments (HIAs) as a decision-making tool for policymakers. HIAs use a flexible, data-driven approach that identifies the health consequences of new policies and develops practical strategies to enhance their health benefits and minimize adverse effects.

9e

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE PROCLAIMING
APRIL 7TH THROUGH APRIL 13TH 2014 AS NATIONAL PUBLIC HEALTH WEEK IN
SULLIVAN COUNTY.**

Whereas the week of April 7–13, 2014, is National Public Health Week, and the theme is “Public Health: Start Here”;

Whereas since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public’s health;

Whereas seven in 10 deaths in the U.S. are related to preventable diseases such as obesity, diabetes, high blood pressure, heart disease, and cancer. Another striking fact is that 75 percent of our health care dollars are spent treating such diseases. However, only 3 percent of our health care dollars go toward prevention;¹

Whereas nearly one-third of all students in the United States do not graduate from high school on time. Students who don’t graduate face lifelong health risks and high medical costs, and are more likely to engage in risky health behaviors. They are less likely to be employed and insured, and earn less—all of which continues the cycle of poverty and disparities.

Whereas more than half of all cancer deaths could be prevented by making healthy choices like not smoking, staying at a healthy weight, eating right, keeping active, and getting recommended screening tests.

Whereas foodborne contaminants cause an average of 5,000 deaths, 325,000 hospitalizations, 76 million illnesses and costs billions of dollars annually. The five most common foodborne pathogens cost the U.S. economy more than \$44 billion each year in medical costs and lost productivity. ³

Whereas strong public health systems are critical for sustaining and improving community health:

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature proclaims the week of April 7-13, 2014, as **National Public Health Week 2014 in Sullivan County, NY** and calls upon the citizens to observe this week by helping our families, friends, neighbors, co-workers and leaders better understand the value of public health and adopt preventive lifestyle habits in light of this year’s theme, “**Public Health: Start Here.**”

IN WITNESS WHEREOF, I have hereunto set my hand this **3rd** day of April, two thousand fourteen

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Laura Quigley

Re: Request for Consideration of a Resolution: Contract with SC BOCES to provide youth services.

Date: March 3, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

As required under the Workforce Investment Act, an RFP was issued for the provision of education, employment and training services to youth. SC BOCES submitted a successful proposal to serve thirty (30) out-of-school youth. This resolution allows the County Manager to sign a contract with SC BOCES to provide those services for the period of 4/1/14 to 3/30/15 for an amount not to exceed \$84,000

Is subject of Resolution mandated? Explain:

Yes, the bidding of these services is required under Section 123 of the Workforce Investment Act.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 84,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): 40-4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$0.00	Grant(s)	\$0.00
State	\$0.00	Other	\$0.00
Federal Government	\$84,000.00	(Specify)	_____

Verified by Budget Office: Janet Mygale

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Dr. Lawrence Thomas] of
[Sullivan County BOCES, 6 Weir Ave., Liberty NY 12754]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From 04/01/2014 To 03/30/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

If successful, 2 one year renewals

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Workforce Investment Act Section 123 requires the bidding of youth services. This contract will satisfy that requirement.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$84,000

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP # 7-13-58

Person(s) responsible for monitoring contract (Title): Laura Quigley, Director (program); Meg Egan

Pre-Legislative Approvals:

A. Director of Purchasing: Kathy Jones Date 3/6/14

B. Management and Budget: Janet Kelly Date 3/6/14

C. Law Department: S. Yarns Date 3/6/14

D. County Manager: John Paul Date 3/6/14

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND RESOLUTION NO. 67-14 TO ADJUST THE SALARIES OF ASSISTANT DISTRICT ATTORNEYS

WHEREAS, Resolution No. 67-14 was adopted by the Sullivan County Legislature on February 20, 2014, and

WHEREAS, the aforesaid resolution adjusted the salaries of the Assistant District Attorneys with a date of January 1, 2014, and

WHEREAS, the effective date needs to be amended to February 1, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 67-14 by amending the date from January 1, 2014 to February 1, 2014.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE
THE COUNTY MANAGER TO ACCEPT A STATE ASSISTANCE GRANT AWARD
FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES**

WHEREAS, the State of New York, secured by Hon. John J. Bonacic, has awarded the Sullivan County Sheriff's Office \$25,000 in State Assistance through the Division of Criminal Justice Services, and

WHEREAS, the funding will be used to assist with law enforcement operations in the Sheriff's Office, and

WHEREAS, the funding will be used to replace an Emergency Services Supervisor vehicle, which could not otherwise be funded by the County budget.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute any and all necessary documents to accept the award, in such form as the County Attorney shall approve, and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by
seconded by
and adopted on motion**

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Jill M. Weyer, Acting Planning Commissioner

Re: Request for Consideration of a Resolution: RBEG Grant Application

Date: 03/13/14

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Permission to apply, accept and administer an RBEG application to fund a small business development program, similar to the Microenterprise Assistance Program.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

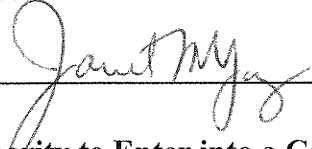
Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [USDA Rural Development] of [_____]

Nature of Other Party to Contract: .

Other: Government

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

required by grant if awarded

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): requesting \$200,000

Efforts made to find Less Costly alternative:

n/a

Efforts made to share costs with another agency or governmental entity:

n/a

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
if awarded, no procurement is necessary _____

Person(s) responsible for monitoring contract (Title): Planning Commissioner

Pre-Legislative Approvals:

- A. Director of Purchasing: *Kathy Jones* Date 3/18/14
B. Management and Budget: *Janet Myers* Date 3/17/14
C. Law Department: *S. Gasque* Date 3/17/14
D. County Manager: *John P. ...* Date 3/17/14
E. Other as Required: _____ Date _____

Vetted in Executive Committee on 03/20/2014

RESOLUTION NO. -14 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE PREPARATION OF A GRANT APPLICATION UNDER THE UNITED STATES DEPARTMENT OF AGRICULTURE-RURAL DEVELOPMENT RURAL BUSINESS ENTERPRISE GRANT PROGRAM TO FUND A SMALL BUSINESS DEVELOPMENT PROGRAM

WHEREAS, the United States Department of Agriculture-Rural Development (USDA-RD) administers the Rural Business Enterprise Grant (RBEG) program to provide funds for technical assistance, training, capital items and other activities that support the development of small private business enterprises in rural areas; and

WHEREAS, a stated goal of the County's economic development planning process is to expand and diversify small business development opportunities; and

WHEREAS, the Microenterprise Assistance Program funded out of a 2011 CDBG ME grant established a process to be utilized and the response rate of applicants shows a definite need for small business assistance, and

WHEREAS, USDA-RD is seeking RBEG funding proposals for fiscal year 2014; and

WHEREAS, the Sullivan County Division of Planning and Environmental Management (DPEM) seeks to file an RBEG application to acquire funding for a small business development program.

NOW, THEREFORE, BE IT RESOLVED, that the DPEM is hereby authorized to prepare an application for funding under the USDA-RD RBEG program for funding a small business development program; and

BE IT FURTHER RESOLVED, the County Manager is hereby authorized to sign said RBEG application on behalf of the County; and

BE IT FURTHER RESOLVED, that if funding is awarded, the County Manager is hereby authorized to execute any and all necessary documents to accept the RBEG, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that if funding is made available, the DPEM shall administer the funds and the grant program; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken for the use of this funding.

Moved by _____, **seconded by** _____, put to a vote, unanimously carried and **declared duly adopted on motion** _____.