

## **PUBLIC WORKS COMMITTEE**

**April 10, 2014 – 10:30 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

### **PRESENTATION:**

### **DISCUSSIONS:**

1. Scrap Metal update
2. Towns/Villages Litter Pluck and Spring Clean-up
3. Jail
4. NYPA Preliminary Report

### **RESOLUTIONS:**

1. Resolution to amend Resolution 21-14 to set a start date for Engineering Consultants at the Sullivan County International Airport.
2. Resolution to authorize the County Manager to execute a modification agreement with Cornerstone Engineering, PLLC.

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Amendment to Resolution 21-14

**Date:** April 10, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To ammend Resolution 21-14 - Set a Start Date - to authorize the Selection of Passero Associates to serve as the Engineering Consultant for Design and Inspection services a the Sullivan County International Airport (SCIA).

**Is subject of Resolution mandated? Explain:**

Yes, The Federal Aviation Administration requires the County to solicit Qualified Engineering Firms for Consultant Services

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$ \_\_\_\_\_**

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s): \_\_\_\_\_**

**If "No", specify proposed source of funds: \_\_\_\_\_**

**Estimated Cost Breakdown by Source:**

**County \$ \_\_\_\_\_ Grant(s) \$ \_\_\_\_\_**

**State \$ \_\_\_\_\_ Other \$ \_\_\_\_\_**

**Federal Government \$ \_\_\_\_\_ (Specify) \_\_\_\_\_**

**Verified by Budget Office:** Janet Myer

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Passero Associates \_\_\_\_\_]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 03/31/2013 To 03/31/2016

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 03/31/2007 To 03/31/2013

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

The Federal Aviation Administration (FAA) requires a qualification based review for selection of an Engineering Firm for consulting services.

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: *[Signature]* Date 4/8/14
- B. Management and Budget: *[Signature]* Date 4/8/14
- C. Law Department: *[Signature]* Date 4/8/14
- D. County Manager: *[Signature]* Date 4/9/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AMEND RESOLUTION NO. 21-14 TO SET A START DATE FOR ENGINEERING CONSULTANTS AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT.**

WHEREAS, by Resolution no. 21-14, the County Legislature authorized the selection of Passero Associates to serve as Airport Consultant; and

WHEREAS, the start date for Passero Associates was inadvertently omitted from Resolution 21-14.

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution 21-14 is hereby amended to provide a March 31, 2013 start date for Passero Associates with respect to its contract for Engineering Consultant work at the Airport;

**BE IT FURTHER RESOLVED**, that Resolution 21-14 remains valid in all other respects.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.

**RESOLUTION NO. 21-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE SELECTION OF A SULLIVAN COUNTY INTERNATIONAL  
AIRPORT (SCIA) CONSULTANT**

**WHEREAS**, the term of the current SCIA consultant has expired; and

**WHEREAS**, the County of Sullivan has completed a Federal Aviation Administration required qualification-based procurement process to select an Airport Consultant; and

**WHEREAS**, Passero Associates, whose main office is located in Rochester, New York, has been selected to serve as the Consultant at the Sullivan County International Airport; and

**WHEREAS**, the Federal Aviation Administration has given its concurrence in selecting Passero Associates as the Airport Consultant through March of 2016.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the selection of Passero Associates to serve the Sullivan County International Airport as its Consultant for the next term; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature authorizes the Sullivan County Manager to sign all necessary Consultant agreements, contracts, certifications and Federal & State grant applications, on behalf of the County, in such form as the Sullivan County Attorney shall approve.

**Moved by Mr. Sorensen, seconded by Mr. Rouis**, put to a vote, unanimously carried and declared duly adopted on motion February 20, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Contract Modification for MRF/TS Design

**Date:** April 10, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To Authorize the County Manager to execute a modification agreement with  
Cornerstone Engineering, PLLC for design services associated with the  
completion of the SCSL Material Recovery Facility/Transfer Station (MRF/TS).

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No  - No additional funds required -**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution: \$** \_\_\_\_\_

**Are funds already budgeted? Yes  No**

**If "Yes" specify appropriation code(s):** H-45-8797-40-4006

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_ **Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_ **Other** \$ \_\_\_\_\_

**Federal Government** \$ \_\_\_\_\_ **(Specify)** \_\_\_\_\_

**Verified by Budget Office:** Janet Myer

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with \_\_\_\_\_ of \_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_

\_\_\_\_\_



Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Edward McAndrew, Commission

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *[Signature]* Date 4/8/14
- B. Management and Budget: *[Signature]* Date 4/8/14
- C. Law Department: *[Signature]* Date 4/8/14
- D. County Manager: *[Signature]* Date 4/9/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE EXECUTION OF A CONTRACT MODIFICATION FOR THE MRF/TS DESIGN WITH CORNERSTONE ENGINEERING PLLC**

**WHEREAS**, the County entered into an agreement with Cornerstone Engineering PLLC for the permitting and design of the Sullivan County Materials Recovery Facility/Transfer Station (MRF/TS) (Resolutions 158-09, 398-11 and 423-13); and

**WHEREAS**, the agreement with Cornerstone Engineering PLLC did not include litigation support services; and

**WHEREAS**, during the project a need for litigation support services arose and was provided by Cornerstone Engineering PLLC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a no cost contract modification for the aforementioned services with Cornerstone Engineering PLLC, 90 Crystal Run Road, Suite 201, Middletown, NY 10941 to include litigation support services, said contract modification to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – April 10, 2014**

**ACCOMPLISHMENTS (March 13 – April 10, 2014)**

**BUILDINGS & GROUNDS**

- Window replaced at the Mamakating Transfer Station
- Rinse rack tanks installed at Maplewood
- Rebuilt docks for Lake Superior
- Repaired walls at the MRF
- Repaired overhead doors at the Landfill
- Continued the painting project at the Travis building
- Completed roofing and carpentry repairs at the Barryville Shop
- Repaired and painted walls in the Road Patrol building
- Replaced water system well pump at the Human Services Complex
- Continued HEAL Grant work at the ACC

**PARKS & RECREATION**

**Fort Delaware Museum of Colonial History**

- Continued planning for 2014 Season
- Scheduled & conducted interviews for seasonal staff

**Lake Superior State Park**

- Continued planning for 2014 Season
- Scheduled & conducted interviews for seasonal staff
- Issued park permits

**D & H Canal Linear Park & Interpretive Center**

- Continued planning for 2014 Season
- Attended Town of Mamakating Canal Committee Meeting

**Sullivan County Museum**

- Completed time cards
- Responded to building issues
- Reviewed facility use requests & issued permit for facility use
- Continued to work with SCHS concerning use of term SC Museum

**General Parks**

- Scheduled and conducted interviews for seasonal positions
- Worked on SR TAG project
- Continued HEAL Grant project oversight
- Responded to hunting inquiries
- Continued to work with Triathlon planner about future event
- Continued accepting Fort Delaware 2014 Student Day reservations
- Continued attending Sullivan County Master Gardner Volunteer Program Training

- Assisted in researching property ownership for Parksville Priorities group park project

### **SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary repairs on the road to keep road and bridge crews working
- Repaired landfill containers, sanders, chain saws and small equipment, snow trucks, snow blowers and loaders as needed
- Repaired the brakes on BH121
- Converted an old sander to fill sand bags
- Sandblasted and painted the front and rear cabs on Gradall 123, repaired rust damage
- Installed new clutch in Chipper 305
- Prepared the old SCIA ARFF truck for a new body
- Repaired the pins and bushings on BH126
- Started to remove sanders from the tandem trucks
- Repaired the leaks and misc. items on M269
- Prepared sweepers for summer use
- Repaired the engine in the Sheriff Durango

### **SIGN SHOP**

- Fabricated 128 signs for Division of Public Works and Towns
- Repaired 35 signs on county roads and bridges
- Entered sign inventory into computer
- Continued to clean striper
- Snow & Ice control

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

### **BRIDGES**

- Reviewed NYSDOT Bridge flags
- Completed a meeting with utility companies for the coordination of the relocation of utilities for the Bridge 45 (FAL) replacement project. Assisted in the preparation of documents for the relocation of utilities
- Continued the coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Completed close out work for the Bridge 76 (TUS) construction and inspection contracts
- Completed the preparation of a modification agreement needed to close out Bridge 76 construction inspection services
- Inspected contract soil boring services being provided for Bridge 359 and provided contract administration

- Continued engineering work for the rehabilitation of Bridge 359 (ROC) and investigated the cost of enhancements being considered to be added in response to public comments
- Continued monitoring of CB 250 (ROC) stringers and floor beams and issued plans and shop drawings to DPW Operations for planning construction work
- Continued engineering work for the rehabilitation of Bridge 298 (LIB)
- Completed design computations for the replacement of the Bridge 298 (LIB) abutment
- Continued preliminary engineering for the Bridge 243 (MAM) rehabilitation project and the replacement of Bridge 461 (MAM)
- Completed coordination with the Highway Unit with respect to the 2014 paving program needs at bridges
- Provided follow-up work with NYSOEM for the Bridge 192C (NEV) and Bridge 191 (FOR)
- Completed a Best Management Plan for the operation of the Maplewood Facility Rinse Rack System and the operation of the Barryville Facility Rinse Rack System required by NYSDEC to meet permit requirements
- Completed assistance for the Leadership Sullivan presentation
- Provided assistance to the Land and Claims/Permit Unit with respect to overweight vehicle permitting and the taking of additional right-of-way for CR 45
- Prepared an agreement for construction inspection services for the Bridge 359 (ROC) project
- Coordinated the implementation of a second public meeting for the Bridge 359 (ROC) project

## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services
- Ongoing radio tower coordination for proposed countywide radio towers
- Ongoing Federal Communications Commission (FCC) radio license renewal forms and required notification forms online
- Completed New York Power Authority (NYPA) walk-through and provided plans/data on the Sullivan County Government Center for NYPA review
- Updates to Radio License Data Chart for tracking 155 radio frequencies
- Federal Communications Commission (FCC) Prior Coordination Notifications (PCN)
- Prepared Federal Communications Commission (FCC) radio license one year construction notification forms online for slow growth radio license submittal
- Prepared the 2013 Annual Water Quality Report (AWQR) certification forms as required by the New York State Department of Health (NYSDOH)
- Prepared and submitted a change order and letter to lab for mandated quarterly bacteriological water sampling and testing at the Sullivan County International Airport
- Prepared and submitted the Sullivan County International Airport mandated quarterly chlorinated water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letter to the New York State Department of Health (NYSDOH)
- Prepared forms for New York State Department of State mandated building code training

- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Prepared 2014 First Quarter Performance Measures
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); Coordinated site visit for SOEM representative for the County Road 49 (FOR) stream embankment armoring and road embankment stabilization project; prepared NYSDEC permit request and recommended award for stackable rip-rap wall stone bid for County Road 55 (FHWA road) embankment stabilization project (MAM)
- Executed an agreement with NYSDOT that will allow the County to receive reimbursement for costs expended to repair damages to County Road 53 (FHWA Road) (FAL) sustained in a localized rain event in June 2013
- Continued to progress the County Road 173 (THO) reconstruction project (reviewed and approved consultant invoicing - met with Village DPW representatives on sewer and water issues) and the Sullivan County Community College (FAL) infrastructure upgrade project (completed revisions to plans, specifications and estimate (PS & E) - received construction authorization from NYSDOT - coordinated advertisement and issuance of bid documents with OGS)
- Prepared and executed an agreement with a consultant for design review services for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development - coordinated upcoming meeting with consultant and developer
- Began preparation of a preliminary 2014 contract paving program list - identified suitable road candidates - quantified work for budget purposes - coordinated with operations on necessary repairs and maintenance - prepared bid documents for Hot Mix Asphalt (HMA) bases
- Notified all Towns and Villages to submit their annual striping needs in advance of the County's 2014 road striping paint order
- Reviewed the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage; County Road 45 (THO) - reserve right-of-way access from tax foreclosure parcel; County Road 62 (MAM) - review revised sanitary sewer force main plan; County Road 65 (MAM) - right-of-way research for proposed access and sight distance issue; County Road 142 (LIB) - proposed gas island canopy revisions; County Road 183c (BET) - road bounds and right-of-way research and; Town Highways 17, 21 and 38 (LUM) speed zone requests - process TE-9's through to NYSDOT for review
- Continued with the analysis and development of drainage design options for County Road 74 (LIB) in Swan Lake and the Liberty complex
- Responded to additional FOIL requests for the Village of Bloomingburg, Main Street rehabilitation project (MAM) and the proposed Sullivan County Jail project (THO)
- Prepared 2013 GASB34 highway capital improvements report and the 2013 treasurers revenue and expenses inventory report
- Attended a meeting with representatives of the Hudson Valley Regional Council (HVRC) and County planning to share information and facts on improving water quality

regionally and in Sullivan County

### LAND & CLAIMS

- Accidents – none
- Claims – Copeland (FAL)
- Incident – received reimbursement for CR 112 sign and Salt Shed damages
- Misc. – permit requirements for oversize loads
- Radio Towers – Delaware agreement – new owners, Lumberland information
- Continued correspondence – CB 359, SCIA
- Research property – CR 74
- ROW – CR 156, CR 65, CR 122
- FOIL – CR 122

### PERMITS

TYPE	NUM	YEAR	NAME	CR
O	1467	2014	Generation Trucking	24, 111, 112, 173
U	1679	2014	NYSEG	156

Subdivision/development review/correspondence: CR 142 JENKY (LIB), CR 62 (Chestnut Ridge) revised water/sewer lines CR 11 Village Inn, CR 52 SYDA

Inspections: CR 65, CR 162

### PROJECTIONS (April 10 – May 8, 2014)

#### BUILDINGS & GROUNDS

- Bridge #250 – prepare for deck replacement
- Bridge #341 – repair joints
- Piping the rinse rack at Maplewood
- Repair cabin roof at Fort Delaware
- Continue painting project at the Community Services building
- Prepare parks for season opening
- Install new caustic tank at the Pre-Treatment Plant

#### PARKS & RECREATION

- Continue to work on SR TAG project at Government Center
- Close out HEAL Grant project construction contracts
- Continue to address hunting/fishing inquiries at Lake Superior
- Continue to work on interpretative project at Minisink Battleground
- Continue to attend Master Gardener Volunteer Program training

- Continue to oversee SC Museum
- Continue interviewing for seasonal employment positions
- Continue to accept 2014 Student Day reservations for Fort Delaware
- Continue to plan Lake Superior 2014 season
- Continue to plan for 2014 programming at Fort Delaware and D&H Canal
- Attend quarterly Delaware & Hudson Canal Transportation Heritage Council meeting
- Attend Cornell Cooperative Extension Landscape Class for MS4 program
- Begin selling Lake Superior Season Passes
- Plan and oversee all aspects of County wide Litter Pluck Program
- Plan and attend Park Commission Monthly meeting
- Attend Town of Mamakating Canal Committee meeting
- Continue writing purchase requisitions for parks supplies
- Work with DPW operations to begin opening parks

### **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair plow trucks and body damage on vehicles as needed
- Repair road mowers and prep for summer use
- Build a patch pan for the rear of a dump truck
- Finish sweeper repairs
- Repair the vibration in GR124
- Inspect and repair dozers and bridge backhoes
- Remove sanders and make the necessary repairs
- Make a flat body for the old airport fire truck, install a plow

### **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory
- Snow & Ice control

### **Engineering:**

#### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar
- Finalize the coordination of the potable water system construction project



## **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review and preparation of comments for the Bridge 45 (FAL) replacement project PS&E documents
- Complete FEMA/NYSOEM close out work for the reimbursement of costs for the replacement of the Hurricane Irene damaged Bridge 192c (NEV) support pier
- Complete FEMA/NYSOEM close out work for the reimbursement of costs for the replacement of the Bridge 191 (FOR) stream embankment
- Continue engineering work for the rehabilitation of Bridge 298 (LIB) project
- Release bid documents for the procurement of materials for the Bridge 298 (LIB) rehabilitation project
- Continue monitoring of CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects
- Complete engineering work for the Bridge 359 (ROC) project
- Continue preliminary engineering for the replacement of Bridge 461 (MAM) project
- Begin engineering work for the replacement of the Bridge 341 (ROC) deck joints
- Continue engineering work for the replacement of the Bridge 285 (THO) deck joint
- Complete project management work for the boring services contract for Bridges 359 (ROC) and 36 (MAM)
- Issue bid documents for the procurement of materials for the Bridge 461 (MAM) project
- Complete a second public meeting for the Bridge 359 (ROC) project
- Complete the preparation of a Best Management Plan for the Barryville Facility Rinse Rack System

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Human Service Complex weekly water testing on water chlorination system
- Department of State (DOS) mandated 2014 Building Code Inspections Program
- Prepare the 2013 Annual Water Quality Report (AWQR) certification forms
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Provide technical support for county facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs

- Continue with preparation of a 2014 Highway Work program and contract paving bid documents
- Continue with final design coordination, administration and planning for the reconstruction of the County Road 173 project
- Continue with design review for the County Road 173 roundabout related to the EPT Concord development
- Review bids and recommend award for proposed road improvements at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	
April	4,138	
May	4,888	
June	5,874	
July	9,713	
August	8,107	
September	4,821	
October	4,564	
November	3,319	
December	3,312	
<b>TOTAL</b>	<b>57,629</b>	

(T) - Total New Monticello Transfer Station

### ACCOMPLISHMENTS (March 13- April 10, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Scheduled MRF/TS floor inspection as required by NYSDEC permit
- Met with DGI on closeout of SCSL capping project
- Continued work on annual reports for Transfer Stations and Landfill

### PROJECTIONS (April 10 – May 8, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work with DGI on the Solid Waste Management Plan required by the NYSDEC and on the closeout of the Landfill capping project
- Complete work on preparation of NYSDEC annual reports

# Recycling Program

## ACCOMPLISHMENTS (March 13 – April 10, 2014)

- Cornell Cooperative Extension Master Gardener Compost Training seminar
- Tire recycling vendor (Don Stevens Tire Co.) one-year contract extension
- Hudson Valley Regional Council Materials Management subcommittee meeting
- HHW 2014 Event specifications & bid release
- Continue preparation of NYSDEC Annual Reports (Facilities Reports, Annual Recycling Report) for County drop off facilities
- Prepare NYSDEC Biennial Solid Waste Management Plan Compliance report update
- Sharps check at MRF
- Public Works Committee Compost PowerPoint presentation developed
- Rx Task Force participation with Public Health Services
- Western Sullivan Public Library system compost seminars
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- New electronic scrap collection vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities

## PROJECTIONS (April 10 – May 8, 2014)

- Review bids & select 2014 HHW Event vendor. Tentative Collection Event date is Saturday, 2 August 2014
- Town of Lumberland Earth Day event
- Two-year Scrap Metal Recycling analysis for Public Works Committee
- Commercial compost discussion with members of Sustainable Energy department
- Annual NYSDEC solid waste & recycling facilities report transmittals
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities