

## **PUBLIC WORKS COMMITTEE**

**May 8, 2014 – 10:30 AM**

Committee Members: LaBuda (Chair), Rouis (Vice Chair),  
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

### **PRESENTATION:**

### **DISCUSSIONS:**

1. NYPA

### **RESOLUTIONS:**

1. Resolution to authorize an agreement for consultant inspection services for the County Bridge 359 replacement project
2. Resolution to authorize an extension of the Snow and Ice agreement between New York State Department of Transportation and the County of Sullivan
3. Resolution to authorize the acceptance of a donation from the Gerry Foundation for SCIA terminal building renovations
4. Resolution to execute an agreement for the Design and Construction Inspection Services of the Non-Potable Water System at the SCIA
5. Resolution to authorize the acceptance of an Aviation Capital Grant for the purchase of a 15 bay hangar at the SCIA

### **REPORTS:**

1. Recycling - William Cutler, Recycling Coordinator

### **PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E., Commissioner of Public Works

**Re:** Request for Consideration of a Resolution: Bridge 359 (ROC) Inspection Services

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize legislative approval for award of consultant contract inspection services.

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 149,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): D-5110-47-40-4006

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>149,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [Delta Engineers, P.C.] of  
[860 Hooper Rd, Endwell, NY 13760]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 05/26/2014 To 03/01/2015

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have sufficient staff in-house to provide services during the duration of the project.

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$149,000

Efforts made to find Less Costly alternative:

Professional Engineering firms are selected based upon qualifications. Firm is on our current qualified list of consultants. Costs were negotiated to provide the lowest reasonable rate for the inspector.

Efforts made to share costs with another agency or governmental entity:

Project is a County bridge replacement no other agencies are involved.

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Robert L. Trotta, P.E., Br. Engr.

Pre-Legislative Approvals:

- A. Director of Purchasing: Scotty Jones Date 5/6/14
- B. Management and Budget: Janet Myer Date 4/23/14
- C. Law Department: S. Yassari Date 5/7/14
- D. County Manager: JL Trotta Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

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**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE AN AGREEMENT FOR CONSULTANT INSPECTION SERVICES  
FOR THE COUNTY BRIDGE 359 REPLACEMENT PROJECT**

**WHEREAS**, County Bridge No. 359 on County Road 179A (Old Rte 17) over the Beaver Kill, located in the Town of Rockland, will be replaced under contract; and

**WHEREAS**, consultant inspection services are required to make certain the project is constructed by the contractor in accordance with the County's plans and specifications; and

**WHEREAS**, the project is eligible for 100% State funding through the Consolidated Highway Improvement Program (CHIP's) funding program; and

**WHEREAS**, the Division of Public Works recommends the award of an agreement for consultant engineering services to the firm of Delta Engineers, Architects & Land Surveyors, PC on the basis of qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an Agreement for consulting engineering services with Delta Engineers, at a cost not to exceed \$ 149,000.00, said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Extension of the Snow & Ice agreement

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an extension of the Snow and Ice Agreement between New York State Department of Transportation (NYSDOT) and the County of Sullivan.

**Is subject of Resolution mandated? Explain:**

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

**Amount to be authorized by Resolution: \$ \_\_\_\_\_**

**Are funds already budgeted? Yes \_\_\_ No \_\_\_**

**If "Yes" specify appropriation code(s): \_\_\_\_\_**

**If "No", specify proposed source of funds: \_\_\_\_\_**

**Estimated Cost Breakdown by Source:**

<b>County</b>	<b>\$ _____</b>	<b>Grant(s)</b>	<b>\$ _____</b>
<b>State</b>	<b>\$ _____</b>	<b>Other</b>	<b>\$ _____</b>
<b>Federal Government</b>	<b>\$ _____</b>	<b>(Specify)</b>	<b>_____</b>

**Verified by Budget Office:**  \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes  No \_\_\_**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [Department of Transportation] of [New York State]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 07/01/2013 To 06/30/2014

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2012 To 06/30/2013

Amount authorized by prior contract(s): 149,509.21

Resolutions authorizing prior contracts (Resolution #s): 96-13

Future Renewal Options if any:

Annual

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County receives payment under this contract for providing winter maintenance services to the NYSDOT on State Route 97.

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): N/A

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable Rf.

Person(s) responsible for monitoring contract (Title): Edward P. McAndrew, P.E.

Pre-Legislative Approvals:

- A. Director of Purchasing: *Tatyana* Date 5/6/14
- B. Management and Budget: *Janet Myers* Date 4/23/14
- C. Law Department: *S. Grogan* Date 5/7/14
- D. County Manager: *John P. ...* Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO.            INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE EXECUTION OF CONTRACT**

**WHEREAS**, pursuant to Section 12 of the Highway Law relating to control of snow and ice on state highways in towns and incorporated villages, the County of Sullivan has previously entered into an agreement with the State of New York for such purposes; and

**WHEREAS**, the State of New York has prepared an agreement to extend the previous fixed lump sum municipal snow and ice agreement with maps of affected state highways for the season July 1, 2013 through June 30, 2014; and

**WHEREAS**, the Public Works Committee has discussed and the Commissioner of Public Works has recommended the acceptance of this extension agreement for contract price of \$153,880.81, plus any adjustments increasing this amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized and directed on behalf of the County of Sullivan to execute the extension of the Snow and Ice Agreement between New York State Department of Transportation and the "County of Sullivan" for the period commencing July 1, 2013 through June 30, 2014 said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Acceptance of Donation

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Legislature to accept a donation of \$2,500.00 from the  
Gerry Foundation for costs associated with the renovation of the Terminal  
Building at the Sullivan County International Airport above the current DASNY  
Grant amount.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes \_\_\_ No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

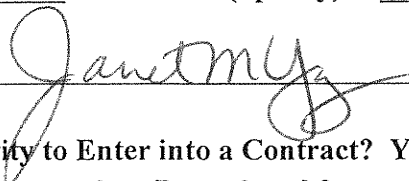
If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not applicable.

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

A. Director of Purchasing: Nancy Jones Date 5/6/14

B. Management and Budget: Janet M. Y... Date 4/23/14

C. Law Department: S. Jaeger Date 5/7/14

D. County Manager: John... Date 5/7/14

E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE ACCEPTANCE OF A DONATION FROM THE GERRY  
FOUNDATION FOR COSTS ASSOCIATED WITH THE RENOVATION OF  
TERMINAL BUILDING AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT**

**WHEREAS**, the Division of Public Works (*DPW*), identified a need for capital cost renovations and repairs of the Sullivan County International Airport (*SCIA*) Terminal Building; and

**WHEREAS**, the County has received a Community Capital Assistance Program (*CCAP*) Grant through Dormitory Authority of the State of NY (*DASNY*), a reimbursement program grant, made available by the NYS Assembly and Senate in the amount of \$175,000.00; and

**WHEREAS**, the Gerry Foundation offered to provide funding to cover any costs associated with the renovation of the SCIA Terminal Building in excess of the Grant amount; and

**WHEREAS**, it is in the best interest of the county to accept the offer from the Gerry Foundation in an amount not exceed \$2,500.00.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The County of Sullivan gratefully accepts the donation of (not to exceed) \$2,500.00 from the Gerry Foundation to cover costs associated with the renovation of the SCIA Terminal Building in excess of the Grant amount.
2. The Sullivan County Legislature hereby expresses its sincere appreciation and gratitude to the Gerry Foundation and directs that the Clerk to the Legislature send the Gerry Foundation a certified copy of this resolution.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Execution of Contract

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Design and Construction Inspection Services of the "Non-Potable Water System" at the Sullivan County International Airport (SCIA). This is the final phase of the Water Distribution System.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$26,900.00

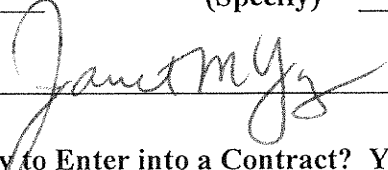
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Account H03

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	<u>\$2,690.00</u>	Grant(s)	\$ _____
State	<u>\$24,210.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Passreo Associates \_\_\_\_\_]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2013 To 10/13/2016

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and NYSDOT have entered into an agreement to fund the project.  
Passero Associates was hired based upon a qualified-based selection process to  
provide engineering services to SCIA with the approval of the NYSDOT.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 26,900.00

Efforts made to find Less Costly alternative:

N/A  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 5/6/14
- B. Management and Budget: [Signature] Date 4/23/14
- C. Law Department: [Signature] Date 5/7/14
- D. County Manager: [Signature] Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**RESOLUTION NO.                    INTRODUCED BY THE PUBLIC WORKS COMMITTEE  
TO AUTHORIZE THE AWARD OF AN ENGINEERING SERVICES CONTRACT FOR  
THE DESIGN, PERMITTING AND PREPARATION OF BID DOCUMENTS FOR THE ON-  
SITE NON-POTABLE WATER SYSTEM TO SERVE THE SULLIVAN COUNTY  
INTERNATIONAL AIRPORT**

**WHEREAS**, Resolution No. 341-09 authorized the County Manager to apply for and execute a Business Development Grant with the New York State Department of Transportation; and

**WHEREAS**, a grant has been fully executed in the amount of \$1,135,000.00; and

**WHEREAS**, the grant is issued at 90% participation rate from the New York State Transportation Bond Act Business Development Grant Program funded by the Rebuild and Renew New York State Transportation Bond Act of 2005 and 10% County Participation; and

**WHEREAS**, the County has completed a qualifications-based selection process for an Airport Consultant; and

**WHEREAS**, under the qualifications-based selection process the County has retained Passero Associates and recommends the award of the engineering services contract to Passero Associates.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$26,900.00 for Engineering services Final Phase of the Water Distribution Project - Non-Potable Water Design, Permitting and preparation of Bid Documents; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the NYSDOT by attaching it to any necessary agreements in connection with this project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorize the Purchase of Hangar

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the acceptance of a Aviation Capital Grant offer from the New York State Dept. of Transportation for the purchase of the 15 bay hangar at the Sullivan County International Airport

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$310,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Airport Capital Account H03

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	<u>\$31,000.00</u>	Grant(s)	\$ _____
State	<u>\$279,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes \_\_\_\_\_ No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: Individual Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The hangar will be a source of revenue for the County through rental agreements.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 5/6/14
- B. Management and Budget: Janet Myung Date 4/23/14
- C. Law Department: S. Yoo Date 5/7/14
- D. County Manager: John Board Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.            INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE ACCEPTANCE OF AN AVIATION CAPITAL GRANT PROGRAM  
OFFER FROM THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
(NYSDOT) FOR THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA) FOR  
PURCHASE OF THE EXISTING 15 BAY T-HANGAR BUILDING AT SCIA (“THE  
PROJECT”)**

**WHEREAS**, Mr. Benton currently holds the lease for the 15 Bay T-Hangar of which an original construction cost and improvements has been determined to be approximately \$530,000.00 in year 2004; and

**WHEREAS**, Mr. Benton’s lease agreement with the County has twenty years remaining on a thirty year lease; and

**WHEREAS**, Mr. Benton has a offered to sell the 15 Bay T-Hangar to the County for a purchase price of \$300,000.00, subject to the results of an appraisal to determine the value of the hangar; and

**WHEREAS**, the Sullivan County Division of Public Works applied for a grant to fund the purchase of the hangar at SCIA under Aviation Capital Grant Program through the NYSDOT; and

**WHEREAS**, the NYSDOT has approved the Purchase and extended a grant offer in the amount of \$310,000.00 to purchase the hangar, subject to the results of an appraisal; and

**WHEREAS**, the grant is issued at 90% State participation and 10% County participation.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature approves the Purchase of the Hangar and authorizes the County Manager to execute all necessary contracts in order to accept the grant, said contracts to be in such form as the County Attorney shall approve, on behalf of the County with the NYSDOT, in connection with the Project; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the NYSDOT by attaching it to any necessary contracts in connection with the Project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.

**PUBLIC WORKS COMMITTEE**  
**Monthly Report – May 8, 2014**

**ACCOMPLISHMENTS (April 10 – May 8, 2014)**

**BUILDINGS & GROUNDS**

- Continued painting project at the Travis Building
- Completed the rinse rack piping at Maplewood
- Repaired and painted walls at Family and Surrogates Courts
- Installed compressor at Maplewood
- Refurbished docks for Lake Superior
- Replaced hot water heater at the Government Center Annex
- Repaired plumbing and cell door at the Jail

**PARKS & RECREATION**

**Fort Delaware Museum of Colonial History**

- Continued planning for 2014 Season
- Completed interviews for seasonal staff
- Hired seasonal employees
- Met with Director concerning 2014 season
- Worked with operations getting cabin roof repaired
- Scheduled student day field trips
- Booked special event demonstrators

**Lake Superior State Park**

- Continued planning for 2014 Season
- Completed interviews for seasonal staff
- Hired seasonal staff
- Worked with YMCA to schedule local lifeguard training course
- Began selling season passes
- Issued park permits

**D & H Canal Linear Park & Interpretive Center**

- Continued planning for 2014 Season
- Met with DOT about close out of grant
- Attended Town of Mamakating Canal Committee Meeting
- Attended DHTHC Quarterly Meeting
- Hired seasonal employee

**Sullivan County Museum**

- Completed time cards
- Responded to building issues
- Reviewed facility use requests & issued permit for facility use

### **General Parks**

- Completed interviews for seasonal DPW positions and hired seasonal staff
- Conducted mandatory site visit for TAG Landscape Architect project
- Reviewed proposals and made award recommendation for Landscape Architect
- Continued HEAL Grant project closeout
- Responded to litter pluck inquiries
- Wrote press release and distributed bags for annual litter pluck
- Continued to work with Triathlon planner about future event
- Continued attending Sullivan County Master Gardner Volunteer Program Training
- Met with B&L and Planning concerning priority projects for Grant Pipeline

### **SHOP STAFF**

- Misc. repairs to solid waste, public health, family service, sheriff's and DPW vehicles
- PM services and New York State inspections on all necessary vehicles
- Repaired accident damage to vehicles
- Made necessary roadside repairs on vehicles to keep road and bridge crews working
- Repaired landfill containers
- Repaired sanders as needed
- Repaired chain saws and small equipment
- Repaired snow trucks
- Started to prepare mowers for summer use
- Repaired pins and hoses on Dozer 112
- Repaired loaders as needed
- General repairs to Gradall 124 and chippers
- Repaired four (4) kick off brooms
- Removed sanders from the tandem trucks
- Split M269 repair the leaks, transmission and misc. items
- Replaced radiator, front spring, belt and sprockets on Sweeper 234
- Repaired the transmission in UT 40
- Sandblasted and painted TK144 body
- Repaired and repainted the hydraulic tank and repacked hydraulic cylinder on Loader 187

### **SIGN SHOP**

- Fabricated 130 signs for Division of Public Works and Towns
- Repaired 27 signs on county roads and bridges
- Entered sign inventory into computer
- Mark road for bridge detour

### **AIRPORT**

- Completed monthly Airport Rescue and Fire Fighting (ARFF) training
- Completed required monthly weather observations
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

## **BRIDGES**

- Requested 2013 inspection reports from NYSDOT and coordinated the receipt of current bridge ratings
- Continued the coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Completed administration work for soil boring services being provided for Bridges 359 (ROC) and 36 (MAM)
- Completed engineering work for the preparation of plans and specifications for the rehabilitation of Bridge 359 (ROC) and issued bid documents to Purchasing and Central Services to solicit construction bids
- Completed design computations for the new abutment and foundation for the rehabilitation of Bridge 359 (ROC) and held a second Public informational meeting
- Continued monitoring of CB 250 (ROC) stringers and issued a certification for road closure and press release with respect to closing the road
- Issued a maintenance and protection of traffic plan to DPW Operations for the installation of signage needed for the CB 250 (ROC) project construction detour
- Completed the preparation of documents and details for the Bridge 298 (LIB) pre-stressed beams, bearings and bridge railing system and submitted such to Purchasing and Central Services to procure materials
- Continued preliminary engineering for the replacement of Bridge 461 (MAM)
- Provided coordination with Operations for scheduling work to replace bridge joints for Bridges 341 (ROC) and 285 (THO) and started engineering work for determining the requirements for these projects
- Completed coordination with FEMA for the receipt of reimbursement of the 75% Federal share of costs for the Bridge 191 (FOR) flood repair work
- Provided follow-up work with NYSOEM and FEMA for the Bridge 192C (NEV) project to obtain Federal and State reimbursements
- Provided follow-up work with NYSOEM for obtaining the New York State share (25%) of the Bridge 191 (FOR) flood repair work
- Completed assistance to the Land and Claims/Permit Unit with respect to a permit for a private pedestrian overpass on County Road 52
- Implemented an agreement for construction inspection services for the Bridge 359 (ROC) project.
- Started to provide assistance and inspection work for the replacement of CB 250 (ROC) stringers and floor beams
- Determined materials required for the repair of CB 82 (FOR) grating and coordinated materials acquisition
- Provided planning for the rehabilitation of Bridge 342 (ROC)
- Provided coordination with the utility companies for Bridges 359 (ROC), 298 (LIB) and 461 (MAM)
- Reviewed bids and recommended the award of the Bridge 359 (ROC) construction contract



## **BUILDINGS**

- Completed foster care home inspections and reports as requested by the Department of Family Services
- Started the Department of State (DOS) mandated 2014 Building Inspections Program and Triennial Building Inspection Summary Chart
- SCIA CADD plans for ARFF building and well house
- Reviewed New York Power Authority (NYPA) walk-through report on the Sullivan County Government Center building audit
- Completed radio license WQPD859 annual slow growth construction notification form online as mandated by the Federal Communications Commission (FCC)
- Ongoing radio tower coordination for proposed countywide new radio towers
- Prepared mandated Federal Communications Commission (FCC) radio license renewal forms online
- Updates to Radio License Data Chart for tracking 155 radio frequencies
- Federal Communications Commission (FCC) Prior Coordination Notifications (PCN)
- SCIA new Water Chlorination System Operation & Maintenance Manual
- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Sullivan County International Airport mandated first quarter treated water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the New York State Department of Health (NYSDOH)
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Prepared the 2013 Annual Water Quality Report (AWQR) Certification Forms
- Reviewed and processed water testing lab invoices and vouchers
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Attended New York State Department of State mandated building code training
- Provided technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provided ROW information to the public
- Continued to work on the flood event of August, 2011; FEMA declared 4020 (Hurricane Irene); Coordinated with SOEM representative on status of close-out documentation review and reimbursement schedule for the County Road 49 (FOR) stream embankment armoring and road embankment stabilization project; coordinated with operations on preparations for County Road 55 (FHWA road) embankment stabilization project (MAM)
- Re-executed an agreement with NYSDOT (due to DOT contract changes) that will allow the County to receive reimbursement for costs expended to repair damages to County Road 53 (FHWA Road) (FAL) sustained in a localized rain event in June 2013
- Continued to progress the County Road 173 (THO) reconstruction project (reviewed draft ROW acquisition maps - identified first fee parcel taking - received final FHWA

- concurrence) and the Sullivan County Community College (FAL) infrastructure upgrade project (reviewed bids received - prepared bid analysis and award package for DOT - coordinated EBO access with DOT)
- Coordinated and facilitated a meeting at DPW between the developers design consultant and the County's design review consultant for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development
  - Completed field measurement and assessment of milling, asphalt and striping quantities for 2014 contract paving of 25.5 miles of county road - prepared bid documents - reviewed bids received and recommended award for contract paving, Hot Mix Asphalt (HMA) bases bid and for HMA quality assurance plant testing - completed core sampling of several road sections to ascertain pavement condition
  - Completed layout and provided grading assistance for the reshaping of high points that penetrated into the glide slope at the Sullivan County airport
  - Completed the collection of additional field survey data at County Bridge 298 (LIB)
  - Completed the survey of boundary points set by others at the Sullivan County Community College in order to begin the preparation of a lease parcel description for a proposed solar array field off County Road 51 (FAL)
  - Compiled requests from Towns and Villages related to their annual striping needs in advance of the County's 2014 road striping paint order
  - Reviewed the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 52 (FAL) - overpass plans at SYDA; County Road 56 (MAM) - intersection site distance and stop bar location; County Road 113 (COC) - wall in right-of-way bounds and; Liberty Complex (LIB) - review facility infrastructure plans related to possible sanitary tie from proposed Foxwoods development
  - Prepared first quarter performance measures reporting

## **LAND & CLAIMS**

- Accidents – none
- Claims – Enker (TUS)
- Incident – CR 52 sign damages
- Misc. – permit requirements for oversize loads, stonewall with ROW
- Follow-up – logging permits
- Radio Towers – Delaware agreement – filed in Clerk's Office, Ackerley
- Continued correspondence – SCIA
- Research property & releases – CB 359, CB 298
- ROW – CB 192C
- FOIL – none

## PERMITS

TYPE	NUM	YEAR	NAME	CR
M	3033	2014	Pierre Belle	166
M	3034	2014	William Smith	176
M	3035	2014	Gregory Elkins	179
M	3036	2014	Estelle Fineman	179
M	3037	2014	Robert and Patricia Hirsch	94
O	1467	2014	Generation Trucking	24, 111, 112, 173
O	1468	2014	Krys Kell LLC	53, 52, 51, 174, 71, 14
O	1469	2014	Ritz-Trans Corp	24, 111, 112, 115
O	1470	2014	K. Martin Transport	24, 111, 112, 115
O	1471	2014	American Modular	24, 111, 112, 115
O	1472	2014	Heritage Equipment Co.	58, 166A
D	1699	2014	R&H Gorr	113
U	1680	2014	NYSEG	121

Subdivision/development review/correspondence: CR 52 SYDA review, CR 142 JENKY (LIB), CR 62 Chestnut Ridge, CR 33 Citizens

Logging without access permit – correspondence & field trips: CR 43, CR 107, and CR 179 (2)  
Inspections: CR 121

## PROJECTIONS (May 8 – June 12, 2014)

### BUILDINGS & GROUNDS

- Bridge #250 – superstructure replacement
- Bridge #341 – joint repairs
- Roof top prop project at the EOC
- Continue with cabin repairs at Fort Delaware
- Continue with painting project at Community Services
- Pretreatment plant caustic tank replacement project

### PARKS & RECREATION

- Continue to work on SR TAG project at Government Center
- Close out HEAL Grant project construction contracts
- Continue to address hunting/fishing inquiries at Lake Superior
- Continue to work on interpretative project at Minisink Battleground
- Continue to attend Master Gardener Volunteer Program training
- Graduate from Master Gardener Volunteer Program
- Continue to oversee SC Museum
- Continue interviewing for seasonal lifeguards
- Continue to accept 2014 Student Day reservations for Fort Delaware
- Continue to plan Lake Superior 2014 season
- Continue to plan for 2014 programming at Fort Delaware and D&H Canal
- Continue selling Lake Superior Season Passes

- Compute tallies from County wide Litter Pluck Program
- Plan and attend Park Commission Monthly meeting
- Attend Town of Mamakating Canal Committee meeting
- Continue writing purchase requisitions for parks supplies
- Open all parks for season with assistance from operations

### **SHOP STAFF**

- Prepare new equipment for service
- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Repair vehicle lift at Maplewood
- Make all necessary repairs to DPW and outside agency equipment
- Repair body damage on vehicles
- Prepare rollers, pavers, etc. for summer use
- Build a patch pan for the rear of a dump truck
- Complete sweeper repairs
- Inspect and repair dozers and bridge backhoes
- Remove sanders and make the necessary repairs
- Make a flat body for the old SCIA ARFF truck and install a plow
- Sandblast and paint a landfill trailer frame
- Sandblast and paint recycling trailer

### **SIGN SHOP**

- Fabricate signs
- Sign installation and repair
- Continue sign inventory
- Stops and bars
- Set up detours

### **Engineering:**

#### **AIRPORT**

- Complete monthly Airport Rescue and Fire Fighting (ARFF) training
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

#### **BRIDGES**

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review and preparation of comments for the Bridge 45 (FAL) replacement project PS&E documents
- Complete FEMA/NYSOEM close out work for the reimbursement of costs for the

- replacement of the Hurricane Irene damaged Bridge 192c (NEV) support pier
- Continue NYSOEM follow-up for the reimbursement of the State share of costs for the replacement of the Bridge 191 (FOR) stream embankment
- Complete engineering work for the rehabilitation of Bridge 298 (LIB) project
- Continue assistance and inspection work for the replacement of the CB 250 (ROC) stringers and floor beams
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects
- Continue preliminary engineering for the replacement of Bridge 461 (MAM) project
- Complete engineering work for the replacement of the Bridge 341 (ROC) deck joint and the Bridge 285 (THO) deck joints
- Issue bid documents for the procurement of materials for the Bridge 461 (MAM) project
- Complete the preparation of an updated capital program for Bridges
- Complete an agreement for construction inspection services for Bridge 359 (ROC)
- Prepare for a pre-construction meeting and start contract administration and inspection work for the Bridge 359 (ROC) project
- Provide inspection and support work for the repair of the Bridge 82 (FOR) gratings
- Prepare closure documents and send out notifications for the closure of Tremper Road for the Bridge 298 (LIB) project
- Prepare a Best Management Plan for the operation of the Barryville Facility Rinse Rack System

## **BUILDINGS**

- Foster care home inspections and reports for Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections Program and Triennial Building Inspection Summary Chart
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for County facility operations and maintenance

## **HIGHWAYS**

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of ‘D’ and ‘M’ permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs
- Continue with preparations for 2014 contract paving - assess full depth repair areas
- Continue with final design coordination, administration and planning for the reconstruction of the County Road 173 project
- Continue with design review for the County Road 173 roundabout related to the EPT

- Concord development
- Recommend award for proposed road improvements at the Sullivan County Community College
  - Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
  - Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

#### **LAND AND CLAIMS**

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints
- Claims
- Permits
- FOIL requests

#### **PERMITS**

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

## SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	3,130
April	4,138	
May	4,888	
June	5,874	
July	9,713	
August	8,107	
September	4,821	
October	4,564	
November	3,319	
December	3,312	
<b>TOTAL</b>	<b>57,629</b>	

(T) - Total New Monticello Transfer Station

### **ACCOMPLISHMENTS (April 10- May 8, 2014)**

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued work on annual reports for Transfer Stations and Landfill
- Compiled information for a meeting with DGI on SCSL Capping project

### **PROJECTIONS (May 8 – June 12, 2014)**

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work with DGI on the Solid Waste Management Plan required by the NYSDEC and on the closeout of the Landfill capping project
- Complete work on preparation of NYSDEC annual reports
- Submit MRF/TS floor inspection report to the NYSDEC

## **RECYCLING PROGRAM**

### **ACCOMPLISHMENTS (April 10 – May 8, 2014)**

- CFC Removal Bid for recycling stations
- Electronic Scrap collection new vendor coordination at all recycling facilities
- HHW 2014 Event Specifications & bid release with OGS
- Continued preparation of NYSDEC Annual Reports (Facilities Reports, Annual Recycling Report) for County drop off facilities
- Continued preparation of NYSDEC Biennial Solid Waste Management Plan Compliance Report Update
- Sullivan County Community College Earth Day Event
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Scrap Metal 5 year tonnage & price analysis
- NYS Tire Disposal Fee research
- Reviewed recycling program vouchers
- Monthly DPW recycling program report
- Sullivan County Community College Pilot Compost Facility ribbon cutting
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works & solid waste facilities
- April 26, 2014 National Drug Take-Back Event programming for Sullivan County

### **PROJECTIONS (May 8 – June 12, 2014)**

- LARC Recycling & Compost presentation in Livingston Manor
- Liberty Rotary Club recycling presentation
- Compost Facility PowerPoint summary
- Select 2014 HHW event vendor. Tentative Collection event date is Saturday, 2 August 2014
- Commercial compost discussion with members of Sustainable Energy department
- Annual NYSDEC solid waste & recycling facilities report transmittals
- Rx Task Force participation with Public Health Services, and Rx Disposal Handout distribution to Transfer Stations
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurers' Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities