



EXECUTIVE COMMITTEE
June 19, 2014 at 2:30PM

COMMITTEE MEMBERS: Samuelson, Steingart, LaBuda, Vetter, Rouis, Gieger,
Edwards, Benson, Sorensen

- I. COUNTY MANAGER'S MONTHLY REPORT**
- II. COUNTY ATTORNEY'S MONTHLY REPORT**
- III. PRESENTATION**
None
- IV. DISCUSSION**
 1. Vacancy Requests
- V. RESOLUTIONS :**
 1. Set public hearing July 17, 2014 at 1 :45PM for a proposed local law to Amend the Section C2.01 of the Sullivan County Charter to Reapportion the Legislative Districts in Accordance with the Municipal Home Rule Law of the State of New York
 2. Appoint Stephen McLaughlin to the Community Services Board
 3. Appoint Lillian M. Hendrickson to the RSVP Advisory Committee
 4. Create two (2) Sr. Crew Leader positions for the Summer Youth Program
 5. Amend Resolution No. 139-14 amending date and the number of youth
 6. Amend Resolution No. 169-14 regarding the Time Warner Facilities Agreement
 7. Authorize contract with John Pasquale for occupational services
 8. Authorize contract with Aaron Enterprises, Inc for repair of Pre-Treatment Plan caustic tank
 9. Authorize contract with Dr. Quazi Al-Tariq for psychiatric services
 10. Authorize submission of a letter of authorization to NYSEG and a non-binding Letter of Intent to NYSERDA

Vacancy Request Fact Sheet

Date: 6/19/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Fiscal Administrative Officer or like title w/ Backfills **Budget Position#:** 2360

Position involves responsibility for developing and overseeing the accounting, auditing, and fiscal policies and procedures for DFS. Duties also involve assisting the Commissioner in carrying out some of the administrative details of the agency. Incumbent in this class will perform substantial accounting, auditing, budget maintenance, and fiscal related duties requiring a good knowledge of generally accepted.

Salary: \$ 70,642.

Benefits: \$ 37,542

Total Cost: \$ 108,094

County Share: 20,538

Federal Share: 56,209

State Share: 31,347

Other:

Mandated:

Budget Line: A6010 50 10 \$70,642 A6010 50 80 \$37,452
 A6010 52 R4610 R228 \$56,209 A6010 57 R3610 R104 \$31,347

Date of Vacancy: July 4, 2014

Notes:

Date Received _____

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

YES _____ **NO** _____

Held _____

Reviewed: _____
 Randy J. Parker

Vacancy Request Fact Sheet

Date: May 6 2014

Department: Center for Workforce Development

Department Head: Laura Quigley

Position / Duties: Seasonal Crew Leaders + Sr Crew Leader for Summer youth employment program - Daily supervision and instruction to youth (ages 14-21) enrolled in program.

Salary: Position # 1685/1687/2894/2895/2896 Crew Leader 15/hr.

15 x 30 hrs x 6 wks = 2700 x 5 = 13,500		TOTAL 6 posit
Sr Cr. leader Pos # 2897 17/hr x 30 x 6 wks = 3060		16,560
FICA = 1,267 WC = 828 DIS = 170 Retire = 2318		

Total Cost: 6 positions = 21,143

Total 4,583
6 positions

County Share: Ø

Federal Share: 100% WIA

State Share: 100% TANF/SEP

Other: Ø

Mandated: NO

Revenue: R3789-R314 & R4791-R336

Budgeted: Y Budget Line: Expense: 10-1011/80-8001/80-8005/80-8006/80-800

Date of Vacancy: 7/1 - 8/15/14

Notes: one day of training week of 7/1 actual program runs 7/7 - 8/15

Seasonal positions

Date Received 6/5/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V2

Vacancy Request Fact Sheet

Date: May 6 2014

Department: Center for Workforce Development

Department Head: Laura Quisley

Position / Duties: Position 9999 - Summer youth (70) employed for weeks throughout the county. Youth are ages 14-21

Salary: $8/\text{hr} \times 26\text{hrs} \times \text{weeks} = 1,248 \times 70 = 87,360$

Benefits: FICA = 6683/wc = 4368 / DIS = 1319, Total 12,370

Total Cost: 99,730

County Share: \emptyset

Federal Share: 100% WIA Youth

State Share: 100% TANF STEP

Other: \emptyset

Mandated: W

Revenue: R3789-R314 + R4791-R336

Budgeted: Y Budget Line: Expense: 10-1011/80-8001/80-8008/80-8007.

Date of Vacancy: 7/7/14 - 8/15/14

Notes: Seasonal youth program.

Date Received <u>6/5/14</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes _____ No _____
Held _____	

V3

Vacancy Request Fact Sheet

Date: May 29, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Assistant Cook Position # 375 Full Time
Preparing meals, supervising dietary staff

Salary: 28,983

Benefits: 25,907

Total Cost: 54,890

County Share: 1839

Federal Share: 12,542

State Share: 35,224

Other: 6285 Balance from Medicare, Medicaid, Private Ins. and Private pay

Mandated: No

Budgeted: Yes Budget Line: EI-6020-75

Date of Vacancy: 4/24/14

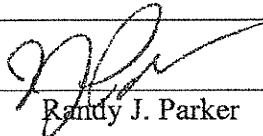
Notes: this vacancy along with scheduled vacations is resulting in overtime in the dietary department

Date Received 6/2/14 Date Reviewed _____

Approved _____ Committee Vote: _____

Denied _____ Yes _____ No _____

Held _____

Reviewed  _____
Randy J. Parker

V4

Vacancy Request Fact Sheet

Date: May 28, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Domestic Aide

Budget Position: 2154

Making beds, making sure residents' personal care products are available, assisting residents to their healthcare appointments outside of the facility

Salary: \$ 22,457

Benefits: \$ 24,168

Total Cost: \$ 46,625

County Share: 1,562

Federal Share: 10,654

State Share: 29,071

Other: 5,338

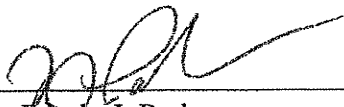
Mandated: no

Budgeted: yes Budget Line: EI-6020-62

Date of Vacancy: 6/2/14

Notes: Employee currently in this position is being appointed to a FT Building Safety Monitor position.

Date Received 6/2/14 Date Reviewed _____
Approved _____ Committee Vote:
Denied _____ YES _____ NO _____
Held _____

Reviewed: 
Randy J. Parker

V-5

Vacancy Request Fact Sheet

Date: May 27, 2014

Department: Adult Care Center

Department Head: Deborah DeJesus

Position/Duties: Food Service Helper #2884 part time

Tray set up/delivery, washing pots, assisting cooks with meal prep, nourishment set up

Salary: 13,640

Benefits: 8,754

Total Cost: 22,399

County Share: 750

Federal Share: 5,118

State Share: 13,966

Other: 2565 Balance from Medicare, Medicaid, Private Ins. and Private pay

Mandated: No

Budgeted: Yes Budget Line: EI-6020-75

Date of Vacancy: 4/19/14

Notes: this position will be utilized to cover weekends and absences from unexpected disabilities and scheduled time off

Date Received 6/2/14 Date Reviewed _____

Approved _____ Committee Vote: _____

Denied _____ Yes _____ No _____

Held _____

Reviewed 
Randy J. Parker

V6

Vacancy Request Fact Sheet

Date: 6/5/2014

Department: DFS

Department Head: Randy J. Parker, Commissioner

Position/Duties: Account Clerk

Budget Position: # 119

This position involves the performance of entry level account clerical, auditing, and bookkeeping functions. Employee posts to a variety of accounts, money received and disbursed; makes out checks and keeps records of checks issued; prepares payroll with aid of a bookkeeping machine, collects and deposits funds in various accounts; audits bills and payrolls and other financial records.

Salary: \$23,207

Benefits: \$14,699

Total Cost: \$37,906

County Share: \$0

Federal Share: \$18,953

State Share: \$18,953

Other: _____

Mandated: _____

Budgeted: _____ Budget Line: _____

Date of Vacancy: 5/10/2014

Notes: _____

Date Received 6/2/14

Date Reviewed _____

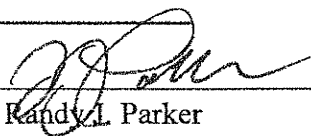
Approved _____

Committee Vote:

Denied _____

YES _____ NO _____

Held _____

Reviewed: 
Randy L. Parker

V7

Vacancy Request Fact Sheet

Date: 5/28/14

Department: Sheriff's Office - Patrol

Department Head: Sheriff Michael Schiff

Position / Duties: Lieutenant - Pos 2370 ^{1/2 yrs}
(with Backfills for Sgt + Dep Sh)

Salary: \$86,338 (maximum)

Benefits: \$43,169 (50% - benefits and insurance (Approx))

Total Cost: \$129,507

County Share: \$129,507

Federal Share:

State Share:

Other:

Mandated: No

Budgeted: Y Budget Line: A3110-29

Date of Vacancy: 5/24/14 (Lt. Brian Boyd retirement)

Notes: Sergeant would be promoted to Lieutenant

Date Received 5/30/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V8

Vacancy Request Fact Sheet

Date: 5/28/14

Department: Sheriff's Office - Patrol

Department Head: Sheriff Michael Schiff

Position / Duties: Sergeant

Salary: \$81,548 (maximum)

Benefits: \$40,774 (50% - benefits and insurance) (Approx)

Total Cost: \$122,322

County Share: \$122,322

Federal Share:

State Share:

Other:

Mandated: No

Budgeted: Y Budget Line: A3110-29

Date of Vacancy: Vacancy would result from promotion to Lieutenant *

Notes:

Date Received 5/30/14 Date Reviewed _____

Approved _____ Committee Vote:

Denied _____ Yes _____ No _____

Held _____

V9

Vacancy Request Fact Sheet

Date: 5/28/14

Department: Sheriff's Office - Patrol

Department Head: Sheriff Michael Schiff

Position / Duties: Deputy Sheriff

Salary: \$51,387 (entry) + 950-Uniform Allowance

Benefits: ~~\$25,694 (50%)~~ 31,545

Total Cost: ~~\$77,081~~ 83,882

County Share: ~~\$77,081~~ 83,882

Federal Share:

State Share:

Other:

Mandated: No

Budgeted: No Budget Line: A3110-29

Date of Vacancy: ^{*} Vacancy would result from promotion of a sergeant to lieutenant, and a deputy to sergeant.

Notes:

May need an additional \$16,000 for overtime for academy, uniforms, equipment, etc

Date Received 5/30/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V10

Vacancy Request Fact Sheet

Date: 5/28/14

Department: Sheriff's Office - Patrol

Department Head: Sheriff Michael A. Schiff

Position / Duties: Sr. Account Clerk/Typist - main portion of duties pertain to payroll and timekeeping for Sheriff's employees

Salary: \$41,302

Benefits: ~~\$20,651 (50%)~~ 29,633

Total Cost: ~~\$61,953~~ 70,935

County Share: ~~\$61,953~~ 70,935

Federal Share:

State Share:

Other:

Mandated: No

Budgeted: Y Budget Line: A3110-29

Date of Vacancy: 6/6/14 - resignation of Janet Redington-Hauser

Notes:

Date Received 5/30/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

VII

Vacancy Request Fact Sheet

Date: 06/17/14

Department: Management Information Systems

Department Head: Lorne D. Green, CIO

Position / Duties: Client Support Tech I
County user support & assistance in the development of applications to accomplish their respective goals

Salary: Entry: \$48,671

Benefits: \$31,584

Total Cost: \$80,255

County Share: \$80,255

Federal Share: —

State Share: —

Other: —

Mandated: No

Budgeted: Y Budget Line: A1680-10-1011

Date of Vacancy: 07/11/14

Notes: Requesting to begin the process to fill as a result of a pending retirement in 3 weeks.

Date Received 6/17/14

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ No _____

Held _____

V12

RESOLUTION NO. -14 INTRODUCED BY EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR THE ADOPTION OF A LOCAL LAW TO AMEND THE SECTION C2.01 OF THE SULLIVAN COUNTY CHARTER TO REAPPORTION THE LEGISLATIVE DISTRICTS IN ACORDANCE WITH THE MUNICIPAL HOME RULE LAW OF THE STATE OF NEW YORK.

WHEREAS, Municipal Home Rule Law §10 requires the County Legislature to adopt a plan of apportionment to provide for substantially equal weight for the population of that local government in the allocation of representation in the local legislative body; and

WHEREAS, as a result of the 2010 Census, the County Legislative Districts, as currently drawn, do not provide for substantially equal representation, in that the population contained in the some of the Legislative Districts in the County of Sullivan exceed the acceptable deviation of 5% of full ratio for its respective representative Legislator; and

WHEREAS, a committee was established and tasked with the responsibility, together with a consultant, to recommend a plan of reapportionment of the Legislative Body of the County of Sullivan to ensure substantially equal representation thereof; and

WHEREAS, the committee has recommended a plan of reapportionment which must be adopted by local law; and

WHEREAS, prior to adoption of a local law to amend §C2.01 of the Sullivan County Charter to adopt a plan of reapportionment, it is necessary to conduct a public hearing.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize holding a public hearing on Thursday, July 17 at 1:45p.m. in the Legislative Hearing Room of the Sullivan County Government Center, 100 North Street, Monticello, New York regarding the Local Law to amend §C2.01 of the Sullivan County Charter to provide plan of reapportionment of the County Legislative Districts; and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby authorized and directed to publish at least six days' notice of such public hearing at in the official newspapers of the County and by posting thereof on the bulletin board of the County of Sullivan.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a plan of reapportionment of the Sullivan County Legislative Districts has been duly presented at an Executive Committee meeting of the Legislature of the County of Sullivan, New York held on June 19, 2014, such plan of reapportionment must be adopted pursuant to Local Law which will amend §C2.01 of the Sullivan County Charter.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the Local Law to amend §C2.01 of the Sullivan County Charter to provide a plan for reapportionment of the Sullivan County Legislative Districts at the Legislature's Meeting Room, County Government Center, Monticello, New York 12701 on July 17, 2014 at 1:45 p.m. at which time all persons interested will be heard.

NOTICE IS FURTHER GIVEN that the Maps and reports regarding the reapportionment will be available for inspection or review in the office of the Clerk to the Sullivan County Legislature.

Dated: June 19, 2014
Monticello, New York

AnnMarie Martin
Clerk of the Legislature
County of Sullivan, New York

IA

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE.

RESOLUTION TO RE-APPOINT ONE (1) MEMBER TO THE COMMUNITY SERVICES BOARD

WHEREAS, there is a need to re-appoint one (1) member to the Community Services Board; and

WHEREAS, the appointment is to commence on January 1, 2014; and

WHEREAS, the appointment shall be for a four (4) year term ending on December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, the following individual(s) be reappointed to the Sullivan County Community Services Board to reflect a four (4) year term.

RE-APPOINTMENTS TO THE CSB

TERM

Stephen McLaughlin

1/1/2014 - 12/31/2017

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

Resolution No.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO APPOINT ONE MEMBER TO THE RSVP ADVISORY COMMITTEE (RSVP)

WHEREAS, there is a vacancy on the Retired Senior Volunteer Program Advisory Committee (RSVP), and

WHEREAS, it is the desire to appoint Lillian M. Hendrickson to fill the vacancy of Betty Crandall, and

WHEREAS, the above appointment is to commence on the date this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby appoint the following members to the RSVP Advisory Committee, for the term to expire on the date opposite of name.

RSVP APPOINTMENT:

TERM:

Lillian M. Hendrickson
P O Box 16
Smallwood NY 12778

5/31/2017

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Laura Quigely, Director Center for Workforce Development

Re: Request for Consideration of a Resolution: to create 2 Sr. Crew Leader positions for the Summer Youth Employment Program

Date: June 12, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To create 2 Sr. Crew Leader positions for the Summer Youth Employment Program. The Crew Leaders are responsible for the daily supervision of youth work crews.

Is subject of Resolution mandated? Explain:
seasonal positions

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 7,786.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): R3789-R314; R4791-R398

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$0.00</u>	Grant(s)	<u>\$0.00</u>
State	<u>\$3,893.00</u>	Other	<u>\$0.00</u>
Federal Government	<u>\$3,893.00</u>	(Specify)	_____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

4A

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable if.

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Arthy Jones Date 6/13/14
B. Management and Budget: Janet Young Date 6/13/14
C. Law Department: Robert Smith Date 6/13/14
D. County Manager: John Doe Date 6/13/14
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE:

RESOLUTION TO CREATE TWO (2) SENIOR CREW LEADER POSITIONS FOR THE CENTER FOR WORKFORCE DEVELOPMENT

WHEREAS, the Center for Workforce Development operates the Summer Youth Employment Program (SYEP) from June 1, 2014 through August 30, 2014, and

WHEREAS, the Center for Workforce Development also receives funds under the federal Workforce Investment Act Title IB youth program, and

WHEREAS, two (2) Senior Crew Leaders are needed to provide daily supervision of eligible youth, and

WHEREAS, the Senior Crew Leaders will be paid \$17/hour.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the creation of two (2) Senior Crew Leader positions for the Center for Workforce Development.

BE IT FURTHER RESOLVED, that all positions will be eliminated at the end of the program.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Laura Quigley, Director Center for Workforce Development

Re: Request for Consideration of a Resolution: Amend Resolution 139-14

Date: June 12, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend Res 139-14. There were 2 errors in the original resolution. The end date of the contract reads March 30, 2015 and should be June 30, 2015. The number of youth to be served reads 20 and it should be 30.

Is subject of Resolution mandated? Explain:

this is to correct errors

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

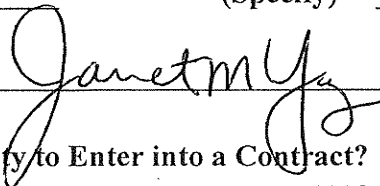
Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

JA

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable, KJ

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Anthony Jones* Date 5/13/14
- B. Management and Budget: *Janet Smith* Date 6/13/14
- C. Law Department: *Mitchell* Date 6/13/14
- D. County Manager: *John Stone* Date 6/13/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Resolution No. _____

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND
RESOLUTION NO. 139-14 THAT AUTHORIZES AN AGREEMENT WITH SULLIVAN
COUNTY BOCES TO PROVIDE SERVICES UNDER THE WORKFORCE
INVESTMENT ACT.**

WHEREAS, Resolution 139-14 was passed on March 20, 2014, and

WHEREAS, Resolution 139-14 contained two errors, and

WHEREAS, Resolution 139-14 states the contract end date as March 30, 2015, and

WHEREAS, Resolution 139-14 states that twenty (20) youth will be served, and

WHEREAS, the correct contract end date is June 30, 2015, and

WHEREAS, the correct number of youth to be served is thirty (30).

NOW, THEREFORE, BE IT RESOLVED, that Resolution 139-14 is amended to reflect the following changes as follows:

1. The contract end date is June 30, 2015.
2. The number of youth to be served is thirty (30).

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

5

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lorne D. Green

Re: Request for Consideration of a Resolution: Amend Time Warner Facilities Agreement
authorized by resolution 169-14

Date: June 16, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To provide new and additional fiber connectivity in order to support multiple site failover redundancy for the new E911 phone system between the E911 Center, White Lake, NY and the New York State Police Barracks in Liberty, NY

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 36,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): E911 Grant Funds

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ <u>36,000.00</u>
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

6A

Request for Authority to Enter into Contract with [Time Warner Cable] of [_____]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 07/01/2014 To 06/30/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Month-to-month as part of our existing facilities agreement as authorized in the future.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Required by new E911 phone system to support multiple site failover redundancy between the E911 Center, White Lake, NY and the New York State Police Barracks in Liberty, NY

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$36,000 for the 60 months plus subservient account taxes and regulatory fees (Federal, State, Local and Regulatory)

Efforts made to find Less Costly alternative: Verizon was consulted - quote was almost 3X higher than TWC's cost.

Efforts made to share costs with another agency or governmental entity:

None needed.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Adding line to existing negotiated TWC agreement.

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

bb

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

bc

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AMENDMENT OF THE 2014-2019 TIME WARNER FACILITIES AGREEMENT (Resolution 169-14) TO PROVIDE REDUNDANT CONNECTIVITY BETWEEN THE E911 CENTER AND THE NEW YORK STATE POLICE BARRACKS, LIBERTY, NY TO SUPPORT THE NEW E911 PHONE SYSTEM.

WHEREAS, Resolution 358-13 authorized the County Manager to enter into an agreement with Carousel Industries in accordance with B-13-47 for the purchase and installation of a new VoIP telephone system for the E911 Center, and

WHEREAS, Resolution 169-14 authorized the County Manager to execute a 5-year Facilities Agreement with Time Warner, and

WHEREAS, the County currently has a single, primary Time Warner fiber connection between the E911 Center, White Lake, NY and the established E911 emergency dispatch location at the New York State Police Barracks in Liberty, NY, and

WHEREAS, the County wishes to provide additional fiber connectivity in order to support multiple site failover redundancy for the new E911 phone system between the E911 Center, White Lake, NY and the New York State Police Barracks in Liberty, NY, and

WHEREAS, Time Warner has agreed to modify our existing Facilities Agreement to include this Service Order Agreement covering the period of July 1, 2014 – June 30, 2019, with no installation fee and an effective monthly service fee of \$600 (*plus all subservient account taxes and fees (Federal, State, Local and Regulatory)*) to be pre-paid out of existing grant funds for a 60 month period.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute the Time Warner Service Order Agreement for the period of July 1, 2014 – June 30, 2019, with no installation fee and an effective monthly service fee of \$600 (*plus all subservient account taxes and fees (Federal, State, Local and Regulatory)*) to be pre-paid out of existing grant funds for a 60 month period, said agreement to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2014.

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**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: Contract for Occupational Therapy Services

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Sullivan County Public Health Services' Certified Home Health Agency is certified to provide Occupational Therapy services to patients of the CHHA & LTHHCP. SCPHS requests a contract with John Pasquale to provide these services, at the rate of \$69.00/ Occupational Therapy visit 7/1/14 - 6/30/15 in accordance with RFP #R-13-20.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 62,100.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4010-33.40-4014 & A4010-34.40-4014

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>62,100.00</u>
Federal Government	\$ _____	(Specify)	<u>third party revenue</u>

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

TA

Request for Authority to Enter into Contract with [John Pasquale, OTR] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 07/01/2014 To 06/30/2015

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2013 To 06/30/2014

Amount authorized by prior contract(s): 67,932.00

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Sullivan County Public Health Services' Certified Home Health Agency is certified to provide Occupational Therapy services to patients of the CHHA & LTHHCP. Although not mandated, it's a required service per PHS' Operating Cerificates issued by NYS DOH.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$62,100 as noted above

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, John Pasquale, 226 Old Route 17, Livingston Manor, New York 12758, is currently providing occupational therapy services for the Long Term Home Health Care Program and Certified Home Health Agency, for Public Health Services, and

WHEREAS, an agreement was executed on July 16, 2013, authorized by Resolution No. 244-13, adopted by the Sullivan County Legislature on June 20, 2013, and

WHEREAS, the price per visit rate shall be increased from \$68.00/visit to \$69.00/visit, and

WHEREAS, all other terms and conditions of the RFP, R-13-20, shall remain unchanged, and

WHEREAS, the Sullivan County Public Health Services recommends that a modification agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement with John Pasquale, at price not to exceed \$69.00/visit, in accordance with R-13-20, effective June 23, 2014, said modification to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Authorize award & execution of agreement

Date: June 19, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To Authorize award & execution of agreement for immediate emergency repair of the Pre-Treatment Plant caustic tank.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 65,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: CL-8160-47-4717

Estimated Cost Breakdown by Source:

County	\$ <u>65,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

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Request for Authority to Enter into Contract with [_____] of
[PCA Engineering, Inc. _____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house to do project.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$65,000

Efforts made to find Less Costly alternative:

Quotes requested from various companies

Efforts made to share costs with another agency or governmental entity:

N/A _____

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Quote _____

Person(s) responsible for monitoring contract (Title): Desi Wisniski, Facilities Bridge

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, the caustic tank at the Pre-Treatment Plant at the Sullivan County Monticello Transfer Station needed an immediate emergency repair in January 2014, as required by the New York State Department of Environmental Conservation, and

WHEREAS, an emergency circumstance required the County to repair the caustic tank due to a leak in the tank, and

WHEREAS, due to this emergency situation, the Purchasing and Central Services Department, authorized an emergency Purchase Order (PO #26288), for the Division of Public Works, with Aaron Enterprises, Incorporated, for a total amount of \$43,410.00, and

WHEREAS, follow-up maintenance, to complete the removal and replacement of the tank is required, and

WHEREAS, Aaron Enterprises, Incorporated and their subsidiary, PCA Engineering, Incorporated, have been on-site since January 2014, and are prepared to complete the necessary work, at a cost not to exceed \$65,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with PCA Engineering, Incorporated, at price not to exceed \$65,000.00, for the completion of the emergency work, including but not limited to the removal and replacement of the caustic tank, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Kathy Jones, Director; Purchasing & Joseph A. Todora, Director; Community Services

Re: Request for Consideration of a Resolution: modify contract with Dr. Quazi Al-Tariq for psychiatric services

Date: June 3, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Modify contract with Dr. Quazi Al-Tariq for psychiatric services to increase his hourly rate since death of our children's psychiatrist and seeing more children and adolescent population in Community Services.

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 150.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4320-40-40-4023

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____

Grant(s) \$ _____

State \$ _____

Other \$ 2,548,826.00

Federal Government \$ _____

(Specify) Revenue from Medicaid, Medicare & other insurance companies.

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

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Request for Authority to Enter into Contract with [Quazi Al-Tariq, M.D.] of
[_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 04/01/2014 To 03/31/2015

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 04/01/2013 To 03/31/2014

Amount authorized by prior contract(s): 120.00

Resolutions authorizing prior contracts (Resolution #s): 113-13

Future Renewal Options if any:

Three additional yearly extensions.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is paid by insurance revenue (Medicaid, Medicare, other 3rd party insurance companies). To operate a certified NYS OMH clinic we are required to have psychiatric physicians available to provide service a review and approve of treatment plans for clients.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2500000.00 for all contracted doctors, NPP & social workers in the MH dept.

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP R-13-05

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Director

Pre-Legislative Approvals:

A. Director of Purchasing: _____ Date _____

B. Management and Budget: _____ Date _____

C. Law Department: _____ Date _____

D. County Manager: _____ Date _____

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE
RESOLUTION TO MODIFY AGREEMENT**

WHEREAS, the County of has an agreement with Dr. Quazi S. Al-Tariq, 33 Bristol Drive, Middletown, New York 10940, dated April 16, 2013, in accordance with Resolution No. 113-13, adopted by the Sullivan County Legislature on March 21, 2013, and

WHEREAS, due to the loss of the County's child psychiatrist, Dr. Stillman, additional work for children and the adolescent population has been assigned to Dr. Al-Tariq, and

WHEREAS, the hourly rate for services shall be increased from \$120.00 to \$150.00, and

WHEREAS, the Sullivan County Department of Community Services has approved said increase and recommends that the agreement be modified.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to modify the agreement with Dr. Quazi S. Al-Tariq, to \$150.00/hour, in accordance with R-13-05, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SUBMIT A LETTER OF AUTHORIZATION TO NYSEG AND A NON-BINDING LETTER OF INTENT TO THE NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY (NYSERDA) IN SUPPORT OF AN APPLICATION FOR FUNDING UNDER PON 2956 NY SUN COMPETITIVE PV PROGRAM

WHEREAS, NYSERDA has announced the availability of funding for the development of solar photovoltaic projects through the NY SUN Competitive Program (PON 2956), and

WHEREAS, the purpose of PON 2956 is to provide incentives to discount the price of solar electricity to the end user, and

WHEREAS, Sullivan County (the “County”) has an opportunity to participate in this program through a partnership with Solar City, a photovoltaic installer selected by the Municipal Electric and Gas Alliance (MEGA) through a competitive procurement process to provide services to municipalities in New York State, and

WHEREAS, the County wishes to pursue this partnership and supports Solar City’s use of the NYSERDA incentives to discount the price of electricity for the County, and

WHEREAS, in order to participate in PON 2956 the County must submit a letter of authorization to NYSEG authorizing Solar City to act as the County’s agent in securing the necessary permits for the project’s utility interconnection, and

WHEREAS, in order to participate in PON 2956 the County must also submit a non-binding letter of intent indicating mutual intent between Solar City and the County to develop a solar photovoltaic project, and

WHEREAS, the letter shall be non-binding upon the County and, therefore, a contractual relationship would result later, if and when the County enters into a Power Purchase Agreement with Solar City.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to submit a letter of authorization to NYSEG authorizing Solar City to act as the County’s agent in securing the necessary permits for the project’s utility interconnection, and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to submit a non-binding letter of intent in support of an application from Solar City under the NY SUN Competitive Program to discount the price of solar electricity for Sullivan County.

**Moved by
seconded by
and adopted on motion**